



**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*December 17, 2024*

**1. CALL TO ORDER**

Board of Trustees Chairman Paul R. Licitra called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held in the Learning Resource Center, Room LRC 121. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the relocation of this Regular Meeting of the Board of Trustees has been satisfied by advance written notice of the revised location on December 10, 2024 which was posted on the bulletin board outside of the President's office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record and filed with the Clerk of the County of Morris. The annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

**2. ROLL CALL**

Trustees Gabrielsen, Gartenberg, Hadzima, Inganamort, Lash, Loveys, Mislavsky, Alumni Trustee Frederick, and Chair Licitra were in attendance. President Iacono and Attorney Fittipaldi were also in attendance. Trustees Milonas, Modi and Pepe were absent.

**3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on December 17, 2024, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., LRC 122.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Employee Resignations, Retirements and Separation
4. Matters involving the attorney-client privilege

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. in LRC 121, with the exception of Item #4.

Upon the motion of Trustee Loveys and the second of Trustee Inganamort, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:01 p.m. The public meeting reconvened at 6:30 p.m. in LRC 121.

**4. PLEDGE OF ALLEGIANCE**

Chair Licitra invited everyone to rise for the reciting of the Pledge of Allegiance followed by a moment of silence.

**5. APPROVAL OF MINUTES**

Chair Licitra called for consideration of the minutes of the regular meeting of November 19, 2024, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Loveys, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed.

**6. REPORT OF THE PRESIDENT**

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono introduced the Executive Director of Institutional Advancement, Kelly Meola and highlighted information on the following: enrollment, Workforce Development, meetings attended in Washington, DC, Public Safety, Title IX and the Honors Program. Executive Director Meola then gave a presentation on the CCM Foundation highlighting the growth in the past year and goals for the future.

## 7. COMMUNICATIONS

- A. Reports of the Standing Committees: Trustee Inganamort reported on the meetings of the Committee on Lands & Buildings, and Finance & Budget. Board Chair Licitra reported on the Audit Committee meeting and that the personnel matters were discussed in the closed session. There were no further reports of the Standing Committees.

## 8. RESOLUTIONS

Chair Licitra called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2024-12-17-A Purchase Following Public Bidding Per NJ County College Contracts Law  
Resolution #2024-12-17-B Purchases Following Public Bidding Per NJ County College Contracts Law  
Resolution #2024-12-17-C Purchases Per NJ County College Contracts Law Through Joint Purchasing Agreement-Consortiums  
Resolution #2024-12-17-D Purchase Exempt from and Exception to Requirements for Bidding Through State Contract Vendors  
Resolution #2024-12-17-E Purchases Exempt from and Exception to Requirements for Bidding Through Cooperative Pricing System-National Contracts  
Resolution #2024-12-17-F Authorization of Contracts over \$17,500 Following Publicly Advertised Solicitation-Contract for Professional General Legal Services  
Resolution #2024-12-17-G Authorization of Contract Over \$17,500 Following Publicly Advertised Solicitation-Contract For Professional Labor and Employment Legal Services  
Resolution #2024-12-17-H Approval of Capital Improvement Vouchers  
Resolution #2024-12-17-I Awarding General Construction Contract for Center for Health Professions  
Resolution #2024-12-17-J New Personnel Appointments  
Resolution #2024-12-17-K Compensation for Professional Services  
Resolution #2024-12-17-L Employee Resignations, Retirements and Separation  
Resolution #2024-12-17-M Approving Revisions to Policy #5.3002 Academic Calendar

Trustee Mislavsky provided the motion and Trustee Inganamort seconded the motion. Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. Motion carried.

## 9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Chair Licitra thanked Executive Director Meola for her presentation on the CCM Foundation.

## 11. COMMENTS FROM THE PUBLIC

Chair Licitra stated that the Board will take comments from the public at this time, 7:01 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Dee McAree, FACM President, reported that there will be a textbook giveaway for students in January.

As there was no further public comment, the public comment portion of the meeting was adjourned at 7:05 p.m.

