



# Request to Re-Enroll

If you have previously attended CCM - but have not been enrolled in classes for **at least one year** - use this form to restore access to your CCM email and Titans Direct student portal to re-enroll in classes for an upcoming term. **Completed forms may be emailed to:** [registrar@ccm.edu](mailto:registrar@ccm.edu) or dropped off at the Office of Records and Registration in the Student Community Center, Room 220.

Re-enrollment Year and Term: Year \_\_\_\_\_ ☐ Fall ☐ Spring ☐ Summer ☐ Winter

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

CCM Student ID# (if known): \_\_\_\_\_ Last Year/Term at CCM (if known): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County of Residence: \_\_\_\_\_ Primary Phone: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_

When your request to re-enroll has been processed, confirmation will be sent here.

Are you a Veteran? Yes No

Was your name different when you previously attended CCM?

- ☐ Yes, I need my name updated (I have attached legal documentation such as a court decree or driver's license).
- ☐ No, my name has not changed.

Was your address different when you previously attended CCM?

- ☐ Yes, please update my records to the address entered above. Morris County residency changes must be processed through the Office of Records and Registration (for tuition purposes).
- ☐ No, my address has not changed.

Intended Major: \_\_\_\_\_

Is this the same major you were enrolled in previously? ☐ Yes ☐ No

- Students will be enrolled under the most current curriculum checksheet for their major.
- Previous courses completed at CCM will be reviewed and used whenever possible, however some courses may not be applicable/transferrable depending on how long ago they were completed.
- Placement Tests for Math, English and Technology Literacy may be required and/or recommended.
- Students previously enrolled as 'non-degree-seeking' who are now declaring a major will require proof of high school graduation.

Since you last attended CCM, have you attended another college/university? ☐ Yes ☐ No

If yes, complete the information below, and arrange to have your official transcripts sent to [admiss@ccm.edu](mailto:admiss@ccm.edu)

## Colleges/Universities & Dates Attended

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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_