



BOARD OF TRUSTEES MINUTES **REGULAR MEETING**

June 24, 2025

1. CALL TO ORDER

Board of Trustees Chair, Paul Licitra, called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held in the Henderson Hall Boardroom. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, a adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, time and location of this Regular Meeting in the annual notice of regular meetings of the Board. Such a annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

2. ROLL CALL

Trustees Gartenberg, Hadzima, Inganamort, Lash, Loveys, Milonas, Mislavsky, Modi and Chair Licitra were in attendance. President Iacono, Attorney Giacobbe and Alumni Trustee Frederick were also in attendance. Trustees Gabrielsen, and Pepe were absent.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on June 24, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:01 p.m. in the Henderson Hall Boardroom.

RESOLVED, At the Regular Meeting of the Board of Trustees on June 24, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. June 2025 Personnel Appointments
2. Compensation for Professional Services
3. Summer 2025 10-Week Adjunct Salaries
4. Summer 2025 Early 7-Week Adjunct Salaries
5. Summer 2025 Early 5-Week Adjunct Salaries
6. June 2025 Employees Separation, Resignations and Retirement
7. June 2025 New Positions Recommended
8. June 2025 Proposed Reclassifications
9. AAPF Professional Recognition Awards
10. Employee Salary Recommendations for Management, Confidential Support Staff and Non-Affiliated Part-Time Employees Salary Increases
11. Ratification of the Association of Academic Chairs and Assistant Chairs (ACAC) Contract
12. Ratification of the County College of Morris Staff Association (CCMSA) Contract
13. Matters involving the attorney-client privilege

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. in the Henderson Hall Board Room, HH 103, with the exception of Item #13.

Upon the motion of Trustee Milonas and the second of Trustee Inganamort, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:01 p.m. The public meeting reconvened at 6:53 p.m..

4. PLEDGE OF ALLEGIANCE

Chair Licitra invited everyone to rise for the reciting of the Pledge of Allegiance followed by a moment of silence.

5. APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of May 20, 2025, including the closed session. Upon the motion of Trustee Milonas and the second of Trustee Hadzima, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed. Trustee Modi abstained. Motion carried

6. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the college webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono then gave an update highlighting: enrollment, Paramedic Program accreditation, New Jersey Council of County Colleges Annual Summit, the Lumina Foundation Conference on Workforce Development, the upcoming Board policy review, construction update, and a purchase being walked in for repair/replacement of an air conditioning unit. President Iacono closed by thanking CCMSA for helping negotiations of their new contract go smoothly and thanking the Board of Trustees for their support and innovation.

7. COMMUNICATIONS

- A. Trustee Milonas reported that the Finance and Budget Committee supports the resolutions recommended at the Committee meeting and he thanked Trustee Inganamort and Trustee Loveys for their leadership. Trustee Inganamort reported that personnel matters were discussed in closed session. Trustee Inganamort thanked Alumni Trustee Frederick for his time and dedication to the Board of Trustees. Alumni Trustee Frederick thanked the Trustees and Dr. Iacono for allowing him this opportunity.
- B. There was no unfinished business to discuss.

8. RESOLUTIONS

Chair Licitra called for a motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or legal Counsel wishes to remove it from the Consent Agenda and discuss it separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2025-06-24-A Purchases Through State Contract Vendors

Resolution #2025-06-24-B Purchases Exempt from and Exceptions to Requirements for Advertising

Resolution #2025-06-24-C Purchases Following Public Bidding

Resolution #2025-06-24-D Purchases through Joint Purchasing Agreements-Consortiums

Resolution #2025-06-24-E Purchase through Joint Purchasing Agreements-Cooperative Pricing Systems

Resolution #2025-06-24-F Contract Over \$17,500 Without Publicly Advertised Solicitation-Annual
Licensing Fees for Learn SAAS and Ally

Resolution #2025-06-24-G Contract Over \$17,500 Without Publicly Advertised Solicitation-Renewal of
Campus-Wide Class & Event Scheduling Software

Resolution #2025-06-24-H Contract over \$17,500 Without Publicly Advertised Solicitation-Contract for
Website Maintenance

Resolution #2025-06-24-I Contract over \$17,500 Without Publicly Advertised Solicitation-Contract for
External Grant Consultant

