



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
June 25, 2024

1. CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:05 p.m. The meeting was held in the Henderson Hall Board Room. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 21, 2023.

2. ROLL CALL

Trustees Gabrielsen, Gartenberg, Inganamort, Licitra, Loveys, Modi, Pepe, and Chair Milonas were in attendance. President Iacono, Attorney Flaum, and Attorney Giacobbe were also in attendance. Trustees Frost, Hadzima, and Alumni Trustee Rida were absent. Attorney Giacobbe left the meeting during the closed session.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on June 25, 2024, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointment and Salaries, Summer Semesters
4. Employee Resignations, Retirement, and End of Grant Funded Position
5. Approval of the Academic Administrative Personnel Federation Professional Recognition Awards
6. Establishment of Management, Confidential Administrative Support Staff, and Non-Affiliated Part-Time Employee Salaries and Wages, 2024-2025
7. Ratification of the Contract with the Academic Administrative Personnel Federation
8. Possible property acquisition
9. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in the Henderson Hall Board Room, HH 103, with the exception of Item #8 and #9.

Upon the motion of Trustee Pepe and the second of Trustee Inganamort, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:04 p.m. The public meeting reconvened at 7:12 p.m. in the Henderson Hall Board Room.

4. PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

5. APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the regular meeting of May 21, 2024, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Pepe, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed.

6. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono highlighted information on the following: grant from National Science Foundation for the data science program led Kelly Fitzpatrick; the third place earned by CCM students in the national AACC Innovation Challenge; the Biology/Chemistry Sustainability program, CCM's participation in and support of the County Juneteenth program; CCM serving as the host site for the Morris County Pride Festival; the upcoming Randolph Township Freedom Festival; the summer camp hosted at CCM; and the Summer Institute for Data Science for middle and high school students. President Iacono recognized and thanked Vice President Rob Stirton for his accomplishments and noted that this is the last Board of Trustees meeting for before his retirement.

7. COMMUNICATIONS

- A. Reports of the Standing Committees. Committee Chair Inganamort reported on the meeting of the Committee on Lands and Buildings; Committee Chair Licitra reported that the personnel matters were discussed in the closed session. There were no further reports of the Standing Committees.
- B. Unfinished or new business. Executive Vice President VanDerhoof provided a power point presentation on the proposed property acquisition in Dover, the power point presentation is on file in the Office of the President. Trustee Licitra noted that proposal for this purchase was discussed by the Trustee Executive Committee and the Committee on Lands and Buildings. Following the presentation, Chair Milonas called for a motion to adopt the following resolution.

RESOLVED, that County College of Morris enter into an agreement to purchase a 37,026 sq. ft. school building on .85 acres commonly known as 37 Myrtle Avenue, Dover, NJ, for a purchase price of \$3 million dollars. The College President is authorized to sign the purchase contract in a form acceptable to the College Attorney.

Trustee Pepe provided the motion and Trustee Licitra seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a roll call vote of the Board. The roll call vote of the Board indicated that all Trustees were in favor. The motion carried. Trustee Gartenberg stated that the property acquisition is exciting for the community. Chair Milonas agreed and stated that the acquisition is a great opportunity. There was no further unfinished or new business.

8. RESOLUTIONS

Chair Milonas called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2024-06-25-A Purchasing Following Public Bidding
Resolution #2024-06-25-B Purchases Exempt from and Exceptions to the Requirements for Public Bidding
Resolution #2024-06-25-C Purchase Orders through Joint Purchasing Agreements
Resolution #2024-06-25-D Purchase Orders through State Contract Vendors
Resolution #2024-06-25-E Award of Contract for HVAC Controller Maintenance and Service
Resolution #2024-06-25-F Award of Contract for Licensing Fees for Learn SaaS
Resolution #2024-06-25-G Award of Contract for Print and Digital Advertising
Resolution #2024-06-25-H Award of Contract for PeopleAdmin Applicant Tracking 7 Software Maintenance
Resolution #2024-06-25-I Award of Contract for Digital Textbooks for Resale
Resolution #2024-06-25-J Award of Contract for Background Investigations
Resolution #2024-06-25-K Award of Contract for External Grant Evaluator – Titan's Track Project
Resolution #2024-06-25-L Award of Contract for Sign Language Interpreter Agencies and CART Services
Resolution #2024-06-25-M Award of Contract for Individual Sign Language Interpreters

Resolution #2024-06-25-N Authorization for Perkins Grant Funding Application
Resolution #2024-06-25-O Authorization to Replenish the Technology Fund
Resolution #2024-06-25-P Authorization to Transfer from the Current Fund to the Plant Fund
Resolution #2024-06-25-Q Approval of Capital Improvement Vouchers
Resolution #2024-06-25-R Award of Architectural Services Contract for Academic Complex Roof Replacement
Resolution #2024-06-25-S New Personnel Appointments
Resolution #2024-06-25-T Compensation for Professional Services
Resolution #2024-06-25-U Adjunct Faculty Appointment and Salaries, Summer Semesters
Resolution #2024-06-25-V Employee Resignations, Retirement, and End of Grant Funded Position
Resolution #2024-06-25-W Academic Administrative Personnel Federation Professional Recognition Awards
Resolution #2024-06-25-X Establishment of Management, Confidential Administrative Support Staff, and Non-Affiliated Part-Time Employee Salaries and Wages, 2024-2025
Resolution #2024-06-25-Y Ratification of the Contract with the Academic Administrative Personnel Federation
Resolution #2024-06-25-Z Resolution Honoring Alumni Trustee Rida

Trustee Inganamort provided the motion and Trustee Gabrielsen seconded the motion. Chair Milonas called for discussion by members of the Board. There being no further discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2024-06-25-Q Approval of Capital Improvement Vouchers. The motion carried.

9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustee Licitra reported on the New Jersey Council of County Colleges Opportunity Summit. Chair Milonas acknowledged the naming of President Iacono as an ROI influencer for the fourth year. Chair Milonas also thanked President Iacono, Executive Vice President VanDerhoof, and Vice President Ray for the swift conclusion to the contract negotiations with the AAPF bargaining unit.

