



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
April 29, 2025

1. CALL TO ORDER

Board of Trustees Chair, Paul Licitra, called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held in the Henderson Hall Boardroom. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

2. ROLL CALL

Trustees Gabrielsen, Gartenberg, Hadzima, Inganamort, Lash, Loveys, Milonas, Mislavsky, Modi, Pepe, and Chair Licitra were in attendance. Alumni Trustee Frederick, President Iacono and Attorney Giacobbe were also in attendance.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on April 29, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:01 p.m. via Zoom web conference.

1. . New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointments and Salaries, Spring 2025 Late 7-Week Semester
4. April 2025 Employee Retirements and Resignation
5. April 2025 Position Reclassifications
6. April 2025 New Positions Recommended
7. Tenured Faculty Promotions, Faculty Recommended for Tenure, Establishment of Teaching Assignments, and Reappointment of Non-Tenured Faculty for 2025-2026
8. Faculty Sabbaticals 2025-2026
9. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at approximately 6:30 p.m., with the exception of Item #9.

Upon the motion of Trustee Inganamort and the second of Trustee Gartenberg, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:01 p.m. The public meeting reconvened at 6:45 p.m.

4. PLEDGE OF ALLEGIANCE

Trustee Modi invited everyone to rise for the reciting of the Pledge of Allegiance followed by a moment of silence.

5. APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of March 25, 2025, including the closed session. Upon the motion of Trustee Milonas and the second of Trustee Inganamort, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed. Motion carried

6. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono then gave a presentation highlighting the major accomplishments of the past year, including: enrollment for Summer and Fall, the Spring Open House, new programs, marketing and social media initiatives, state budget, federal executive orders, Pell update, upcoming Foundation gala, American Association of Community Colleges/ Association of Community College Trustees national conferences, Honors Showcase, CCM Veterans Resource Center, commencement planning and year-end student events.

7. COMMUNICATIONS

- A. Trustee Hadzima reported that the Academic and Educational Programs Committee reviewed and supports the proposed new program in Diagnostic Medical Sonography. Trustee Pepe reported that the Finance and Budget Committee supports the resolutions recommended at the Committee meeting. Trustee Inanamort reported that personnel matters were discussed in closed session.
- B. There was no unfinished business to discuss.

8. RESOLUTIONS

Chair Licitra called for a motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss it separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2025-04-29-A Purchase Exempt from and Exceptions to the Requirements
for Advertising/Rejection of Public Bids

Resolution #2025-04-29-B Purchase Order through Joint Purchasing Agreement-
Consortiums

Resolution #2025-04-29-C Contract Over \$17,500 Without Publicly Advertised
Solicitation-Ellucian

Resolution #2025-04-29-D Contract Over \$17,500 Without Publicly Advertised
Solicitation-Elsevier, Inc.

Resolution #2025-04-29-E Contract Over \$17,500 Without Publicly Advertised
Solicitation-EBSCO Information Systems

Resolution #2025-04-29-F Contract Over \$17,500 Without Publicly Advertised
Solicitation-TABB, Inc.

Resolution #2025-04-29-G Contract Over \$17,500 Without Publicly Advertised
Solicitation-Vital Topco, LP dba VitalSource Technologies, LLC

Resolution #2025-04-29-H Contract over \$17,550 Following Publicly Advertised
Solicitation-DCW Media

Resolution #2025-04-29-I Approval of Capital Improvement Vouchers

Resolution #2025-04-29 J New Personnel Appointments

Resolution #2025-04-29-K Compensation for Professional Services

Resolution #2025-04-29-L Adjunct Faculty Appointments and Salaries, Spring 2025 Late
7-Week Semester

Resolution #2025-04-29-M Employee Retirements Resignation

Resolution #2025-04-29-N Position Reclassifications

Resolution #2025-04-29-O New Positions Recommended

Resolution #2025-04-29-P Tenured Faculty Promotions, Faculty Recommended for
Tenure, Establishment of Teaching Assignments, and Reappointment of Non-
Tenured Faculty, 2025-2026

Resolution #2025-04-29-Q Faculty Sabbaticals
Resolution #2025-04-29 R New Academic Program

Trustee Mislavsky provided the motion and Trustee Inganamort seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. Trustee Modi abstained from Resolution 2025-04-29 I. Motion carried.

9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Chair Licitra congratulated Professor Mammon on the outstanding musical and theatrical productions this semester. Chair Licitra also noted that planning has begun on a new space for Board meetings that will allow more room for the public and better access.

Alumni Trustee Fredericks reported on his attendance at the New Jersey Council of County Colleges Student Leadership Summit.

11. COMMENTS FROM THE PUBLIC

Chair Licitra stated that the Board will take comments from the public at this time, 7:07 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings which was read in its entirety.

Brian McSherry, Assistant Professor of Graphic Arts, made remarks regarding his non-reappointment.

Jake McGuire, County College of Morris alumnus, spoke in support of Professor McSherry.

Ellen Gray, County College of Morris student, spoke in support of Professor McSherry.

Danny W., County College of Morris alumnus, spoke in support of Professor McSherry.

Dana Kushan, student, spoke in support of Professor McSherry.

Angelina Decker, student, spoke in support of Professor McSherry.

Nicole Star, student, spoke in support of Professor McSherry.

David Articleer, student, spoke in support of Professor McSherry.

Deborah Poetsch, Assistant Chair of the Mathematics Department, offered congratulations to Dee McAree for receiving the NJEA Higher Education Faculty Member of the Year Award. She also commented on the Student Honors Showcase.

Dr. Jill Schennum, Chair of the Social Sciences Department, and President of the Association of Chairs and Assistant Chairs bargaining unit, provided an update on contract negotiations.