Resolution #2025-06-24-J Contract over \$17,500 Without Publicly Advertised Solicitation-Contract for
PeopleAdmin

Resolution #2025-06-24-K Contract Over \$17,500 Following Publicly Advertised Solicitation-Contract for
Online Tutoring Services

Resolution #2025-06-24-L Contract over \$17,500 Following Publicly Advertised Solicitation-Contract for
Vending Services

Resolution #2025-06-24-M Contract over \$17,500 Following Publicly Advertised Solicitation-Contract for
Sign Language Interpreter Agencies & CART Services

Resolution #2025-06-24-N Contract over \$17,500 Following Publicly Advertised Solicitation-Contract for
Individual Sign Language Interpreters

Resolution #2025-06-24-O Contract over \$17,500 Following Publicly Advertised Solicitation-Contract for Online Proctoring Services
Resolution #2025-06-24-P Resolution Authorizing Entrance into a Cooperative Pricing Agreement
Resolution #2025-06-24-Q Resolution Authorizing Entrance into a Cooperative Pricing Agreement
Resolution #2025-06-24-R Resolution to Replenish the Technology Fund
Resolution #2025-06-24-S Resolution to Authorize Transfer from the Current Fund to the Plant Fund
Resolution #2025-06-24-T Authorizing Application for Perkins Postsecondary Federal Grant Allocation
Resolution #2025-06-24-U Approval of Capital Improvement Vouchers
Resolution #2025-06-24-V New Personnel Appointments
Resolution #2025-06-24-W Compensation for Professional Services
Resolution #2025-06-24-X Adjunct Faculty Appointments and Salaries Summer 2025 10-Week
Resolution #2025-06-24-Y Adjunct Faculty Appointments and Salaries Summer 2025 Early 7-Week
Resolution #2025-06-24-Z Adjunct Faculty Appointments and Salaries Summer 2025 Early 5-Week
Resolution #2025-06-24-AA Employee Separation, Resignations and Retirement
Resolution #2025-06-24-BB New Positions
Resolution #2025-06-24-CC Position Reclassifications
Resolution #2025-06-24-DD Academic Administrative Personnel Federation Professional Recognition Awards
Resolution #2025-06-24-EE Establishment of Wages for Management, Confidential and Administrative Support Staff, and Non-Affiliated Part-Time Employees
Resolution #2025-06-24-FF Ratification of Contract with the Association of Academic Chairs and Assistant Chairs (ACAC)
Resolution #2025-06-24-GG Ratification of Contract with the County College of Morris Staff Association (CCMSA)

Trustee Mislavsky provided the motion and Trustee Gartenberg seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. Trustee Modi abstained from Resolution 2025-06-24 U. Motion carried.

9. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustee Milonas thanked the faculty and administrators who worked on the Paramedic Program accreditation for their hard work. He also remarked that Commencement was a wonderful event and thanked the staff who organized the event.

Chair Licitra provided a report on the NJCCC Nominating Committee

Trustee Hadzima congratulated Chair Licitra on his Lifetime Achievement Award from the Patriot's Path Council of Scouting America.

11. COMMENTS FROM THE PUBLIC

Chair Licitra stated that the Board will take comments from the public at this time, 7:20 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings which was read in its entirety.

Laura Murray, CCMSA President- expressed her thanks on behalf of CCMSA members to the Board of Trustees, Dr. Iacono and Executive Vice President Karen VanDerhoof for recognizing and appreciating their contribution.

Kevin Chen, AAPF President, thanked the Board of Trustees and administration for the AAPF Award.

Landon Tanyeri, Student Government Association President, thanked the Board of Trustees for a great year and expressed his excitement to continue his educational journey at Rutgers and by serving CCM as the next Alumni Trustee.

11. ADJOURNMENT

There being no further business to conduct in public session, Trustee Milonas made a motion and Trustee Miskavsky provided a second, to adjourn the meeting. The meeting was adjourned at 7:25 pm.