At this time Rob Stirton and Denise Bell were recognized upon their retirement from County College of Morris. Mr. Stirton thanked the Board for their support. Mrs. Bell thanked the Board for their well wishes, and noted she enjoyed working for the Board members over the past thirty years, and enjoyed working for the two presidents. Mrs. Bell noted that her retirement is bittersweet as she is not ready to leave her employ at County College of Morris but needs to relocate to be closer to family responsibilities.

11. COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:27 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Marianne Perfetto, President of the AAPF bargaining unit, thanked the Board of Trustees, administration, and President Iacono for approving the AAPF professional recognition awards and the ratification of the contract. The AAPF negotiating team and members specifically thank Vice President Ray and President Iacono for the ability to reach an equitable agreement quickly and efficiently.

Dee McAree, President of the Faculty Association of CCM, provided a statement on recent news about a matter in Mount Olive. Professor McAree cited newspaper articles as her source.

Attorney Flaum noted that there are no findings of any jury about what occurred, there is a complete disconnect between all the statements made by Professor McAree, and there is no factual support for the accusations made by Professor McAree.

As there was no further public comment, the public comment portion of the meeting was adjourned at 8:03 p.m.

11. ADJOURNMENT

There being no further business to conduct, the public meeting was reconvened to adjourn at 8:03 p.m. by a motion from Trustee Licitra and a second by Trustee Pepe. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

DRAFT

Resolution #2024-06-25-A

PURCHASING FOLLOWING PUBLIC BIDDING

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-49DD	Garbage Collection and Disposal	Direct Waste Services, Inc. Newark, NJ	\$68,843.00 estimated

Collection and disposal of garbage for Fiscal Year 2024-2025 (third year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$285 per ton/per pull; additional containers as needed for \$102.50 each. Plant and Maintenance Department.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
2223-54DD	Snow Removal and De-Icing Services	Shauger Property Services, Inc. East Orange, NJ	\$294,500.00 estimated

Snow removal and de-icing services for the college campus for Fiscal Year 2024-2025 (second year of a three-year contract). Plant and Maintenance Department.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-73DDE	Scientific, Radiography & Respiratory Therapy Equipment	Supertech, Inc. Elkhart, IN	\$39,749.00

One X-ray Whole Body Phantom – Standard Version @ \$27,807; one Case for PBU-50 @ \$3,895; one pack of replacement screws @ \$245; one BMI-32 Body Plate for PBU-50 @ 3,524; and one BMI-40 Body Plate for PBU-50 @ \$4,278. Radiography Program for Bid Category 1. (ELF Funded)

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-73DDE	Scientific, Radiography & Respiratory Therapy Equipment	GTSimulators by Global Technologies Davie, FL	\$51,384.00

(12) Kyoto Kagaku Full-Figure Circulatory System Models @ \$4,282 each for Bid Category 4. Biology/Chemistry. (ELF Funded)

Resolution #2024-06-25-B

**PURCHASES EXEMPT FROM AND EXCEPTIONS TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Specialized Library Software	Online Computer Library Center Dublin, OH	\$46,123.00

Specialized library software that incorporates catalog control, interlibrary loan, globally shared records and metadata functions for Fiscal Year 2024 – 2025, WorldShare Management Services @ \$42,577.51, EzProxy @ \$72.84, and License Manager @ \$3,472.31. Learning Resource Center.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Subscription for VALEnj	NJEdge.net Newark, NJ	\$44,755.00 estimated

Subscription for the Virtual Library Environment of New Jersey (VALEnj) databases for Fiscal Year 2024–2025. Learning Resource Center.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$44,000.00 estimated

Renewal of Long-Term Disability for Fiscal Year 2024-2025 for County College of Morris Employees. Human Resources Department.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,000.00 estimated

FastER Services for Student Athletic Physicals @ \$300/hour (2 hour minimum), Faculty/ Employee Pre-Employment Physical Exam @ \$90/each, AED program/review and any AED uses @ \$125/review, Fitness for Duties exams @ \$250/each, Drug Screening @ \$80/each, Hepatitis B Vaccine @ \$115/dose and other test and immunizations as required at the FastER Facility for Fiscal Year 2024-2025. Student Services, Nursing & Allied Health, and Human Resources Departments.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Medical Director	Dr. Bassel Noumi Clifton, NJ	\$3,000.00 estimated

Medical Director fee for Northwest New Jersey Respiratory Care Education for Fiscal Year 2024-2025 @ an estimated \$3,000 per year. Health Professions and Natural Sciences Division.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Christine Schloesser, Psy.D. Morristown, NJ	\$5,000.00 estimated

Consultant Services plus estimated reimbursable expenses for Psychological Service including Psychological Assessments Services @ \$300 per hour; Consultation Services @ \$300 per hour; Educational Seminars @ \$500 per presentation hour; Legal Consultation Services @ \$400 per hour and Travel Expense @ \$0.67 per mile. Services for Fiscal Year 2024-2025. Student Engagement and Success.

Resolution #2024-06-25-C

PURCHASE ORDERS THROUGH JOINT PURCHASING AGREEMENTS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements - Consortiums:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NERCOMP	Adobe Creative Cloud Site License with Adobe Sign	GovConnection, Inc. Merrimack, NH	\$41,890.10

(515) Adobe Creative Cloud Suite licenses @ \$72.10 each (\$37,131.50 total) and Adobe sign @ \$9.24 each (\$4,758.60) for Fiscal Year 2024-2025. Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge #269EMCPS- 21-001-EM-SHI	Veeam Backup & Replication Universal License	Software House International Somerset, NJ	\$22,130.80

Veeam Backup and Replication Universal License - Upfront Billing License renewal for Fiscal Year 2024-2025. Information Systems Department.

