



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
May 21, 2024

1. CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:03 p.m. The meeting was held in the Henderson Hall Board Room. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 21, 2023..

2. ROLL CALL

Trustees Frost, Gabrielsen, Gartenberg, Hadzima, Inganamort, Licitra, Loveys, Modi, Pepe, and Chair Milonas were in attendance. President Iacono and Attorney Flaum were also in attendance. Alumni Trustee Rida was absent.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on May 21, 2024, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Employee Resignation, Retirements, Leave Expiration
4. Position Reclassification
5. Reappointment of Management, Academic-Administrative Personnel Federation, Confidential Administrative Support Staff, CCM Staff Association, and Part-Time Employees, 2024-2025
6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in the Henderson Hall Board Room, HH 103, with the exception of Item #6.

Upon the motion of Trustee Licitra and the second of Trustee Pepe, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:04 p.m. The public meeting reconvened at 7:00 p.m. in the Henderson Hall Board Room.

4. PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

5. APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the regular meeting of April 22, 2024, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Gabrielsen, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed; Trustee Gartenberg abstained from the vote.

6. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono highlighted information on the following: grant from National Science Foundation for the data science program led Kelly Fitzpatrick; the first place earned by the student Data Science Team in a national competition; the AACC Innovation Challenge with CCM students currently ranked in the top ten; Teen Arts led by Chairperson Kelly Whalen; Criminal Justice Day coordinated by Professor Maureen Kazaba; the visit of the Achieve the Dream coach with campus meetings coordinated by Dr. Pamela Marcenaro and Professor John Williford; the Commencement exercises; ongoing construction projects; ranked the #1 best college by Salary potential; the meetings with legislators to restore the \$20 million to the community college sector in the state budget; enrollment for the summer semesters; college promise programs; and dual enrollment. President Iacono noted that approximately 1,000 students graduated this year, the graduation rate continues to improve, and County College of Morris has the highest graduation rate compared to our New Jersey peer institutions.

In response to a question from Trustee Licitra, President Iacono will provide an overview of enrollment statistics at a future meeting.

7. COMMUNICATIONS

- A. Reports of the Standing Committees. Committee Chair Inganamort reported on the meeting of the Committee on Audit. There were no further reports of the Standing Committees.
- B. Unfinished or new business. There was no unfinished or new business.

8. RESOLUTIONS

Chair Milonas called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2024-05-21-A Purchasing Following Public Bidding
- Resolution #2024-05-21-B Purchases Exempt from and Exceptions to the Requirements for Public Bidding
- Resolution #2024-05-21-C Purchase Orders through Joint Purchasing Agreements
- Resolution #2024-05-21-D Purchase Orders through State Contract Vendors
- Resolution #2024-05-21-E Award of Contract for Online Tutoring Services
- Resolution #2024-05-21-F Award of Contract for Media Buying Partner
- Resolution #2024-05-21-G Award of Contract for Printing and Mailing Services for the Workforce Development Brochure
- Resolution #2024-05-21-H Award of Contract for Printing and Mailing Services for Marketing Postcards
- Resolution #2024-05-21-I Award of Contract for Online Proctoring Services
- Resolution #2024-05-21-J Award of Contract for Drone Pilot Training Certificate Program
- Resolution #2024-05-21-K Award of Contract for Mass Notification System
- Resolution #2024-05-21-L Award of Contract for Auditing and Tax Preparation Services
- Resolution #2024-05-21-M Approval of Capital Improvement Vouchers
- Resolution #2024-05-21-N New Personnel Appointments
- Resolution #2024-05-21-O Compensation for Professional Services
- Resolution #2024-05-21-P Employee Resignation, Retirements, Leave Expiration
- Resolution #2024-05-21-Q Position Reclassification
- Resolution #2024-05-21-R Reappointment of Management, Academic-Administrative Personnel Federation, Confidential Administrative Support Staff, CCM Staff Association, and Part-Time Employees, 2024-2025

Trustee Frost provided the motion and Trustee Loveys seconded the motion. Chair Milonas called for discussion by members of the Board. In response to a question from Trustee Loveys, President Iacono explained the purpose for providing online proctoring services. There being no further discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2024-05-21-M Approval of Capital Improvement Vouchers. The motion carried.

9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Chair Milonas commented on the Commencement Ceremony, Nurses Pinning, Criminal Justice Day, and the Campus Life Appreciation Dinner Dance. There were no further reports from officers or members of the Board of Trustees.

11. COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:27 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Laura Murray, President of the CCM Staff Association and administrative assistant for Engineering and Criminal Justice, thanked the faculty association for a recent “shout out” and stated she is proud to support President Iacono. Ms. Murray stated she enjoyed her role with the Commencement Ceremony and questioned why faculty claim to support students yet do not attend the ceremony.

Dee McAree, President of the Faculty Association of CCM, noted that she was unable to attend the Commencement Ceremony due to a personal conflict. Professor McAree shared a story of how she personally helped a student fulfill their graduation requirements when a last minute issue arose.

As there was no further public comment, the public comment portion of the meeting was adjourned at 7:33 p.m.

