



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
March 25, 2025

1. CALL TO ORDER

Board of Trustees Chair, Paul Licitra, called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:01 p.m. The meeting was held in the Henderson Hall Boardroom. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

2. ROLL CALL

Trustees Gabrielsen, Gartenberg, Hadzima, Inganamort, Lash, Loveys, Milonas, Mislavsky, Modi, Pepe, and Chair Licitra were in attendance. President Iacono and Attorney Giacobbe were also in attendance. Alumni Trustee Frederick was absent.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on March 25, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:02 p.m. via Zoom web conference.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Employee Resignation
4. Adjunct Faculty II Designations
5. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at approximately 6:30 p.m., with the exception of Item #5.

Upon the motion of Trustee Inganamort and the second of Trustee Hadzima, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:02 p.m. The public meeting reconvened at 7:09 p.m.

4. PLEDGE OF ALLEGIANCE

Chair Licitra invited everyone to rise for the reciting of the Pledge of Allegiance followed by a moment of silence.

5. APPROVAL OF MINUTES

Chair called for consideration of the minutes of the regular meeting of February 25, 2025, including the closed session. Upon the motion of Trustee Pepe and the second of Trustee Loveys, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed. Motion carried

6. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono introduced Landon Tanyeri, Student Government Association President and Kathryn Tam, Student Government Association Vice-President. The SGA officers gave a presentation on the National Legislative Summit that they attended in Washington DC.

President Iacono then introduced Senior Vice President Patrick Enright and Shari Castelli, Acting Superintendent of the Morris County Vocational School District (MCVSD). Mr. Enright and Ms. Castelli gave a presentation on the new Career Training Center to be operated by the MCVSD on the campus of County College of Morris. This building is one of many collaborations between CCM and MCVSD to bring greater opportunities to students and the community.

President Iacono then gave a presentation highlighting the major accomplishments of the past year, including increased student retention rates and graduation rates, new buildings and programs, community partnerships and a vision for future growth.

7. COMMUNICATIONS

- A. Trustee Pepe reported that the Finance and Budget Committee supports the resolutions recommended at the Committee meeting. Trustee Inganamort reported that personnel matters were discussed in closed session.
- B. There was no unfinished business to discuss.

8. RESOLUTIONS

Chair Licitra called for a motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss it separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2025-03-25-A Purchase Following Public Bidding
Resolution #2025-03-25-B Purchase Through State Contract Vendors
Resolution #2025-03-25-C Purchase Exempt from and Exceptions to the Requirements for Public Bidding
Resolution #2025-03-25-D Approval of Capital Improvement Vouchers
Resolution #2025-03-25-E Award of General Construction Contract for Academic Complex Roof Replacement Project
Resolution #2025-03-25-F New Personnel Appointments
Resolution #2025-03-25-G Compensation for Professional Services
Resolution #2025-03-25-H Employee Resignation
Resolution #2025-03-25-I Adjunct Faculty II Designations

Trustee Inganamort provided the motion and Trustee Gabrielsen seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. Trustee Modi abstained from Resolution 2025-2-25 D. Motion carried.

9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Chair Licitra offered his congratulations to Dr. Iacono for being named a *2025 Innovate 100 Honoree*! Chair Licitra also reported that at the Hope One Symposium held on campus by the Morris County Sheriff's Office Commissioner Director Selen congratulated the Hope One Team and thanked CCM for being the host site for the event.

11. COMMENTS FROM THE PUBLIC

Chair Licitra stated that the Board will take comments from the public at this time, 8:49 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings which was read in its entirety.

Kevin Chen, newly elected president of the Academic-Administrative Personnel Federation (AAPF) bargaining unit congratulated the following new officers: Amy Garcia, Vice President; Maureen Stivala, Treasurer; Annmaria Bahnsen, Secretary. Kevin thanked Marianne Perfetto for her years of dedicated service as President of AAPF.