11. ADJOURNMENT

There being no further business to conduct, the public meeting was adjourned at 7:05 p.m. by a motion from Trustee Mislavsky and a second by Trustee Hadzima. Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,

Joanne C. Hugues  
Recording Secretary

DRAFT

**Resolution #2024-12-17-A**

**PURCHASE FOLLOWING PUBLIC BIDDING PER NJ COUNTY COLLEGE CONTRACTS**  
**LAW 18A:64A-25.4**

WHEREAS, County College of Morris pursuant to public advertisement for Radiography X-Ray Equipment received three bid proposals under Bid #B2425-14DD which was publicly opened on October 24, 2024; and

WHEREAS, the Bid Proposal submitted by Chesapeake Medical Systems did not provide the required bid bond, and therefore should be rejected as non-conforming;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris the bid proposal from Chesapeake Medical Systems be rejected and the bid be awarded to the second lowest conforming bidder, Micro-X Inc. for (1) Micro-X Rover Plus Mobile System Portable X-Ray with vSharp Scatter Correction Software, One-Site Instruction for 1,5 days and Installation Service Support with one year planned maintenance @ \$74,000; (1) 14x17 10:1/103/40-82 Grid @ \$972; and Shipping @ \$1,000 for a total of \$75,972. Radiography (ELF Grant Funded)

**Resolution #2024-12-17-B**

**PURCHASE FOLLOWING PUBLIC BIDDING PER NJ COUNTY COLLEGE  
CONTRACTS LAW 18A:64A-25.4**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>(1) Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
(2) B2425-27DDP	Ambulance Simulator for Paramedic Program	Simulator Solutions Coleman, TX	\$89,750

(1) Ambulance Simulator with pneumatic movement @ \$75,000; (4) 65" Screens @ \$312.50 each (total \$1,250); (1) Audio/Video Package included in base price; (1) IV Package @ \$250; (1) Safety Package @ \$750; (1) Cabinetry Package @ \$1,700; (4) hours of training included in base price; Delivery @ \$5,800; Installation @ \$8,000; Community College Discount and Upgrades included in pricing @ -\$3,000. Paramedics (Perkins Grant Funded)

**Resolution #2024-12-17-C**

**PURCHASES PER COUNTY COLLEGE CONTRACT LAW THROUGH  
JOINT PURCHASING AGREEMENT-CONSORTIUMS  
18A:64A-25.10**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through joint purchasing agreement consortiums:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/AEPA-22G	iPads for Radiography	CDW-Government, Inc. Vernon Hills, IL	\$5,340.06

(6) Apple 11" iPad Pro, M4, 256GB, Silver Wi-Fi Tablet @ \$890.01 each. Radiography (Perkins Grant Funded)

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/AEPA-22G	Surface Pros, Keyboards and iPads for Faculty and Staff	CDW-Government, Inc. Vernon Hills, IL	\$81,388.06

(10) Microsoft Surface Pro 10, 13", 16GB RAM, 256GB SSD @ \$1,264.02 each (total \$12,640.20); (10) Microsoft Keyboard for Surface Pro 10 Tablet @ \$110.71 each (\$1,107.10); (76) Apple 11" iPad Pro, M4, 256GB, Silver Wi-Fi Table @ \$890.01 each (\$67,640.76).  
Information Systems

**Resolution #2024-12-17-D**

**PURCHASE EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR  
BIDDING THROUGH STATE CONTRACT VENDORS 18A:64A-25.9**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
1 NJCP 23- FLEET- 34933	2025 Dodge Durango Pursuit Vehicle	Nielsen of Morristown Morristown, NJ	\$42,380.75

(1) 2025 Dodge Durango (WDEE75) Pursuit AWD, 3.6L V6 Engine with 8-Speed Automatic Transmission with Sequential Shift Control, 3.45 Rear Axle Ratio, Electric Power-Assist Speed Sensing Steering, Front and Rear Anti-Roll Bars @ \$40,986; Black, Cloth Bucket Seats with Rear Viny Second Row @ \$116.40; Skid Plate Group @ \$286.15; Black Left Spot Lamp @ \$528.65; Deactivate Rear Doors/Windows @ \$72.75; Entire Fleet Alike Key @ \$135.80; Plates and Documentation Fee @ \$255. Public Safety

**Resolution #2024-12-17-E**

**PURCHASES EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR BIDDING  
THROUGH COOPERATIVE PRICING SYSTEM-  
NATIONAL CONTRACTS 18A:64A-25.11a**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
PEPPM 533902-012	Amatrol Portable PLC Troubleshooting Learning System	Allegheny Educational Systems, Tarentum, PA	\$20,960.84

