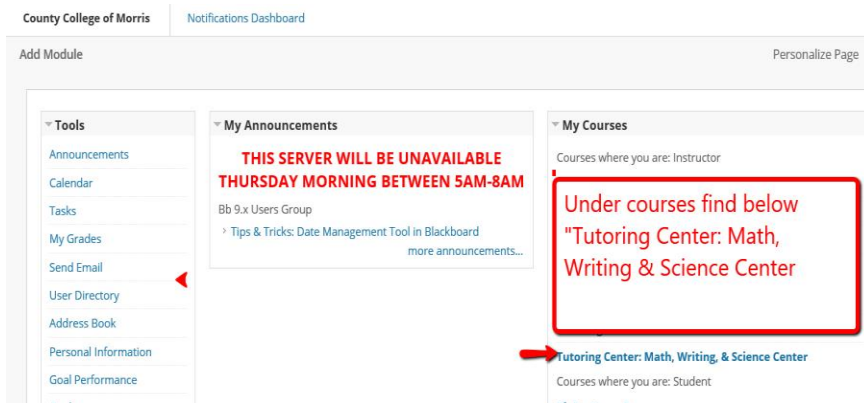




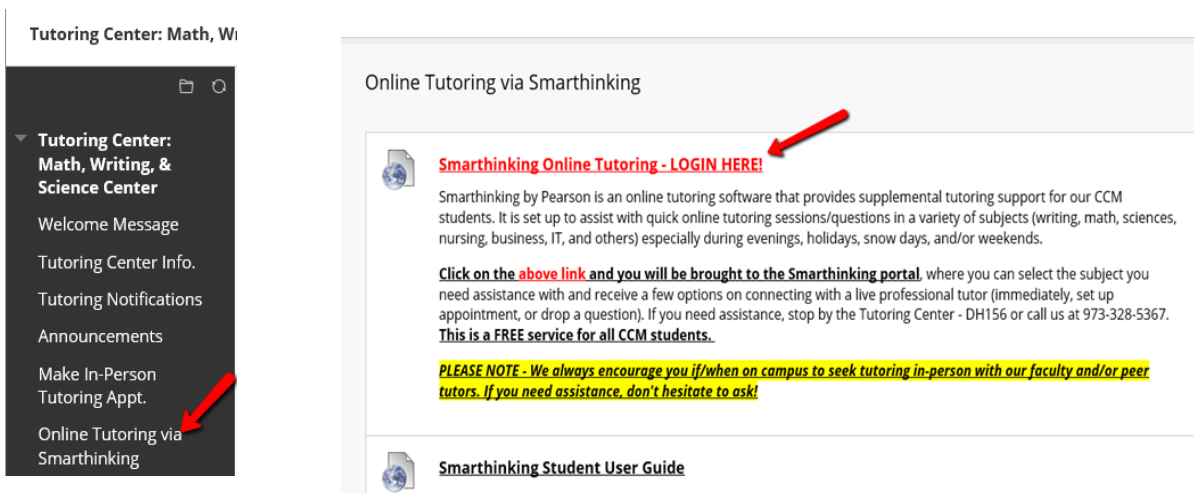
TUTORING CENTER

ONLINE TUTORING QUICKSTUDENT USER LOGIN GUIDE – VIA BLACKBOARD LEARN

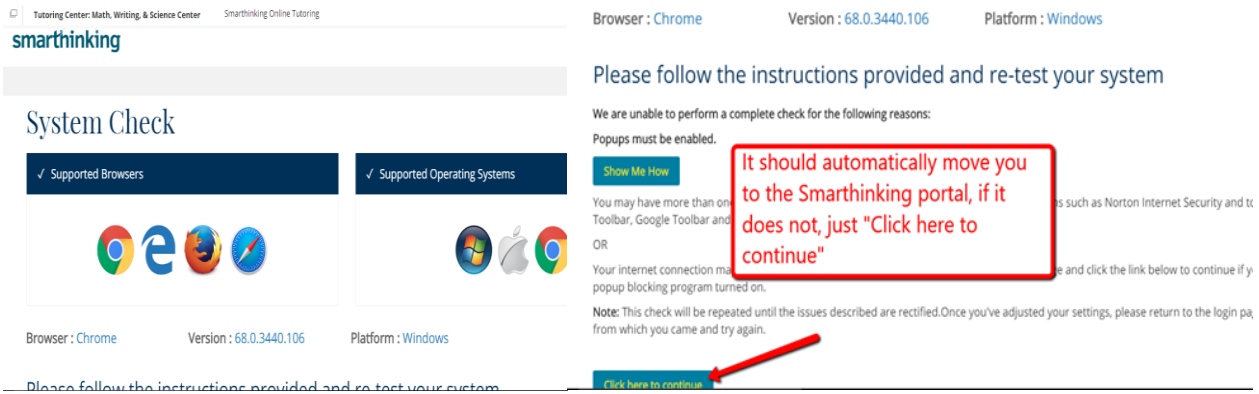
1. **Log on Blackboard** - <https://courses.ccm.edu/> (using your CCM login & password used for email, Titans Direct & Blackboard. For any login issues, contact the Solution Center at 973-328-5600).
2. Go To My Courses – Click on **“Tutoring Center: Math, Writing & Science Center”** (if you do not see the Tutoring Center listed under your courses, let the staff at the Center know immediately, so you can be added; it may be a day before you see it).