Joyce KucEROVY, Nursing Department faculty, commented on the current nursing shortage, program accreditation and the new Health Professions building.

Brian Schorr, Arts & Humanities faculty, commented that it was an honor to receive the Educational Opportunity Fund Educator of the Year Award.

Brian Adams, of the Morris County Council of Education Associations commented that he is proud of the faculty of County College of Morris.

Gene Behm, Vice President of Morris County Council of Education Associations, spoke on behalf of the Faculty Association of County College of Morris (FACCM) encouraging a settlement between FACCM and CCM.

*Board of Trustees
County College of Morris
Minutes; April 29, 2025*

Michelle Altieri, Communication program faculty and Faculty Association of County College of Morris Pride Chair, read a letter on behalf of Professor Deb Demattio of the English Department, regarding a faculty request for sabbatical and the February budget presentation.

Dee McAree, President of the Faculty Association of County College of Morris, expressed her appreciation for being presented the Higher Education Faculty of the Year Award and spoke in support of Professor McSherry.

Laura Murray, President of the County College of Morris Staff Association, thanked the Board of Trustees for making sound decisions to keep our school on solid footing.

11. ADJOURNMENT

There being no further business to conduct in public session, Trustee Milonas made a motion and Trustee Inganamort provided a second, and Attorney Giacobbe announced that the public meeting was adjourned and the Board would reconvene in closed session at 7:55 pm.

Respectfully submitted,

Joanne C. Hugues
Recording Secretary

Resolution #2025-04-29-A

**Purchases Exempt from and Exception to Requirements for Advertising
(Bidding) 18A:64A-25.5(a)(c)**

WHEREAS, County College of Morris pursuant to public advertisement for Online Proctoring Services, received five RFP proposals, under RFP2425-48KT, which was publicly opened on April 15, 2025; and

WHEREAS, The RFP proposals submitted by SmarterServices, ExamRoom.AI Corp., Honorlock Inc., ProctorU, Inc. dba Meazure Learning, and YuJa Inc., submitted proposals that were non-conforming and non-compliant, and therefore should be rejected as such;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris the RFP proposals from SmarterServices, ExamRoom.AI Corp., Honorlock Inc., ProctorU, Inc. dba Meazure Learning, and YuJa Inc. be rejected; and

BE IT FURTHER RESOLVED, That upon the recommendation of the Director of Purchasing and in accordance with NJ State Statute 18A:64A-25.15 all RFP proposals be rejected and re-advertised.

Resolution #2025-04-29-B

PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENTS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements – Consortiums 18A:64A-25.10

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Bergen Co-Op #CK04	HPE Building – HVAC Repairs	TM Brennan Service Inc. Hamburg, NJ	\$44,000.00

Remove and replace (2) Temtrol chilled water coils for HPE Building HVAC system. Plant and Maintenance.

Resolution #2025-04-29-C

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR ELLUCIAN MODERNIZATION – PERPETUAL LICENSE EXCHANGE
AND ENHANCEMENT**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Ellucian Modernization – Perpetual License Exchange to Subscription and Cloud License and Enhancement which includes Colleague Reporting & Operating Analytics Solution, PayPal Ecommerce Internet Transactions, Enterprise, Student & Financial Aid, Residence Life, Finance, Human Resources, ODS DataOrchestrator, Intelligent Learning Platform for Blackboard, CRM Recruit, Database Backup for Recruit, Block of Bulk Email for CRM Recruit, CRM Standard Users, CRM Premium Users, Workflow Enterprise, Experience Premium and additional services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is estimated at \$745,869; and

WHEREAS, the anticipated term of this contract is one year renewable annually (up to five years) commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ellucian Company L.P. (“Contractor”) has submitted a proposal for goods or services dated March 28, 2025, indicating that Contractor will provide goods or services for the Ellucian Modernization – Perpetual License Exchange to Subscription and Cloud License and Enhancement, for an estimated value of \$745,869; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

Resolution #2025-04-29-C

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-04-29-D

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR BOOKS FOR RESALE AND CURRICULUM MATERIALS

WHEREAS, County College of Morris (“College”) has a need to acquire books for resale and curriculum materials; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of the above services will exceed \$17,500 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2025, through June 30, 2027; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Elsevier Inc. (“Contractor”) is a sole source contractor and will provide books for resale and curriculum materials based upon the published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political candidate or committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-04-29-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR LIBRARY BOOKS/ELECTRONIC BOOKS/DVD/CD ACQUISITION

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for library books/electronic books/DVD/CD acquisition; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of the above services is estimated at \$50,000 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2025, through June 30, 2027; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, EBSCO Information Services (GOBI Library Solutions dba Yankee Book Peddlers, Inc.) (“Contractor”) will provide library books/electronic books/DVD/CD acquisition is estimated at \$50,000 annually based upon the published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political candidate or committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-04-29-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR BACKGROUND INVESTIGATIONS

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for background investigations; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, TABB, Inc. (“Contractor”) has submitted a proposal for services dated April 1, 2025, indicating the Contractor will provide services for the background investigations for students and faculty entering health care facilities; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political candidate or committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-04-29-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR EBOOKS FOR RESALE

WHEREAS, County College of Morris (“College”) has a need to acquire digital textbooks for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of the above services exceeds \$17,500 annually; and

WHEREAS, the anticipated term of this contract is two years commencing April 1, 2025, through March 30, 2027; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Vital Topco, LP dba VitalSource Technologies, LLC (“Contractor”) will provide eBooks, per proposal dated February 26, 2025, for resale that will exceed \$17,500 annually based upon the published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political candidate or committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-04-29-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR MEDIA BUYING PARTNER

