

## **COUNTY COLLEGE OF MORRIS**

### **STATEMENT OF STUDENT RIGHTS & RESPONSIBILITIES**

Enrolling in County College of Morris is a privilege and with that privilege come responsibilities. What follows is a list of some of the basic rules of civility, meaning the way you behave at County College of Morris, the way you interact with others, and the college's academic expectations. A student enrolled in the college accepts responsibility to become fully acquainted and compliant with these requirements, rules, and regulations; to accept the college's areas of jurisdiction; and to respect the rights, property, safety, and dignity of others in the college community. County College of Morris has the right and responsibility to determine when its policies, rules and regulations are violated and to decide the appropriate course of action. Students should consult the full text of this statement as well as the Student Code of Conduct to become familiar with all responsibilities, requirements, and rules of conduct.

#### **STUDENT RIGHTS**

Students of County College of Morris are guaranteed certain rights as citizens of the college community. Each student has the right to objective and timely feedback on their academic performance. At the same time, they are responsible for achieving standards of academic performance established for each course in which they are enrolled.

#### **Each student has a right to:**

- Be treated fairly and respectfully as a member of the County College of Morris community.
- Have access at prescribed times to faculty, academic technology, classrooms, libraries, presentations, and other resources necessary for positive learning.
- Expect access to quality assistance and professional conduct from all members of the college's administrative staff.
- Expect to interact with faculty who treats the student with respect and who disseminates in a timely manner clearly stated expectations for class performance and evaluation.
- Have the freedom to raise questions and express alternative opinions without concern for any academic penalty or fear of retribution, as long as the expression does not disrupt or interfere with the orderly operations in a class or of the college as a whole.
- Expect that their work will be evaluated by academic standards that are free from discrimination on the basis of any classes protected under federal or state law.
- The privacy of certain records pertaining to the student's enrollment at the college as protected under the federal Family Educational Rights and Privacy Act.
- Expect the college to promote and foster an environment that is free from violence, harassment, or physical threats from any other members of the college community, and for the college to address, investigate, and/or take any other appropriate measures against any member of the community who infringes on this right.

- Form, join, and participate in groups or organizations that promote student interests, including but not limited to groups or organizations that are organized for intellectual, religious, social, economic, political, recreational, or cultural purposes.
- Have access to a free, timely, and impartial process for the review of allegations of misconduct, a student conduct/administrative hearing, and appeal of decisions regarding responsibility and sanctions.
- Express concerns by following specific procedures outlined in the Student Handbook if he/she believes his/her rights have been violated.

### **STUDENT RESPONSIBILITIES**

By enrolling at County College of Morris, a student assumes the obligation to be a responsible member of the college community and to be familiar with all college rules, regulations, requirements, and expectations.

#### **Each student has the responsibility to:**

- Recognize and respect the rights of all other students, faculty, staff, and administrative members of the County College of Morris community.
- Treat all members of the college community with civility, respect, and courtesy.
- Assist the college in maintaining a healthy environment for learning.
- Be an active learner by adhering to course requirements as specified by instructor(s) in the course syllabus, and follow all written and/or verbal instructions given by instructors or designated college representatives.
- Attend classes on time, remain through the entire class period, and abide by any other attendance requirements set forth in the course syllabus.
- Obey all duly established college, local, state, and federal policies, regulations, and laws while on-campus or participating in college-sponsored activities off-campus.
- Refrain from discriminating against other members of the County College of Morris community on the basis of any classes protected by federal or state law.
- Cooperate with college administrators, faculty, staff and contracted personnel in the performance of their authorized duties.
- Give and maintain accurate and complete information for all official records required by the college.
- Meet all financial obligations to the college.
- Carry a valid County College of Morris student identification card at all times while on college property or at college functions.
- Maintain the highest level of academic integrity in completing academic requirements.