11. ADJOURNMENT

There being no further business to conduct, the public meeting was reconvened to adjourn at 7:33 p.m. by a motion from Trustee Licitra and a second by Trustee Hadzima. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2024-05-21-A

PURCHASING FOLLOWING PUBLIC BIDDING

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-65DD	Print Shop Equipment	Best Tech Offset & Bindery Service, Inc. Piscataway, NJ	\$55,498.00

One Challenge EH3 Drill – Hydraulic 3 Spindle Paper Drill @ \$11,750; and One Graphic Whizard PT 335CKF Crease and Fold @ \$42,740 with One Cross Perf Bar @ \$1,008. For Print Shop.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-46DDE	Scientific Equipment (ELF Grant Funded)	John Simon Instrument Co., Inc. Ho-Ho-Kus, NJ	\$9,300.00

Five Leica DM 500 Binocular Microscopes @ \$1,400 each (\$7,000 total); Two Leica Flexacam Camera i5 (compound) @ \$1,150 each (\$2,300 total). (ELF Funded) For Bio/Chem Department.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-46DDE	Scientific Equipment (ELF Grant Funded)	I Miller Precision Optical Inst., Inc. Feasterville, PA	\$6,802.64

One Unitron (14620) MEC4 Inverted Metallurgical Microscope @ \$5,201.24; One 0.05x c-mount with focus adjustment, w/Allen wrench @ \$201.40; and One VIEW4K High Definition 4K HDMI, Wi-Fi, USB Microscope Camera @ \$1,400. (ELF Funded) For Bio/Chem Department.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2223-46DD	Temporary Employment Services	Telesearch Staffing Solutions Flanders, NJ	\$80,000.00 estimated

Temporary Employment Services for a one-year period – July 1, 2024, through June 30, 2025 (second year option to renew), for an estimated \$80,000. Administrative Percentage Fee for administrative support positions at 42%, campus store assistant at 39%, security/parking lot attendants at 39%, cashiers at 39%, stockroom/general at 39%, stockroom/online order fulfillment at 39% and all other positions at 42%. For Human Resources.

Resolution #2024-05-21-B

**PURCHASES EXEMPT FROM AND EXCEPTIONS TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	New Directions (Lucet) Leawood, KS	\$7,123.20 estimated

Employee Assistance Program for all full-time and part-time employees for the term July 1, 2024, through June 30, 2025. For Human Resources.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9	Blackboard-Ally Renewal of Annual Service	NJEDge.net Newark, NJ	\$18,700.00 estimated

Blackboard-Ally annual service fees for Product Services AS-LC-HE-P (Formerly WebCT Licensing) which includes Learn SaaS Plus. Blackboard Data, Production and Test, and Mobile for the term July 1, 2024, through June 30, 2025. For Information Systems.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	COBRA Administration for Dental Coverage	MY FSA LINK, LLC – Gente Wayne, NJ	\$4,000 estimated

COBRA Administration for dental coverage for the term July 1, 2024, through June 30, 2025. For Human Resources.

Resolution #2024-05-21-C

PURCHASE ORDERS THROUGH JOINT PURCHASING AGREEMENTS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements - Consortiums:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NASPO NJ #24- TELE-71883	Dell OptiPlex Small Form Factor (7020) Computers	Dell Marketing, LP Round Rock, TX	\$58,800.00

50 Dell OptiPlex Small Form Factor (Plus 7020) Computers @ \$1,176 each; Intel Core i7 processor -14700 vPro, Intel Integrated Graphics 16GB RAM, 556GB SSD. For Testing Center.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/ AEPA-22G	Apple MacBook Pro	CDW-Government Chicago, IL	\$2,672.01

One Apple MacBook Pro 16", M3 Pro, 36GB RAM, 512 GB SSD Storage. For Information Technology.

Resolution #2024-05-21-D

PURCHASE ORDERS THROUGH STATE CONTRACT VENDORS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81711	Furniture	Exemplis Cypress, CA	\$17,629.20

36 Focus 2.0 Midback Mesh Chairs @ \$489.70 each. For Graphic Design Labs.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81620	Furniture	Business Furniture, Inc. Parsippany, NJ	\$26,950.14

Eight Rectangular Tables, 30" x 72" @ \$734.16 each (\$5,873.28 total); one Rectangular Table with T-Foot, 30" x 72" @ \$1,461.60; nine Logic Mini Grommets @ \$21.60 each (\$194.40 total); nine Cable Management Troughs @ \$40.74 each (\$366.66 total); three Stg Case, Std Pull, 36" x 18" @ \$711.18 each (\$2,133.54 total); two Stg Case, Std Pull, 30" x 20" @ \$596.70 each (\$1,193.40 total); one Stg Case, Std Pull, 36" x 20" @ \$673.38 each; one Rect. Surf, sq-edge, 30" x 96" @ \$377.58 each; eleven Rectangular Tables, 30" x 72" @ \$734.16 each (\$8,075.76 total); one Rectangular Table with T-Foot, 30" x 72" @ \$1,461.60 each; one Vary Easy Rectangular Table, 30" x 60" @ \$647.22 each; thirteen Logic Mini Grommets @ \$21.60 each (\$280.80 total); 13 Cable Management Troughs @ \$40.74 each (\$529.62 total); one Everywhere Rectangular Table @ \$425.46; two Stg Case, Std Pull, 30" x 20" @ \$596.70 each (\$1,193.40 total); one Rect. Surf, sq-edge, 30" x 60" @ \$243.18 each; one Stg Case, Std Pull, 30" x 60" @ \$634.50 each; two Bookcases @ \$592.38 each (\$1,184.76 total); includes lock plug and keys. For Graphic Design Labs.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81620	Furniture	Business Furniture, Inc. Parsippany, NJ	\$5,602.92

One Overhead Cabinet @ \$345.66 each; one Tackboard @ \$177.66 each; two Wall Strips @ \$39.48 each (\$78.96 total); one Office Desk @ 1,212.60 each; one Everywhere Oval Table @ \$1,396.92; two Aeron, B-size Chairs @ \$1,195.56 each (\$2,391.12 total); includes lock plug and keys. For Cohen Hall Office.

