



**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*November 19, 2024*

**1. CALL TO ORDER**

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:05 p.m. The meeting was held in the Henderson Hall Board Room. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 21, 2023.

**2. ROLL CALL**

Trustees Gabrielsen, Gartenberg, Hadzima, Inganamort, Lash, Licitra, Loveys, Mislavsky, Modi, Pepe, Alumni Trustee Frederick, and Chair Milonas were in attendance. President Iacono and Attorney Flaum were also in attendance.

**4. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on November 19, 2024, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:05 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Fall Late 7-Week Adjunct Salaries
4. Fall 2024 Adjunct Salary Change
5. Matters involving the attorney-client privilege

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in the Henderson Hall Board Room, HH 103, with the exception of Item #5.

Upon the motion of Trustee Pepe and the second of Trustee Gartenberg, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:06 p.m. The public meeting reconvened at 7:00 p.m. in the Henderson Hall Board Room.

**5. PLEDGE OF ALLEGIANCE**

Trustee Modi invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Trustee Modi led the Board of Trustees and others in a moment of silence.

**6. APPROVAL OF MINUTES**

Chair Milonas called for consideration of the minutes of the regular meeting of October 29, 2024, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Pepe, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed. Trustee Gartenberg abstained. Motion carried.

**7. ORGANIZATION OF THE BOARD OF TRUSTEES**

- A. Appointment of Chairman Pro Tem. Chair Milonas appointed Attorney Flaum as the Chairman Pro Tem to conduct election of officers.

- B. Election of Officers of the Board for the year November 19, 2024 through November 18, 2025. Chairman Pro Tem Flaum called for the Report of the Committee on Organization, Bylaws, Planning & Nomination with the proposed slate of officers. Chair Milonas reported that the nominated slate of officers is: Chair – Paul Licitra; Vice Chair – Lauren Inganamort; Treasurer – Donna Pepe; Secretary – George Milonas. Chairman Pro Tem Flaum called for nominations from the floor. There were no nominations from the floor. Continuing, Chairman Pro Tem Flaum called for discussion by Board members. There being no discussion, on the motion of Trustee Mislavsky and the second of Trustee Pepe, Chairman Pro Tem Flaum called for a roll call vote on the officers of the Board for the year November 19, 2024 through November 18, 2025. The roll call vote of the Board indicated that all were in favor.
- C. Bylaws; Meeting Schedule; Recording Secretary; Depositories. Chair Licitra called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.
- Resolution #2024-11-19-A Continuation of the Bylaws of the Board of Trustees  
Resolution #2024-11-19-B Determination of date, time and place of regular monthly meetings of the Board, and official newspaper for legal notices  
Resolution #2024-11-19-C Appointment of the Recording Secretary  
Resolution #2024-11-19-D Depositories of the County College of Morris
- Trustee Hadzima provided the motion and Trustee Pepe seconded the motion. Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Milonas abstained from Resolution #2024-11-19-D Depositories of the County College of Morris. The motion carried.
- D. Standing Committees and Board of School Estimate. Chair Licitra read into record the Standing Committee appointments which will also be distributed to the Board. Continuing, Chair Licitra called for a motion on Resolution #2024-11-19-E Appointments to the Board of School Estimate. Trustee Milonas provided the motion and Trustee Hadzima seconded the motion. Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. The motion carried.

THE ORGANIZATION OF THE BOARD CONCLUDED.

#### 8. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono highlighted information on the following: enrollment; grants; NJ County of Community Colleges initiatives; CCM's economic impact; opening of the Veterans Resource Center; Workforce Development, Data Science Program; and Promise programs, and community partnerships.

Dr. Iacono introduced Associate Vice President Kelly Fitzpatrick who gave a presentation on the Data Science Program. He then introduced Senior Vice President Patrick Enright who gave a presentation on the programs to be offered at the Dover location.

## 9. COMMUNICATIONS

- A. Reports of the Standing Committees: Committee Vice Chair Inganamort reported on the meetings of the Committee on Finance and Budget, the Committee on Lands and Buildings, and the Personnel Committee. Board Chair Licitra reported that the personnel matters were discussed in the closed session. Committee Chair Inganamort reported on the Academic and Educational Programs Committee meeting.

