



**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*March 26, 2024*

**1. CALL TO ORDER**

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held in the Henderson Hall Board Room. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 21, 2023.

**2. ROLL CALL**

Trustees Gabrielsen, Gartenberg, Hadzima, Licitra, Loveys, Modi, Pepe, and Chair Milonas were in attendance. President Iacono, Alumni Trustee Rida, Attorney Flaum and Attorney Giacobbe were also in attendance. Trustees Frost and Inganamort were absent. Attorney Giacobbe left the meeting at the conclusion of the closed session.

**3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on March 26, 2024, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Employee Appointments
2. Compensation for Professional Services
3. Employee Resignations and Retirements
4. Position Reclassifications
5. Adjunct Faculty II Designations
6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in the Henderson Hall Board Room, HH 103, with the exception of Item #6.

Upon the motion of Trustee Gartenberg and the second of Trustee Hadzima, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:03 p.m. The public meeting reconvened at 7:05 p.m. in the Henderson Hall Board Room.

**4. PLEDGE OF ALLEGIANCE**

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

**5. APPROVAL OF MINUTES**

Chair Milonas called for consideration of the minutes of the regular meeting of February 26, 2024, including the closed session. Upon the motion of Trustee Gabrielsen and the second of Trustee Pepe, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed.

**6. REPORT OF THE PRESIDENT**

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono added information on the Promise Programs, the successes from the “Some College, No Degree” grant provided by OSHE, the congressional earmark secured through Congresswoman Sherrill that will benefit our services to the Dover community, the Morris County Economic Development Alliance Impact Award, the plans to reveal and launch the website on April 16, the SHINE Educator of the Year Award presented to Dean Dr. Maria Isaza, and the naming of Vice President Melissa Albright to ROI-NJ’s Influencers: Women in Business 2024 list.

President Iacono introduced Dr. Aaron Fichtner, President of the New Jersey Council of County Colleges. Dr. Fichtner presented the Board with information on the Council, the state budget, and future plans. A handout was provided titled “New Jersey’s Opportunity Agenda: Building Pathways to Equity and Economic Prosperity.” Trustees and the public in attendance were encouraged to contact their legislator requesting restoration of funding to community colleges.

## 7. COMMUNICATIONS

- A. Reports of the Standing Committees. There were no reports of the Standing Committees.
- B. Unfinished or new business. There was no unfinished or new business.

## 8. RESOLUTIONS

Chair Milonas called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2024-03-26-A Purchasing Following Public Bidding
- Resolution #2024-03-26-B Purchases Exempt from and Exceptions to the Requirements for Public Bidding
- Resolution #2024-03-26-C Purchase Order through Joint Purchasing Agreements
- Resolution #2024-03-26-D Purchase Order through State Contract Vendor
- Resolution #2024-03-26-E Award of Contract for Digistar 7 Upgrade for the Planetarium (ELF Funded)
- Resolution #2024-03-26-F Award of Contract for Patient Simulators and Simulator Consumables for the Paramedic Program (Perkins and ELF Funded)
- Resolution #2024-03-26-G Award of Contract for Professional Training and Coaching for Staff
- Resolution #2024-03-26-H Authorizing to Apply for and Obtain Grant Funding from the State of New Jersey Department of Children and Families
- Resolution #2024-03-26-I Approval of Capital Improvement Vouchers
- Resolution #2024-03-26-J New Personnel Appointments
- Resolution #2024-03-26-K Compensation for Professional Services
- Resolution #2024-03-26-L Employee Resignations and Retirements
- Resolution #2024-03-26-N Adjunct Faculty II Designations

Trustee Pepe provided the motion and Trustee Gartenberg seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2024-03-26-I Approval of Capital Improvement Vouchers. The motion carried.

Continuing, Chair Milonas provided the motion for the adoption of the following resolution.

- Resolution #2024-03-26-M Position Reclassifications

Trustee Licitra seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a roll call vote of the Board. The roll call vote of the Board indicated that all Trustees voting were in favor. The motion carried.