Resolution #2024-05-21-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE TUTORING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for online tutoring services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 5, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for online tutoring services dated April 5, 2024 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, four proposals were received and opened on April 25, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Brainfuse, LLC (“Contractor”) based upon the proposal submitted by the Contractor dated April 25, 2024, to provide online tutoring services at a rate of \$23/hour. This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-05-21-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR MEDIA BUYING PARTNER**

WHEREAS, County College of Morris (“College”) has a need to acquire media buying services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 16, 2023, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Media Buying Partner dated February 23, 2023 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, nine proposals were received and opened on March 15, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Dougherty, Clifford & Wadsworth Corporation (DCW Media) (“Contractor”) based upon the proposal submitted by the Contractor dated March 10, 2023, to provide Media Buying services at an estimated cost of \$300,000. This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-05-21-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2024-2025 Workforce Development (WFD) brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 4, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing 207,000 copies of 4 color, 48 pages on 35 lb. #80 bright newsprint including 60 lb. Glossy cover, for two issues of WFD brochures (Fall 2024 and Spring/Summer 2025) and mailing; dated April 4, 2024 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on April 23, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 18, 2024, to provide printing and mailing of Workforce Development Brochures for an estimated total of \$43,908.16 for printing and \$5,040.58 for mailing of Fall 2024, and \$43,908.16 for printing and \$5,040.58 for mailing of Spring/Summer 2025. Optional printing of an additional four pages (52 pages) to be an additional \$1,961.57 (Fall) and \$1,961.57 (Spring/Summer) and printing of four fewer pages (44 pages) to be less \$1,961.57 (Fall) and \$1,961.57 (Spring/Summer); 1,000 additional copies \$190.62 (Fall) and \$190.02 (Spring/Summer). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-05-21-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire services for printing and mailing of five postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 4, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing and mailing of five postcards printed four-color, two-sided, with bleeds, on glossy 10 pt. card stock; dated April 4, 2024, which sets forth the contract terms and specifications of proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on April 23, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Indiana Printing and Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 22, 2024, to provide printing and mailing of two Open House campaigns of 186,000 postcards per campaign for \$6,396.87 each (\$34.39 additional per thousand); one Enroll This Summer 2025 campaign of 21,000 postcards for \$1,407.11 each (\$67.00 additional per thousand); and two Optional Campaigns, one for 186,000 postcards for \$6,396.87 each (\$34.39 additional per thousand), and one for 21,000 postcards for \$1,407.11 each (\$67.00 additional per thousand). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-05-21-I

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE PROCTORING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Online Proctoring Services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025 (second year option to renew contract); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 16, 2023, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for online proctoring services dated February 16, 2023 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on February 23, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of County College of Morris that a contract be awarded to SmarterServices (“Contractor”) based upon the proposal submitted by the Contractor dated February 17, 2023, to provide online proctoring services at a cost of \$2.95 per exam (Automated AI Proctoring with no human review) and \$5.95 per exam (Automated AI Proctoring with human review). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-05-21-J

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR DRONE PILOT TRAINING CERTIFICATE PROGRAM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for a Drone Pilot Training Certificate Program; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Alpha Drones USA, Inc. (“Contractor”) will provide services for the Drone Pilot Training Certificate Program at a rate of \$3,999 (71.5 hours) per student as per proposal dated April 29, 2024, for a value to exceed \$17,500; total annual expenditure dependent on number of students enrolled; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-05-21-K

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR MASS NOTIFICATION SYSTEM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for mass notification system; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$20,400; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Lyme Computer Systems, Inc., DBA Lyme Technology Solutions (“Contractor”) has submitted a proposal for goods or services dated April 26, 2024, indicating that Contractor will provide goods or services for Rave Mass Notification System, for a value of \$20,400; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-05-21-L

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR AUDITING AND TAX PREPARATION SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire auditing and tax preparation services; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is two years commencing May 1, 2024, through April 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Nisivoccia LLP (“Contractor”) has submitted a proposal for goods or services dated April 12, 2024, indicating that Contractor will provide auditing and tax preparation services for fiscal year 2024 for \$46,250, and for fiscal year 2025 for \$47,175; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2024-05-21-M

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	1,476.60
USA Architects	2,837.50
RSC Architects, PA	273,100.00
Brockwell & Carrington Contractors	87,948.36
Brahma Construction Corp.	458,130.78

Resolution #2024-05-21-N

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2025.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
REPLACEMENT	Mondragon, Hannah	24-Jun-24	<u>Appointed to:</u> Assistant Director, Auxiliary Enterprises Bookstore	\$61,367
NEW	Robey, Sarah	6-May-24	<u>Appointed to: Grant Funded</u> Adult Transitions Program Coordinator Workforce Development	\$60,000
CCMSA:				
REPLACEMENT	Figueroa, Pamela	28-May-24	<u>Appointed to:</u> Division Administrative Assistant School of Health Professions & Natural Sciences	\$54,111
REPLACEMENT	Raza, Ali	22-May-24	<u>Appointed to:</u> Network & Telecommunications Support Specialist Information Systems - Administration	\$50,000
PART-TIME:				
REPLACEMENT	Marin, Yessica	6-May-24	<u>Appointed to:</u> PT Custodian I (Evening) Custodial Services	\$15.75ph
REPLACEMENT	Thomas, Ryan	23-May-24	<u>Appointed to:</u> PT Campus Store Assistant (Shift II) Bookstore	\$18.50ph
REPLACEMENT	Zapata, Mateo	6-May-24	<u>Appointed to:</u> PT Custodian I (Evening) Custodial Services	\$15.75ph
COACHES:				
REPLACEMENT	Calle, Bryan	Seasonal	<u>Appointed to:</u> Head Coach Women's Soccer Women's Soccer	\$9,500 Stipend
REPLACEMENT	Gonzalez, Javier	Seasonal	<u>Appointed to:</u> Head Coach Women's Basketball Women's Basketball	\$9,500 Stipend