Resolution #2024-06-25-D

PURCHASE ORDERS THROUGH STATE CONTRACT VENDORS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NASPO PA#21- TELE-01506	Cisco Collaboration Flex Plan for Education	Core BTS Chicago, IL	\$34,271.25

Cisco Collaboration Flex Plan for Education for Fiscal Year 2024-2025 for annual maintenance of our on-premises telecommunications system (phone system, Jabber, WebEx licensing). Information Systems.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A87720	Smartnet Renewals for Maintenance Services for software and hardware	Core BTS Chicago, IL	\$20,582.00 estimated

Smartnet Maintenance Service Agreement for Fiscal Year 2024-2025 for networking infrastructure, switches, routers, software and licensing. Information Systems Department.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Copier Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$46,000.00 estimated

Full-service maintenance agreements for Fiscal Year 2024-2025, on Nuvera DPS 144 for \$24,000, Nuvera /MFF 120 for \$15,000, and printing supplies for \$7,000. The total contract amount for maintenance is based on projected usage; actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris, and outside non-profit organizations. Print Shop.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Copier Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$40,000.00 estimated

Full-service maintenance agreement for Fiscal Year 2024-2025, on Xerox IR 120 estimated at \$40,000 (third year of a five-year contract). Print Shop

Resolution #2024-06-25-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR HVAC CONTROLLER MAINTENANCE AND SERVICE**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for HVAC Controller Maintenance and Service; and

WHEREAS, the purchasing agent has determined and certified in writing that the full value of current, and future contracts will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ainsworth Inc. (“Contractor”), a sole source vendor [exempt from advertising per N.J.S.A. 18A:64A 25.5 a(3), (9), (10) and (19)] has submitted proposals for goods or services dated January 5, 2024 and March 28, 2024, indicating that Contractor will provide goods or services for full replacement of the Learning Resource Center Air Handling Unit 2 for an estimated value of \$12,924.35, and a Campus HVAC Control Inspection Service Agreement for an estimated value of \$11,760; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-06-25-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ANNUAL LICENSING FEES FOR LEARN SAAS**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for annual licensing fees for Learn SaaS Plus, Blackboard Data, Production & Test and Mobile; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$78,356.25; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Blackboard NJ (“Contractor”) [exempt from advertising per N.J.S.A. 18A:64A 25.5 a(19)] has submitted a proposal for goods or services dated June 6, 2024, indicating that Contractor will provide goods or services for annual licensing fees for Learn SaaS Plus, Blackboard Data, Production & Test, and Mobile for a value of \$78,356.25; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-06-25-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINT AND DIGITAL ADVERTISING**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for print and digital advertising; and

WHEREAS, the purchasing agent has determined and certified in writing that the full value of this contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, NJ Advance Media, LLC (“Contractor”) [exempt from advertising per N.J.S.A. 18A:64A 25.5 a (20)] has submitted a proposal for goods or services dated June 3, 2024, indicating that Contractor will provide goods or services for the Print and Digital Advertising for an estimated value of \$48,000; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-06-25-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PEOPLEADMIN APPLICANT TRACKING 7
SOFTWARE MAINTENANCE**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for PeopleAdmin Applicant Tracking 7 Software Maintenance; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$20,229.30; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, PowerSchool, LLC (“Contractor”) has submitted a proposal for goods or services dated June 10, 2024, indicating that Contractor will provide goods or services for PeopleAdmin Applicant Tracking 7 Software Maintenance, for a value of \$20,229.30; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2024-06-25-I

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR DIGITAL TEXTBOOKS FOR RESALE**

WHEREAS, County College of Morris (“College”) has a need to acquire digital textbooks for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of prior, current and future purchase orders for the above goods or services will exceed \$17,500.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2024, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Red Shelf, Inc. (“Contractor”) will provide eBooks for resale that will exceed \$17,500.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity be placed on file with this resolution.

Resolution #2024-06-25-J

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR BACKGROUND INVESTIGATIONS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for background investigations; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for one year commencing July 1, 2024, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, TABB, Inc. (“Contractor”) has submitted a proposal for goods or services dated May 6, 2024, indicating that Contractor will provide goods or services for the background investigations for students and faculty entering health care facilities at a cost of:

Initial Student Program with National Database Search	\$29 each
Additional Criminal Record Research if Required	\$8 per jurisdiction
Annual CCM Student Program with National Database Search	\$20 each
10 Panel Drug Screening Test	\$45 each
11 Panel Drug Screening Test (Required by Atlantic Health System)	\$55 each
NJ State Police Criminal Record Search	\$20 each
Other State Police Criminal Record Search	Up to \$95each

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-06-25-K

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR EXTERNAL GRANT EVALUATOR – TITAN’S TRACK PROJECT**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for and External Grant Evaluator for the Titan’s Track Project; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2024, through June 30, 2026, with an option to renew for one-year terms up to three additional years; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 12, 2024 and May 8, 2024, in the following manner: CCM website. The proposals received for the two advertisements were rejected based on the proposals substantially exceeded the College’s appropriation for this service; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5(24) c. after two unsuccessful advertisements the College may negotiate a contract for this service; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, WorkED Consulting LLC (“Contractor”) has submitted a proposal for goods or services dated June 4, 2024, indicating that Contractor will provide goods or services for an External Grant Evaluator for the Titan’s Track Project, for \$12,500 annually; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2024-06-25-L

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SIGN LANGUAGE INTERPRETER
AGENCIES AND CART SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for sign language interpreter agencies and CART services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2024, through June 30, 2025, with an option to renew for one additional year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 23, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for sign language interpreter agencies and CART services dated May 22, 2024 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on May 22, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to:

Sign Language Interpreters:	Placement:	Rate:
Sign4U Interpreting Service LCC	1 st	\$95/hr. with 2 hrs. minimum
Karasch & Associates	2 nd	\$179/hr. with 2 hrs. minimum

Sign Language Interpreters Remote:	Placement:	Rate:
SignGlasses, LLC	1 st	\$80/hr. 1 hr. minimum only

On-Site CART Services:	Placement:	Hourly Rate:
Karasch & Associates	1 st	159/hr with 2 hrs. minimum
Sign4U Interpreting Service LCC	2 nd	\$250/hr. with 2 hrs. minimum

Remote CART Services:	Placement:	Hourly Rate:
SignGlasses, LLC	1 st	\$137.50 for a 1.25 hr. class
Karasch & Associates	2 nd	\$147 for a 1.25 hr. class
Sign4U Interpreting Service LLC	3 rd	\$218.75 for a 1.25 hr. class

to provide sign language interpreting services and CART services. These contract awards are based upon determination that the named Contractors have submitted the lowest responsible proposal and have submitted the most advantageous proposal, price and other factors considered.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-06-25-M