## 9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustee Licitra provided an update on the Veterans Committee. Chair Milonas congratulated Dean Isaza and Vice President Albright on their recent awards; congratulated those involved with securing the congressional earmark; and

reminded the Board of the May 16 Commencement Ceremony. There were no further reports from officers or members of the Board of Trustees.

11. COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 8:00 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Dee McAree, President of the Faculty Association of CCM, shared the faculty perspective that while the business of running a college is important, the labor perspective is also important. She commented that there is a teacher shortage crisis, and a crisis in education and in trying to sustain. She asks that the business plan and model for the state community colleges include an honest conversation in ethics, governance, the faculty perspective, and civil rights. She commented on the accreditation problems with Ocean County College and said that CCM may also be facing accreditation challenges.

As there was no further public comment, the public comment portion of the meeting was adjourned at 8:02 p.m.

11. ADJOURNMENT

There being no further business to conduct, the public meeting was reconvened to adjourn at 8:02 p.m. by a motion from Trustee Licitra and a second by Trustee Gabrielsen. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

DRAFT

**Resolution #2024-03-26-A**

**PURCHASING FOLLOWING PUBLIC BIDDING**

WHEREAS, County College of Morris pursuant to public advertisement for Nursing and Respiratory Equipment received one bid proposal under Bid B2324-39DDP which was publicly opened on February 22, 2024; and

WHEREAS, the bid received from Sentec, Inc. for Category 1 Respiratory Therapy Equipment and vendor did not provide proof of a NJ Business Registration Certificate or proof of application and must be rejected as unresponsive; and

NOW, THEREFORE, BE IT RESOLVED ON THIS 26<sup>th</sup> DAY OF March 2024, by the Board of Trustees of County College of Morris, that this bid proposal for Category 1 Respiratory Therapy Equipment from Sentec, Inc. be rejected and readvertised.

**Resolution #2024-03-26-B**

**PURCHASES EXEMPT FROM AND EXCEPTION TO  
THE REQUIREMENTS FOR PUBLIC BIDDING**

WHEREAS, County College of Morris pursuant to advertised RFP for External Grant Evaluator – Titan’s Track Project (Grant Funded) received two proposals under RFP2324-37DD which was publicly opened on February 27, 2024; and

WHEREAS, the proposals received from WorkED Consulting for \$100,000 and HOLP EPS, Inc. for \$105,000 must be rejected as the lowest proposal substantially exceeds the appropriations for this service; and

NOW, THEREFORE, BE IT RESOLVED ON THIS 26<sup>th</sup> DAY OF March 2024, by the Board of Trustees of County College of Morris, that the RFP proposals from WorkED Consulting and HOLP EPS, Inc. be rejected and readvertised.

**Resolution #2024-03-26-C**

**PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENTS**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortiums:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEDGE	Liebert EXM Single Module	Software House International	\$53,354.04
269EMCPS- 21-001-EM-SHI	UPS System 15kVA fixed capacity	Somerset, NJ	

Provide and Install (1) New Liebert EXM Single Module Uninterruptible Power System (UPS) 15kVA fixed capacity, Model 47SA015BACH0ZFL in Emeriti Hall. Includes (1) IntelliSlot Unity Dual Protocol Card; P/N: IS-UNITY-DP, (1) IS-RELAY Relay Contact Card, (1) Maintenance Bypass Cabinet model 47MBB32CC0R1U5M. Provides a backup system supplying power for equipment to properly shut down when utility power fails, preventing loss of data. Price includes one year warranty (on-site labor, parts, and travel). For Information Systems.

**Resolution #2024-03-26-D**

**PURCHASE ORDER THROUGH STATE CONTRACT VENDOR**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
T3121 / 20- TELE-01510	Dell Migration Directory	Dell Marketing L.P. Round Rock, TX	\$43,917.50

20,000 On Demand Migration Directory Sync SAAS Subscription @ \$1.05 each; 20,000 On Demand Migration Suite T1SAAS Subscription @ \$0.42 each; 40 Hours On Demand Migration Consulting @ \$290.35 per hour; 40 Hours On Demand Migration Project Management @ \$290.25 per hour. Microsoft licensing changes require employee and student Active Directory systems to be merged in order for students to gain access to the Microsoft Office products. For Information Systems.