## 10. RESOLUTIONS

Chair Licitra called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted on as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2024-11-19-F Purchase Exempt from and Exception to Requirements for Advertising/Bidding  
Resolution #2024-11-19-G Authorization of Contract Over \$17,500 Without Publicly Advertised Solicitation-Pearson Software & Online Testing Materials  
Resolution #2024-11-19-H Authorization of Contract Over \$17,500 Without Publicly Advertised Solicitation-Legal Services  
Resolution #2024-11-19-I Report of Legal Fees, Government Relations and Public Relations  
Resolution # 2024-11-19-J Approval of Capital Improvement Vouchers  
Resolution #2024-11-19-K Approval of Change to Contract Amount  
Resolution #2024-11-19-L New Personnel Appointments  
Resolution #2024-11-19-M Compensation for Professional Services  
Resolution #2024-11-19-N Adjunct Faculty Appointments and Salaries, Fall 2024 Late 7 Week  
Resolution #2024-11-19-O Revision to Adjunct Faculty Appointments and Salaries, Fall 2024  
Resolution #2024-11-19-P Approval of Nomenclature Change  
Resolution #2024-11-19-Q Approval of Six-Year Review

Trustee Mislavsky provided the motion and Trustee Milonas seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2024-11-19-J Approval of Capital Improvement Vouchers. The motion carried.

## 11. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustee Modi congratulated Board Chair Licitra and thanked Trustee Milonas for his service as Board Chair. Trustee Inganamort thanked Trustee Milonas and remarked that he should be proud to be the first alumnus to serve as Board Chair. Trustee Milonas thanked the Board members for their wonderful work and accomplishments. Chair Licitra recognized Trustee Milonas for an outstanding job as Chair.

## 12. COMMENTS FROM THE PUBLIC

Chair Licitra read into the record *The Procedure for Conduct of the Public Comments Portion of Board Meetings*. This Procedure will be posted at the entrance for all future Board meetings. Chair Licitra stated that the Board will take comments from the public at this time, 8:20 p.m., in accordance with the *Procedure for Conduct of the Public Comments Portion of the Board Meetings*.

Dr. Candace Halo, faculty member, Randolph resident and officer of the Faculty Association of County College of Morris, made a statement regarding legal fees.

As there was no further public comment, the public comment portion of the meeting was adjourned at 8:24 p.m.

13. ADJOURNMENT

There being no further business to conduct, the public meeting was adjourned at 8:25 p.m. by a motion from Trustee Milonas and a second by Trustee Hadzima. Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees were in favor.

Respectfully submitted,

Joanne C. Hugues  
Recording Secretary

DRAFT

**Resolution #2024-11-19-A**

**BYLAWS OF THE BOARD OF TRUSTEES**

BE IT RESOLVED, That the Board of Trustees of the County College of Morris shall continue the Bylaws, and continue the policies and procedures now in force for the ensuing year, except as they may be changed from time-to-time by the Board of Trustees.

**Resolution #2024-11-19-B**

**COUNTY COLLEGE OF MORRIS BOARD OF TRUSTEES  
DETERMINATION OF DATE, TIME AND PLACE OF REGULAR MONTHLY MEETINGS OF  
THE BOARD, AND OFFICIAL NEWSPAPER FOR LEGAL NOTICES**

WHEREAS, the Open Public Meetings Act (OPMA) of 1975 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

WHEREAS, it is the desire of the Board of Trustees to implement and adhere to the provisions of the OPMA;

NOW THEREFORE BE IT RESOLVED as follows.

- A. The Board of Trustees shall hold its regular monthly meetings, until the next organizational meeting, on the following dates. Unless otherwise modified by resolution of the Board of Trustees, the regular monthly public meetings shall be held in the designated locations.

Tuesday, December 17, 2024	Board Room, Henderson Hall
Tuesday, January 28, 2025	Board Room, Henderson Hall
Tuesday, February 25, 2025	Board Room, Henderson Hall
Tuesday, March 25, 2025	Board Room, Henderson Hall
Tuesday, April 29, 2025	Board Room, Henderson Hall
Tuesday, May 20, 2025	Board Room, Henderson Hall
Tuesday, June 24, 2025	Board Room, Henderson Hall
<b><i>No meeting in July 2025</i></b>	
Tuesday, August 26, 2025	Board Room, Henderson Hall
Tuesday, September 23, 2025	Board Room, Henderson Hall
Tuesday, October 28, 2025	Board Room, Henderson Hall
Tuesday, November 18, 2025	Board Room, Henderson Hall

The Board Room, Henderson Hall is located on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

All regular meetings shall commence at 6:00 p.m. for the sole purpose of publicly adopting resolutions required by the “Open Public Meetings Act,” P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 6:30 p.m.