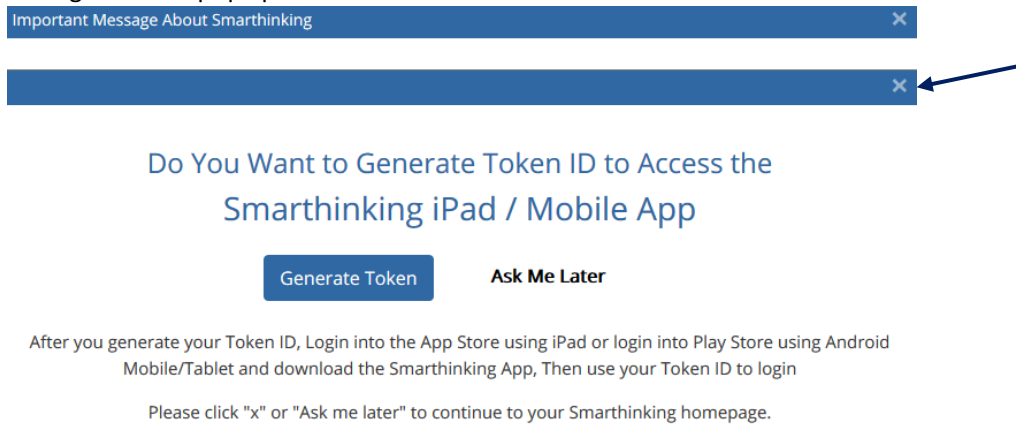
3. Select **“Online Tutoring via Smarthinking”** & click on **“Smarthinking Online Tutoring – Login Here”**



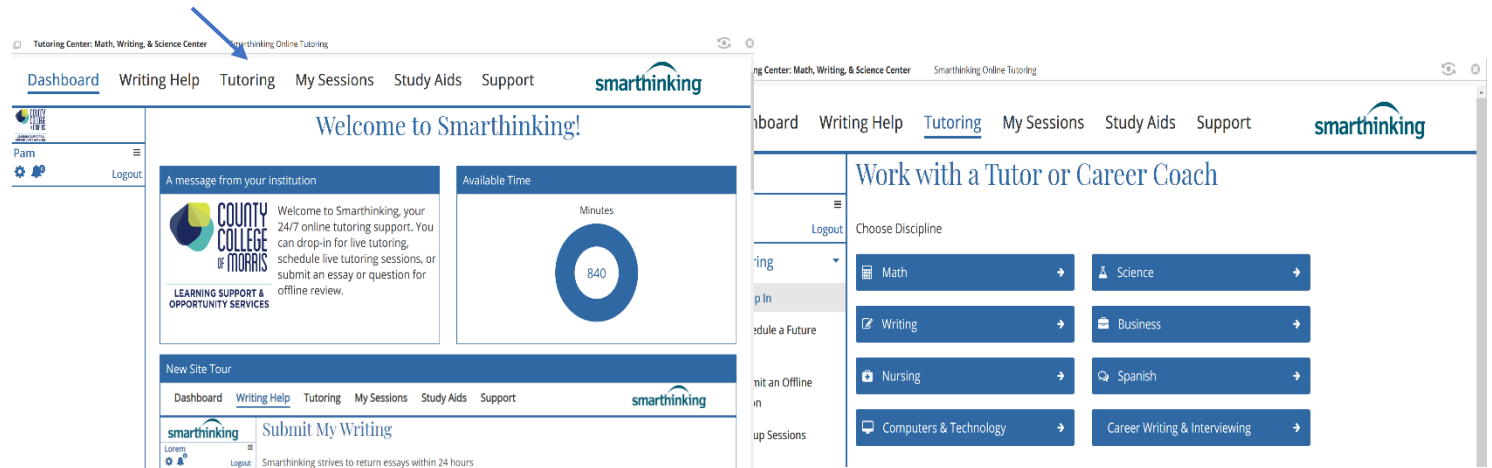
4. You will be brought to the Smarthinking Portal; it will do a system check first. If it does not go to the next page automatically, **“Click Here to Continue”** at the bottom of page.



5. You have the option to access a Token ID, if using a mobile device or tablet to use their app. You can bypass this by clicking “X” out of pop up.



You are brought to the main “Dashboard” – Click the “Tutoring” tab, You will then be brought to the Tutoring menu. To connect with a tutor immediately or to make an appointment select, “**Work with a Tutor or Career Coach.**”



Students have 280 minutes of tutoring time available via Smarthinking. If a student runs out of minutes, they are instructed to contact the Tutoring Center to request additional time. For any technical issues, click “**Support**” and you can access their tech support team directly by phone, live chat, or drop a question 24/7.

Any other questions, please contact the Tutoring Center – DH156 in person or by phone at 973-328-5367. Hours of operation – Academic Year: M – TH 8:30 am – 6:30 pm, F – 8:30 am – 3:00 pm.