

You are encouraged to submit an admissions application and all supporting documents during your senior year in high school (if you are currently a high school student) or several months before the start of a semester. Completing the application process early will help you be able to register for the courses you want.

County College of Morris (CCM) welcomes applications from freshman, transfer, and international students and completed applications are reviewed on a rolling basis.

If you wish to take a course at CCM while you are enrolled in high school, please refer to the Challenger Program brochure, available through the Admissions Office, your Guidance Office, or online at www.ccm.edu.

• APPLICATION CHECKLIST

Please submit all of the appropriate materials to the Admissions Office.

- Admissions application and \$30 non-refundable application fee (you may also submit an admissions application on-line at www.ccm.edu.) Applications will be processed upon receipt of application fee;
- Official high school transcript in a sealed envelope or a copy of your General Equivalency Diploma (GED);
- Official college transcripts in sealed envelopes from all colleges attended (if you are pursuing a CCM degree); and
- Bring your original, valid (not expired) permanent residency card ("green card" or passport/I-551 or employment authorization with valid extension date) to the Admissions Office so we can make a copy of your original document(s).

In addition, please refer to the Placement Testing Information section to find out if you will need to take any placement tests. Your acceptance letter will indicate which tests (if any) you must take.

• PROCEDURES FOR STUDENTS RETURNING TO CCM

- If you previously attended CCM as a matriculated (pursuing an associate's degree) student, you do not have to submit a new admissions application or fee; you may proceed to register for courses (if you attended another college and would like credits transferred to CCM, please submit official transcripts to the CCM Admissions Office);
- If you previously attended CCM as a non-matriculated (not pursuing an associate's degree) student but now wish to pursue a degree, you must go to the office of Records and Registration to matriculate.

• PLACEMENT TESTING INFORMATION

To assist a faculty advisor with your course placement, all students (except those exempt as described below) pursuing an associate's degree or academic program certificate must take the Accuplacer basic skills placement test in the areas of writing, computation, elementary algebra and computer literacy.

If you are not pursuing a CCM degree (non-matriculating), you must provide documentation at the time of registration that you have satisfied course prerequisites (i.e., placement testing, ACT/SAT scores, unofficial college transcript).

Please note that you must submit an admissions application before taking the Accuplacer Test.

- If you are pursuing a major that requires a higher level of mathematics competency (Engineering Science, Biology Specialization, Chemistry, Mathematics, Biotechnology, Chemical Technology, Chemical Technology- Environmental Science Option, Computer Info Systems- Computer Science Option, Computer Info Systems- Game Development Option), you must take the College Level Math (CLM) test.
- If English is not your native language, you must take the Levels of English Proficiency (LOEP) test.
- To schedule your placement tests, please call the Testing Center at 973-328-5166.

Your admissions acceptance letter will give you official notification of any placement tests you must take, but please note that you are exempt from placement testing if you:

- **SAT's taken before March 2016:** Earned a score of 540 or higher on the Critical Reading and 530 or higher on the Math section of the Scholastic Aptitude Test (SAT). SAT scores older than 7 years will not qualify for Accuplacer testing exemption;
- **SAT's taken after March 2016:** Earned a score of 590 or higher on the Evidenced-based Reading & Writing (ERW) and 560 or higher on the Math section of the Scholastic Aptitude Test (SAT);
- Earned a score of 23 or higher in ACT English and a 23 or higher in ACT Mathematics. ACT scores older than 7 years will not qualify for Accuplacer testing exemption;
- Earned credit for college-level English Composition and Mathematics courses or have completed developmental courses at another college less than 7 years ago;
- Have taken Accuplacer placement tests at another college (please submit copies of your test results and appropriate course placements to the Testing Center).

• INTERNATIONAL STUDENTS

Applicants who wish to attend CCM on a visa should call the Admissions Office at 973-328-5100 and request an International Student Application Packet or request the packet on-line at www.ccm.edu.

County College of Morris does not discriminate on the basis of race, color, creed, sex, sexual orientation, national origin, age, religion, veteran or marital status, or disability in its employment practices or educational programs. Inquiries regarding compliance with federal or State anti-discrimination laws may be directed to Affirmative Action Officer, Thomas Burk 973-328-5039.

12. Ethnicity: (optional)
 Hispanic/Latino Non Hispanic/Non Latino

Race: (optional)
 American/Alaska Native Asian
 Black or African American White
 Hawaiian/Pacific Islander

13. What is your career goal or planned profession? _____

14. Which best describes your educational goal at CCM? (please check only one)
Earn a CCM associate's degree, then transfer to a four year college/university;
if known, which college _____
 enter workforce or continue in workforce
Earn a CCM certificate to enter workforce or continue in workforce
 retrain in a new field
 upgrade job skills

15. Special Programs (if applicable):
 2+2+2 program Senior Citizen Workforce Development Program
 Unemployment Tuition-free Program Fire/Rescue Volunteer Educational Opportunity Fund (EOF)
 Training Adjustment Act Child of Alumnus Grandchild of Alumnus

16. Who influenced you to apply to CCM?
 Admissions Counselor Coach CCM Student CCM Alumnus
 High School Guidance Counselor Relative Other, please specify _____

17. High School: _____ State: _____

18. Year Entered: _____ Year of graduation: _____

19. Did you take the SAT or ACT? Yes No *Please provide official high school transcript with SAT or ACT scores (if taken).*

20. Have you earned a General Equivalency Diploma (GED)? Yes No If yes, State: _____ Year: _____
Submit a copy of the GED certificate to the Admissions Office.

21. I did not graduate high school and am interested in the 30 credit, state issued, high school diploma program.

22. List previous college(s) attended:

Institution	City & State	From Year	To Year	Degree Earned
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

23. Were you asked to withdraw from any of the above colleges for the following reasons? Academic Disciplinary
 Other, please specify _____

24. Have you ever been convicted of a felony? Yes No

25. What is the language spoken at home? _____ *(This answer will not impact the admissions decision.)*

26. Citizenship: U.S. Citizen
 Permanent Resident *(must bring original permanent residency card to the Admissions Office.)*
 Non-citizen, Employment Authorization *(must bring employment authorization card to the Admissions Office.)*
 Non-U.S. Citizen, non-green card holder
 Non-citizen, Visa Type _____ Expiration Date _____
(If you are applying for an F-1 visa, please request the CCM International Student Application Packet by calling 973-328-5100.)

Immunization Requirements: New Jersey law requires that students with 12 or more credit hours per semester present a valid record of immunization. This includes 2 measles, 1 mumps and 1 rubella given after one year of age. You are exempt from this requirement only if you were born before 1957. All documents of vaccinations must be presented to Health Services prior to registration. **If you have any questions, please contact Health Services at (973) 328-5160.**

I certify to the best of my knowledge that the information is correct and that falsification of information may subject me to dismissal from college. Also, if I am applying for an academic program of study it is my responsibility to have a final official copy of my high school transcript upon graduation or copy of my GED certificate and official college transcript(s), sent to the Admissions Office.

27. Applicant's Signature: _____ Date: _____

28. Parent or Guardian's Signature: (if applicant is under 18 years of age) _____