Marianne Perfetto, former president of the Academic-Administrative Personnel Federation (AAPF) bargaining unit, thanked the Board of Trustees and college administration for giving her the opportunity for her voice to be heard and for working with her with integrity.

Chair Licitra thanked Marianne Perfetto for her years of working collaboratively.

11. ADJOURNMENT

There being no further business to conduct, the public meeting was adjourned at 8:55 p.m. by a motion from Trustee Milonas and a second by Trustee Gartenberg. Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,

Joanne C. Hugues
Recording Secretary

Resolution #2025-03-25-A

**PURCHASE FOLLOWING PUBLIC BIDDING PER NJ COUNTY COLLEGE
CONTRACTS LAW 18A:64A-25.4**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2425-41DD	Construction Testing & Special Inspections	Atlas Technical Consultants, LLC Avenel, NJ	\$86,055.00 estimated

Construction Testing & Special Inspections for the Center for Health Professions construction project. Soil Inspection @ \$640/day and \$450/half day; Soil Lab Testing – Sieve Analysis @ \$200/each; Soil Lab Testing – Modified Proctor @ \$225/each; Concrete Inspection @ \$600/day; Reinforcing Steel Inspection @ \$450/half day; Concrete Test Cylinders @ \$18/each; Pick Up Cylinders @ \$75/trip; Structural Steel & Metal Decking Visual Inspection – Field @ \$850/day; P.E. to Review Reports, Attend Meeting, Consultation and Final Certification @ \$165/hr. Additional testing may be required for the duration of the construction project. Plant & Maintenance.

Resolution #2025-03-25-B

**PURCHASE EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR
BIDDING THROUGH STATE CONTRACT VENDORS 18A:64A-25.9**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Dell OptiPlex 3000 Thin Client Computers	Dell Marketing L.P. Round Rock, TX	\$123,060.00

(280) Dell OptiPlex 3000 Thin Client Computers @ \$439.50 each; Intel Pentium, 8GB RAM, 64GB eMMC. Information Systems.

Resolution #2025-03-25-C

**PURCHASE EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR
BIDDING 18A:64A-25.5(a)(c)**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Dr. William Gluckman, FastER Urgent Care Morristown, NJ	\$300 estimated

Audiometric Testing at \$50 per person for the Groundskeepers in the Business and Finance Division.

Resolution #2025-03-25-D

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	3,872.98
USA Architects	41,722.71
NV5, Inc.	2,000.00
RSC Architects, PA	26,250.00
Brockwell & Carrington Contractors	833,727.01
Dobco, Inc	1,882,526.26
TOTAL	\$2,790,098.96

Resolution #2025-03-25-F

**RESOLUTION AWARDING GENERAL CONSTRUCTION CONTRACT
FOR CCM ACADEMIC COMPLEX ROOF REPLACEMENT PROJECT**

BID No. B2425-38DD

WHEREAS, County College of Morris publicly advertised for bids for the contract for the CCM Academic Complex Roof Replacement Project, Bid No. **B2425-38DD**; and

WHEREAS, bids were received and opened on March 04, 2025, from three contractors; and

WHEREAS, the Board accepted the recommendation of the Project Architect that the bid proposal of the lowest, responsive bidder be accepted; and

NOW, THEREFORE, BE IT RESOLVED on March 25, 2025, that Northeast Roof Maintenance of Perth Amboy, New Jersey be awarded the contract for general construction for the CCM Academic Complex Roof Replacement Project, Bid No. B2425-38DD in the base bid amount of \$2,300,000.