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for media buying services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing June 1, 2025, through May 31, 2026, with the option to renew for one year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 13, 2025, in the following manner: CCM Website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Media Buying Partner dated February 13, 2026 (*the “RFP”*) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on March 6, 2025; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Dougherty, Clifford & Wadsworth Corporation (DCW Media) (“Contractor”) based upon the proposal submitted by the Contractor dated March 4, 2025, to provide Media Buying services at an estimated cost of \$300,000. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution # 2025-04-29-I

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	21,695.18
USA Architects	19,124.86
RSC Architects, PA	26,250.00
Brockwell & Carrington Contractors	694,766.73
Dobco, Inc.	759,012.35
TOTAL	1,520,849.12

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-J

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2025

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Prince, Heather	27-Aug-25	<u>Appointed to:</u> Assistant Professor Mathematics	\$74,147
MANAGEMENT:				
REPLACEMENT	Granett, Brandi	6-May-25	<u>Appointed to:</u> Dean of Virtual Campus Virtual Campus	\$100,000
NEW	Soto, Valerie	12-May-25	<u>Appointed to:</u> Director of Dental Hygiene Program Dean, School of Health Professions & Natural Sciences	\$104,000
PART-TIME:				
REPLACEMENT	Cennamo, Angelina	30-Apr-25	<u>Appointed to:</u> <u>Grant Funded</u> PT Administrative Assistant Relaunch Center	\$23.00ph
REPLACEMENT	Estrada, Santiago	1-May-25	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.75ph
REPLACEMENT	Preblich, Tracey	8-May-25	<u>Appointed to:</u> PT Enrollment Assistant Enrollment Management	\$18.50ph
COACHES:				
REPLACEMENT	Donahue, Ryan	Seasonal	<u>Appointed to:</u> Head Coach Women's Basketball Women's Basketball	\$9,500 Stipend

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-K

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alum, Suja	03/06/25-04/02/25	\$612.00	Pharmacy Technician Core for WFD
Ashley, Maraline	01/27/25-02/26/25 & 03/03/25- 04/02/25	\$2,040.00	Early Beginner Part 2 for WFD
Baker, JoAnn	01/13/25-02/26/25	\$1,974.00	ICD-10-CPT Practical Applications for WFD
Baker, JoAnn	03/03/25-03/26/25	\$846.00	Workplace Simulation for WFD
Balish, Alexander	3/1/2025	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Benitez, Mario	01/27/25-02/26/25 & 03/03/25- 04/02/25	\$1,880.00	Beginner Part 1 for WFD
Burke, Priscilla	03/10/25-03/31/25	\$564.00	Python PCEP Prep Part 1 for WFD
Burke, Priscilla	02/24/25-03/03/25	\$282.00	Introduction to Coding and Computer Programing for WFD
Callahan, Patricia	02/25/25-02/27/25	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	3/8/2025	\$200.00	Computer Basics for WFD Business Solutions
Cardenas Randall, Patricia	02/11/25-03/11/25	\$150.00	Total Rewards: Compensation and Benefits for WFD
Cardenas Randall, Patricia	03/13/25-03/14/25	\$390.00	Creating & Fostering Trust with your Manager and your Coworkers-AHS for WFD Business Solutions
Christensen, Susan	2/25/2025 & 3/25/25	\$200.00	Advancing Your Career Workshops - The Interview for WFD
Costigan, Theresa	02/24/25-03/05/25	\$141.00	Pharmacy Technician Core for WFD
Cutler, Alyse	03/06/25-03/13/25	\$300.00	Business Analytics with Excel for WFD
DeOliveira, Ana Christina	02/11/25-03/11/25	\$300.00	Total Rewards: Compensation and Benefits for WFD

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-K

DeRose, Elissa	02/15/25-03/22/25	\$1,128.00	Microsoft Office Excel MO-200 Certification for WFD
Eannetta, Joseph	01/14/25-03/12/25	\$2,592.00	Introduction to Welding for WFD
Eannetta, Joseph	03/24/25-04/02/25	\$837.00	AWS Level 1 - Welding for WFD
Ejigu, Genetie	01/27/25-02/26/25 & 03/03/25-04/02/25	\$2,040.00	Early Beginner Part 2 for WFD
Ejigu, Genetie	01/28/25-02/27/25 & 03/04/25-04/03/25	\$2,040.00	Beginner Part 1 for WFD
Faines, Ronald	02/11/25-02/27/25	\$1,224.00	C204-Addiction Focused Counseling for WFD
Faines, Ronald	03/04/25-03/06/25	\$408.00	C205-Group Counseling for WFD
Faines, Ronald	03/11/25-03/20/25	\$816.00	C206-Family Counseling for WFD
Ferreira, Sharon	01/27/25-02/26/25 & 03/03/25-04/02/25	\$2,160.00	Advanced Int. Part 1 for WFD
Gaffney, Anthony	02/12/25-04/02/25	\$1,128.00	AutoCAD Level 1 - Fundamentals for WFD
Garcia, Amy	02/17/25-03/14/25	\$250.00	Facilitator February DEPLS1
Gause, Lisa	02/25/25-04/03/25	\$900.00	Culinary Opportunity Program II (COP II) for WFD
Gonzalez, Vanessa	01/28/25-02/27/25 & 03/04/25-04/03/25	\$1,880.00	Early Beginner Part 2 for WFD
Grundfest, Robert	01/27/25-02/24/25 & 03/03/25-03/31/25	\$1,410.00	Alternate Route to Teaching for WFD
Hamilton, Brian	01/23/25-03/05/25	\$1,683.00	Advanced Manufacturing Spring 2025 for WFD
Hegge, Steven	01/27/25-03/05/25	\$1,020.00	Introduction to Welding for WFD
Herlihy, William	03/06/25-03/19/25	\$1,071.00	Pharmacy Technician Core for WFD
Husseini, Musa	02/17/25-03/06/25 & 03/10/25-04/03/25	\$3,710.00	CompTIA A+ Core 1-Core 2 for WFD
Husseini, Musa	3/11/2025	\$375.00	Professional Day - Using AI at Work for WFD
Isaza, Maria	01/01/25-03/31/25	\$1,250.00	Supervision of Tutoring Center
Jahn, Candice	01/28/25-02/27/25 & 03/04/25-04/03/25	\$1,786.00	Intermediate Part 1 for WFD
Kaitsa, Celeste	01/27/25-02/26/25 & 03/03/25-04/02/25	\$1,880.00	Beginner Part 2 for WFD