Respectfully submitted,

Joanne C. Hugues
Recording Secretary

Resolution #2025-06-24-A

Purchases Through State Contract Vendors 18A:64A-25.9

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Copier Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$46,000 estimated

Full-service maintenance agreements for Fiscal Year 2025-2026, on Nuvera DPS 144 for \$24,000, Nuvera /MFF 120 for \$15,000, and printing supplies for \$7,000. The total contract amount for maintenance is based on projected usage; actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris, and outside non-profit organizations. Print Shop.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
#T3121, #20- TELE-01511 40257	Zoom Video Conferencing Services	CDW-Government, Inc. Vernon Hill, IL	\$23,760

Campus-wide Zoom Video Conferencing Services for Fiscal Year 2025-2026. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Copier Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$40,000 estimated

Full-service maintenance agreement for Fiscal Year 2025-2026, on Xerox IR 120 estimated at \$40,000 (fourth year of a five-year contract). Print Shop.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
PA#21-TELE- 01506	Smartnet Renewals for Maintenance Services for Software and Hardware	Core BTS Chicago, IL	\$23,550.24

Smartnet Maintenance Service Agreement for Fiscal Year 2025-2026 for networking infrastructure, switches, routers, software and licensing. Information Systems.

Resolution #2025-06-24-A

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
PA#21-TELE-01506	Webex Calling Subscription and Informacast Fusion Subscription with Hardware Upgrades	Core BTS Chicago, IL	\$197,068.91

Webex Calling Subscription and Informacast Fusion Subscription with Hardware Upgrades for Fiscal Year 2025-2026 for annual maintenance of our on-premises telecommunications system (phone system, Jabber, WebEx licensing). Hardware upgrades \$31,222.91; Hourly Configuration Services for 465 hours @ \$215/hr. (\$99,975 total); Webex Calling Subscription @ \$54,120; and Informacast Fusion Subscription @ \$11,751. Information Systems.

Resolution #2025-06-24-B

**Purchases Exempt from and Exceptions to Requirements for Advertising (Bidding)
18A:64A-25.5(a)(c)**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$44,000 estimated

Renewal of Long-Term Disability for Fiscal Year 2025-2026 for County College of Morris Employees. Human Resources.

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,500 estimated

Health Services for Student Athletic Physicals @ \$350/hour (2 hour minimum), Faculty/Employee Pre-Employment Physical Exam @ \$90/each, AED program/review and any AED uses @ \$125/review, Fitness for Duties exams @ \$250/each, Drug Screening @ \$90/each, Hepatitis B Vaccine @ \$115/dose and other tests and immunizations as required at the FastER Facility, Audiometry Hearing Exam @ \$70/each for Fiscal Year 2025-2026. Student Services, Nursing & Allied Health, Human Resources and Plant and Maintenance.

Resolution #2025-06-24-C

Purchasing Following Public Bidding 18A:64A-25.4

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendor:

<u>Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2425-09DD	Surveillance/Access System Maintenance, Services and Additional Services Contract	Sabre Integrated Security Systems, LLC New York, NY	\$37,200 estimated

Maintenance and Additional Services Contract for the College's Surveillance System for Fiscal Year 2025-2026 (second year option). The base bid is an aggregate of the "Model for Time & Material" costs for the contract term. The base bid cost for the contract term is an estimated \$37,200. Time & Material rates are: Technician/Installer regular hourly rate is \$237, overtime hourly rate is \$340.80, and premium hourly rate is \$454.40. Programmer regular hourly rate is \$237, overtime hourly rate is \$340.80, and premium hourly rate is \$454.40. There is also a 10% discount on the Manufacturers Suggested Retail Price (MSRP) on parts and/or materials. Public Safety.

Resolution #2025-06-24-D

Purchases through Joint Purchasing Agreements - Consortiums 18A:64A-25.10

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ Edge #269EMCPS- 21-001-EM-SHI	Veeam Backup & Replication Universal License	Software House International Somerset, NJ	\$26,906.20

Veeam Backup and Replication Universal License - Upfront Billing License renewal for Fiscal Year 2025-2026. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ Edge #269EMCPS- 21-001-EM-SHI	Hanwha Surveillance System Software	Software House International Somerset, NJ	\$80,232.74