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR INDIVIDUAL SIGN LANGUAGE INTERPRETERS**

WHEREAS, County College of Morris (“College”) has a need to acquire individual sign language interpreters; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2024, through June 30, 2025, year one with an option to renew for one additional year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 23, 2024, in the following manner: CCM Website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Individual Sign Language Interpreters dated May 23, 2024 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract awards; and

WHEREAS, five proposals were received and opened on May 23, 2022; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Kimberlin Chilenski at \$70/hr. (\$5 differential for nights and weekends); Lori Adams at \$80/hr.; Benay Fiore at \$80/hr (\$10 differential for nights and weekends); Francine Sorrentino at \$78/hr. (\$10 differential for nights and weekends); and Mary Kay Adams at \$85/hr. (“Contractors”) based upon the proposals submitted by the Contractors for a contract term of one year to provide Sign Language Interpreter Services. These contract awards are based upon determination that the named Contractors are the most qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP and have submitted the lowest responsible proposal.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-06-25-N

**RESOLUTION AUTHORIZING THE APPLICATION
FOR THE PERKINS POSTSECONDARY FEDERAL GRANT ALLOCATION FUNDED THROUGH THE
STRENGTHENING CAREER
AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT**

BE IT RESOLVED, that the Board of Trustees hereby authorizes application for the Perkins postsecondary federal grant allocation funded through the *Strengthening Career and Technical Education for the 21st Century Act* passed through the New Jersey Department of Education for fiscal year starting July 1, 2024 and ending June 30, 2025 (Project Number: 277155) in the amount of \$613,275.

Resolution #2024-06-25-O

**RESOLUTION TO
REPLENISH THE TECHNOLOGY FUND**

WHEREAS, the Board of Trustees of County College of Morris has previously approved a technology fee to fund software and technology; and

WHEREAS, it is anticipated that essential software and technology improvements will be submitted for approval by the Board; and

WHEREAS, technology fees collected a total of \$1,581,610;

NOW, THEREFORE, BE IT RESOLVED that \$1,581,610 be appropriated and transferred from the Current Fund to the Plant Fund for County College of Morris funded software and technology improvements as may be approved by the Board.

Resolution #2024-06-25-P

**RESOLUTION TO AUTHORIZE
TRANSFER FROM THE CURRENT FUND TO THE PLANT FUND**

WHEREAS, the Board of Trustees of County College of Morris has previously approved certain capital projects including furnishings and equipment; and

WHEREAS, it is anticipated that essential capital projects including furnishings and equipment will be submitted for approval by the Board; and

WHEREAS, the estimated cost to complete County College of Morris funded capital projects is \$1,500,000;

NOW, THEREFORE, BE IT RESOLVED that \$1,500,000 be appropriated and transferred from the Current Fund to the Plant Fund for County College of Morris funded capital projects as may be approved by the Board.

Resolution #2024-06-25-Q

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	3,760.17
USA Architects	2,837.50
RSC Architects, PA	204,000.00
Brockwell & Carrington Contractors	138,348.35
Brahma Construction Corp.	106,098.56

Resolution #2024-06-25-R

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500 FOLLOWING
PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ARCHITECTURAL SERVICES**

WHEREAS, County College of Morris (“College”) requires the services of an Architect for the Roof Replacement of the Academic Complex; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and

WHEREAS, the anticipated term of this professional service contract will be the completion of the Roof Replacement of the Academic Complex; and

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on July 7, 2022, and proposals were received and opened on July 27, 2022; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated July 7, 2022, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on September 20, 2022, the Board of Trustees of the College appointed several architectural firms, including USA as Architects of Record; and

WHEREAS, USA submitted a proposal dated June 7, 2024, for Architectural Services for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a professional service contract is awarded to:

USA
20 N. Doughty Avenue
Somerville, NJ 08876

to provide professional services for the Roof Replacement of the Academic Complex for a fee of \$109,060, reimbursable expenses of \$5,000 and allowance of \$12,000. The form of the Professional Service Contract shall be acceptable to the College attorney. This professional service contract award is based upon determination that the named Architect:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2024-06-25-S

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2025.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FACULTY:				
REPLACEMENT	Cook, Charles	28-Aug-24	<u>Appointed to:</u> Assistant Professor, ETES Engineering Technologies/Engineering Science	\$73,093
REPLACEMENT	Coven, Hart	28-Aug-24	<u>Appointed to:</u> Instructor, Information Technology Information Technologies	\$76,024
REPLACEMENT	Ganapathy, Preethi	28-Aug-24	<u>Appointed to:</u> Assistant Professor, ETES/Physics Engineering Technologies/Engineering Science	\$74,293
REPLACEMENT	Hedhli, Amjed	28-Aug-24	<u>Appointed to:</u> Assistant Professor, Computer Science Information Technologies	\$76,053
REPLACEMENT	Karas, Mora	28-Aug-24	<u>Appointed to:</u> Assistant Professor, Nursing Nursing	\$78,293
REPLACEMENT	Piazzì, Leonard	28-Aug-24	<u>Appointed to:</u> Assistant Professor, ETES/Mechatronics Engineering Technologies/Engineering Science	\$81,893
REPLACEMENT	Ritter, Sean	28-Aug-24	<u>Appointed to:</u> Assistant Professor, Design Design	\$73,693