(1) Amatrol Portable PLC Troubleshooting Learning System @ \$18,016.32; Amatrol Studio 5000 Mini PLC Programming Software @ \$767.04; Amatrol Factory Talk View ME Programming Software @ \$1,226.88; and installation @ \$950.60. Engineering (Perkins Grant Funded)

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
PEPPM 533902-058 and #533902- 028	(2) Epilog Fusion Maker Laser Engravers	Allegheny Educational Systems, Tarentum, PA	\$41,103.04

(2) Epilog Fusion Maker Laser Engravers @ \$14,685.80 each (total \$29,371.60); (2) Epilog Air Assist Pump @ \$588.79 each (total \$1,177.58); (1) AES Epilog Laser Installation @ \$950.60; (1) AES Epilog Laser Training @ \$950.60; (2) BOFA AD Base Zing24 Fume Extractor Kits @ \$4,257.33 each (total \$8,514.66); and (2) Epilog Filter Control Connection Cables @ \$69 each (total \$138). Engineering (Perkins Grant Funded)



**Resolution #2024-12-17-F**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500 FOLLOWING  
PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR PROFESSIONAL GENERAL LEGAL SERVICES**

WHEREAS, the County College of Morris (“College”) needs to acquire professional general legal services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services will exceed \$17,500; and

WHEREAS, the anticipated term of this professional services contract is one year commencing January 1, 2025 through December 31, 2025 subject to the right to terminate at any time with the option to renew for one additional year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on October 8, 2024 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for professional legal services with the option to renew for one year dated October 8, 2024 which sets forth the terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on October 25, 2024; and WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; NOW THEREFORE,

BE IT RESOLVED That the Board of Trustees of the County College of Morris that a professional services contract be awarded to CLEARY GIACOBBE ALFIERI JACOBS, LLC., based on a proposal dated October 8, 2024, to provide professional general legal counsel, which services will be compensated at the following hourly rates for the first year and for the optional additional year:

\$225/hour for any Partner/Counsel of the Firm.  
\$200 per hour for an Associate of the Firm.  
\$100 per hour for any Paralegal employed by the Firm.

Reimbursable services will include:  
Duplicating - \$.20/page Lexis/Nexis  
legal research at cost Express mail  
services at cost

**Resolution #2024-12-17-F**

CLEARY GIACOBBE ALFIERI JACOBS, LLC. will render monthly invoices to the College that will itemize services by the file matter and will describe the date and nature of the services rendered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

DRAFT

**Resolution #2024-12-17-G**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500 FOLLOWING PUBLICLY  
ADVERTISED SOLICITATION**

**CONTRACT FOR PROFESSIONAL LABOR AND EMPLOYMENT LEGAL SERVICES**

WHEREAS, the County College of Morris (“College”) needs to acquire professional Labor and Employment legal services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services will exceed \$17,500; and

WHEREAS, the anticipated term of this professional service contract is one year commencing January 1, 2025 through December 31, 2025 subject to the right to terminate at any time with the option to renew for one additional year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on October 8, 2024 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for professional legal services with the option to renew for one year dated October 8, 2024 which sets forth the terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, seven proposals were received and opened on October 25, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; NOW

THEREFORE, BE IT RESOLVED That the Board of Trustees of the County College of Morris that a professional services contract be awarded to CLEARY GIACOBBE ALFIERI JACOBS, LLC., based on a proposal dated October 8, 2024, to provide professional legal counsel, which services will be compensated at the following hourly rates for the first year and for the optional additional year:

\$225/hour for any Partner/Counsel of the Firm.  
\$200 per hour for an Associate of the Firm.  
\$100 per hour for any Paralegal employed by the Firm.

Reimbursable services will include:  
Duplicating - \$.20/page Lexis/Nexis  
legal research at cost Express mail  
services at cost

**Resolution #2024-12-17-G**

CLEARY GIACOBBE ALFIERI JACOBS, LLC. will render monthly invoices to the College that will itemize services by the file matter and will describe the date and nature of the services rendered.

