

COUNTY COLLEGE OF MORRIS

CONTINUING PROFESSIONAL EDUCATION

SPRING 2018 UPDATES

Courses are listed in alphabetical order. If you have additional questions regarding a course, please contact ccp@ccm.edu or call 973-328-5187. Thank you.

COURSE	UPDATE
AutoCAD Civil 3D, pg. 13	Scheduled for April 17 – June 19, Tuesdays, 6:30 p.m. to 9:30 p.m. 10 sessions, 30 hours. \$499. Register for course code 28866. Cohen Hall 156.
Certified Alcohol & Drug Counselor, Domain 1, pg. 16 Course Code = <i>last 5 digits</i> : ADC-557-28311 ADC-917-28312 ADC-918-28313 ADC-919-28314 ADC-543-28315 ADC-545-23816	Dates are added for Domain 1 classes. All classes meet Saturdays, 9 a.m. – 3:30 p.m. Single session classes: \$99; Two session classes: \$198 <ul style="list-style-type: none"> • 101, Initial Interviewing, April 14 • 102, Biopsychosocial Assess., April 21 & 28 • 103, Differential Diagnosis, May 12 & 19 • 104, Diagnostic Summaries, June 2 & 9 • 105, Pharmacology, June 16 • 107, Compulsive Gambling, June 23
CISCO Certified Entry Networking Tech, pg. 13	Course start date is changed to Monday, Feb 5, through March 19 (previously 1/29 – 3/12).
CompTIA A+, pg. 12	Course dates advanced by one week. Section 28860, February 10 – March 10, SH 151. Section 28861, March 17 – April 14, SH 151.
Creative Positive Expressions six-week training course, pg. 17	Scheduled for March 10, 27, 24 and April 7, 14, 21. <i>NO CLASS SATURDAY, MARCH 31.</i> \$20 course fee includes training manual. Registration is required. Register for course code TBD.
ESL Placement Testing, Spring Session 2, pg. 29	ALL NEW STUDENTS REQUIRED TO TEST FOR LEVEL PLACEMENT. STUDENTS ENROLLED IN FALL 2017 AND SPRING 2018 SESSION 1, DO NOT TEST.

	<ul style="list-style-type: none"> • Thursday, April 5, 5:00 p.m. Section number TBD, \$20 • Friday, April 6, 5:00 p.m. Section number TBD, \$20 • Friday, April 6, 6:30 p.m. Section number TBD, \$20 • Saturday, April 7, 9:00 a.m. Section number TBD, \$20 • Saturday, April 7, 10:30 a.m. Section number TBD, \$20 • Saturday, April 7, 12:00 noon Section number TBD, \$20
ESL Beginner 2, pg. 30	Sections 28803 & 28903 are T/Th daytime classes from 9:30 am – 11:30 am under instructor Donna Puizina. Incorrectly posted as evening in the print schedule.
ESL Intermediate, pg. 30	Section 28902, M/W mornings beginning April 23 will meet from 9:30 to 11:30 am, DeMare Hall 115
ESL Intermediate, pg. 30	Section 28913, M/W evenings, beginning April 23 room change to Henderson Hall 113.
ESL TOEFL Prep, pg. 30	Sections 28805 & 28905 are 20 Sessions for 30 hours total.
Hospitality & Restaurant Management Certification, pg. 28	March 20 – April 27, Tuesday – Fridays, 9:00 a.m. – 4:00 p.m., \$3,600. For more information call (973) 328-5085.
I.V. Therapy, pg. 23	Section 28491, February 24, 2018 – 8:30 a.m. - 5:00 p.m., Cohen Hall, CH-120 \$199 Section 28492, April 14, 2018 – 8:30 a.m. - 5:00 p.m., Cohen Hall, CH-120, \$199
Mental Health First Aid, pgs. 17 & 18	All course Content Areas are offered Saturdays, one day only, 9 a.m. – 5 p.m. in Henderson Hall 215. \$125/section. Register for specific Content Areas and rooms are as follows: Section 28500. Adults, February 24, Henderson Hall 215

	<p>Section 28501. Youth, March 17, Henderson Hall, 215</p> <p>Section 28502. Seniors, April 28, Henderson Hall 215</p> <p>Section 28503, Public Safety/Law Enf., May 12, ROOM TBE</p> <p>Section 28504, Adults, June 23, Henderson Hall 215</p> <p>Section 58501, Youth, July 28, Henderson Hall 215</p> <p>Section 58502, Senior, August 25, Henderson Hall 215</p> <p>Section 8803, Public Safety/Law Enf. Sept 29, Henderson Hall 215</p>
Microsoft Office, pgs. 11 & 12	<p>WORD: Scheduled for February 10 – March 17, Saturdays, 9:00 a.m. to noon. 6 sessions, 18 hours. Landscape Horticultural Technology (LHT) 102, \$275. Register for course code 28872.</p> <p>EXCEL: Scheduled for April 14 – May 19, Saturdays, 9:00 a.m. to noon. 6 sessions, 18 hours. LHT 102. \$275. Register for course code 28873.</p> <p>OUTLOOK: Scheduled for May 10 – June 14, Thursdays, 6:30 p.m. to 9:30 p.m. 6 sessions, 18 hours. LHT 102. \$275. Register for course code 28874.</p>
Neighbors Helping Neighbors, pg. 6	<p>Meets Tuesdays, 6:30 pm – 8:30 pm. February 6 – March 27, Henderson Hall HH 215; April 24 – June 26, HH 204; NO COST, NO REGISTRATION REQUIRED. <i>No class 3/27, 4,3 and 4/17.</i></p>
Project Management Certificate, pg. 8	<p>Total courses for certificate = 6. 4 are offered in Spring 2018. 2 other courses, Planning Quality in the Project and Identifying and Managing Project Risk will be offered in Fall 2018.</p>

Six Sigma Green Belt Certification Preparation, pg. 10	Scheduled for Saturday, March 10 – May 19. No class March 31. 8:30 am – 12:30 pm. 10 sessions, 40 hours. Henderson Hall Room 204. \$599. Register for Course Code 28391
Supply Chain Management Certificate, pg. 9	Total courses for certificate = 7. 5 are offered in Spring 2018. 2 other courses, Sourcing, Suppliers and Supply Chain Strategy and Answering Demand in Supply Chain Strategy will be offered in Fall 2018.