Resolution #2024-06-25-S

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
REPLACEMENT	DeMarco, Doreen	25-Jul-24	<u>Appointed to:</u> Director of Purchasing Purchasing	\$90,000
REPLACEMENT	Earl, Mary	29-Jul-24	<u>Appointed to:</u> Executive Administrative Assistant & Community Relations Coordinator President's Office	\$60,000
REPLACEMENT	Hugues, Joanne	22-Aug-24	<u>Appointed to:</u> Executive Administrative Assistant to the President & Recording Secretary to the Board of Trustees President's Office	\$86,000
REPLACEMENT	Lengares, Shannon	11-Jul-24	<u>Appointed to:</u> Director Institutional Grants Institutional Grants	\$88,000
REPLACEMENT	Thomas-McFarland, Dawn	26-Jun-24	<u>Appointed to:</u> Associate Director, WFD & Community Partnerships Workforce Development - Administration	\$80,000
AAPF:				
NEW	Cameron, John	15-Jul-24	<u>Appointed to: Grant Funded</u> Counselor Counseling & Wellness Center, OSHE Mental Health Grant	\$64,163
CCMSA:				
REPLACEMENT	Dragon, Daniel	8-Jul-24	<u>Appointed to:</u> Electrical Specialist Repairs & Maintenance	\$62,000
REPLACEMENT	Jaeger, Rachel	1-Jul-24	<u>Appointed to:</u> Department Administrative Assistant, Mathematics Mathematics	\$45,743
REPLACEMENT	Ruiz Diaz, Santiago	26-Jun-24	<u>Appointed to:</u> HVAC Specialist Repairs & Maintenance	\$60,000
PART-TIME:				
RECLASSIFICATION	Quintero, Senovia	6-Jun-24	<u>Appointed to:</u> PT Campus Store Receiving & Distribution Assistant Bookstore	\$22.00ph

Resolution #2024-06-25-T

RESOLUTION AUTHORIZING COMPENSATION FOR PROFESSIONAL SERVICES TO THE COLLEGE

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Aguirre, Omar	04/16/24-05/07/24	\$400.00	ESL for Engineering/Manufacturing for WFD
Alikhani, Maryann	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Alikhani, Maryann	5/13/2024	\$125.00	Ten Arts Assistance, Workshop
Anan, Cara	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Ashley, Maraline	04/15/24-05/15/24	\$940.00	ESL Early Beginner Part 2 for WFD
Babich, Bret	05/04/24-05/11/24	\$376.00	Excel Functions: Enhance Your Worksheets for WFD Business Solutions
Babich, Bret	5/18/2024	\$188.00	Excel: Pivot Tables and Beyond for WFD Business Solutions
Balish, Alexander	5/18/2024	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Benitez, Mario	04/22/24-05/15/24	\$752.00	ESL Beginner Part 1 for WFD
Bilotti, Joseph	01/18/24-04/26/24	\$1,510.20	Accompanist/Assistant to CCM Chamber Choir
Binowski, Nancy	04/01/24-06/30/24	\$1,000.00	Pedagogy Place - Create Course Shell for Inclusive Pedagogy
Biondi, Megan	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Biondi, Megan	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus Elementary Italian (ITL112)
Bouziotis, Christy	5/20/2024	\$260.00	Powerful, Purposeful Public Speaking - B&G for WFD Business Solutions
Bouziotis, Christy	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Braden, Susan	01/22/24-04/30/24	\$750.00	Accompanist to Cabaret
Briggs, William	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Burke, Priscilla	04/15/24-05/06/24	\$564.00	Python PCEP Prep Part 2 for WFD
Callahan, Patricia	05/14/24-05/16/24	\$300.00	Microsoft SharePoint: Exploring and Understanding How to use the Platform for WFD Business Solutions
Caplin, Glen	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Carmeli, Colleen	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Catizone, Vince	3/2/2024	\$45.00	SB, SC, Stat, Ann, Video, DJ, Site
Chegwidden, Jim	3/2/2024	\$50.00	SB, SC, Stat, Ann, Video, DJ, Site
Collins, Todd	01/22/24-05/06/24	\$1,500.00	Mentoring/Tutoring Music Recoding Students
Collins, Todd	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Collins, Todd	4/17/2024	\$50.00	Provide Music for our EOF Awards & Recognition Dinner
Deardorff, Rick	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Deardorff, Rick	01/17/24-05/07/24	\$1,182.16	Music Special Projects
Donatello, Christine	04/22/24-05/15/24	\$940.00	ESL Early Beginner Part 1 for WFD
Driver, Laura	4/30/2024	\$100.00	Workshop 2: Don't Get Caught: Integrating Sources & Avoiding Plagiarism
Duncan, Terence	Spring 2024	\$1,500.00	Teen Arts Assistant Director
Duncan, Terence	04/15/04-05/04/24	\$1,500.00	Director of Spring 2024 Dance Theatre Showcase