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-K

Karakat, Pauline	01/27/25-02/26/25 & 03/04/25- 04/03/25	\$1,880.00	Intermediate Part 2 for WFD
Karakat, Pauline	01/28/25-02/27/25 & 03/04/25- 04/03/25	\$1,880.00	Early Beginner Part 1 for WFD
Karakat, Pauline	01/28/25-02/27/25 & 03/04/25- 04/03/25	\$1,880.00	Foundations of English for WFD
Karas, Mora	3/22/2025	\$280.50	Peripheral IV Therapy Skills for WFD
Kasmin, Melissa	01/28/25-02/24/25	\$750.00	Facilitator - Distance Education Professional Learning Series
Keane, Michael	01/27/25-02/26/25 & 03/03/25- 04/02/25	\$1,880.00	Advanced Part 2 for WFD
Keane, Michael	01/27/25-02/26/25 & 03/03/25- 04/02/25	\$1,880.00	Intermediate Part 1 for WFD
Keane, Michael	01/27/25-02/26/25 & 03/03/25	\$1,880.00	Foundations of English-Late Morning for WFD
Keeling, Jennifer	1/23/2025	\$100.00	GED-Training for WFD
Keeling, Jennifer	02/10/25-03/05/25	\$600.00	GED-Math for WFD
Kulkarni, Madhavi	02/14/25-03/28/25	\$1,755.00	Horticultural Opportunity Program (HOP) for WFD
Lardiere, Daniele	2/11/2025- 03/06/25	\$600.00	GED-Language Arts for WFD
Lardiere, Daniele	01/23/25-01/23/25	\$100.00	GED-Training for WFD
Leao, Michael	02/14/25-02/28/25	\$337.50	Horticultural Opportunity Program (HOP) for WFD
Mahon, Jacob	10/19/24-01/22/25	\$750.00	Program Development - Review and Refine CompTIA Bootcamps as needed for WFD
Malloy, Robert	02/20/25-04/02/25	\$3,162.00	AWS Level 1 - Welding for WFD
Mate, Bryan	12/28/24-02/09/25	\$520.00	Program Development GED Training for WFD
Mate, Bryan	2/28/2025	\$104.00	GED-Tutoring for WFD
Mezle, Frank	1/23/2025	\$100.00	GED-Training for WFD
Mezle, Frank	02/11/25-03/06/25	\$600.00	GED-Social Studies for WFD
Mojena, Ariel	02/19/25-03/05/25	\$540.00	Accounting Basics for Non-Accountants for WFD
Moore, Clifford	1/24/2025 & 02/03/25-02/24/25	\$420.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	1/27/2025	\$120.00	Information Session - Pharmacy for WFD
Moore, Clifford	02/24/25-04/02/25	\$1,440.00	Pharmacy Technician Core for WFD
Murray, Laura	01/01/25-03/30/25	\$1,000.00	Inventory Management for Anthony Room Coordination

Teaching Assignment Indicates Primary Discipline.

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- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-K

Nalepka, Stephen	02/20/25-04/02/25	\$765.00	Advanced Manufacturing Spring 2025 for WFD
Neto Vieira, Benjamin	02/04/25-03/04/25	\$1,125.00	Office Assistant Opportunity Program for WFD
O'Brien, Emily Rae	02/10/25-02/24/25	\$318.00	Top Excel Tools for Efficiency for WFD Business Solutions
O'Brien, Emily Rae	02/04/25-03/04/25	\$2,925.00	Office Assistant Opportunity Program for WFD
O'Brien, Emily Rae	01/26/25-03/24/25	\$530.00	Program Development Employment Readiness Bootcamp
Oldenhage, David	02/24/25-03/05/25	\$282.00	Pharmacy Technician Core for WFD
Phelps, Olga	01/27/25-02/26/25 & 03/03/25-04/02/25	\$1,880.00	Foundations of English for WFD
Pinto, Joan	01/27/25-02/27/25 & 03/03/25-04/03/25	\$3,760.00	Beginner Part 1 for WFD
Pravec, Norma	01/28/25-02/27/25 & 03/04/25-04/03/25	\$4,320.00	Intermediate Part 2 for WFD
Runo, Kyle	01/23/25-03/05/25	\$1,275.00	Advanced Manufacturing Spring 2025 for WFD
Salgado, Julia	3/4/2025	\$100.00	Advancing Your Career Workshops - Leveraging Technology for WFD
Sferra, Brain	01/28/25-02/27/25 & 03/04/25-04/03/25	\$1,880.00	ESL Conversational - Late Morning for WFD
Sferra, Brain	01/28/25-02/27/25 & 03/04/25-04/03/25	\$1,880.00	ESL Conversational for WFD
Shera, Kathleen	02/15/25-02/22/25	\$376.00	Navigating the Medical Record for WFD
Sterzer, Kenneth	02/11/25-03/11/25	\$330.00	Total Rewards: Compensation and Benefits for WFD
Stoler, Loryn	4/1/2025	\$100.00	Workshop: Solving Problems Involving Aqueous Solution Stoichiometry
Tamburro, Victoria	02/20/25-02/27/25	\$300.00	Visual Basic Applications in Excel for WFD
Taterka, Bruce	1/23/2025	\$100.00	GED-Training for WFD
Taterka, Bruce	02/10/25-03/05/25	\$600.00	GED-Science for WFD
Tatkow, Ann Marie	01/28/25-02/27/25 & 03/04/25-04/03/25	\$1,880.00	Advanced Part 1 for WFD
Taylor, Anna	01/27/25-02/26/25 & 03/03/25-04/03/25	\$4,080.00	Beginner Part 2 for WFD
Todd, Elsa	01/27/25-02/26/25 & 03/03/25-04/02/25	\$1,880.00	Early Beginner Part 1 for WFD

Teaching Assignment Indicates Primary Discipline.