Three IU Wisenet Wave NVR 32TB (each includes 4 Pro licenses) Hanwha Vision @ \$11,725.56 each (\$35,176.68 total); five WAVE, 48x IP camera licenses Hanwha Vision @ \$7,185.02 each (\$35,925.10 total); one WAVE, 24X IP camera license Hanwha Vision @ \$3,592.51; one WAVE, 8X IP camera license Hanwha Vision @ \$1,197.50; one WAVE, 4X IP camera license Hanwha Vision @ \$598.75; three 5MP 16-Channel Video Encoder, Black for alarm system Hanwha Vision @ \$1,247.40 each (\$3,742.20 total). Public Safety.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ #65 MCESCCPS	2025 GMC Acadia	Frank's Truck Center Lyndhurst, NJ	\$49,255.16

2025 Acadia Elevation AWD, 2.5L Turbo. President.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Hunterdon County Co-op #HCEC-SER- 20F	Henderson Hall Exterior Board Room Door	NJSB Construction LLC Ocean, NJ	\$49,500

Cutting and installation of Henderson Hall Exterior Board Room Door with new steps and retaining wall. Plant & Maintenance.

Resolution #2025-06-24-D

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Bergen County Co-Op #CK04 COOP	Henderson Hall Replacement of RTU-1 and RTU-3 Compressors	TM Brennan Service, Inc. Hamburg, NJ	\$56,900 estimated

Replacement of Henderson Hall RTU-1 (2) 15-ton compressors @ \$26,900 and RTU-3 (2) 15-ton compressors @ \$32,700 with a deduct of \$2,700 to recharge system with refrigerant provided by College. Plant and Maintenance.

Resolution #2025-06-24-E

Purchase through Joint Purchasing Agreements – Cooperative Pricing Systems 18A:64A-25.11a

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Tips #230807	HVAC Training Units	Technical Training Labs Spartanburg, SC	\$44,810

One TU-100 Basic Refrigeration Training Unit @ \$17,407; one TU-807 Table Top Heat Pump with Compressor Training Unit @ \$13,999; one TU-355 refrigerant Recovery, EVAC & Charging Training Unit @ \$13,404. Workforce Development.

Resolution #2025-06-24-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR ANNUAL LICENSING FEES FOR LEARN SAAS AND ALLY

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for annual licensing fees for Learn SaaS Plus, Blackboard Data, Production, Test and Mobile and Ally; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$101,909.09; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Anthology, Inc., Blackboard (“Contractor”) [exempt from advertising per N.J.S.A. 18A:64A 25.5 a(19)] has submitted a proposal for goods or services dated June 30, 2024, for Learn SaaS (optional second year) and May 15, 2025 (first year with an option to renew for a second year) for Ally, indicating that Contractor will provide goods or services for annual licensing fees for Learn SaaS Plus, Blackboard Data, Production & Test, and Mobile for a value of \$82,274.08 and Ally for a value of \$19,635.01; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-06-24-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR RENEWAL OF CAMPUS-WIDE CLASS & EVENT SCHEDULING
SOFTWARE AND SERIES 25 LYNX INTERFACE SOFTWARE**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for renewal of Campus-Wide Class & Event Scheduling Software and Series 25 LYNX for Colleague Interface Software; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services for a value of \$25,132; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, CollegeNET Inc. (“Contractor”) has submitted a proposal for goods or services dated June 4, 2025 indicating that Contractor will provide goods or services for the renewal of Campus-Wide Class & Event Scheduling Software and Series 25 LYNX Interface Software, for a value of \$25,132; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-06-24-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR WEBSITE MAINTENANCE

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for website maintenance; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$36,000; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Fastforward Digital LLC dba eDesign Interactive (“Contractor”) has submitted a proposal for goods or services dated March 19, 2025, indicating that Contractor will provide goods or services for website maintenance, for a value of \$36,000; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-06-24-I

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR EXTERNAL GRANT CONSULTANT

WHEREAS, County College of Morris (“College”) has a need to acquire services for external grant evaluator and consultant; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of past and current contracts for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is two years commencing June 1, 2024, through May 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, HOLP EPS, Inc. has submitted proposals for goods or services indicating that Contractor will provide services for external grant evaluator and consulting will exceed \$17,500; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-06-24-J