Resolution #2024-06-25-T

Name	Date(s) of Service	Payment	Reason
Eannetta, Joseph	04/29/24-05/01/24	\$378.00	Introduction to Welding for WFD
Eannetta, Joseph	05/02/24-05/29/24	\$1,377.00	Introduction to Welding for WFD
Ejigu, Genetie	04/16/24-05/16/24	\$940.00	ESL Beginner Part 1 for WFD
Ejigu, Genetie	04/16/24-05/16/24	\$940.00	ESL Beginner Part 2 for WFD
Ejigu, Genetie	04/22/24-05/15/24	\$940.00	ESL for Healthcare for WFD
Elbanna, Al	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus Info Security Mgmt. (CMP125)
Enser, Gabriela	04/15/24-05/15/24	\$940.00	Foundations of English for WFD
Enser, Gabriela	04/15/24-05/15/24	\$940.00	ESL Early Beginner Part 2 for WFD
Enser, Gabriela	04/16/24-05/16/24	\$940.00	ESL Advanced Part 1 for WFD
Enser, Gabriela	04/16/24-05/16/24	\$940.00	ESL Early Beginner Part 2 for WFD
Fernandez, Rafael	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Ferreira, Sharon	04/15/24-05/15/24	\$1,080.00	ESL Advanced Int. Part 1 for WFD
Fitzpatrick, Kelly	Fall 2023-Spring 2024	\$1,038.00	Adjustment for FACCM Contract Negotiation for Fall 2023 and Spring 2024
Fitzpatrick, Kelly	01/01/24-05/01/24	\$2,400.00	Faculty Stipend Data Science NSF Grant #2000887
Gallagher, Dan	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus Emergency Svcs Mgmt (CJS201)
Garrett, Lakeisha	05/06/24-05/15/24	\$376.00	Excel Advanced for WFD Business Solutions
Gause, Lisa	04/16/24-05/16/24	\$1,050.00	Culinary Opportunity Program (COP) for WFD
Gigliotti, Samantha	02/01/24-05/07/24	\$500.00	Parks Program Co-Director Responsibilities
Gigliotti, Samantha	02/01/24-05/07/24	\$500.00	Legacy Project Co-Director Responsibilities
Gonzalez, Angelica	04/22/24-05/04/24	\$500.00	Choreography (2 Pieces) for Spring 2024 Dance Theatre Showcase
Grundfest, Robert	04/15/24-05/13/24	\$705.00	Alternate Route to Teaching for WFD
Hegge, Steven	05/02/24-05/29/24	\$612.00	Introduction to Welding for WFD
Herlihy, William	05/16/24-05/29/24	\$1,020.00	Pharmacy Technician Core for WFD
Hudzik, Jason	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus General Chemistry I (CHM125)
Iden, Michelle	02/01/24-05/07/24	\$500.00	Legacy Project Co-Director Responsibilities
Iden, Michelle	02/01/24-05/07/24	\$500.00	Parks Program Co-Director Responsibilities
Jahn, Candice	04/15/24-05/15/24	\$940.00	ESL Intermediate Part 1 for WFD
Kaitsa, Celeste	04/15/24-05/15/24	\$940.00	ESL Beginner Part 2 for WFD
Karakat, Pauline	04/15/24-05/15/24	\$940.00	ESL Early Beginner Part 1 for WFD
Karakat, Pauline	04/16/24-05/16/24	\$940.00	Foundations of English for WFD
Karakat, Pauline	05/13/24-05/15/24	\$188.00	Foundations of English for WFD
Keane, Michael	04/16/24-05/16/24	\$940.00	ESL Advanced Part 2 for WFD
Keane, Michael	04/16/24-05/16/24	\$940.00	ESL Intermediate Part 1 for WFD
Landolfi, Sherri	04/16/24-05/16/24	\$940.00	ESL Intermediate Part 1 for WFD
Lemme, Bryan	02/06/24-03/05/24	\$1,000.00	Facilitator - Distance Educational Professional Learning Series
Mammon, Marielaine	5/13/2024	\$125.00	Teen Arts 2024 - Adjudicator
Martinez, Jose	5/13/2024	\$125.00	Teen Arts 2024 - Adjudicator
Matarazzo, Joseph	3/2/2024	\$45.00	SB, SC, Stat, Ann, Video, DJ, Site
Minier, Kelly	02/19/24-05/29/24	\$800.00	Mentoring/tutoring to Assist Students in HES Programs
Moore, Clifford	05/06/24-05/15/24	\$1,080.00	Pharmacy Technician Core for WFD
Morales, Vita	12/01/23-12/19/23	\$168.00	ESL 040 Placement Test
Morano, Marianne	02/19/24-05/29/24	\$1,000.00	Mentoring/tutoring to Assist Students in HES Programs
Mortezai, Amirali	5/13/2024	\$125.00	Teen Arts 2024 - Adjudicator

Resolution #2024-06-25-T

Name	Date(s) of Service	Payment	Reason
Mosso, Ray	3/2/2024	\$45.00	SB, SC, Stat, Ann, Video, DJ, Site
Muller, Michael	03/27/24-05/08/24	\$816.00	Accounting Fundamentals and More for WFD
Murphy, Frank	01/23/24-05/07/24	\$500.10	Assistant to Jazz Ensemble and Advisor/Coordinator for Performing Arts Club
Nalepka, Stephen	05/02/24-05/15/24	\$153.00	Advanced Manufacturing for WFD
O'Brien, Emily Rae	05/06/24-05/22/24	\$848.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	05/08/24-05/10/24	\$212.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	05/09/24-05/23/24	\$520.00	Excel Intermediate - Kessler Foundation for WFD Business Solutions
O'Brien, Emily Rae	05/13/24-05/14/24	\$424.00	Excel Intermediate for WFD Business Solutions
O'Brien, Emily Rae	05/20/24-05/21/24	\$318.00	Top Excel Tools for Efficiency for WFD Business Solutions
Occhipinti, Georgann	05/21/24-05/22/24	\$318.00	Basic Principles of Workplace Risk Assessment for WFD Business Solutions
Occhipinti, Georgann	05/07/24-05/09/24	\$318.00	Constructive Collaboration in Teams and Organizations for WFD Business Solutions
Oldenhage, David	05/06/24-05/15/24	\$141.00	Pharmacy Technician Core for WFD
Oleksak, Brian	03/18/24-05/06/24	\$1,000.00	Faculty Led Tutoring and Mentoring for Students in the LHT Programs
Pang, Jimmy	05/02/24-05/15/24	\$306.00	Advanced Manufacturing - Spring 2024 for WFD
Phelps, Olga	04/15/24-05/16/24	\$1,504.00	Foundations of English for WFD
Pinto, Joan	04/15/24-05/16/24	\$1,880.00	ESL Beginner Part 1 for WFD
Poetsch, Deborah	01/16/24-05/31/24	\$1,500.00	Course Development (Hybrid) Intermediate Algebra (MAT106)
Pravec, Norma	04/16/24-05/16/24	\$1,080.00	ESL Intermediate Part 2 for WFD
Pravec, Norma	04/16/24-05/16/24	\$1,080.00	ESL Early Beginner Part 1 for WFD
Reese-Bentley, Jameelah	03/23/24-05/18/24	\$940.00	ESL Pronunciation for WFD
Richardson, Derrick	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Rocanova, Teresa	03/15/24-05/13/24	\$800.00	Teen Arts 2024 - Assistant Coordinator
Rollins, Cliff	3/2/2024	\$50.00	SB, SC, Stat, Ann, Video, DJ, Site
Runo, Kyle	05/08/24-05/09/24	\$504.00	Introduction to CNC for WFD Business Solutions
Runo, Kyle	05/02/24-05/15/24	\$378.00	Advanced Manufacturing - Spring 2024 for WFD
Runo, Kyle	05/16/24-05/29/24	\$252.00	Advanced Manufacturing for WFD
Rutan, Laura	5/7/2024	\$200.00	Accompanist for Operetta & Musical Theater Workshop
Rywalt, Dawn	3/29/2024	\$250.00	Career Day
Sa, Catherine	04/15/24-05/15/24	\$940.00	ESL Intermediate Part 2 for WFD
Sahotsky, Brian	Spring 2024	\$2,000.00	Teen Arts Assistant Director
Sahotsky, Brian	02/01/24-05/07/24	\$500.00	Parks Program Co-Director Responsibilities
Satmaria, William	5/1/2024	\$250.00	Assisting in Leadership for Fashion Show
Schennum, Jill	02/01/24-05/07/24	\$500.00	Legacy Project Co-Director Responsibilities
Schnipp, Thomas	04/16/24-05/23/24	\$1,872.00	Project Management PMP, CAPM Exam Prep for WFD
Schwartz, Nicole	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Schwiederek, Stephanie	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Schwiederek, Stephanie	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024

