

## **Human Subjects Research Policy and Procedures**

The Code of Federal Regulations: Title 45, Part 46, Protection of Human Subjects calls for the establishment of Institutional Review Board (IRB) to ensure that research involving human subjects complies with the Health and Human Services Policy for Protection of Human Research Subjects. The County College of Morris Board of Trustees delegates to the President the authority to establish an Institutional Review Board for Human Subjects Research.

### **County College of Morris Institutional Review Board Procedures**

#### Membership

The Institutional Review Board (IRB) will be chaired by the Vice President of Academic Affairs and the President will appoint a faculty representative from each of the academic divisions, one of the academic deans, and the Director of Institutional Research. The committee members will be diverse according to race, gender, and cultural backgrounds as mentioned in Code of Federal Regulations: Title 45, Part 46.107.

#### Institutional Review Board Charge

The IRB reviews requests for research involving human subjects to ensure that the research adheres to the guidelines in the Code of Federal Regulations: Title 45, Part 46, Protection of Human Subjects. Human subjects include County College of Morris students and employees.

#### Criteria to be Used by the Institutional Review Board

The IRB will ensure that requests for research involving human subjects meet the Code of Federal Regulations: Title 45, Part 46.101 (b)(1-5). A researcher whose research has received approval from another institution's IRB must provide the CCM IRB with a copy of this approval. The researcher must also ensure the anonymity of the human subjects included in the research and the County College of Morris.