The next organizational meeting of the Board of Trustees will be held in public session, November 18, 2025, at 6:30 p.m., in the Board Room, Henderson Hall on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

- B. Except as hereinafter provided, notice of special or rescheduled meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

The bulletin board outside the President’s Office.

- C. The following newspaper, circulating in Morris County, is hereby designated the official newspaper for the publishing of all legal notices of the Board of Trustees:

Daily Record.

**Resolution #2024-11-19-B**

A copy of this resolution, together with the advance notice of special and rescheduled meetings of the Board of Trustees, shall be mailed to the above-named newspaper.

The annual schedule of regular meetings shall be published in said newspaper within seven days of adoption of this resolution.

D. A copy of this resolution and advance notices of special and rescheduled meetings of the Board of Trustees shall be filed with the Clerk of the County of Morris.

E. Any person may request in writing that the Board of Trustees mail to him/her a copy of the annual schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee hereinafter set forth, such annual schedule and/or advance notices shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31 of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

**SCHEDULE OF MAILING FEES**

For copy of annual schedule of regular meetings and revisions thereto .....\$10  
For advance written notice of all special or rescheduled meetings during the calendar year\$20

F. All advance written notices referred to in this resolution of special or rescheduled meetings of the Board of Trustees, shall to the extent known include: (a) the agenda, and (b) those matters upon which formal action may be taken.

G. Accommodation will be made for individuals with a disability, pursuant to the Americans with Disabilities Act (ADA), provided the individual with the disability provides 48 hours advance notice to the Board Secretary before the public meeting.

With respect to individuals with a hearing disability who require live transcription services, such as the services of a CART transcriber, seven days advance notice to the Board Secretary before the public meeting is required.

**Resolution #2024-11-19-C**

**APPOINTMENT OF THE RECORDING SECRETARY  
TO THE BOARD OF TRUSTEES**

BE IT RESOLVED, That Joanne C. Hugues be appointed Recording Secretary to the Board of Trustees for the period November 19, 2024 through November 18, 2025.



**Resolution #2024-11-19-D**

**DEPOSITORIES OF THE COUNTY COLLEGE OF MORRIS**

BE IT RESOLVED, That the following depositories of County College of Morris be approved, with the maximum investment set at \$20,000,000 per depository, except as they may be changed from time to time by the Board of Trustees:

Ascendia Bank 175 Rock Road Glen Rock, NJ 07452	First Hope Bank P.O. Box 296 Hope, NJ 07844
Bank of America 137 Center Grove Rd. Randolph, NJ 07869	M&T Bank 128 Center Grove Road Randolph, NJ 07869
Citizens Bank 101 JFK Parkway Short Hills, NJ 07078	Peapack Gladstone Bank 59 E. Mill Rd. Long Valley, NJ 07853
Columbia Bank 19-01 Route 208 North Fair Lawn, NJ 07410	Provident Bank 1185 Sussex Turnpike Randolph, NJ 07869
Connect One Bank 214 South St. Morristown, NJ 07960	Spencer Savings Bank 1699 Littleton Rd. Parsippany, NJ 07054
First Bank 1206 Sussex Turnpike Randolph, NJ 07869	Valley National Bank 250 Rt. 10 Succasunna, NJ 07876

BE IT FURTHER RESOLVED, That the State of New Jersey Cash Management Fund be continued as a depository of County College of Morris with the maximum investment set at \$20,000,000;

BE IT FURTHER RESOLVED, That the Executive Vice President for Business & Finance of County College of Morris be an authorized signer to open bank accounts and investment instruments for the purpose of cash management and maximizing interest income.

**Resolution #2024-11-19-E**

**APPOINTMENTS TO THE BOARD OF SCHOOL ESTIMATE**

WHEREAS, That in accordance with NJ18A:64A-16, appointments to the Board of School Estimate shall be made annually on or before December 1; and

WHEREAS, The Bylaws of the County College of Morris Board of Trustees states that members from the Board of Trustees on the Board of School Estimate shall be appointed annually at the organization meeting held in November of each year. Unless otherwise ordered by a majority vote of the Board of Trustees, the members of the Board of School Estimate from the Board of Trustees shall be the Chair of the Board of Trustees, the Chair of the Committee on Finance and Budget, and an alternate, to be appointed by the Board of Trustees at the annual organization meeting.