This Contract is awarded pursuant to a fair and open contract solicitation process

DRAFT

**Resolution #2024-12-17-H**

**RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS**

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	\$7,407.53
Brahma Construction Corp.	\$476,922.36
RSC Architects, PA	\$36,271.57
Brockwell & Carrington Contractors	\$1,156,458.35
TOTAL	\$1,677,059.81

**Resolution #2024-12-17-I**

**RESOLUTION AWARDING GENERAL CONSTRUCTION CONTRACT  
FOR CENTER FOR HEALTH PROFESSIONS**

**BID No. B2425-02DD**

WHEREAS, County College of Morris publicly advertised for bids for the contract for the Center for Health Professions, Bid No. **B2425-02DD**; and

WHEREAS, bids were received and opened on December 05, 2024, from seven contractors; and

WHEREAS, the Board accepted the recommendation of the Project Architect that the bid proposal of the lowest, responsive bidder be accepted; and

NOW, THEREFORE, BE IT RESOLVED on December 17, 2024, that Dobco, Inc. of Wayne, New Jersey be awarded the contract for general construction for the Center for Health Professions, Bid No. B2425-02DD in the base bid amount of \$31,427,580.

**Resolution #2024-12-17-J**

**RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS**

WHEREAS, The Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED That the employee appointments listed below be approved.  
The following actions commence as of the date indicated and end on June 30, 2025.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FAC:</b>				
REPLACEMENT	Mortezai, Amirali	21-Jan-25	<u>Appointed to:</u> Instructor Music, Performing Arts & Music Technology	\$70,104 prorated
<b>PART-TIME:</b>				
NEW	O'Reilly, Theresa	6-Jan-25	<u>Appointed to: Grant Funded</u> PT Completion/Retention Specialist Dean, School of Health Professions & Natural Sciences	\$20.00ph

**Resolution #2024-12-17-K**  
**RESOLUTION AUTHORIZING COMPENSATION FOR PROFESSIONAL**  
**SERVICES TO THE COLLEGE**

WHEREAS, The Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Dates(s) of Service	Payment	Reason
Adjin-Tetty, Gifty	11/9/2024	\$240.00	Certified Nurse Aide-Compreh for WFD
Binowski, Nancy	01/02/24-12/31/24	\$11,286.00	Develop and Assess Research-Based NCWIT Resource Collections
Booker, Andrea	10/17/24-10/30/24	\$720.00	Certified Nurse Aide-Compreh for WFD
Bouziotis, Christy	10/22/2024	\$100.00	Advancing Your Career Workshops-Career Boost Trio for WFD
Boyer, Amanda	08/29/24-11/09/24	\$500.00	Producer for 2024 Fall Musical
Christensen, Susan	11/5/2024	\$100.00	Advancing Your Career Workshops - The Interview for WFD
Costigan, Theresa	10/17/24-10/30/24	\$141.00	Pharmacy Technician Core for WFD
Doland, Dawn	07/01/24-12/31/24	\$700.00	Additional Responsibilities Due to the Departure of the CL Administrative Asst.
Duncan, Terence	08/29/24-11/09/24	\$850.00	Choreographer for 2023 Fall Musical
Eannetta, Joseph	10/17/24-11/13/24/24	\$1,917.00	AWS Level 1 - Welding Bundle for WFD
Faines, Ronald	11/05/24-11/14/24	\$816.00	C206-Family Counseling for WFD
Faines, Ronald	10/08/24-10/24/24	\$1,224.00	C204-Addiction Focused Counseling for WFD
Faines, Ronald	10/29/24-10/31/24	\$408.00	C205-Group Counseling for WFD
Fameux, Edna	11/9/2024	\$250.00	Certified Nurse Aide-CNA Skills Exam for WFD
Gaffney, Anthony	11/13/2024	\$1,316.00	AutoCAD Level 1 for WFD
Gause, Lisa	09/10/24-10/22/24	\$900.00	Culinary Opportunity Program (COP) for WFD
Gause, Lisa	10/11/2024	\$112.50	Horticultural Opportunity Program (HOP) for WFD
Gonzalez, Vanessa	10/01/24-10/17/24	\$564.00	Early Beginner Part 1 for WFD
Hegge, Steven	09/05/24-10/30/24	\$1,327.00	AWS Level 1 - Welding Bundle for WFD
Herlihy, William	10/17/24-11/13/24	\$459.00	Pharmacy Technician Core for WFD
Karas, Mora	11/02/24-11/02/24	\$280.50	Peripheral IV Therapy Skills for WFD