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- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-K

Todd, Elsa	01/28/25-02/27/25 & 03/04/25- 04/03/25	\$1,880.00	Foundations of English for WFD
Todd, Elsa	2/20/2025	\$94.00	Intermediate Part 1 - Substitute for WFD
Todd, Elsa	01/14/25-01/23/25	\$564.00	Spanish in the Workplace for WFD Business Solutions
Trigano, Linda	3/11/2025	\$114.00	Advancing Your Career Workshops-Ageism: Job Search Over 50 for WFD
Uong, Rebecca	01/28/25-02/27/25 & 03/04/25- 04/03/25	\$1,880.00	Early Beginner Part 2 for WFD
Van Kersen, Sean	03/06/25-03/19/25	\$141.00	Pharmacy Technician Core for WFD
Vendetti, Robert	02/28/25-04/02/25	\$1,300.00	Home Improvement Retail Specialist for WFD
Viola, Thomas	02/17/25-02/26/25	\$648.00	C103-Diagnostic Summaries for WFD
Viola, Thomas	03/03/25-03/12/25	\$648.00	C104-Differential Diagnosis for WFD
Viola, Thomas	03/17/25-03/19/25	\$324.00	C105-Pharmacology for WFD
Viola, Thomas	03/24/25-03/26/25	\$324.00	C107-Compulsive Gambling for WFD
Walker, Amanda	02/28/25-03/28/25	\$500.00	Home Improvement Retail Specialist for WFD
Wierzbicki, Jeffry	02/25/25-04/03/25	\$2,340.00	Culinary Opportunity Program II (COP II) for WFD
Williams, Lilisa	03/06/25-03/07/25	\$390.00	Respect in the Workplace - AHS for WFD Business Solutions
Williams-Bogar, Rita	03/03/25-03/04/25	\$450.00	Exercising Influence-AHS for WFD Business Solutions
Williams-Bogar, Rita	3/11/2025	\$375.00	Professional Day - Emotional Intelligence for WFD
Zirkel, Jennifer	01/09/25-02/03/25	\$612.00	GED-Coordination for WFD
Zirkel, Jennifer	01/28/25-02/27/25 & 03/04/25- 04/03/25	\$2,040.00	Early Beginner Part 1 for WFD



Teaching Assignment Indicates Primary Discipline.

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- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-L

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES,
SPRING 2025 LATE 7-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Spring 2025 Late 7-week semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
BICHM	Donna	Hoefner	\$ 4,548.00
BICHM	Karen	Stancil	\$ 4,548.00
BUS	Sugeily	Rodriguez	\$ 3,036.00
BUS	Alyssa	Sedlak	\$ 3,446.60
BUS	Thomas	Young	\$ 2,721.00
CJS	Daniel	Gallagher	\$ 2,833.60
CJS	John	Hurd	\$ 2,024.00
CJS	Sarah	Kapitko	\$ 3,446.60
DSMS	Stephanie	Schwiederek	\$ 1,012.00
ENCOM	Anne Claire	Bobis	\$ 2,721.00
ENCOM	Margaret	Carey	\$ 3,036.00
ENCOM	James	Lavin	\$ 3,036.00
ENCOM	Danielle	Lenar Cummins	\$ 3,036.00
ENCOM	Brittany	Temple	\$ 2,721.00
ENCOM	Susan	Toth	\$ 3,036.00
ENCOM	Melissa	Zantello	\$ 2,721.00
ENCOM	Shelley	Bromberg	\$ 3,036.00
ENCOM	Devon	Gifis	\$ 6,072.00
HESD	Maria	DeBenedictis	\$ 1,218.00
HESD	Lois	Manzella-Marchitto	\$ 1,218.00
HESD	Marianne	Morano	\$ 4,048.00
HESD	Xavier	Rodriguez	\$ 1,218.00
HESD	Trayer	Run-Kowzun	\$ 2,716.00
HESD	DeAnna	Schmitz	\$ 1,218.00
HOS	Perry	Kwok	\$ 5,442.00
HOS	Emily	Macrae	\$ 725.60
HOS	Andrew	Rubin	\$ 3,032.00

Teaching Assignment Indicates Primary Discipline.

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- + Sabbatical (Fall 2024)
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Resolution # 2025-04-29-L

IT	Barbara	Adamczyk	\$ 1,358.00
IT	Regina	Ashford	\$ 3,032.00
IT	Barbara	Pisciotta	\$ 1,358.00
IT	Carolyn	Wade	\$ 4,740.00
MATH	Maureen	Stivala	\$ 5,442.00
MATH	Jason	Wilke	\$ 2,024.00
MUSIC	William	Briggs	\$ 3,036.00
PSY	Kim	Finn	\$ 3,036.00
PSY	Danielle	Massaro	\$ 6,072.00

Teaching Assignment Indicates Primary Discipline.