Resolution #2024-05-21-O

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Aguirre, Omar	03/30/24-04/10/24	\$500.00	Program Development - ELL for Engineering/Mfg. for WFD
Archibald, Constance	4/27/2024	\$120.00	Certified Nurse Aide for CNA Skills Exam Retest for WFD
Ashley, Maraline	04/03/24-04/04/24	\$282.00	ESL Placement Testing - Late Spring 2024 for WFD
Awawdeh, Raed	4/01/24-05/03/24	\$666.66	Faculty Led, Targeted Mentoring/Tutoring to Assist Students in Completion of Degree
Capoano, Denise	01/29/24-04/26/24	\$3,162.00	Horticultural Opportunity Program (HOP) for WFD
Baker, JoAnn	4/8/2024-04/24/24	\$752.00	Workplace Simulation Training for WFD
Balish, Alexander	4/6/2024	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bouziotis, Christy	4/9/2024	\$100.00	Advancing your Career Workshops - Career Boost Trio for WFD
Braden, Susan	04/10/24-04/13/24	\$750.00	Musical Accompaniment for 2024 Spring Musical
Burns, Caitlin	3/26/2024	\$100.00	Workshop: Processes of Respiration
Callahan, Patricia	04/01/24-04/10/24	\$400.00	SharePoint Advanced for M365 Owner Training for WFD Business Solutions
Callahan, Patricia	04/02/24-04/04/24	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	04/09/24-04/18/24	\$400.00	Microsoft Word for Beginners for WFD Business Solutions
Callahan, Patricia	04/23/24-04/25/24	\$300.00	Outlook in a Nutshell for WFD Business Solutions
Cardaci, Paulina	4/22/2024	\$100.00	Workshop: Fluid, Electrolyte and Acid-Base Balance
Colio-Andrade, Yvette	4/23/2024	\$100.00	Advancing Your Career Workshops - The Interview for WFD
Cosgrove, Mark	01/16/24-05/31/24	\$1,500.00	Course Development Virtual Campus Food Sciences & Nutrition (HOS105)
Danna, Michele	01/17/24-03/09/24	\$1,800.00	Director for PA Spring Drama 2024
DeOliveira, Ana Christina	03/26/24-04/16/24	\$126.00	Strategic HR Mgmt. and Capstone Project for WFD
DePope, Jason	04/10/24-04/13/24	\$750.00	Musical Accompaniment for 2024 Spring Musical
Dimas, Christine	10/30/23-03/15/24	\$5,400.00	External Facilities Rental Coverage for 18 Weeks
Duncan, Terence	01/17/24-04/13/24	\$850.40	Choreographer for 2024 Spring Musical
Duncan, Terence	04/10/24-04/13/24	\$200.00	Musical Accompaniment for 2024 Spring Musical
Eannetta, Joseph	04/04/24-04/20/24	\$1,224.00	AWS Level 1 - Welding - Bundle for WFD
Ejigu, Genetie	04/15/24-04/17/24	\$188.00	ESL Beginner Part 1 - Substitute for WFD

Resolution #2024-05-21-O

Name	Date(s) of Service	Payment	Reason
Ejigu, Genetie	03/26/24-04/03/24	\$470.00	Program Development - ELL for Healthcare for WFD
Enser, Gabriela	04/06/24-04/08/24	\$282.00	ESL Placement Testing - Late Spring 2024 for WFD
Fameux, Edna	4/27/2024	\$100.00	Certified Nurse Aide for CNA Skills Exam Retest for WFD
Garrett, Lakeisha	04/16/24-04/25/24	\$376.00	Excel Intermediate for WFD Business Solutions
Gause, Lisa	04/08/24-04/09/24	\$125.00	Culinary Opportunity Program II (COP II) for WFD
Gordon, Thomas	03/21/24-04/17/24	\$637.50	AWS Level 1 - Welding - Bundle for WFD
Khalkhali, Zahra	04/01/24-05/03/24	\$666.66	Faculty Led, Targeted Mentoring/Tutoring to Assist Students in Completion of Degree
Leao, Michael	03/06/24-04/26/24	\$675.00	Horticultural Opportunity Program (HOP) for WFD
Lee, Maria	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus Latin American History (HIS151)
Lee, Maria	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus History of Modern Africa (HIS123)
Malik, Shehroz	04/09/24-04/18/24	\$376.00	Tableau II for WFD
Mammon, Marielaine	01/17/24-04/13/24	\$2,000.00	Director for PA Spring Drama 2024
McArdle, Colleen	01/17/24-04/7/24	\$850.40	Choreographer for 2024 Spring Musical
Mendez, Adriana	4/9/2024	\$100.00	Annual EOF Day
Mojena, Ariel	03/06/24-04/10/24	\$816.00	Fundamentos de Contabilidad y Mas for WFD
Moore, Clifford	04/04/24-04/17/24	\$600.00	Pharmacy Technician Core for WFD
Moore, Clifford	4/12/2024	\$60.00	Program Management and Coordination - Pharm Tech for WFD
Murphy, Frank	4/17/2024	\$50.00	Provide Music for our EOF Awards & Recognition Dinner
Nalepka, Stephen	04/04/24-05/01/24	\$612.00	Advanced Manufacturing - Spring 2024 for WFD
O'Brien, Emily Rae	04/10/24-04/11/24	\$424.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	04/17/24-04/18/24	\$424.00	Excel Intermediate for WFD Business Solutions
O'Brien, Emily Rae	04/12/24-04/19/24	\$212.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	04/24/24-04/25/24	\$318.00	Top Excel Tools for Efficiency for WFD Business Solutions
Occhipinti, Georgann	04/09/24-04/11/24	\$318.00	Constructive Collaboration in Teams and Organizations for WFD Business Solutions
Occhipinti, Georgann	04/16/24-04/18/24	\$318.00	Resilience in the Face of Change for WFD Business Solutions
Occhipinti, Georgann	04/23/24-04/25/24	\$318.00	Mindfulness to Decrease Workplace Stress for WFD Business Solutions
Occhipinti, Georgann	04/23/24-04/24/24	\$318.00	Implicit Bias in the Workplace for WFD Business Solutions
Pang, Jimmy	04/04/24-05/01/24	\$918.00	Advanced Manufacturing - Spring 2024 for WFD
Pietropollo, Frank	4/11/2024	\$50.00	Facilitation of CTL Learning Session
Rizzo, Elissa	03/12/24-04/23/24	\$1,175.00	Microsoft Office Excel MO-200 Certification for WFD