**Resolution #2024-03-26-E**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR THE DIGISTAR 7 UPGRADE FOR THE PLANETARIUM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for the Digistar 7 upgrade for the planetarium; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$112,450 (ELF Grant Funded); and

WHEREAS, the anticipated term of this contract is one year commencing March 27, 2024, through March 26, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Evans & Sutherland Computer Corp. (“Contractor”) is a sole source vendor (18A:64A-25.5(3)) and has submitted a proposal for goods or services dated August 3, 2023, indicating that Contractor will provide goods or services for the Digistar 7 upgrade for the Planetarium that includes: New Digistar 7 hardware, Digistar 7 software, disable existing Digistar 4 On-site Installation and travel costs and one year Digistar Limited Warranty @ \$96,000, Auto Alignment @ \$7,950 and Spare Parts Kits @ \$8,500, for a value of \$112,450; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.



**Resolution #2024-03-26-F**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR INSTRUCTIONAL PATIENT SIMULATORS AND SIMULATOR CONSUMABLES  
FOR THE PARAMEDICS PROGRAM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for patient simulators and simulator consumables for the paramedic program; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services for current and future orders will exceed \$17,500 (Perkins Grant and ELF Grant Funded); and

WHEREAS, the anticipated term of this contract is six months commencing March 27, 2024, through September 27, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Gaumard Scientific Co., Inc. (“Contractor”) is a sole source vendor (18A:64A-25.5(3)) and has submitted nine proposals for goods or services with various dates October 10, 2023, February 2, 2024, February 12, 2024, and February 16, 2024, indicating that Contractor will provide goods or services for patient simulators and simulator consumables for the paramedic program, for a value of \$640,020.42; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

**Resolution #2024-03-26-G**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PROFESSIONAL TRAINING AND COACHING FOR STAFF**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for professional training and coaching for staff; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is five months commencing April 1, 2024, through August 30, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Seidobon Group LLC dba Higher Performance Group (“Contractor”) has submitted a proposal for goods or services dated December 15, 2023, indicating that Contractor will provide goods or services for professional training and coaching for staff, for a value of \$37,000 (\$7,400 monthly) and travel expenses not to exceed \$1,500 per trip; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**Resolution #2024-03-26-H**

**RESOLUTION TO APPLY FOR AND OBTAIN GRANT FUNDING**

WHEREAS, County College of Morris desires to apply for and obtain a grant from the State of New Jersey Department of Children and Families for approximately \$160,500 to carry out the Displaced Homemaker Program in Morris County,

BE IT THEREFORE RESOLVED,

1. That, County College of Morris hereby authorizes application for such a grant; and
2. That, the Women’s Center at County College of Morris recognizes and accepts that the State of New Jersey Department of Children and Families may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the State of New Jersey Department of Children and Families does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the State of New Jersey Department of Children and Families, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County College of Morris and the State of New Jersey Department of Children and Families; and
3. That, the Board endorses the commitments defined in the grant agreement related to the Health Insurance Portability and Accountability Act (HIPAA); the acknowledgement that the Department of Children and Families does not and will not provide legal advice regarding the contract or any facet of its relationship with the County College of Morris; and the agreement that all forms submitted with the contract are accurate and complete.

BE IT FURTHER RESOLVED, that the President and the Executive Vice President of Business and Finance are authorized to sign the application, the contract, and all other financial documents, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

**Resolution #2024-03-26-I**

**RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS**

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

<b>Vendor</b>	<b>Amount (\$)</b>
NK Architects, PA	1,480.28
NV5, Inc.	4,000.00
Brahma Construction	250,401.15
Brockwell & Carrington Contractors	114,143.35