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- + Sabbatical (Fall 2024)
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Resolution # 2025-04-29-M

RESOLUTION ACCEPTING EMPLOYEE RETIREMENTS AND RESIGNATION

WHEREAS, the Personnel Committee has reviewed the employee retirements and resignation received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirements and resignation:

Employee Name	Hire Date	Term Date	Type	Title	Department
Louis DeLaOsa	03/13/25	04/21/25	Resignation	Security Officer	Public Safety
George Faro	01/16/97	07/17/25	Retirement	Contract/Grants Accountant	Accountant
Christopher Furth	11/01/02	07/11/25	Retirement	Electrical Systems Supervisor	Repairs and Maintenance
Thomas Gillon	12/04/95	07/11/25	Retirement	Director, Network User Svs & Chief Info. Security Officer	Information Systems
Mary Jane Pappas	05/25/89	07/18/25	Retirement	Lab Coordinator	Testing
Edgar Rodriguez	05/20/02	07/31/25	Retirement	Sr. Media Systems Engineer	Media
Adalin Suarez	01/07/98	08/29/25	Retirement	Custodian II (Days)	Custodial Services

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
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- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-N

RESOLUTION APPROVING POSITION RECLASSIFICATIONS

WHEREAS, The Personnel Committee has reviewed the recommended position reclassifications;

NOW, THEREFORE, BE IT RESOLVED, That the following position reclassifications be approved effective July 1, 2025.

Position Reclassifications		
Current	Proposed	Rationale
Director of Plant and Maintenance Charlene Garcia MGMT Grade 36 \$103,272	Director of Plant and Maintenance Charlene Garcia MGMT Grade 36 \$120,000	Since starting, Charlene has assumed a steady increase in square footage at the college resulting in additional responsibilities. The salary increase of \$16,728 brings her in line with counterparts at other institutions.
Maintenance Mechanic Camil Soltysik Donovan Mantone CCMSA Grade E40	Senior Maintenance Mechanic Camil Soltysik Donovan Mantone CCMSA Grade F40 \$5,000 increase/per person	Increase in salary more accurately represents the actual duties and responsibilities of the maintenance staff members involved. Both employees handle more in-house renovation and repair projects which has resulted in substantial savings to the College.
Computer Solution Specialist Jacob Feldman CCMSA Grade 35 \$51,159	Power Automate/AI Developer Jacob Feldman AAPF Grade 13 \$61,540	Jacob Feldman took the initiative on his own time to develop an in-house chatbot which is more effective than the 3rd party provider currently used. By eliminating the \$52,500 annual cost paid to Ocelot for a chatbot, this results in net savings of \$42,120 for the institution.

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
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- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-N

Department Administrative Assistant, Workforce Development Vacant CCMSA F35	Coordinator of Workforce Development AAPF G14 \$6,363 additional expense	The Center for Workforce Development has evolved in the last 6 years generating over \$500,000 in net profit this past fiscal year. The need for the current administrative position to take leadership of operations within the department is critical to maintain the high functioning of the Workforce Development unit. The position will provide high level administration of the grant supported training program.
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Campus Life Assistant II Vacant CCMSA Grade C 35	Coordinator of Campus Life AAPF Grade 13 \$25,000 additional expense	The Director of Campus Life has created a strategic vision for Campus Life which includes redesigning the student club structuring to align with Academic Departments. All activities are designed to increase student engagement and retention.
Campus Life Assistant III Dawn Doland CCMSA Grade D35	Department Administrative Assistant Dawn Doland CCMSA F35 \$3,000 increase	The incumbent is performing tasks at 2 grades above her current position and receiving contractually required stipends. The reclassification is prompted by the downsizing of Campus Life over a period of years with the elimination of 2 positions.

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-O

RESOLUTION APPROVING NEW POSITIONS

WHEREAS, The Personnel Committee has reviewed the recommended new positions;

NOW, THEREFORE, BE IT RESOLVED, That the following new positions be approved effective July 1, 2025.

Proposed Position	Position Classification	Rationale
Program Director/Instructor, Medical Assisting Program	Mgmt Grade 33 \$82,812	Development of new Certified Medical Assisting (CMA) program targeted to meet the community needs for certified medical assistants. Accreditation body requires a full-time Program Director be on staff.
Senior Maintenance Mechanic	CCMSA Grade F40 \$55,000	With the additional building and increase in square footage, this additional position will enable the college to manage more projects and renovation in house and provide savings to the College.
Part Time Custodian	Part-Time \$15.75/hour	With the increase in square footage, the College will struggle to maintain CCM buildings to current standards at current staffing levels.
Senior Public Safety Officer	CCMSA Grade D40 \$46,500	The Department is unable to cover all shifts without utilizing compensatory time and overtime. With the new buildings, this position will ease the burden. The full-time position is included in the FY 2026 budget.
Part Time Public Safety Officer (2 positions)	Part-Time \$19.72/Hour/per person	With the new, expanded buildings, adding 2 additional part-time public safety officers will help cover shifts and reduce the current department's compensatory time and overtime burden.

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-O

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Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2024-2025
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- + Sabbatical (Fall 2024)
- ++ Sabbatical (Spring 2025)

Resolution # 2025-04-29-P

**RESOLUTION APPROVING TENURED FACULTY PROMOTIONS, FACULTY
RECOMMENDED FOR TENURE, ESTABLISHMENT OF TEACHING ASSIGNMENTS OF
TENURED FACULTY, AND REAPPOINTMENT OF NON-TENURED FACULTY FOR 2025-2026**

WHEREAS, the Personnel Committee has reviewed the recommended tenured faculty promotions, establishment of teaching assignments of tenured faculty, and reappointment of non-tenured faculty;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby approves the tenured faculty promotions, the establishment of teaching assignments of tenured faculty, and the reappointments of non-tenured faculty for the Academic Year 2025-2026 as indicated below.