NOW THEREFORE BE IT RESOLVED, That Board of Trustees Chair Paul Licitra and Trustee Donna Pepe shall serve as two representatives, and Trustee George Milonas shall serve as alternate to the Board of School Estimate for the period November 19, 2024 through November 18, 2025. The Secretary of the Board of Trustees is automatically the Secretary of the Board of School Estimate.

**Resolution #2024-11-19-F**

**PURCHASE EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR  
ADVERTISING/BIDDING 18a:64a-25.5(a)(c)**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Flexible Spending	National Benefit Services (NBS) West Jordan, UT	\$3,000 estimated

Medical Care Expense Reimbursement (FSA) and Care (DCP) with NBS for the contract period 1/1/25 through 12/31/25. The administrative fee is \$3 per participant per month. Human Resources.

**Resolution #2024-11-19-G**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR PEARSON SOFTWARE AND ON-LINE TESTING MATERIALS**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Pearson software and online testing materials (not for resale); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for prior and future orders will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2024, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, NCS Pearson (“Contractor”) is a sole source contractor for these services for an estimated amount of \$25,000 annually; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED That the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**Resolution #2024-11-19-H**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR LEGAL SERVICES**

WHEREAS, County College of Morris (“College”) seeks legal services of a Special Counsel to handle all matters related to the Public Employment Relations Commission (PERC); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing November 19, 2024, through March 31, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs, LLC, (“Contractor”) has submitted a proposal for goods or services dated September 18, 2024, indicating that Contractor will provide legal services of a Special Labor and Employment Counsel, which services will be billed at: Partner - \$250/hour, Counsel - \$225/hour, Associates - \$200/hour, All Paralegals - \$90/hour, plus reimbursable services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**Resolution #2024-11-19-I**

**REPORT OF LEGAL FEES, GOVERNMENT RELATIONS AND PUBLIC RELATIONS**

WHEREAS, In accordance with NJ 18A:3B-6, the Board of Trustees are too have prepared and made available to the public an annual statement setting forth generally the moneys expended for legal fees, government relations, and public relations;

NOW THEREFORE BE IT RESOLVED, That the Board of Trustees of the County College of Morris accepts the Report of Expenditures of Legal Fees, Governmental and Public Relations, for the fiscal year ending June 30, 2024.

Legal Fees (Note 1)	\$260,380.50
Government Relations	0.00
Public Relations	<u>\$1,148,385.99</u>
Total	\$1,408,766.49

Note 1: The legal fees expense was incurred by the Operating Fund.

**Resolution # 2024-11-19-J**

**RESOLUTION APPROVING CAPITAL IMPROVEMENTS VOUCHERS**

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

<b>Vendor</b>	<b>Amount (\$)</b>
RSC Architects, PA	\$159,510.88
Brockwell & Carrington Contractors	\$623,183.00
Total	\$782,693.88

**Resolution # 2024-11-19-K**

**RESOLUTION AUTHORIZING CHANGE TO CONTRACT AMOUNT**

WHEREAS, County College of Morris needs to change the scope of the Entrepreneurship & Culinary Science Center project to include purchase and installation of culinary fixtures and equipment.

BE IT, THEREFORE, RESOLVED, That County College of Morris Board of Trustees authorizes the contract with Brockwell & Carrington Contractors, Inc. be increased by the amount of \$303,647.67

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**Resolution #2024-11-19-L**

**RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS**

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2025.