Resolution #2025-03-25-F

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2025.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
REPLACEMENT	Guillen, Daniel	1-Apr-25	<u>Appointed to:</u> Director ERP & Reporting Institutional Research	\$103,000
AAPF:				
NEW	Sanchez, Dara	31-Mar-25	<u>Appointed to:</u> Communications & Data Coordinator Foundation	\$57,000
CCMSA:				
REPLACEMENT	DeLaOsa, Louis	13-Mar-25	<u>Appointed to:</u> Security Officer Public Safety	\$43,239
PART-TIME:				
NEW	Austin-DeFares, Beth	25-Mar-25	<u>Appointed to: Grant Funded</u> CTE Campus-Based Internship Coordinator Career & Transfer Services	\$27.00ph
REPLACEMENT	Lang, Lori	31-Mar-25	<u>Appointed to:</u> PT Reference Librarian Learning Resource Center	\$27.00ph
REPLACEMENT	Moscone, Victoria	13-Mar-25	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.75ph
REPLACEMENT	Ramirez, Gabriel	13-Mar-25	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.75ph
REPLACEMENT	Whetsell, JoAnn	12-May-25	<u>Appointed to: Grant Funded</u> PT Case Management Coordinator Relaunch Center	\$37.00ph

Resolution #2025-03-25-G

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Ashley, Maraline	01/08/25-01/09/25	\$306.00	ESL Placement for WFD
Babich, Bret	02/07/25-02/14/25	\$376.00	Excel Functions: Enhance Your Worksheets for WFD Business Solutions
Balish, Alexander	01/25/25 & 02/08/2025	\$564.00	Healthcare Professional BLS (Basic Life Support) for WFD
Birrer, Teresa	2/27/2025	\$100.00	Re-Up Tutoring Workshop-Science-Effective Study and Test Taking Strategies
Bouziotis, Christy	01/21/25 & 02/18/2025	\$200.00	Advancing Your Career Workshops - Career Boost Trio for WFD
Christensen, Susan	2/4/2025	\$100.00	Advancing Your Career Workshops - The Interview for WFD
Driver, Laura	2/18/2025	\$100.00	Personal Statement Workshop
Eannetta, Joseph	1/15/2025	\$108.00	Information Session - Welding for WFD
Eannetta, Joseph	02/06/25-02/19/25	\$675.00	Introduction to Welding for WFD
Faines, Ronald	01/21/25-01/23/25	\$408.00	C201-Introduction to Counseling for WFD
Faines, Ronald	01/28/25-01/30/25	\$408.00	C202-Introduction to Techniques and Approaches for WFD
Faines, Ronald	02/04/25-02/06/25	\$408.00	C203-Crisis Intervention for WFD
Gause, Lisa	01/21/25-02/20/25	\$750.00	Culinary Opportunity Program II (COP II)
Gause, Lisa	1/16/2025	\$25.00	Opportunity Program Mandatory Meeting for WFD
Grundfest, Robert	1/13/2025	\$94.00	Information Session-Alternate Route for WFD
Husseini, Musa	01/04/25-01/12/25	\$530.00	Program Development-Comp TIA-AI for WFD
Karakat, Pauline	1/11/2025	\$141.00	ESL Placement for WFD
Kleinguenther, Kimberly	12/04/24-02/05/25	\$1,122.00	QuickBooks Certification Prep for WFD