**TENURED FACULTY RECOMMENDED FOR PROMOTION
ACADEMIC YEAR 2025-2026**

Name	Present Rank	Proposed Rank
Michael Adamo	Assistant Professor BMET/Business	Associate Professor BMET/Business
Dr. Maryam Alikhani	Assistant Professor Liberal Arts/English & Communication	Associate Professor Liberal Arts/English & Communication
Dr. Megan Biondi	Assistant Professor Liberal Arts/English & Communication	Associate Professor Liberal Arts/English & Communication
Terence Duncan	Assistant Professor Liberal Arts/ Music, Performing Arts & Music Technologies	Associate Professor Liberal Arts/ Music, Performing Arts & Music Technologies
Melissa Hopper-Ford	Assistant Professor BMET/Business	Associate Professor BMET/Business
Susan Miller	Associate Professor BMET/Business	Professor BMET/Business
Frank Pietropollo	Assistant Professor HPNS/Biology & Chemistry	Associate Professor HPNS/Biology & Chemistry
Dawn Rywalt	Associate Professor BMET/Information Technologies	Professor BMET/Information Technologies
Brian Sahotsky	Assistant Professor Liberal Arts/Arts & Humanities	Associate Professor Liberal Arts/Arts & Humanities

Resolution # 2025-04-29-P

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**FACULTY RECOMMENDED FOR TENURE
ACADEMIC YEAR 2025-2026**

Name	Rank	Dept./School
Sharon Roche	Assistant Professor	Nursing/HPNS
Jessica Shepherd*	Instructor	Nursing/HPNS

Note: Tenure is awarded the first day of one's sixth year of employment per New Jersey Statute.

**FACCM VI.B All non-tenured faculty appointed as instructors will receive a promotion to the rank of assistant professor concurrent with the date tenure is obtained.*

Resolution # 2025-04-29-P
ESTABLISHMENT OF TEACHING ASSIGNMENTS OF TENURED FACULTY
Effective for the Academic Year 2025-2026

<u>NAME</u>	<u>RANK</u>	<u>DEPT</u>	<u>DISCIPLINE</u>
Adamo, Michael *	Associate Professor	Business	Business
Agnihotri, Dr. Vivek	Associate Professor	Nursing	Nursing
Alikhani, Dr. Maryam *	Associate Professor	English & Communication	English
Allen, Clayton ➤	Associate Professor	Arts & Humanities	Art & Design
Altieri, Michelle	Associate Professor	English & Communication	Communication
Aria, Diana	Assistant Professor	Psychology & Education	Psychology
Ayres, Matthew	Associate Professor	English & Communication	English
Bamford, Colleen	Associate Professor	Information Technologies	Information Technologies
Berger, Dr. John	Professor	Biology & Chemistry	Biology & Chemistry
Bilotti, Joseph	Professor	Music, Perf. Arts & Music Tech.	Music
Binowski, Nancy	Professor	Information Technologies	Information Technologies
Biondi, Dr. Megan *	Associate Professor	Arts & Humanities	Languages
Birrer, Dr. Teresa	Assistant Professor	Biology & Chemistry	Biology & Chemistry
Broderick, Catherine	Assistant Professor	Criminal Justice	Criminal Justice
Burns Kim, Caitlin	Associate Professor	Biology & Chemistry	Biology & Chemistry
Cardaci, Paulina	Assistant Professor	Biology & Chemistry	Biology & Chemistry
Cecala, Anna	Assistant Professor	Mathematics	Mathematics
Chambers, Catherine	Assistant Professor	Mathematics	Mathematics
Chase, Dr. Philip	Professor	English & Communication	English & Philosophy
Collins, Todd	Professor	Music, Perf. Arts & Music Tech.	Music
Cosgrove, Mark	Professor	Hospitality Management	Hospitality Management
Crisonino, Dr. Karen	Professor	Business	Business
Demattio, Debra	Associate Professor	English & Communication	English & Philosophy
Doney, Todd	Professor	Arts & Humanities	Art & Design
Driver, Laura	Associate Professor	English & Communication	English & Philosophy
Duncan, Terence *	Associate Professor	Music, Perf. Arts & Music Tech.	Dance
Emma, Evelyn	Associate Professor	English & Communication	English
Flanagan, Dr. Keri	Associate Professor	Biology & Chemistry	Chemistry
Fong, Gracielle	Assistant Professor	Allied Health	Respiratory Therapy
Frye, Joshua	Assistant Professor	Mathematics	Mathematics
Gigliotti, Samantha	Associate Professor	Biology & Chemistry	Biology
Gradone, Dr. Richard A.	Professor	Music, Perf. Arts & Music Tech.	Music
Halo, Dr. Candace	Associate Professor	Social Science	Political Science
Hart, James	Associate Professor	Arts & Humanities	Languages & ESL
Heller, Dr. Rita	Associate Professor	Arts & Humanities	History
Hopper-Ford, Melissa *	Associate Professor	Business	Business
Hoy, Dr. Calvin	Professor	Social Science	Economics
Hudzik, Dr. Jason	Associate Professor	Biology & Chemistry	Chemistry
Iden, Dr. Michelle	Associate Professor	Arts & Humanities	History
Jones, Dr. Matthew	Associate Professor	English & Communication	Communication
Kaifa, Dr. Stephen	Professor	Social Science	Economics
Kalas, Ray	Assistant Professor	Design & Media Studies	Design
Kasmin, Dr. Melissa ♦	Associate Professor	Psychology & Education	Education
Kazaba, Dr. Maureen	Associate Professor	Criminal Justice	Criminal Justice
Kelly, Christine	Associate Professor	Biology & Chemistry	Biology

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2025-2026
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- + Sabbatical (Fall 2025)
- ++ Sabbatical (Spring 2026)

