

Academic Probation and Dismissal Policy

Effective Fall 2020

A student will be placed on academic probation when the Cumulative Point Average (CPA) is less than a 2.0 after attempting 24 or more credit in credit courses and developmental education courses.

Once a student reaches ~~has entered~~ a checkpoint, CPA checks are made each semester to determine the student's academic standing.

A student on probation who achieves a 2.0 semester grade point average each semester thereafter will be permitted to continue at the college in an attempt to bring the CPA up to acceptable minimal standards. Once the student's CPA meets the minimum 2.0, the student will be in good academic standing and no longer on academic probation.

Academic Dismissal

- A student will be academically dismissed from the college when they are unable to achieve a minimum 2.0 semester grade point average at the conclusion of the probationary semester (Summer and Winterim terms included).
- Once a student is academically dismissed, the student will not be permitted to take any courses for one semester following the dismissal (Summer and Winterim terms not included).
- An academic dismissal may be appealed to the Academic Review Board.
- If the appeal reverses the dismissal, the student will be placed on academic probation and can register for the next term.
- A dismissed student will be dropped from their registered courses in the next term.

Second Academic Dismissal

- If the student is academically dismissed a second time, the student will not be eligible to take any courses for one year.
- An academic dismissal may be appealed to the Academic Review Board.
- If an appeal reverses the dismissal, the student will be placed on academic probation and can register for the next term.

At the end of the dismissal period, the student may apply to re-enroll at the college through the Division of Student Development and Enrollment Management.

- Once re-enrolled, the student will be placed on academic probation.

Academic Dismissal Appeal Process

The Vice President of Student Development and Enrollment Management shall inform the student in writing of his/her dismissal under this policy and of the right to appeal such dismissal.

A student seeking to appeal academic dismissal or seeking readmission prior to expiration of the dismissal period must write a letter of appeal to the Academic Review Committee c/o the Office

of Student Development and Enrollment Management, which appeal must be received at least fourteen (14) calendar days prior to the commencement of the semester for which readmission is sought.

The Academic Review Committee shall be composed of the Vice President and Dean of Student Development and Enrollment Management, one counselor, the Dean of Learning Support and Opportunity Programs, the Director of Accessibility Services, and two (2) faculty members from each of the three (3) academic schools. The Academic Review Committee shall have jurisdiction to (a) determine appeals by students who have been academically dismissed, and (b) consider applications for readmission following academic dismissal.

The Academic Review Committee may grant relief on an appeal of academic dismissal or an appeal for readmission where a majority of the committee determines that the student has demonstrated extenuating circumstances (a) beyond the control of the student, and (b) not likely to reoccur, which caused the lack of academic achievement. The letter of appeal must set forth in full the basis for the appeal and the extenuating circumstances relied upon. The Academic Review Committee shall determine the appeal based upon the reasons set for in the letter of appeal and any letters filed by faculty or administrators in support of the appeal, unless the committee, at its discretion, elects to interview the student before making its decision.

The Academic Review Committee shall determine the appeal and notify the student in writing of its decision prior to the first day of classes of the semester commencing after the filing of the appeal. The decision of the Academic Review Committee shall be the final decision of the college.