RATIONALE	NAME	EFFECTIVE DATE	ACTION POSITION	SALARY/ WAGE
<b>MANAGEMENT:</b>				
REPLACEMENT	White, Donna	20-Nov-24	<u>Appointed to:</u> Executive Administrative Assistant to EVP of Business & Finance Business & Finance	\$68,140
<b>AAPF:</b>				
REPLACEMENT	Fried, Jacob	20-Nov-24	<u>Appointed to:</u> Business Development Coordinator Workforce Development Admin	\$70,000
REPLACEMENT	Karpovitch-Belov, Marina	25-Nov-24	<u>Appointed to: Grant Funded</u> Programming Analyst for EOF & Cultural Engagement EOF Article IV	\$60,022
REPLACEMENT	Wyerski, Kyle	9-Dec-24	<u>Appointed to: Grant Funded</u> Counselor Center for Student Wellbeing	\$67,371
<b>CCM SA:</b>				
REPLACEMENT	Kirney, Cody	20-Nov-24	<u>Appointed to:</u> HVAC Maintenance Mechanic Repairs & Maintenance	\$47,825
REPLACEMENT	Slaughter, Regina	2-Dec-24	<u>Appointed to:</u> Department Administrative Assistant Learning Resource Center	\$45,742
REPLACEMENT	Williams, Brijid	25-Nov-24	<u>Appointed to:</u> Office Assistant-Nursing Nursing	\$38,983

**Resolution #2024-11-19-L**

PART-TIME:				
REPLACEMENT	Ibarra, Diana	20-Nov-24	<u>Appointed to: Grant Funded</u> PT Legal Program Specialist Division on Women	\$25.00ph
REPLACEMENT	Orama, Claudia	28-Oct-24	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.75ph
REPLACEMENT	Torres, Jacqueline	28-Oct-24	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.75ph

**Resolution #2024-11-19-M**

**RESOLUTION AUTHORIZING COMPENSATION FOR  
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Dates(s) of Service	Payment	Reason
Adjin-Tetty, Gifty	09/19/24-10/16/24	\$1,500.00	Certified Nurse Aide-Compreh for WFD
Ashley, Maraline	09/26/24-10/16/24	\$940.00	Early Beginner Part 1 for WFD
Baker, JoAnn	8/13/2024	\$94.00	Information Session - Medical Billing for WFD
Balish, Alexander	09/14/24 & 10/12/2024	\$364.00	Healthcare Professional BLS (Basic Life Support) for WFD
Benitez, Mario	09/23/24-10/16/24	\$752.00	Beginner Part 2 for WFD
Birrer, Teresa	10/10/2024	\$100.00	Effective Study and Test-Taking Strategies for A&P and BIO Students
Booker, Andrea	09/19/24-10/02/24	\$360.00	Certified Nurse Aide-Compreh for WFD
Bouziotis, Christy	9/17/2024	\$100.00	Advancing Your Career Workshops - Career Boost Trio for WFD
Burke, Priscilla	09/18/24-09/25/24	\$282.00	Introduction to Coding and Computer Programming for WFD
Callahan, Patricia	10/19/2024	\$258.50	Fall Open House 2024
Caplin, Glen	10/19/2024	\$275.00	Fall Open House 2024
Cardenas Randall, Patricia	09/10/24-10/08/24	\$150.00	HR Management and Staffing for WFD
Chegwidden, Jim	09/07/24-10/24/24	\$450.00	SB, SC, Stat, Ann, Video, DJ, Video/Photo, Site
Christensen, Susan	10/1/2024	\$100.00	Advancing Your Career Workshops - The Interview for WFD
DeOliveira, Ana Christina	09/10/24-10/08/24	\$300.00	HR Management and Staffing for WFD
Donatello, Christine	09/17/24-09/26/24	\$376.00	Early Beginner Part 1 for WFD
Eannetta, Joseph	09/19/24-10/16/24	\$1,296.00	AWS Level 1 - Welding - Bundle for WFD
Ejigu, Genetie	09/16/24-10/16/24	\$940.00	Early Beginner Part 1 for WFD
Ejigu, Genetie	09/17/24-10/17/24	\$940.00	Beginner Part 2 for WFD
Faines, Ronald	09/17/24-09/19/24	\$408.00	C201-Introduction to Counseling for WFD
Faines, Ronald	09/24/24-09/26/24	\$408.00	C202-Introduction to Techniques & Approaches for WFD
Faines, Ronald	10/01/24-10/03/24	\$408.00	C203-Crisis Intervention for WFD
Ferreira, Sharon	09/16/24-10/16/24	\$1,080.00	Advanced Part 1 for WFD