## Resolution #2024-03-26-J

### RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2024.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>AAPF:</b>				
REPLACEMENT	Helmsetter, Kaitlyn	27-Mar-24	<b><u>Appointed to:</u></b> Analytics & Research Specialist Institutional Effectiveness	\$71,000
REPLACEMENT	Khalifa, Lamiaa	1-Apr-24	<b><u>Appointed to:</u></b> Librarian - Coordinator of Technical Services Learning Resource Center	\$71,000
REPLACEMENT	Weiss, Marissa	15-Apr-24	<b><u>Appointed to:</u></b> Student Success Specialist The Academic Success Center	\$61,367
NEW	Williams, Nicole	18-Mar-24	<b><u>Appointed to: Grant Funded</u></b> Career and Transfer Services Coach Career/Transfer Services, Title III Grant	\$57,164
<b>PART-TIME:</b>				
NEW	Miner, Kate	20-Mar-24	<b><u>Appointed to: Grant Funded</u></b> PT Completion Specialist Business Administration	\$20.00ph
REPLACEMENT	Pinckert, Ethan	11-Mar-24	<b><u>Appointed to:</u></b> PT Library Services Assistant Learning Resource Center	\$17.00ph
REPLACEMENT	Vanegas Alvarez, Andrea	4-Mar-24	<b><u>Appointed to:</u></b> PT Custodian I (Evening) Custodial Services	\$15.75ph
REPLACEMENT	Vega, Liliana	4-Mar-24	<b><u>Appointed to:</u></b> PT Custodian I (Evening) Custodial Services	\$15.75ph

**Resolution #2024-03-26-K**

**RESOLUTION AUTHORIZING COMPENSATION FOR  
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Archibald, Constance	02/08/24-02/21/24	\$1,050.00	Certified Nurse Aide-Compreh for WFD
Maraline, Ashley	01/22/24-02/21/24	\$940.00	ESL Level 2-Intermediate Part 2 - MCOHA for WFD Business Solutions
Baker, JoAnn	11/11/23-12/07/23	\$423.00	Program Development - Medical Billing for WFD
Balish, Alexander	2/17/2024	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Benitez, Mario	01/23/24-02/22/24	\$940.00	ESL Beginner Part 2 for WFD
Bouziotis, Christy	2/20/2024	\$100.00	Advancing your Career Workshops - Career Boost Trio for WFD
Callahan, Patricia	01/30/24-02/01/24	\$300.00	Outlook in a Nutshell for WFD Business Solutions
Caruso, Bianca	01/22/24-02/21/24	\$940.00	ESL Early Beginner Part 1 for WFD
Colio-Andrade, Yvette	1/30/2024	\$100.00	Advancing Your Career Workshops - The Interview for WFD
Driver, Laura	2/13/2024	\$100.00	Personal Statement Workshop
DuHamel, Thomas	02/06/24-02/08/24	\$282.00	Marketing and Your Online Presence for WFD Business Solutions
Eannetta, Joseph	01/25/24-02/21/24	\$1,300.50	AWS Level 1 - Welding - Bundle for WFD
Ejigu, Genetie	01/23/24-02/22/24	\$940.00	ESL Beginner Part 1 for WFD
Ejigu, Genetie	01/23/24-02/22/24	\$940.00	ESL Beginner Part 2 for WFD
Enser, Gabriela	01/22/24-02/21/24	\$940.00	Foundations of English for WFD
Enser, Gabriela	01/23/24-02/22/24	\$940.00	ESL Early Beginner Part 1 for WFD
Faines, Ronald	01/23/24-01/25/24	\$408.00	C201-Introduction to Counseling for WFD
Faines, Ronald	01/30/24-02/01/24	\$408.00	C202-Introduction to Techniques & Approaches for WFD
Faines, Ronald	02/06/24-02/08/24	\$408.00	C203-Crisis Intervention for WFD
Fameux, Edna	2/17/2024	\$450.00	Certified Nurse Aide-Compreh for WFD
Ferreira, Sharon	01/22/24-02/21/24	\$1,080.00	ESL Advanced Int. Part 1 for WFD
Ginder, Judith	11/29/23-02/07/24	\$1,034.00	QuickBooks Certification Prep for WFD
Gordon, Thomas	01/08/24-01/31/24	\$1,045.50	AWS Level 1 - Welding - Bundle for WFD
Grundfest, Robert	1/8/2024	\$47.00	Virtual Information Session for WFD
Grundfest, Robert	01/22/24-02/19/24	\$705.00	Alternate Route to Teaching for WFD
Jahn, Candice	01/23/24-02/22/24	\$940.00	ESL Intermediate Part 2 for WFD
Johnson, Michele	2/13/2024	\$100.00	Advancing Your Career Workshops - Career Planning for WFD
Kaitsa, Celeste	01/22/24-02/21/24	\$940.00	ESL Beginner Part 1 for WFD
Karakat, Pauline	01/23/24-02/22/24	\$940.00	Foundations of English for WFD
Keane, Michael	01/23/24-02/22/24	\$940.00	ESL Intermediate Part 2 for WFD
Keane, Michael	01/23/24-02/22/24	\$940.00	ESL Advanced Int. Part 1 for WFD
Lemme, Bryan	01/02/24-01/12/24	\$150.00	Center for Teaching and Learning Co-Director