**Resolution #2024-12-17-K**

Name	Dates(s) of Service	Payment	Reason
Kleinguenther, Kimberly	10/09/24-11/13/24	\$816.00	Accounting Fundamentals and more for WFD
Kulkarni, Madhavi	09/20/24-10/25/24	\$1,485.00	Horticultural Opportunity Program for WFD
Leao, Michael	09/20/24-10/25/24	\$450.00	Horticultural Opportunity Program (HOP) for WFD
Mahon, Jacob	09/21/24-11/02/24	\$1,462.50	CompTIA A+ Core 1-Core 2 for WFD
Malik, Shehroz	10/17/24-10/29/24	\$376.00	Tableau III for WFD
Malloy, Robert	10/10/24-10/29/24	\$1,760.00	Introduction to Welding for WFD
Mammon, Marielaine	08/29/24-11/09/24	\$2,000.00	Director for PA Fall Musical 2024
McArdle, Colleen	8/29/24-10/31/24	\$850.00	Choreographer for 2023 Fall Musical
Moore, Clifford	10/31/24-11/13/24	\$180.00	Pharmacy Technician Core for WFD
Nachevnik, Igor	10/10/24-11/11/24	\$1,500.00	CompTIA Network+ for WFD
Nalepka, Stephen	10/17/24-10/30/24	\$153.00	Advanced Manufacturing-Fall 2024 for WFD
Nasse, Mary	10/01/24-12/31/24	\$1,000.00	Perkins Grant Management Support
Neto, Viera, Benjamin	09/13/24-11/15/24	\$1,125.00	Office Assistant Opportunity Program for WFD
Neto, Viera, Benjamin	11/13/2024	\$75.00	Opportunity Program Networking Event for WFD
O'Brien, Emily Rae	09/13/24-11/15/24	\$2,518.75	Office Assistant Opportunity Program for WFD
Oldenhage, David	10/17/24-11/13/24	\$1,034.00	Pharmacy Technician Core for WFD
Pietropollo, Frank	10/30/2024	\$100.00	BIO 102 Focus Session Processes of Respiration
Runo, Kyle	10/17/24-10/30/24	\$1,176.00	Advanced Manufacturing-Fall 2024 for WFD
Rutan, Laura	08/29/24-11/09/24	\$1,800.00	Music Director for PA Fall Musical 2024
Schnipp, Thomas	09/10/24-10/24/24	\$2,184.00	Project Management Essentials for WFD
Schnipp, Thomas	10/19/2024	\$260.00	CCM Open House for WFD
Shehroz, Malik	11/05/24-11/14/24	\$376.00	Tableau IV for WFD
Shera, Kathleen	09/14/24-10/19/24	\$1,410.00	Medical Billing and Coding Core Courses for WFD
Stearns, Jeff	09/10/24-10/29/24	\$1,128.00	Solidworks for WFD
Stoler, Loryn	11/4/2024	\$100.00	Workshop: Solving Problems Involving Aqueous Solution Stoichiometry
Sykes, Michelle	10/14/24-11/13/24	\$1,500.00	Medical Billing and Coding Core Courses - Part 1 for WFD
Todd, Elsa	09/30/24-10/30/24	\$940.00	Spanish in the Workplace for WFD

**Resolution #2024-12-17-K**

Name	Dates(s) of Service	Payment	Reason
Todd, Elsa	10/19/2024	\$235.00	CCM Open House for WFD
Trignano, Linda	11/12/2024	\$114.00	Advancing Your Career Workshops-Ageism: Job Search over 50 for WFD
Van Kersen, Sean	10/31/24-11/13/24	\$141.00	Pharmacy Technician Core for WFD
Vendetti, Robert	10/31/24-11/13/24	\$600.00	Home Improvement Retail Specialist for WFD
Vendetti, Robert	09/18/24-10/05/24	\$780.00	Program Development-Home Improvement Opportunity Program for WFD
Vendetti, Robert	10/17/24-10/30/24	\$600.00	Home Improvement Retail Specialist for WFD
Vincelette, Kathy	10/29/2024	\$100.00	Advancing Your Career Workshops-Leveraging Technology for WFD
Viola, Thomas	11/04/24-11/06/24	\$306.00	C406-Biochem/Sociological for WFD
Viola, Thomas	11/11/24-11/13/24	\$306.00	C407-Community & Profess Ed for WFD
Viola, Thomas	10/21/24-10/23/24	\$306.00	C404-Sociocultural Client Ed for WFD
Whalen, Kelly	10/07/24-10/18/24	\$1,000.00	Title III Grant Advising and Training Activities
Walker, Amanda	10/4/2024	\$112.50	Horticultural Opportunity Program (HOP) for WFD
Wierzbicki, Jeffry	09/10/24-10/22/24	\$2,340.00	Culinary Opportunity Program (COP) for WFD
Yiin, Nancy Yeh-Wen	10/7/24-6/30/25	\$5,000.00	Title III Grant Advising and Training Activities