**Resolution #2024-11-19-M**

<b>Name</b>	<b>Dates(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
<b>Gigliotti, Samantha</b>	<b>12/01/23-11/30/24</b>	<b>\$2,688.00</b>	<b>NSF Clear Path 2 with ESU Yr 3-Liaison to Assist with Recruitment Activities</b>
<b>Grundfest, Robert</b>	<b>09/16/24-10/14/24</b>	<b>\$705.00</b>	<b>Alternate Route to Teaching for WFD</b>
<b>Grundfest, Robert</b>	<b>8/13/2024</b>	<b>\$94.00</b>	<b>Information Session - Alternate Route for WFD</b>
<b>Hamilton, Brian</b>	<b>09/03/24-10/16/24</b>	<b>\$1,989.00</b>	<b>Advanced Manufacturing-Fall 2024 for WFD</b>
<b>Jahn, Candice</b>	<b>09/18/24-10/16/24</b>	<b>\$846.00</b>	<b>Intermediate Part 2 for WFD</b>
<b>Johnson, Michele</b>	<b>9/10/24 &amp; 10/15/2024</b>	<b>\$200.00</b>	<b>Advancing Your Career Workshops-Career Planning for WFD</b>
<b>Kaddour, Nadir</b>	<b>07/01/23-12/31/23</b>	<b>\$114.00</b>	<b>Reading of LOEP Placement Essays</b>
<b>Kaitsa, Celeste</b>	<b>09/16/24-10/16/24</b>	<b>\$940.00</b>	<b>Beginner Part 1 for WFD</b>
<b>Karakat, Pauline</b>	<b>09/16/24-10/16/24</b>	<b>\$940.00</b>	<b>Intermediate Part 1 for WFD</b>
<b>Karakat, Pauline</b>	<b>09/16/24-10/16/24</b>	<b>\$940.00</b>	<b>Early Beginner Part 2 for WFD</b>
<b>Karakat, Pauline</b>	<b>09/17/24-10/17/24</b>	<b>\$940.00</b>	<b>Foundations in English for WFD</b>
<b>Keane, Michael</b>	<b>09/16/24-10/16/24</b>	<b>\$940.00</b>	<b>Intermediate Part 2 for WFD</b>
<b>Keane, Michael</b>	<b>09/16/24-10/16/24</b>	<b>\$940.00</b>	<b>Advanced Part 1 for WFD</b>
<b>Kleinguenther, Kimberly</b>	<b>09/18/24-10/02/24</b>	<b>\$459.00</b>	<b>Accounting Basics for Non-Accountants for WFD</b>
<b>Malik, Shehroz</b>	<b>10/03/24-10/15/24</b>	<b>\$376.00</b>	<b>Tableau II for WFD</b>
<b>Malik, Shehroz</b>	<b>09/19/24-10/01/24</b>	<b>\$376.00</b>	<b>Tableau I for WFD</b>
<b>Malloy, Robert</b>	<b>09/17/24-10/09/24</b>	<b>\$1,912.50</b>	<b>Introduction to Welding for WFD</b>
<b>Matarazzo, Joseph</b>	<b>09/16/24-10/21/24</b>	<b>\$200.00</b>	<b>SB, SC, Stat, Ann, Video, DJ, Video/Photo, Site</b>
<b>Minuche, Julio</b>	<b>09/30/24-10/03/24</b>	<b>\$200.00</b>	<b>CompTIA Network+ for WFD</b>
<b>Mogena, Ariel</b>	<b>10/02/24-10/16/24</b>	<b>\$459.00</b>	<b>Contabilidad Basica para No-Contadores for WFD</b>
<b>Moore, Clifford</b>	<b>09/10/24-10/02/24</b>	<b>\$300.00</b>	<b>Program Management and Coordination-Pharm Tech for WFD</b>
<b>Moore, Clifford</b>	<b>10/07/24-10/16/24</b>	<b>\$720.00</b>	<b>Pharmacy Technician Core for WFD</b>
<b>Moore, Clifford</b>	<b>09/03/24-09/04/24</b>	<b>\$120.00</b>	<b>Program Management and Coordination-Pharm Tech for WFD</b>
<b>Mosso, Ray</b>	<b>09/07/24-09/10/24</b>	<b>\$90.00</b>	<b>SB, SC, Stat, Ann, Video, DJ, Video/Photo, Site</b>
<b>Mumma, Debora</b>	<b>09/17/24-10/17/24</b>	<b>\$940.00</b>	<b>Intermediate Part 1 for WFD</b>
<b>Nalepka, Stephen</b>	<b>10/03/24-10/16/24</b>	<b>\$306.00</b>	<b>Advanced Manufacturing - Fall 2024 for WFD</b>
<b>Nalepka, Stephen</b>	<b>09/19/24-10/02/24</b>	<b>\$306.00</b>	<b>Advanced Manufacturing - Fall 2024 for WFD</b>