Resolution # 2025-04-29-P

<u>NAME</u>	<u>RANK</u>	<u>DEPT</u>	<u>DISCIPLINE</u>
Kucerovy, Joyce	Assistant Professor	Nursing	Nursing
Lee, Dr. Maria	Associate Professor	Arts & Humanities	History
Lemme, Bryan	Associate Professor	Health & Exercise Science	Health & Exercise Science
Levitch, Dr. Alison	Professor	Psychology & Education	Psychology
Mammon, Marielaine R.	Professor	Music, Perf. Arts & Music Tech.	Music
Martin, Jenifer	Professor	Biology & Chemistry	Biology
McAree, Dymphna	Associate Professor	English & Communication	English
McCoy, Dr. Jabou	Assistant Professor	Social Science	Sociology
McHugh, William	Assistant Professor	Health & Exercise Science	Health & Exercise Science
Miller, Susan *	Professor	Business	Business
Minitier, Kelly	Associate Professor	Health & Exercise Science	Health & Exercise Science
Moore, Kevin	Assistant Professor	English & Communication	English
Oleksak, Brian Tech.	Associate Professor	Landscape/Horticultural Tech.	Landscape/Horticultural
Olson, Dr. Brian	Associate Professor	Biology & Chemistry	Chemistry
Pallant, David	Associate Professor	English & Communication	Communication
Parker, Laura	Professor	Nursing	Nursing
Patten, Ann	Associate Professor	English & Communication	English
Persau, Meimee	Professor	Mathematics	Mathematics
Picallo, Dr. Marcia	Professor	Arts & Humanities	Languages
Pietropollo, Frank *	Associate Professor	Biology & Chemistry	Biology
Poetsch, Deborah	Associate Professor	Mathematics	Mathematics
Qvotrup, Jennifer	Associate Professor	Business	Business
Restaino, Dr. Dena	Assistant Professor	Biology & Chemistry	Biology & Chemistry
Roche, Sharon **	Assistant Professor	Nursing	Nursing
Roskop, Thomas	Associate Professor	Engineering Tech/Eng Sci	Engineering Technologies
Rywalt, Dawn *	Professor	Information Technologies	Information Technologies
Sahotsky, Dr. Brian *	Associate Professor	Arts & Humanities	Art & Design
Salinas, Dorothy	Associate Professor	Biology & Chemistry	Biology
Samour, Samir	Associate Professor	Nursing	Nursing
Sarmiento, Dr. Jorge	Professor	Mathematics	Mathematics
Savio, Dr. Gianmarco	Assistant Professor	Social Science	Sociology
Sawh, Vickram	Assistant Professor	Information Technologies	Information Technologies
Schennum, Dr. Jill	Professor	Social Science	Sociology
Schicho, Bernadette	Associate Professor	Nursing	Nursing
Schorr, Brian	Associate Professor	Arts & Humanities	ESL
Shepherd, Dr. Jessica **	Assistant Professor	Nursing	Nursing
Shouler, Dr. Kenneth	Professor	Arts & Humanities	Philosophy
Sidas-Tirrito, Michael	Associate Professor	Information Technologies	Information Technologies
Slovenc, Hrvoje	Associate Professor	Design & Media Studies	Art & Design
Smith, Keith	Professor	Arts & Humanities	Art & Design
Solomons, Dr. William	Associate Professor	Criminal Justice	Criminal Justice
Soltes, John	Associate Professor	Design & Media Studies	Communication
Stigliano, Deanne	Associate Professor	Mathematics	Mathematics
Stoler, Dr. Loryn	Associate Professor	Biology & Chemistry	Chemistry

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2025-2026
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- + Sabbatical (Fall 2025)
- ++ Sabbatical (Spring 2026)

Resolution # 2025-04-29-P

Sullivan, Deborah	Assistant Professor	Psychology & Education	Psychology
Sutton, Maureen	Professor	Business	Business
Thurman, Alexis	Professor	Mathematics	Mathematics
Tolley, Craig	Assistant Professor	Landscape/Horticultural Tech.	Landscape/Horticultural
Tech.			
Uffelman, Dr. Mark D	Associate Professor	Arts & Humanities	Philosophy
Ved, Apurv Vinay	Assistant Professor	Business	Business
Vill'Neuve, Denise	Professor	Allied Health	Radiography
Washburne, Mark	Professor	Arts & Humanities	History
Wayne, Dr. M. Celeste	Professor	Nursing	Nursing
Whalen, Kelly	Professor	Design & Media Studies	Art & Design
Williford, John	Associate Professor	Psychology & Education	Psychology
Wolfgang, Heather	Associate Professor	Mathematics	Mathematics
Wong, Dr. Chung	Associate Professor	Mathematics	Mathematics

Resolution # 2025-04-29-R

**RESOLUTION APPROVING
FACULTY SABBATICALS**

WHEREAS, In accordance with the contract with the Faculty Association of the County College of Morris, the Personnel Committee has reviewed the recommendation to grant the following faculty sabbatical leave;

NOW, THEREFORE BE IT RESOLVED, That the following faculty be granted a sabbatical leave effective for the stated semester:

Faculty Member

Professor Clayton Allen

Assistant Chairperson Melissa Kasmin

Sabbatical Leave Term

Spring 2026

Fall 2025

Resolution # 2025-04-29-R

RESOLUTION APPROVING NEW ACADEMIC PROGRAM

ASSOCIATE OF SCIENCE IN DIAGNOSTIC MEDICAL SONOGRAPHY

WHEREAS, The Committee on Academic and Educational Programs has reviewed the recommended proposal for a new Associate of Science in Diagnostic Medical Sonography Program which is designed to equip students with the knowledge and skills necessary to prepare competent entry-level general sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. The DMS Program seeks to provide each student with the didactic, laboratory, and clinical education to obtain credentials necessary to seek employment within the community as entry level Medical Sonographer in hospitals, health care companies, long term care facilities and physician offices that provide medical sonography services;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the proposed new Associate of Science in Diagnostic Medical Sonography Program; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of the new program to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.