Resolution #2024-05-21-O

Name	Date(s) of Service	Payment	Reason
Rocanova, Teresa	01/17/24-04/13/24	\$650.16	Producer for Spring Musical 2024
Run-Kowzun, Trayer	10/14/2023	\$275.00	Participated in Fall 2023 Open House
Runo, Kyle	04/04/24-04/17/24	\$252.00	Advanced Manufacturing - Spring 2024 for WFD
Runo, Kyle	04/18/24-04/25/24	\$252.00	Advanced Manufacturing Orientation and Shadowing for WFD
Rutan, Laura	01/17/24-04/13/24	\$1,800.00	Music Director for PA Spring Musical 2024
Sabella, David	4/25/2024	\$100.00	Workshop: Integration Review for Calculus I Students
Schnipp, Thomas	02/23/24-04/11/24	\$2,184.00	Project Management Essentials for WFD
Schorr, Brian	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus Writing III (ESL033)
Sferra, Brian	4/6/2024	\$141.00	ESL Placement Testing - Late Spring 2024 for WFD
Sterzer, Kenneth	03/26/24-04/16/24	\$282.00	Strategic HR Mgmt. and Capstone Project for WFD
Stoler, Loryn	4/1/2024	\$100.00	Workshop: Solving Problems Involving Aqueous Solution Stoichiometry
Todd, Elsa	03/12/24-05/31/24	\$705.00	Program Development - ELL Workplace, Engineering/Mfg. for WFD
Treibman, Judy	03/26/24-04/16/24	\$141.00	Strategic HR Mgmt. and Capstone Project for WFD
Viola, Thomas	04/01/24-04/17/24	\$918.00	C301-Community Resources for WFD
Williams-Bogar, Rita	04/09/24-04/10/24	\$450.00	Constructive Collaboration in Teams and Organizations for WFD Business Solutions
Williams-Bogar, Rita	04/10/24-05/01/24	\$450.00	Understanding and Leveraging Your Leadership Style - PG Chambers School for WFD Business Solutions
Williams-Bogar, Rita	04/30/24-05/01/24	\$450.00	Understanding and Leveraging Your Leadership Style - AHS for WFD Business Solutions
Yiin, Nancy	04/01/24-05/03/24	\$666.66	Faculty Led, Targeted Mentoring/Tutoring to Assist Students in Completion of Degree
Zirkel, Jennifer	04/03/24-04/08/24	\$423.00	ESL Placement Testing - Late Spring 2024 for WFD

Resolution #2024-05-21-P

RESOLUTION ACCEPTING EMPLOYEE RESIGNATION, RETIREMENTS, AND LEAVE EXPIRATION

WHEREAS, the Personnel Committee has reviewed the employee resignation and retirements received by the college, and the notice of leave expiration;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations, retirement, and the notice of leave expiration:

Denise Bell; Retirement effective 08/21/24
Joanne Kearns; Retirement effective 07/24/24
Adriana Mendez; Resignation effective 05/01/24
Edward Rob Stirton, Notice of Leave Expiration effective 12/30/24
Joan Weiss; Retirement effective 05/03/24

Resolution #2024-05-21-Q

RESOLUTION APPROVING POSITION RECLASSIFICATION

WHEREAS, the Personnel Committee has reviewed the recommended position reclassification;

NOW, THEREFORE, BE IT RESOLVED, That the following position reclassification be approved effective May 22, 2024.

- The vacant position of Campus Store Receiving and Distribution Assistant, CCMSA Grade D-40 be reclassified to Part Time Campus Store Receiving and Distribution Assistant.

Resolution #2024-05-21-R

REAPPOINTMENT OF MANAGEMENT, ACADEMIC-ADMINISTRATIVE PERSONNEL FEDERATION, CONFIDENTIAL ADMINISTRATIVE SUPPORT STAFF, CCM STAFF ASSOCIATION, AND PART-TIME EMPLOYEES

BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-time employees listed below be reappointed as indicated effective July 1, 2024 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees listed below be reappointed effective July 1, 2024 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees listed below be reappointed effective July 1, 2024 for the terms and conditions indicated.