Resolution #2024-06-25-T

Name	Date(s) of Service	Payment	Reason
Shackil, Jessica	4/26/2024	\$100.00	Guest Facilitator - The Teachers Toolkit: Adding to Your Bag of Tricks
Shepherd, Jessica	05/11/24-05/11/24	\$280.50	Peripheral IV Therapy Skills for WFD
Shera, Kathleen	05/06/24-05/15/24	\$376.00	Navigating the Medical Record for WFD
Shields, Vanessa	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Solomons, William	02/01/24-05/31/24	\$1,500.00	Course Development Virtual Campus Disaster Relief & Response (CJS205)
Soltes, John	02/01/24-05/07/24	\$500.00	Parks Program Co-Director Responsibilities
Soltes, John	02/01/24-05/07/24	\$500.00	Legacy Project Co-Director Responsibilities
Stark, Albert	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Stearns, Jeff	03/19/24-05/07/24	\$1,128.00	SolidWorks for WFD
Stoler, Loryn	01/16/24-05/31/24	\$1,500.00	Course Development for Virtual Campus General Chemistry II (CH127)
Swiss, Matthew	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Taylor, Anna	04/15/24-05/15/24	\$1,020.00	ESL Level 2 - Intermediate Part 2 - MCCOHA for WFD Business Solutions
Taylor, Anna	04/15/24-05/15/24	\$1,020.00	ESL Beginner Part 2 for WFD
Taylor, Anna	04/16/24-05/16/24	\$1,020.00	ESL Early Beginner Part 1 for WFD
Todd, Elsa	04/16/24-05/16/24	\$470.00	ESL for Engineering/Manufacturing for WFD
Todd, Elsa	04/22/24-05/15/24	\$940.00	ESL for the Workplace for WFD
Todd, Elsa	05/14/24-05/23/24	\$376.00	Foundations of English for WFD
Van Kersen, Sean	05/06/24-05/29/24	\$517.00	Pharmacy Technician Core for WFD
Vill'Neuve, Denise	02/10/24-04/06/24	\$500.00	Supervisor of Continuing and New Students in Imaging Academy Clinicals Joseph LeVasseur-MRI Clinical for WFD
Vincelette, Kathy	5/7/2024	\$100.00	Advancing Your Career Workshops - Leveraging Technology for WFD
Viola, Thomas	04/29/24-05/15/24	\$918.00	C302 - Consultation (Case Management) for WFD
Whalen, Kelly	04/01/24-06/30/24	\$500.00	Transfer of Learning - Professional Development Workshop (SketchUp Lv 2)
Whalen, Kelly	Fall 2023-Spring 2024	\$5,000.00	Teen Arts Director, 2024
Wierzbicki, Jeffry	04/16/24-05/16/24	\$2,730.00	Culinary Opportunity Program (COP) for WFD
Yanagi, Yuka	5/13/2024	\$125.00	Teen Arts Assistance, Workshop
Yermeni, Karina	01/16/24-05/13/24	\$2,000.00	Teen Arts 2024 Assistant Director
Young, Thomas	4/20/2024	\$275.00	Faculty Volunteer - Spring Open House 2024
Zirkel, Jennifer	04/16/24-05/16/24	\$940.00	ESL Early Beginner Part 1 for WFD

Resolution #2024-06-25-U

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SUMMER 2024
EARLY 5 WEEK, EARLY 7 WEEK, AND 10-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2024 semesters be approved as stated below.

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES
SUMMER 2024 EARLY 5 WEEK**

Dept Name	First Name	Last Name	Salary
ARHUM	Amy	Garcia	\$ 5,232.00
ARHUM	Yajana	Schwenk-Alcala	\$ 2,616.00
ARHUM	Deborah	Hoeflinger	\$ 2,919.00
ARHUM	William	Lorenzo	\$ 2,919.00
BICHM	Fariborz	Firooznia	\$ 3,892.00
BICHM	Olivia	Paulin	\$ 1,758.00
BICHM	Lise	Woodring	\$ 4,875.00
BUS	Julian	Costa	\$ 428.12
BUS	Kenneth	Gattie	\$ 3,113.60
BUS	Rosemary	McNally	\$ 1,395.20
BUS	Sugeily	Rodriguez	\$ 2,140.60
ENCOM	Christy	Bouziotis	\$ 523.20
ENCOM	Margaret	Carey	\$ 681.10
ENCOM	Richard	Carpenter	\$ 5,059.60
ENCOM	Thomas	Furlong	\$ 3,697.40
ENCOM	Michael	Giffoniello	\$ 5,838.00
ENCOM	Rachel	Kaplan	\$ 3,488.00
ENCOM	Michael	Koenen	\$ 2,616.00
ENCOM	Danielle	Lenar Cummins	\$ 5,838.00
ENCOM	Justine	Prusiensky	\$ 5,668.00
ENCOM	Susan	Toth	\$ 2,919.00
ENCOM	Christopher	Bosch	\$ 2,616.00
ENCOM	Devon	Gifis	\$ 2,919.00
HESD	Marianne	Morano	\$ 6,169.00
HESD	Trayer	Run-Kowzun	\$ 1,304.00
HOS	Victoria	Kurilko	\$ 2,616.00
IT	Barbara	Adamczyk	\$ 1,304.00
IT	Carolyn	Wade	\$ 3,250.00
MATH	Aditi	Ghosh Dastidar	\$ 6,976.00
MATH	Stacey	Opper	\$ 6,489.91
MATH	Anna	Philhower	\$ 2,919.00
MATH	Cheryl	Riehl	\$ 1,946.00
MATH	Nanette	Shoenfelt	\$ 2,597.91
PSY	Nelta	Paul	\$ 2,616.00
SAHS	Kenneth	Gattie	\$ 6,032.60
SAHS	Jennifer	Harrison	\$ 3,488.00
SAHS	Richard	Reinschmidt	\$ 2,919.00

