# COUNTY COLLEGE OF MORRIS CURRICULUM CHECK SHEET Requirements for Graduation A.A.S. DEGREE

### #3400 BUSINESS PROFESSIONAL

## CAREER ORIENTED PROGRAM NON-TRANSFER PROGRAM

#### FALL 2024

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COURSE	CODE	CR	GR	TR	NOTES:		
General Education Foundation (21 CR)	This is an unofficial document and should be used for academic planning purposes only. All students are required to see their Academic						
COMMUNICATION (6 CR)							
English Composition I	ENG 111	3			Advisor each semester to discuss and approve		
English Composition II	ENG 112	3			their selection of courses before they register.  Due to continual program revisions mandated		
					by accrediting agencies and/or changes in state		
MATH/SCIENCE/TECHNOLOGY (3 CR)					mandated requirements, students should		
Restricted Math Elective*		3			consult their academic advisor when selecting course		
					Please contact the Business Department in		
SOCIAL SCIENCE/HUMANITIES (3 CR)					Cohen Hall, CH 206 (973) 328-5656 for		
Elements of Economics** OR	ECO 113	3			information about the advisement process.		
Principles of Economics	ECO 211				Although the A.A.S. degree is a career-		
					oriented program, selected four-year institutions may provide graduates of this		
GENERAL EDUCATION (9 CR)					program opportunity for transfer. For more		
General Psychology	PSY 113	3			information Contact the Transfer Coordinator and/or your academic advisor.		
Speech Fundamentals	COM 109	3					
Intercultural Communications	ISA 110	3			To determine the transferability of your courses to participating NJ Colleges &		
					Universities, access www.njtransfer.org.		
BUSINESS CORE (36 CR)					*See back page for list of accepted Math		
Introduction to Business	BUS 112	3			courses.  **ECO 113 Elements of Economics only requires one developmental non-credit Algebr course and does not transfer well to 4-year colleges.		
Business Information Systems & Applications	BUS 119	3					
Principles of Marketing I	MKT 113	3					
Business Law I	BUS 213	3					
Principles of Management***	BUS 215	3					
Computerized Accounting	ACC 105	3			***BUS 215 Prerequisites: ENG 111, ENG 112 and BUS 119.		
Internship Exp – Business (135-300 hrs) <b>OR</b>	BUS 229	3					
Internship Exp – Business (90 – 200 hrs) and	BUS 228	2			**** See back page for list of electives by trac		
Internship Exp – Business (45 – 100 hrs)	BUS 227	1			Students will not receive credit towards		
Business Electives Tracks (15 CR)****		15			graduation for more than one of the following		
Free Elective		3			courses: CMP 135, CMP 126, or BUS 119.		
					Students will not receive credit towards		
					graduation for more than one of the following courses: BUS 242 and MKT 207 or BUS 135		
					and BUS 233.		
	TOTAL	60			Speak to your Advisor about completing a		
					certificate in Small Business Management or		
					Finance as part of the A.A.S. Business		
		1			Professional degree.		

## BUSINESS PROFESSIONAL # 3400

## **Suggested Sequence by Semester**

This suggested sequence does not include any required developmental courses.

Degree completion time may vary depending upon the number of credits taken each semester.

SEMESTER I		CREDITS	SEMESTER II		CREDITS
English Composition I	ENG 111	3	English Composition II	ENG 112	3
Restricted Math Elective		3	Elements of Economics <b>OR</b>	ECO 113	3
Computerized Accounting	ACC 105	3	Principles of Economics	ECO 211	
Intro to Business	BUS 112	3	Principles of Marketing	MKT 113	3
Business Information Systems	BUS 119	<u>3</u>	General Psychology	PSY 113	3
-			Business Elective by Track		<u>3</u>
	TOTAL	15		TOTAL	15
SEMESTER III			SEMESTER IV		
Speech Fundamentals	COM 109	3	Principles of Management	BUS 215	3
Business Law	BUS 213	3	Work Experience	BUS 229	3
Intercultural Communications	ISA 110	3	Business Electives by Track		6
Business Electives by Track		<u>6</u>	Free Elective		<u>3</u>
	TOTAL	15		TOTAL	15

MATH ELECTIVE: MAT 124 (3 CR) Statistics is recommended. However, MAT 117 (3 CR) Math Analysis for Business & Economics, MAT 110 (3 CR) College Algebra, MAT 130 (4 CR) Probability and Statistics or MAT 120 (4 CR) Math for the Liberal Arts may be substituted. If MAT 120 is chosen, only one non-credit developmental Algebra course is required prior. Students will not receive credit for both MAT 124 and MAT 130

GENERAL EDUCATION: Click here for the most recent General Education course list.

BUSINESS ELECTIVE TRACKS: Choose one of the following tracks. Complete all courses from one of the following tracks.

Sales/Marketing	Accounting/Financial Management	Management	Entrepreneurship	Administrative Support
For careers in sales	For careers in bookkeeping, banking and cash management	For careers in retail management, Hospitality, or manufacturing.	For students interested in owning and operating their own business.	For students interested in a career as an administrative assistant.
MKT 114 Principles of Mkt. II	ACC 111 Principles of Acc. I	PHL 118 Philosophy of Leadership	BUS 219 Small Bus Operations	MED 110 Multimedia I
MKT 208 Social Media Marketing	ACC 112 Principles of Acc. II	BUS 233 Principles of International Business	CMP 239 The Internet and Web Page Design	CMP 120 Foundations of Information Security
Choose 9 credits: MKT 215 Sales Principles and Practices, MKT 218 Advertising, MKT 211 Digital Advertising, and MKT 207 Introduction to Services Marketing	BUS 211 Money and Banking	9 credits of any ACC, BUS, MKT or HOS elective (not already taken)	Choose 9 credits: MKT 215 Sales Principles & Practices MKT 208 Social Media Marketing MKT 218 Advertising MKT 207 Introduction to Services Marketing HOS 118 Intro to	CMP 239 The Internet and Web Page Design  6 credits of any ACC,
	Principles of Finance		Hospitality, HOS 120	BUS, or MKT electives (not already taken)
3 credits of any BUS or MKT elective (not already taken)	BUS 218 Investment Principles or BUS 136 Personal Finance		Hotel/Hospitality Mgt, MKT 211 Digital Advertising	