**County College of Morris**

PROGRAM LEARNING OUTCOMES ASSESSMENT SUMMARY FORM

Please complete a separate form for each department and each program. Completed forms should be submitted electronically to your school dean by June 1.

ACADEMIC YEAR:

DEPARTMENT:

PROGRAM:

SUBMITTED BY:

PERSON RESPONSIBLE FOR ASSESSMENT:

Below, list **all** program learning outcomes in the first column and indicate in the second column which ones were **assessed this year**.

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| **Program Learning Outcomes** | **Assessed this year?** |
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Please complete the following template for each program learning outcome that was assessed this year.

**Note: All fields are required.**

# PROGRAM LEARNING OUTCOME 1

Info- What is the outcome? Fill in detail below.

Description- What are you assessing or hoping to achieve?

Courses Mapped to this Outcome- Which courses are supporting the attainment of this outcome for students (introduce, reinforce, emphasize/master)?

Institutional Goals- Which Institutional Goals (Strategic Plan, Technology Plan, etc.), if any, are connected to this outcome?

Program Goals- Which Program Goals, if any, are connected to this outcome? (Taken from CIM)

Measure- What is the assessment instrument used? Fill in detail below.

Type (must select one from list)- Exam, Paper, Portfolio, Pre/Post Test, Presentation, Project, Quizzes

Direct (Y/N)- Does the measure require demonstration of knowledge or skill?

Description- More detailed explanation of the measure, including when it will be assessed.

Criteria- What is the “Expected Level of Achievement,” or what you regard to be an acceptable standard for students to meet? Fill in detail below.

Type- Benchmark- Collection of single data point; the percentage of students who demonstrated competency by meeting the Expected Level of Achievement

Questionnaire- Collection of multiple data points; the percentage of students who demonstrated competency (met Expected Level of Achievement) for each of several criteria or questions

Analytic- Collection of multiple data points; similar to rubric. Used to report results disaggregated by multiple criteria AND multiple proficiency levels

Target- What percent of students do you expect to meet or exceed the Expected Level of Achievement

Description- More detailed explanation of the measure. What is the Expected Level of Achievement? If you are using a Questionnaire, include the specific questions. If you are using an Analytic, include the specific questions/criteria and proficiency levels.

Finding- What are the results of your assessment? Fill in detail below.

Class- If applicable, which specific class section did this assessment occur in?

Sample size- How many total students were assessed?

Number Met- How many students met or exceeded the Expected Level of Achievement?

Notes- Any other relevant information pertaining to the Finding.

Result- Narrative explanation of outcomes assessment. Fill in detail below.

Intended Result- A brief summary of the expected result of the assessment.

Actual Result- Evaluate and reflect on the results. Are they favorable? Disappointing? About what was expected?

Use of Result- What changes will be made based on the results? If the results did not meet the Target, provide an action plan that includes revisions to and/or further development of your assessment plan. How are results shared within department and/or with students? Summarize what changes in curriculum and teaching have resulted and will result from your assessments, especially where results were surprising.

**PROGRAM LEARNING OUTCOME 2** (copy template above and complete)