**Resolution #2024-11-19-M**

<b>Name</b>	<b>Dates(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Neto Vieira, Benjamin	10/19/2024	\$137.50	Fall Open House 2024
O'Brien, Emily Rae	07/01/24-09/12/24	\$530.00	Program Development-Office Assistant Opportunity Program for WFD
Phelps, Olga	09/16/24-10/16/24	\$940.00	Foundations in English for WFD
Pinto, Joan	09/16/24-10/17/24	\$1,880.00	Beginner Part 2 for WFD
Pinto, Joan	09/17/24-10/17/24	\$940.00	Beginner Part 1 for WFD
Pravec, Norma	09/17/24-10/17/24	\$1,080.00	Intermediate Part 1 for WFD
Rollins, Cliff	10/14/2024	\$50.00	SB, SC, Stat, Ann, Video, DJ, Video/Photo, Site
Run-Kowzun, Trayer	10/19/2024	\$275.00	Fall Open House 2024
Runo, Kyle	09/19/24-10/16/24	\$1,680.00	Advanced Manufacturing-Fall 2024 for WFD
Sahotsky, Brian	07/01/24-08/31/24	\$2,000.00	Inventorying, Storing, Hanging and Displaying Art on Campus
Schwiederek, Stephanie	10/19/2024	\$275.00	Fall Open House 2024
Sferra, Brian	09/17/24-10/17/24	\$1,880.00	ESL Conversational for WFD
Shepherd, Jessica	9/7/2024	\$280.50	Peripheral IV Therapy Skills for WFD
Shields, Vanessa	10/19/2024	\$275.00	Fall Open House 2024
Sterzer, Kenneth	09/10/24-10/08/24	\$330.00	HR Management and Staffing for WFD
Sterzer, Kenneth	07/01/24-08/30/24	\$550.00	Program Development-Human Resources for WFD
Sykes, Michelle	09/04/24-10/09/24	\$1,600.00	Medical Billing and Coding Core Courses - Part 1 for WFD
Tatkow, Anne Marie	09/16/24-10/16/24	\$940.00	Advanced Part 2 for WFD
Taylor, Anna	09/16/24-11/20/24	\$1,020.00	Foundations in English for WFD
Taylor, Anna	09/16/24-11/21/24	\$2,040.00	Beginner Part 1 for WFD
Todd, Elsa	09/17/24-10/17/24	\$940.00	Foundations in English for WFD
Todd, Elsa	09/16/24-09/25/24	\$282.00	ESL Instructional Substitute for WFD
Trignano, Linda	10/8/2024	\$114.00	Advancing Your Career Workshops-Ageism: Job Search Over 50 for WFD
Uong, Rebecca	09/17/24-10/17/24	\$940.00	Early Beginner Part 1 for WFD
Van Kersen, Sean	10/07/24-10/16/24	\$235.00	Pharmacy Technician Core for WFD
Vendetti, Robert	10/11/2024	\$300.00	Home Improvement Retail Specialist for WFD
Vincelette, Kathy	9/24/2024	\$100.00	Advancing Your Career Workshops-Leveraging Technology for WFD
Viola, Thomas	09/30/24-10/16/24	\$918.00	C403-Biochemical/Med Client Ed for WFD

**Resolution #2024-11-19-M**

<b>Viola, Thomas</b>	<b>8/22/2024</b>	<b>\$102.00</b>	<b>Information Session-CADC for WFD</b>
<b>Viola, Thomas</b>	<b>09/16/24-09/18/24</b>	<b>\$306.00</b>	<b>C401-Addiction Recovery for WFD</b>
<b>Viola, Thomas</b>	<b>09/23/24-09/25/24</b>	<b>\$306.00</b>	<b>C402-Psychological Client Ed for WFD</b>
<b>Zirkel, Jennifer</b>	<b>09/17/24-10/17/24</b>	<b>\$940.00</b>	<b>Early Beginner Part 2 for WFD</b>

**Resolution #2024-11-19-N**

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, FALL 7-LATE 2024 SEMESTER**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2024 7-Late semester be approved as stated below.