Resolution #2024-06-25-U

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES
SUMMER 2024 EARLY 7 WEEK**

Dept Name	First Name	Last Name	Salary
AH	Morgan	Brown	\$ 333.44
AH	Elizabeth	Buckridee	\$ 416.80
AH	Julia	Cobleigh	\$ 500.16
AH	Scott	Coppolo	\$ 2,917.60
AH	Courtney	De Waal Malefyt	\$ 916.96
AH	Richard	Hathaway	\$ 1,667.20
AH	Ryan	Murray	\$ 4,001.28
AH	Kayla	Ouellette	\$ 416.80
AH	Annabel	Walter	\$ 833.60

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES
SUMMER 2024 10 WEEK**

Dept Name	First Name	Last Name	Salary
AH	Diane	Andrascik	\$ 17,587.50
AH	Barbara	Becmer	\$ 5,025.00
AH	Theresa	Blough	\$ 6,532.50
AH	Robin	Cleaves	\$ 6,510.00
AH	Juliet	Colvin	\$ 14,415.00
AH	Krista	Cronin	\$ 4,650.00
AH	Darius	Dominguez-Bakstad	\$ 14,415.00
AH	Nicole	Galizia	\$ 8,370.00
AH	Derar	Hamoudeh	\$ 14,415.00
AH	Katelyn	Holder	\$ 5,115.00
AH	Faye	Niemczyk	\$ 13,064.50
AH	Lindsay	Romano	\$ 4,650.00
AH	Jacquelyn	Stouch	\$ 4,185.00
AH	Diana	Vasile-Diesel	\$ 11,557.50
AH	Ana	Vasquez	\$ 5,025.00
AH	Nicole	Wilson	\$ 4,650.00
AH	Brianna	Wolff	\$ 4,650.00
AH	Kaylee	Allatta	\$ 3,240.00
AH	Dawn	Fisher	\$ 6,480.00
AH	Jay	Greco	\$ 3,240.00
AH	Albert	Heuer	\$ 7,344.00
AH	Cessy	Ramirez	\$ 3,240.00
AH	Bonnetter	Rodrigues-Irving	\$ 3,240.00
AH	Katie	Smith	\$ 3,240.00
AH	Marisol	Villarroel	\$ 3,240.00
AH	Malou	Whitney	\$ 3,240.00
BICHM	Richard	Finizio	\$ 9,750.00
BICHM	Fariborz	Firooznia	\$ 5,838.00
BICHM	Salvatore	Gammaro	\$ 11,209.50
IT	Regina	Ashford	\$ 2,916.00
IT	David	Kawalec	\$ 3,202.00
IT	Barbara	Pisciotta	\$ 4,223.00
MATH	Gitanjali	Puri	\$ 3,892.00
MATH	Nanette	Shoenfelt	\$ 3,892.00
MUSIC	Kyle	Spender	\$ 1,946.00

Resolution #2024-06-25-V

**RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS, RETIREMENT,
AND END OF GRANT FUNDED POSITION**

WHEREAS, the Personnel Committee has reviewed the employee resignations and retirement received by the college, and the notice of end of grant funding for a position;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation, retirements, and the end of grant funding for a position:

Stephen Boris; Resignation effective 05/23/24
Daniel Crespo; Resignation effective 05/13/24
Janet Eggert; Resignation effective 07/01/24
Sebastian Gomez; End of Grant Funding effective 05/15/24
Frank Murphy; Retirement effective 08/22/24
Ethan Pinckert; Resignation effective 08/01/24

Resolution #2024-06-25-W

**RESOLUTION APPROVING THE
ACADEMIC ADMINISTRATIVE PERSONNEL FEDERATION
PROFESSIONAL RECOGNITION AWARDS**

BE IT RESOLVED, That the following individuals be granted the Academic Administrative Personnel Federation (AAPF) Professional Recognition Award with the corresponding adjustment to their base salary as provided for in the AAPF collective bargaining agreement effective July 1, 2024.

Danielle Boeninghaus
Victor McNeil
Edith Nelson

Resolution #2024-06-25-X

**RESOLUTION APPROVING THE
ESTABLISHMENT OF WAGES FOR MANAGEMENT, CONFIDENTIAL ADMINISTRATIVE
SUPPORT STAFF, AND NON-AFFILIATED PART-TIME EMPLOYEES**

BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Non-Affiliated Part-Time employees be granted a 4% salary/wage increase effective July 1, 2024.

Resolution #2024-06-25-Y

**RATIFICATION OF CONTRACT WITH THE
ACADEMIC ADMINISTRATIVE PERSONNEL FEDERATION**

Having been notified that the Academic Administrative Personnel Federation (AAPF) has ratified the terms of a three-year contract, beginning July 1, 2024 through June 30, 2027 as set forth in the Memorandum of Agreement dated June 20, 2024.

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and ratify the contract as set forth in the Memorandum of Agreement dated June 20, 2024.

Resolution #2024-05-21-R

RESOLUTION HONORING ALUMNI TRUSTEE RIDA

Whereas, Rida has served as an elected alumni member on the Board of Trustees of County College of Morris from July 2023 to June 2024; and

Whereas, During this period she demonstrated an abiding concern for the welfare and progress of the College and the enhancement of its programs and services to provide increased educational opportunities for the community it serves; and

Whereas, Her representation of the interests of students has been of significant value and assistance to the Board in its deliberations;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris hereby expresses its thanks to Rida for her thoughtful guidance.