**Resolution #2024-03-26-K**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Li, Weiwen	01/23/24-01/30/24	\$282.00	Introduction to R Programming for WFD
Li, Weiwen	02/06/24-02/20/24	\$470.00	Advanced R Programming for Data Science for WFD
Mojena, Ariel	02/07/24-02/21/24	\$459.00	Contabilidad Basica para No-Contadores for WFD
Moore, Clifford	1/11/2024	\$60.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	01/29/24-02/21/24	\$2,580.00	Pharmacy Technician Core for WFD
Nalepka, Stephen	01/25/24-02/21/24	\$918.00	Advanced Manufacturing - Spring 2024 for WFD
O'Brien, Emily Rae	02/07/24-02/08/24	\$424.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	1/31/2024	\$195.00	PowerPoint Introduction - Dorsey & Semrau for WFD Business Solutions
O'Brien, Emily Rae	02/14/24-02/15/24	\$424.00	Excel Intermediate for WFD Business Solutions
O'Brien, Emily Rae	02/21/24-02/22/24	\$318.00	Top Excel Tools for Efficiency for WFD Business Solutions
Occhipinti, Georgann	01/30/24-02/01/24	\$318.00	Understanding and Leveraging Your Leadership Style for WFD Business Solutions
Occhipinti, Georgann	02/06/24-02/08/24	\$318.00	Respect in the Workplace for WFD Business Solutions
Occhipinti, Georgann	02/13/24-02/15/24	\$318.00	Mindfulness to Decrease Workplace Stress for WFD Business Solutions
Pang, Jimmy	01/25/24-02/07/24	\$612.00	Advanced Manufacturing - Spring 2024 for WFD
Phelps, Olga	01/22/24-02/22/24	\$1,880.00	Foundations of English for WFD
Pinto, Joan	01/22/24-02/21/24	\$940.00	ESL Beginner Part 1 for WFD
Pinto, Joan	01/23/24-02/22/24	\$940.00	ESL Beginner Part 2 for WFD
Poetsch, Deborah	01/02/24-01/12/24	\$175.00	Center for Teaching and Learning Co-Director
Pravec, Norma	01/23/24-02/22/24	\$1,080.00	ESL Early Beginner Part 2 for WFD
Pravec, Norma	01/23/24-02/22/24	\$1,080.00	ESL Intermediate Part 1 for WFD
Restaino, Dena	2/7/2024	\$100.00	Workshop: Microscopy and Dissection Skills
Sa, Catherine	01/22/24-02/21/24	\$940.00	ESL Intermediate Part 1 for WFD
Sabella, David	2/29/2024	\$100.00	Workshop: Differentiation Review for Calculus I Students
Schnipp, Thomas	01/30/24-02/01/24	\$312.00	Project Management Introduction for WFD Business Solutions
Schnipp, Thomas	02/06/24-02/08/24	\$312.00	Agile Project Management Basics for WFD Business Solutions
Schnipp, Thomas	01/30/24-02/01/24	\$312.00	Project Management Introduction for WFD Business Solutions
Sferra, Brian	01/22/24-02/21/24	\$940.00	ESL Conversational for WFD
Stoler, Loryn	2/1/2024	\$100.00	Workshop: Solving Problems Using Dimensional Analysis
Taylor, Anna	01/22/24-02/21/24	\$1,020.00	ESL Beginner Part 1 for WFD
Taylor, Anna	01/23/24-02/22/24	\$1,020.00	ESL Early Beginner Part 2 for WFD
Uong, Rebecca	01/22/24-02/21/24	\$940.00	ESL Beginner Part 2 for WFD
Uong, Rebecca	01/22/24-02/21/24	\$940.00	ESL Early Beginner Part 2 for WFD
Viola, Thomas	1/10/2024	\$51.00	Virtual Information Session - CAD/C for WFD