Dept Name	First Name	Last Name	Salary
AH	Richard	Hathaway	\$ 2,500.80
AH	Ryan	Murray	\$ 2,500.80
ARHUM	Sofia	Partida	\$ 2,721.00
ARHUM	William	Lorenzo	\$ 3,036.00
BICHM	John	Campetella	\$ 5,455.00
BICHM	Donna	Hoefner	\$ 4,548.00
BICHM	Karen	Stancil	\$ 4,548.00
DSMS	Stephanie	Schwiederek	\$ 1,012.00
ENCOM	Margaret	Carey	\$ 3,036.00
ENCOM	James	Lavin	\$ 3,036.00
ENCOM	Susan	Toth	\$ 3,036.00
ENCOM	Melissa	Zantello	\$ 6,349.00
ENCOM	Shelley	Bromberg	\$ 6,072.00
ENCOM	Michael	Sanzari	\$ 3,628.00
ENCOM	Haley	Velasco	\$ 1,451.20
HESD	Conor	Kelly	\$ 1,218.00
HESD	Lois	Manzella-Marchitto	\$ 3,343.00
HESD	Marianne	Morano	\$ 5,060.00
HESD	Trayer	Run-Kowzun	\$ 1,358.00
IT	Barbara	Adamczyk	\$ 2,716.00
IT	Regina	Ashford	\$ 3,032.00
IT	Barbara	Pisciotta	\$ 1,358.00
IT	Carolyn	Wade	\$ 3,382.00
MATH	Anthony	Knuth	\$ 5,442.00
MATH	Jennifer	McCracken	\$ 4,048.00
MATH	Walter	Mulvany	\$ 1,814.00
MATH	Brad	Ottino	\$ 3,036.00
MATH	Cheryl	Riehl	\$ 2,024.00
MATH	Maureen	Stivala	\$ 3,628.00
MUSIC	Michele	Danna	\$ 1,814.00

**Resolution #2024-11-19-N**

<b>Dept Name</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
<b>PSY</b>	Stephen	Maret	\$ 5,442.00
<b>PSY</b>	Danielle	Massaro	\$ 5,442.00
<b>PSY</b>	Kristin	Nelson	\$ 3,036.00
<b>PSY</b>	Nelta	Paul	\$ 5,442.00
<b>PSY</b>	Micheal	Sorbino	\$ 2,176.80
<b>SAHS</b>	Karen	Danna	\$ 2,721.00
<b>SAHS</b>	Jennifer	Harrison	\$ 5,442.00



**Resolution #2024-11-19-O**

**RESOLUTION APPROVING REVISION TO THE  
ADJUNCT FACULTY APPOINTMENTS AND SALARIES, FALL 2024**

WHEREAS, the Personnel Committee has reviewed the revision to the appointment of Adjunct Faculty for the Fall 2024 semester;

NOW, THEREFORE, BE IT RESOLVED, That the following revision to the Adjunct Faculty appointments and salaries for the Fall 2024 semester be approved as stated below.

Dept Name	First Name	Last Name	From	To	Code
AH	Allison	Daugherty		\$3,840.00	N

Code:

N = New Adjunct Faculty

**Resolution #2024-11-19-P**

**RESOLUTION APPROVING NOMENCLATURE CHANGE**

WHEREAS, The Committee on Academic and Educational Programs has reviewed the recommended change in nomenclature for the Associate of Applied Science in Fire Science to better reflect the program's purpose and content;

BE IT RESOLVED, That the name of the Associate of Applied Science in Fire Science be changed to Associate of Applied Science in Emergency Services; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of change in nomenclature to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.

**Resolution #2024-11-19-Q**

**RESOLUTION ACCEPTING THE  
SIX-YEAR REVIEW OF THE  
AS IN SCIENCE DEGREE,  
SCIENCE AND MATH: MATHEMATICS OPTION**

WHEREAS, The College Council accepted and recommended the six-year review of the Associate in Science Degree, Science and Math: Mathematics Option to the College president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs reviewed favorably the six-year review of the Associate in Science Degree, Science and Math: Mathematics Option;

NOW, THEREFORE, BE IT RESOLVED, That the six-year review of the Associate in Science Degree, Science and Math: Mathematics Option be accepted and that the Associate in Science Degree, Science and Math: Mathematics Option be continued without reservation.