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR PEOPLEADMIN APPLICANT TRACKING 7
SOFTWARE MAINTENANCE AND PEOPLEADMIN EMPLOYEE RECORDS
SOFTWARE MAINTENANCE**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for PeopleAdmin Applicant Tracking 7 Software Maintenance and PeopleAdmin Employee Records Software Maintenance; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$21,039.20 (Applicant Tracking) and \$9,285.01 (Employee Records) for a total of \$30,324.21 ; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, PowerSchool, LLC (“Contractor”) has submitted a proposal for goods or services dated April 4, 2025, indicating that Contractor will provide goods or services for PeopleAdmin Applicant Tracking 7 Software Maintenance and PeopleAdmin Employee Records Software Maintenance, for a value of \$30,324.21; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

Resolution #2025-06-24-J

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-06-24-K

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR ONLINE TUTORING SERVICES

WHEREAS, County College of Morris ("College") has a need to acquire goods or services for online tutoring services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 5, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for online tutoring services dated April 5, 2024 (*the "RFP"*) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, four proposals were received and opened on April 25, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Brainfuse, LLC ("Contractor") based upon the proposal submitted by the Contractor dated April 25, 2024, to provide online tutoring services at a rate of \$23/hour. This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-06-24-L

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING WEBSITE PUBLIC SOLICITATION**

CONTRACT FOR VENDING SERVICES

WHEREAS, County College of Morris ("College") has a need to acquire food vending services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the extended term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, County College of Morris will exercise their right to extend this contract for three years starting July 1, 2025, through June 30, 2028, with the option to renew on a yearly basis up to the maximum allowed by law; 30 years, as per N.J.S.A. 18A:64A-25.28(h) (not to extend beyond 2054); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on March 19, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Vending Services for County College of Morris dated March 19, 2024 (*the "RFP"*) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on April 3, 2024; and

WHEREAS, Culinary Ventures Vending submitted a proposal dated April 1, 2024, and will guarantee a minimum commission of 35% plus 2% incentive on beverages and snacks, and a minimum commission of 20% on sundries, and electronics; and

WHEREAS, under N.J.S.A. 18A:64A-25.5 food service contracts are exempted from public advertising for bids; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of County College of Morris, that a contract be awarded to Culinary Ventures Vending ("Contractor") based upon the proposal submitted by the Contractor dated April 1, 2024. This contract award is based upon determination that the named Contractor has submitted the most advantageous proposal, price and other factors considered. This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-06-24-M

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR SIGN LANGUAGE INTERPRETER
AGENCIES AND CART SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for sign language interpreter agencies and CART services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (2nd year renewal) commencing July 1, 2025, through June 30, 2026; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 23, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for sign language interpreter agencies and CART services dated May 22, 2024 (*the “RFP”*), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on May 22, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to:

Sign Language Interpreters:	Placement:	Rate:
Sign4U Interpreting Service LCC	1 st	\$95/hr. with 2 hrs. minimum
Karasch & Associates	2 nd	\$179/hr. with 2 hrs. minimum

Sign Language Interpreters Remote:	Placement:	Rate:
SignGlasses, LLC	1 st	\$80/hr. 1 hr. minimum only

On-Site CART Services:	Placement:	Hourly Rate:
Karasch & Associates	1 st	159/hr. with 2 hrs. minimum
Sign4U Interpreting Service LCC	2 nd	\$250/hr. with 2 hrs. minimum

Remote CART Services:	Placement:	Hourly Rate:
Karasch & Associates	1 st	\$98/hr.
SignGlasses, LLC	2 nd	\$112/hr.
Sign4U Interpreting Service LLC	3 rd	\$175/hr.

Resolution #2025-06-24-M

to provide sign language interpreting services and CART services. These contract awards are based upon determination that the named Contractors have submitted the lowest responsible proposal and have submitted the most advantageous proposal, price and other factors considered.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-06-24-N

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR INDIVIDUAL SIGN LANGUAGE INTERPRETERS

WHEREAS, County College of Morris (“College”) has a need to acquire Individual Sign Language Interpreters; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (2nd year renewal) commencing July 1, 2025, through June 30, 2026; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 23, 2024, in the following manner: CCM Website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Individual Sign Language Interpreters dated May 22, 2024 (*the “RFP”*), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract awards; and