**Resolution #2024-03-26-K**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Viola, Thomas	01/22/24-01/24/24	\$306.00	C101-Initial Interviewing Process for WFD
Viola, Thomas	01/29/24-02/07/24	\$612.00	C102-Biopsychosocial Assessment for WFD
Viola, Thomas	02/12/24-02/21/24	\$612.00	C103-Diagnostic Summaries for WFD
Wierzbicki, Jeffry	01/22/24-02/26/24	\$1,275.00	Culinary Opportunity Program II (COP II) for WFD
Williams-Bogar, Rita	1/31/2024	\$220.00	Mastering the Delivery of Performance Reviews for Managers for WFD Business Solutions
Williams-Bogar, Rita	02/14/24-02/16/24	\$330.00	Critical Thinking Skills to Become a Problem Solver for WFD Business Solutions
Williams-Bogar, Rita	02/14/24-02/16/24	\$440.00	Develop your Emotional Intelligence for WFD Business Solutions
Wolfgang, Heather	1/30/2024	\$100.00	Workshop: Evaluating Limits
Zirkel, Jennifer	01/23/24-02/22/24	\$940.00	ESL Early Beginner Part 2 for WFD



**Resolution #2024-03-26-L**

**RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS AND RETIREMENTS**

WHEREAS, the Personnel Committee has reviewed the employee resignations and retirements received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements:

Teresa De Jesus; Retirement effective 07/16/24  
Mark Griff; Resignation effective 02/22/24  
John Klages; Retirement effective 06/20/24  
Jane Miller; Resignation effective 05/09/24  
Carlos Paez Rodriguez; Resignation effective 03/12/24  
David Sabella; Retirement effective 06/20/24  
Sueanne Verna; Retirement effective 06/20/24  
Kevin Vrabel; Resignation effective 11/08/23

**Resolution #2024-03-26-M**

**RESOLUTION APPROVING POSITION RECLASSIFICATIONS**

WHEREAS, the Personnel Committee has reviewed the recommended position reclassifications;

NOW, THEREFORE, BE IT RESOLVED, That the following position reclassifications be approved effective March 27, 2024.

- The vacant position of Executive Director of the CCM Foundation be reclassified to Executive Director of Institutional Advancement with Ms. Kelly Meola receiving a salary of \$140,000. The CCM Foundation will fund 65% of this position.
- The vacant position of Director of Talent Management, Human Resources, Management Grade 34 be reclassified to Coordinator of Veteran and Military Services, Enrollment Management, AAPF Grade 16.

AND, BE IT FURTHER RESOLVED, That the following position reclassification be approved effective July 1, 2024.

- The vacant Nursing faculty position be reclassified to Director of Nursing, Management Grade 36.

**Resolution #2024-03-26-N**

**RESOLUTION APPROVING ADJUNCT II FACULTY DESIGNATIONS**

WHEREAS, the Personnel Committee has reviewed the rationale for designating Adjunct Faculty at the Adjunct II level;

NOW, THEREFORE, BE IT RESOLVED, That the adjunct faculty listed below qualify for placement at the Adjunct II level, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures, effective Fall 2024.

School of Business, Mathematics, Engineering and Technologies

David Kawalec	Information Technologies
Mary Michailidis	Mathematics

School of Liberal Arts

Christy Bouziotis	English & Communication
Amy Garcia	Arts & Humanities
Joann Liuzzo	English & Communication
Rachael McArthur	Design & Media Studies
Andrew Murad	Design & Media Studies
Anne Nadel-Walbridge (Abrams)	English & Communication
Justine Prusiensky	English & Communication
Vanessa Shields	Psychology & Education
Scott Summers	English & Communication