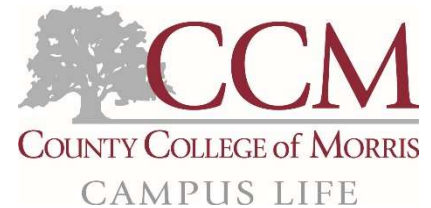


CCM Student ID Card FAQ's



Q: Why do I need an ID card?

The CCM student photo ID card entitles the bearer to all benefits and privileges the college provides, including: library use, discounts to campus events, voting privileges in student elections, CCM parking decal, entrance to CCM sporting events, use of various athletic facilities (e.g. tennis courts, swimming pool, fitness center and weight room), use of the SCC Game Room and other campus life programs.

Q: Where do I get an ID card?

At the Office of Campus Life in the Student Community Center building. Students may obtain a free photo ID card by presenting proper identification after registering for classes.

Q: When can I get an ID card?

Anytime that the CCM Office of Campus Life is open. Regular hours are 8:30 a.m. to 6:30 p.m. Monday and Thursday, and 8:30 a.m. to 4:30 p.m. Tuesday, Wednesday and Friday. The office has extended hours during the first week of classes during the start of each academic semester.

Q: Do I need a new ID card every semester? Every year?

No. Continuing students are required to keep their I.D. cards from semester to semester. This card will be your ID card throughout your entire academic career at CCM. The ID card must be revalidated with a sticker on a semester by- semester basis; this can be done at the Campus Life Information Window upon proof of tuition payment.

Q: What if my CCM ID card is lost or stolen?

Get a replacement card at the Campus Life Office. A fee is charged to replace student identification cards: \$5 for the first replacement, \$10 for the next and \$25 for each additional card.

Q: What if my name changes?

Contact the Records and Registration Office, Student Center Room 220, to obtain the appropriate name change forms. Once this has been processed, you may then obtain a replacement card at no cost.

Q: What if I leave CCM?

Student withdrawing from CCM are not required to turn in their current ID card. Since students receive only one ID card no matter how long they are at the County College of Morris, you will be expect to present your ID if you EVER return to attend CCM.

Q: Who can I contact to get more information?

Call the Office of Campus Life at 973-328-5225 or stop by the office in the Student Center, Room 226.

Q: Is there anything else I should know?

Listed below are some *dos* and *don'ts* about using your CCM ID card:

- **Do** know where your ID card is at all times.
- **Do** carry your card with you. All students **must** have their student ID cards in their possession while on the CCM campus.

- **Do** come in and get a new ID if yours is lost or stolen.
- **Don't** mistreat your ID card. While the card can serve many functions, there are some things it was not designed to do (ice scraper, lock pick, etc.).
- **Don't** allow someone else to use your ID card. Possession of another student's ID card may be considered a violation of College regulations and could subject both the user and the card owner to disciplinary action.

(8/18)