**Resolution #2024-12-17-L**

**RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS, RETIREMENTS AND  
SEPARATION**

WHEREAS, The Personnel Committee has reviewed the employee resignations, retirements and separation received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations, retirements and separation:

<b>Employee Name</b>	<b>Effective Date</b>	<b>Reason</b>
Katy-Ann Blacker	12/05/24	Resignation
Phoebe Duke-Mosier	12/17/24	Resignation
Donna Garrity	02/28/25	Retirement
ID #821564	11/07/24	Separation
Raymond McConnell	12/20/24	Resignation
Fukie Otsuka	12/20/24	Resignation
Kathleen Sauerman	05/22/25	Retirement

**Resolution #2024-12-17-M  
RESOLUTION APPROVING REVISIONS TO  
POLICY #5.3002 ACADEMIC CALENDAR**

WHEREAS, the College Council approved and recommended the Academic Calendar for 2025- 2026 to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs has reviewed the Academic Calendar for the academic year 2025-2026;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of the County College of Morris approves and adopts the Academic Calendar for the academic year 2025-2026 as outlined below.

**SUMMER 2025**

02/10/2025	Summer Open Registration
05/19/2025	Summer semester begins
05/19/2025	Classes begin – Summer Early 7 Week
05/22/2025	Commencement
05/26/2025	Memorial Day – College Closed
05/27/2025	Classes begin – Summer Early 5 Week
05/28/2025	Classes begin - Summer 10 Week
06/30/2025	Classes end - Summer Early 5 Week
07/02/2025	Classes begin - Summer 7 Week
07/04/2025	Independence Day - College Closed
07/05/2025	Classes end – Summer Early 7 Week
07/06/2025	Classes begin – Summer Late 7 Week
07/07/2025	Classes begin - Summer Late 5 Week
08/04/2025	Classes begin - Summer 3 Week
08/05/2025	Classes end – Summer 10 Week
08/08/2025	Classes end – Summer Late 5 Week
08/19/2025	Classes end - Summer 7 Week
08/22/2025	Classes end - Summer 3 Week
08/23/2025	Classes end – Summer Late 7 Week
08/25/2025	Summer semester ends

**FALL 2025**

04/07/2025	Fall 2025 Open Registration
08/27/2025	Fall Professional Day – No Classes
08/28/2025	Fall semester begins
08/28/2025	Classes begin – full semester and Early 7 Week
09/01/2025	Labor Day – College Closed

**Resolution # 2024-12-17-G**

10/20/2025	Classes end - Early 7 Week
10/23/2025	Classes begin - Late 7 Week
11/26/2025 – 11/30/2025	Thanksgiving Break – College Closed
12/01/2025	Classes resume
12/17/2025	Classes end – full semester and Late 7 Week
12/19/2025	Fall Semester ends
<b>WINTERIM 2026</b>	
11/03/2025	Winterim 2026 open registration
12/22/2025	Winterim 4 Week classes begin
12/21/2025 - 01/04/2026	Winter Break – College Closed
01/05/2026	Winterim 2 Week classes begin
01/17/2026	Classes end - Winterim 4 Week and 2 Week
01/17/2026	Winterim semester ends
<b>SPRING 2026</b>	
11/03/2025	Spring 2026 open registration
01/19/2026	Martin Luther King Day – College Closed
01/20/2026	Spring Semester begins
01/20/2026	Classes begin – full semester and Early 7 Week
03/09/2026	Classes end - Early 7 Week
03/10/2026	Professional Day – No Classes
03/16/2026 - 03/22/2026	Spring Break
03/23/2026	Classes resume
03/23/2026	Classes begin - Late 7 Week
05/09/2026	Classes end - Late 7 Week
05/12/2026	Classes end – full semester
05/14/2026	Spring Semester ends
05/21/2026	Commencement