Management Employees			
Name	Title		
Steven	Ackerman		Director of Public Safety
Janet	Akeson		Executive Assistant to the Vice President
Melissa	Albright		Vice President of Marketing, Public Relations & Enrollment
Denise	Bell		Executive Administrative Assistant to the President
Katrina	Bell		Associate VP for Workforce Dev & Experiential Learning
Allison	Boddie		Director, Marketing & Public Relations
Laura Lee	Bowens		Registrar
Elaine	Cadden		Executive Administrative Assistant to VP
John	Carey		Associate Director of Plant & Maintenance
Shailendra	Chainani		Environmental Safety Coordinator
Heather	Craven		Dean, Learning Resource Center
Christine	Dimas		Business Services Coordinator
Casey	Dolan		Associate Director of Development
Patrick	Enright		Sr. VP of Academic Affairs, WFD & Student Success
Michael	Gilchrist		Associate Director, Network Systems
Thomas	Gillon		Director, Network/User Svs. & Chief Info. Security Officer
Andrew	Goldstein	*1	Coordinator Cyber Info Tech Training-IT Lab Supervisor
Julian	Gomez		Executive Director-Diversity, Equity, Inclusion & EOF
Glenn	Hamilton		Assistant Vice President, Business & Finance
Cheryl	Hogh		Executive Administrative Assistant
Anthony	Horbert		Coordinator of the Advanced Manufacturing & Engineering Cntr
Joanne	Hugues		Exec Admin Assistant & Community Relations Coordinator
Maria	Isaza		Dean, School of Health Professions & Natural Science
Mary	Kampas		Executive Administrative Assistant to CIO
Joanne	Kearns		Director of Purchasing
Shelley	Kurland		Dean, Virtual Campus
Thomson	Ling		Dean, School of Liberal Arts
Jeffrey	Lubnow		Director of Auxiliary Enterprises
Jenny	Marcenaro		Assistant Vice President
Patricia	Mattia		Budget & Compliance Manager
Kelly	Meola		Executive Director of Institutional Advancement
Manal	Meseha		Associate Director of Accounting
Karyn	Norberg		Benefits Officer
Ariella	Panek		Dean of Student Engagement & Success
Charlene	Peterson		Director of Plant & Maintenance
Donald	Phelps		Director of Campus Life

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

Management Employees			
Name		Title	
Rita	Ragany-Bayer		Associate Director of Human Resources
Vivyen	Ray		Vice President, Human Resources & Labor Relations
Maria	Schiano		Director, Accessibility Services
Joseph	Schilp		Associate Director, Media Center
Phebe	Soliman		Dean of Institutional Research
Edward	Stirton		VP, Institutional Effectiveness & Chief Information Officer
John	Sullivan		Director of Athletics
Donna	Tatarka		Director of Admissions
Kimberly	Theiler		Executive Administrative Assistant to the Vice President
R. Mark	Tolleson		Associate Director of L.R.C.
Alexandra	Unis		Director, Workforce Development & Community Partnerships
Karen	Van Derhoof		Executive Vice President of Business and Finance
Jessica	Wander		Director of Accounting
Pamela	Williams		Executive Administrative Assistant
Harvey	Willis		Director of Financial Aid
Ivette	Wright		Executive Administrative Assistant to VP

AAPF Employees			
Name		Title	
Marcos	Arteaga		Financial Aid Advisor
Annemarie	Bahnsen		Accessibility Support Specialist
Kiarra	Baldassari	*1	Counselor I, Counseling Department
Benjamin	Baldini		Audio-Visual System Designer
Katy-Ann	Blacker		Student Success Analyst
Danielle	Boeninghaus		Assistant Registrar
Concetta	Cantelmo		Lab Coordinator
Delia	Carruthers		Reference Librarian
Kevin	Chen		Supervisor, Testing Center
Shew-Mei	Chen		Coordinator of Academic Operations
Amanda	Ciesla	*1	Student Success Specialist
Daniel	Cleary		Media Engineer
Marva	Cole-Friday	*1	Associate Director-Dual Enrollment
Yvette	Colio-Andrade	*1	Career Pathways Coordinator
Marie	Connuck		Programmer Analyst
Karla	Conzen		Records & Registration Coordinator
Tamara	Dawkins	*1	Student Success Specialist
Rick	Deardorff		Lab Assistant I
Ivan	Degante		Supervisor of Receiving & Distribution
Doreen	DeMarco		Purchasing Manager
Lynee	Dokus		Coordinator of L.R.C. Instructional Services
Tannia	Dominguez		Coordinator of Counseling & Wellness Center
George	Faro		Contract/Grants Accountant
John	Fichter		Associate Director of Public Safety
Ana	Figuroa		Associate Director of ERP Applications
Christine	Flon		Coordinator of Institutional Effectiveness
Danielle	Fox		Student Success Specialist
Jacob	Fried	*1	Business Development Coordinator
Christopher	Furth		Electrical Systems Supervisor