Resolution #2025-03-25-G

Name	Date(s) of Service	Payment	Reason
Kulkarni, Madhavi	1/16/2025	\$65.00	Opportunity Program Mandatory Meeting for WFD
Lemme, Bryan	10/8/24-11/5/24	\$1,000.00	Facilitator - DEPLS3
Li, Weiwen	01/23/25-02/06/25	\$470.00	Advanced R Programming for Data Science for WFD
Mahon, Jacob	1/15/2025	\$100.00	Information Session-Comp TIA for WFD
Mahon, Jacob	02/03/25-02/15/25	\$1,400.00	Comp TIA Tech+ for WFD
Malloy, Robert	01/23/25-02/25/25	\$2,065.50	AWS Level 1 - Welding- Bundle for WFD
Mojena, Ariel	12/11/24-02/12/25	\$1,122.00	QuickBooks Para Negocios for WFD
Nalepka, Stephen	01/09/25-02/19/25	\$1,377.00	Advanced Manufacturing - Spring 2025 for WFD
Neto, Vieira	1/16/2025	\$25.00	Opportunity Program Mandatory Meeting for WFD
O'Brien, Emily	2/10/2025	\$212.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily	02/17/25-02/19/25	424.00	Excel for Beginners for WFD Business Solutions
Pietropollo, Frank	4/3/2025	\$100.00	BIO 102 Focus Session #2 Process for Respiration
Restaino, Dena	2/13/2025	\$100.00	Re-Up Tutoring Workshop - Science - Microscopy and Dissection Skills (SCND Grant)
Salgado, Julia	1/28/2025	\$100.00	Advancing Your Career Workshops - Leveraging Technology for WFD
Sferra, Brian	1/11/2025	\$141.00	ESL Placement Testing for WFD
Shera, Kathleen	01/18/25-02/08/25	\$752.00	Evaluation & Management Coding for WFD
Todd, Elsa	01/07/25-01/16/25	\$188.00	Information Session for WFD
Todd, Elsa	1/13/2025	\$141.00	ESL Placement Testing for WFD
Trignano, Linda	02/18/25-02/20/25	\$342.00	Understanding & Leveraging Your Leadership Style for WFD Business Solutions
Vendetti, Robert	1/16/2025	\$65.00	Opportunity Program Mandatory Meeting for WFD
Viola, Thomas	01/29/25-02/12/25	\$648.00	C102-Biopsychosocial Assessment for WFD
Viola, Thomas	1/8/2025	\$108.00	Information Session - CAD/C for WFD
Viola, Thomas	01/22/25-01/27/25	\$324.00	C101-Initial Interviewing Process for WFD

Resolution #2025-03-25-G

Name	Date(s) of Service	Payment	Reason
Walker, Amanda	1/16/2025	\$25.00	Opportunity Program Mandatory Meeting for WFD
Wierzbicki, Jeffry	01/21/25-02/20/25	\$1,950.00	Culinary Opportunity Program II (COP II) for WFD
Wierzbicki, Jeffry	1/16/2025	\$65.00	Opportunity Program Mandatory Meeting for WFD
Williams, Lilsa	2/11/2025	\$110.00	Advancing your Career Workshops - Career Exploration and Planning for WFD
Williams-Bogar, Rita	1/27/2025	\$600.00	MS Teams Training for WFD
Wolfgang, Heather	2/4/2025	\$100.00	Re-Up Tutoring Workshop - Math - Evaluating Limits (SCND Grant)
Zirkel, Jennifer	01/08/25-01/13/25	\$459.00	ESL Placement Testing for WFD

Resolution #2025-03-25-H

RESOLUTION ACCEPTING EMPLOYEE RESIGNATION

WHEREAS, the Personnel Committee has reviewed the employee resignation received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation:

Employee Name	Effective Date	Reason
Matthew Seals	2/28/25	Resignation

Resolution # 2025-03-25-I

RESOLUTION APPROVING ADJUNCT II FACULTY DESIGNATIONS

WHEREAS, the Personnel Committee has reviewed the rationale for designating Adjunct Faculty at the Adjunct II level;

NOW, THEREFORE, BE IT RESOLVED, That the adjunct faculty listed below qualify for placement at the Adjunct II level, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures, effective Fall 2025.

**RECOMMENDATIONS FOR ADJUNCT II
FALL 2025**

School of Business, Mathematics, Engineering and Technologies

William Murphy	Mathematics
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School of Health Professions and Natural Sciences

Juliet Colvin	Allied Health-Radiography
Jaquelyn Stouch	Allied Health-Radiography
Priya Mistry	Allied Health-Respiratory Therapy

School of Liberal Arts

Cara Anan	English & Communication
Rafael Fernandez	Arts & Humanities
Nafisa Khalid	Social Science
William Satmaria	Design & Media Studies
Steven Wright	English & Communication