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

AAPF Employees			
Name		Title	
Gina	Garcia		Creative Services Manager
Amy	Garcia		Coordinator of Virtual Campus Services
Christopher	Gardner		Theater Technician
Theresa	Gehring		Supervisor of Printing Services
Ryan	Gilbert		Counselor Recruiter, Admissions
Rosemary	Grant		Associate Dir. Career Services & Coop Ed Programs
Daniel	Guillen		Colleague Systems Administrator
Efrain	Guzman		Supervisor, Custodial Services (Evening Shift)
Debra	Hatchard		Bursar
Kari	Hawkins		Coordinator of Transfer Services & University Partnerships
Brian	Heise		Supervisor of Grounds & Custodial Services
Kaitlyn	Helmstetter	*2	Analytics & Research Specialist
Michelle	Hendry		Financial Aid Advisor
John	Hester		Digital Communications Coordinator
Christina	Higgins		Accountant
Paul	Hildebrand		Public Safety Sergeant
Krystal	Hoffman		Supervisor, Aquatics
Rongshen	Hsiao		Systems Administrator
Jessica	Jackson		Accessibility Support Specialist
Agnieszka	Janiak		Lab Assistant I, Biology/Chemistry
Sergio	Jimenez	*1	Lab Assistant II
Marjory	Jones		Manager of Payroll & Special Projects
Brendan	Jones		System Administrator II
Jill	Kepler		Payroll/Grant Accountant
Michael	Kingman		Lab Assistant II
Lori	Kruppo		Nursing Lab Supervisor
Danielle	Lee		Senior Buyer
Joanne	Leong Louie		Workforce Business Services Coordinator
Eduardo	Lopez	*1	Morristown & Dover Coll Prom Program Coord, DEI
Sandra	Lopez		Financial Aid Advisor
Nathally	Lopez		Athletics Trainer & Summer Events Coordinator
Melody	Lopez		Science Lab Supervisor
Emily	Macrae		Lab Coordinator - Hospitality
Roseann	Maione		Lab Coordinator
Louise	Massoni		Assistant Director of Financial Aid
Karen	May		Associate Registrar
Colleen	McArdle		Director of College Events & Foundation Programs
Victor	McNeil		Coordinator, Bursar Services
Brian	Moore		Graphic Designer
Charles	Munk		Public Safety Sergeant
Edith	Nelson		Counselor II, E.O.F. Program
Matthew	Nielsen		Grant Development Coordinator
Kaitlin	Norris		Admissions Systems Coordinator
Merlina	Nunez	*1	Learning Support & Opportunity Services Programming Analyst
Amber	Pantiliano	*1	Project Manager USDOL/CEGAP (GF)
Mary Jane	Pappas		Lab Coordinator
Marianne	Perfetto		Solution Center Admin
Scott	Perino		Network & Telecommunications Administrator
Kyle	Plati		Datawarehouse Administrator

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

AAPF Employees			
Name		Title	
Karissa	Przyhocki		Accessibility Support Specialist
Lisette	Ragno		Counselor Recruiter, Admissions
Edgar	Rodriguez		Sr. Media Systems Engineer
Shannon	Seritella		Counselor Recruiter, Admissions
Roger	Stephens		Assistant Director, Athletics
Maureen	Stivala		Student Success Specialist
Dawn	Thomas-McFarland		Assistant Director
Thomas	Trackim	*1	Lab Assistant II - Grant Funded
Rebecca	Uong	*1	Enrollment Specialist I
Lisa	Volante		Counselor I, Counseling Department
Miao	Wang		Student Success Specialist
Jill	Wells		Coordinator of Advisement & Student Success
Nicole	Williams	*1	Career & Transfer Services Coach
Stacy	Zagar-Maldonado		Communications Specialist

AAPF Part Time Employees			
Name		Title	
Morgan	Constable		PT Social Media Specialist
Christine	Cullen-Reed		PT Lab Assistant II, Fine Arts
Scott	Davan		PT Reference Librarian
Phoebe	Duke-Mosier		PT Reference Librarian
Julie	Gause		PT Relationship & Social Media Coordinator
Michele	Johnson	*1	PT Career Counselor, Women's Center
Suzanne	Maida		PT Job Development Specialist, Job Locator Program (CWS)
Frank	Murphy		PT Lab Assistant I, Music Department

Confidential Administrative Support Staff			
Name		Title	
Donna	Barnes		HR Specialist, HRIS & Temporary Staffing Liaison
Diana	Hawley		Support Services Coordinator
Mary Ellen	Poh		Administrative Assistant, Budget Office
Lori	Sanchez		Human Resources Specialist, Recruitment

CCMSA Employees			
Name		Title	
Marisol	Acevedo		Dept Admin Asst, Health/Exercise Science
William	Ackerman		Senior Groundskeeper
Kialy	Ackerson		Accounting Asst III
John	Akeson		Senior Maintenance Mechanic
David	Apolinaro		Groundskeeper II
Kelly	Bodnarchuk		Department Administrative Assistant, Bus Programs
Dwight	Borden		Automotive Mechanic
Stephen	Boris		HVAC Specialist
Troy	Bowers, Sr.		Security Officer
Anita	Bryant Williams		Dept Admin Asst, Counseling

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

CCMSA Employees			
Name		Title	
Julie	Butler		Financial Aid Assistant
Eric	Byk		Custodian II (Evenings)
Richard	Cagnoni		Custodian I (Evenings)
Robert	Carper		Groundskeeper II
Luis	Casiano		Custodian II (Days)
Yaritza	Castellano Diaz		Accounting Asst III
Won	Chang		Computer Solution Specialist
Jennifer	Cheung		Division Administrative Assistant
Patrick	Connolly		Custodian II (Evenings)
Teresa	De Jesus		Dept Admin Asst, Languages & ESL
Rita	DeLillo		Dept Admin Asst, Music
Elaine	DeVivo		Department Administrative Assistant
Yokerly	Diaz		Computer Solution Specialist
Dawn	Doland		Campus Life Assistant III
Colleen	Drum		Dept Admin Asst, Psychology & Education
Michael	Duffy		Senior Security Officer
Mary	Earl		Department Administrative Assistant, Athletics
Janet	Eggert		Dept Admin Asst, Plant & Maintenance
Leonora	Escobar Olave		Custodian I (Evenings)
John	Esposito		Receiving & Distribution Assistant II
Jacob	Feldman		Computer Solution Specialist
Ann	Fhi		Records Analyst
Donna	Garrity		Office Assistant, Biology
Wayne	Geigges		Maintenance Mechanic
Mayelly	Godoy Amaya		Custodian II (Days)
Marlene	Gonzalez		Custodian I (Evenings)
Edward	Harris		Security Officer
Jaelyn	Heye		Department Administrative Assistant, Admissions
Lori	Hull		Accounting Asst III, Campus Store
Sandra	Hyder		Dept Admin Asst, Registrar
Donna	Iansito		Dept Admin Asst, English
Andrea	Jennings		Sr. Payroll Associate
Jessica	Johnson		Office Assistant, Nursing
Juana	Jose de Herrera		Custodian II (Days)
William	Kelly		Security Officer
Cody	Kinney		Groundskeeper I
Lisa	Korzeniowski	*2	External Events Specialist
Ray	Larsen		HVAC Maintenance Mechanic
Erica	Lewis		Assignment Contract Specialist
Kelly	Lockman		Department Administrative Assistant, Biology/Chemistry
Kelsey	Logsdon		Enrollment Specialist III
Eddie	Lorenzo		Custodian II (Days)
Crystal	Lutton	*1	Department Administrative Assistant
Catherine	Maldonado		Custodian II (Evenings)
Donovan	Mantone		Maintenance Mechanic
Porfirio	Martinez		Maintenance Mechanic
Ian	McCleary		Custodian II (Days)
Raymond	McConnell		Custodian II (Evenings)
Joseph	McGinniss		Custodian I (Evenings)

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

CCMSA Employees			
Name		Title	
Claire	Menzer		Data Systems Coordinator
Joanne	Metro		Campus Life Assistant II
Frank	Mezle		Receiving & Distribution Assistant II
Gene	Moss		Department Administrative Assistant, EOF
Laura	Murray		Department Administrative Assistant
Mary	Nasse		Grant Technician
Bonnie	Nichols		Accounting Asst III
Alex	Novillo		Security Officer
Margaret	O'Brien-Feld		Library Services Assistant
Fukie	Otsuka		Custodian I (Evenings)
Benjamin	Palmer		Senior Security Dispatcher
Any	Parra Ochoa		Custodian I (Evenings)
Elizabeth	Potenza		Library Services Assistant
Sheila	Pra Sisto		Dept Admin Asst, Career Services
Laurie	Quinn		Department Administrative Assistant
Christopher	Rader		Custodian I (Evenings)
Margarita	Rankin		Financial Aid Assistant
Eric	Ratyniak		Accounting Assistant II
Patrick	Reilly		Department Administrative Assistant
Rafael	Rivera		Production Coordinator
Felicia	Rodriguez	*2	Custodian I (Evenings)
Owen	Rowe		HVAC Specialist
Ovimmar	Ruiz		Custodian III (Evenings)
Omar	Ruiz		Groundskeeper I
Santiago	Ruiz Diaz		HVAC Maintenance Mechanic
Aisha	Santos		Accounting Asst III
William	Satmaria		Division Administrative Assistant
Matthew	Seals		Security Officer
Matthew	Selems		Security Officer
Snehal	Shah		Printing Technologies Specialist II
Katharine	Sheehy		Department Administrative Assistant
Gertrude	Simmons		Maintenance Systems Coordinator
Dennis	Simon		Security Dispatcher
Camil	Soltysik		Maintenance Mechanic
Connie	Steger		Dept Admin Asst, Sociology/Anthropology
Robert	Stoner		Custodian II (Days)
Adalin	Suarez		Custodian II (Days)
Christopher	Tacinelli		Groundskeeper II
Richard	Ter Linden		Senior Custodian (Days)
Carlos	Tobon		Custodian I (Evenings)
Nancy	Veloso		Enrollment Specialist I
Subashini	Venkatesan		Library Services Assistant
Donna	Ver Hoven		Dept Admin Asst, L R C
Andrew	Vittoria		Printing Technologies Specialist I
Kelly	Wallace		Depart Admin Asst, Comp Info Systems
Ruby	Watts		Accounting Asst III
Josefine	Williams		Custodian II (Evenings)
Mark	Wizner Jr		Custodian II (Evenings)
Anthony	Yermal		Maintenance Mechanic

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2024-05-21-R

CCMSA Employees			
Name		Title	
Karina	Yermeni		Dept Admin Asst, Visual Arts

Part Time Employees (Unaffiliated)			
Name		Title	
Hector	Agront		PT Custodian I (evenings)
Bret	Babich		Data Specialist
Christine	Basista		PT Campus Store Assistant - Shift 1
Patricia	Borowski	*1	PT Legal Program Administrator & Administrative Assistant
Amanda	Boyer		PT Facilities Assistant, Theatre
David	Carey		PT Security Officer
Kevin	Conod		PT Planetarium Astronomer
Blaine	Edlefsen	*1	PT Lab Assistant, ETES
Evelin	Fischer		PT Tutoring Center Admin Assist & Tech Support Specialist
Billy	Garcia		PT E.O.F. Counselor
Demetria	Jorge		PT Enrollment Assistant
Shannon	Lengares	*1	PT Program Director, Women's Center
Wendi	Manderioli	*1	Adult Transitions Program Success Coach (Grant Funded)
Kiana	Matos		PT Lab Assistant
Roberta	McGrath		PT Office Assistant
Kate	Miner	*1 *2	PT Completion Specialist (Grant Funded)
Derwin	Miranda		PT Custodian I (evenings)
Jessica	Morrison	*2	PT Administrative Assistant
Kara	O'Connor		PT Security Officer
Ethan	Pinckert	*2	PT Library Services Assistant
Kristin	Reroma	*1	PT Financial Aid Specialist - CCOG
Denisa	Rihova		PT Administrative Assistant & Technical Support Specialist
Kathleen	Sauerman		PT Office Assistant
Clyde	Turner		PT Custodian I (evenings)
Andrea	Vanegas Alvarez	*2	PT Custodian I (evenings)
Liliana	Vega	*2	PT Custodian I (evenings)
Kathy	Vincelette	*1	PT Job Developer, Women's Center

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period