WHEREAS, five proposals were received and opened on May 22, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Kimberlin Chilenski at \$70/hr. (\$5 differential for nights and weekends); Lori Adams at \$80/hr.; Benay Fiore at \$80/hr. (\$10 differential for nights and weekends); Francine Sorrentino at \$80/hr. (\$10 differential for nights and weekends); and Mary Kay Adams at \$87.50/hr. (“Contractors”) based upon the proposals submitted by the Contractors for a contract term of one year to provide Sign Language Interpreter Services. These contract awards are based upon determination that the named Contractors are the most qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP and have submitted the lowest responsible proposal.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-06-24-O

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR ON-LINE PROCTORING SERVICES

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for On-line Proctoring Services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 30, 2025, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for on-line proctoring services dated April 30, 2025 (*the “RFP”*) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, four proposals were received and opened on May 14, 2025; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of County College of Morris that a contract be awarded to SmarterServices (“Contractor”) based upon the proposal submitted by the Contractor dated May 8, 2025, to provide on-line proctoring services at a cost of \$3.95 per exam (Automated AI Proctoring with no human review) and \$5.95 per exam (Automated AI Proctoring with human review). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-06-24-P

**RESOLUTION AUTHORIZING ENTRANCE INTO A
COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) and 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Union, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 24, 2025, the governing body of County College of Morris, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of County College of Morris pursuant to the provisions of N.J.S.A. 40A:11-11(5) and 18A:64A-25.10, the Director of Purchasing is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution #2025-06-24-Q

**RESOLUTION AUTHORIZING ENTRANCE INTO A
COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) and 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 24, 2025, the governing body of County College of Morris, County of Morris, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of County College of Morris pursuant to the provisions of N.J.S.A. 40A:11-11(5) and 18A:64A-25.10, the Director of Purchasing is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution #2025-06-24-R

**RESOLUTION TO
REPLENISH THE TECHNOLOGY FUND**

WHEREAS, the Board of Trustees of County College of Morris has previously approved a technology fee to fund software and technology improvements; and

WHEREAS, it is anticipated that essential software and technology improvements will be submitted for approval by the Board; and

WHEREAS, technology fees collected a total of \$1,625,503;

NOW, THEREFORE, BE IT RESOLVED that \$1,625,503 be appropriated and transferred from the Current Fund to the Plant Fund for County College of Morris funded software and technology improvements as may be approved by the Board.

Resolution #2025-06-24-S

**RESOLUTION TO AUTHORIZE
TRANSFER FROM THE CURRENT FUND TO THE PLANT FUND**

WHEREAS, the Board of Trustees of County College of Morris has previously approved certain capital projects including furnishings and equipment; and

WHEREAS, it is anticipated that essential capital projects including furnishings and equipment will be submitted for approval by the Board; and

WHEREAS, the estimated cost to complete County College of Morris funded capital projects is \$1,933,787;

NOW, THEREFORE, BE IT RESOLVED that \$1,933,787 be appropriated and transferred from the Current Fund to the Plant Fund for County College of Morris funded capital projects as may be approved by the Board.

Resolution #2025-06-24-T

**RESOLUTION AUTHORIZING THE APPLICATION FOR THE PERKINS
POSTSECONDARY FEDERAL GRANT ALLOCATION FUNDED THROUGH THE
STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST
CENTURY ACT**

RESOLVED, That the Board of Trustees hereby authorizes application for the Perkins postsecondary federal grant allocation funded through the *Strengthening Career and Technical Education for the 21st Century Act* passed through the New Jersey Department of Education for fiscal year starting July 1, 2025 and ending June 30, 2026 (Project Number: 277155) in the amount of \$526,947.

Resolution #2025-06-24-U

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	7,383.00
Northeast Roof Maintenance	1,606,220.00
RSC Architects, PA	26,250.00
Brockwell & Carrington Contractors	629,053.91
USA	3,196.00
Dobco, Inc.	1,641,222.56
TOTAL	3,913,325.47

Resolution #2025-06-24-V

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2026.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Roldan, Heather	27-Aug-25	<u>Appointed to:</u> Instructor, Mathematics Mathematics	\$75,353
REPLACEMENT	Salluce, Vito	27-Aug-25	<u>Appointed to:</u> Assistant Professor Engineering Technologies/Engineering Science	\$80,947
MANAGEMENT:				
REPLACEMENT	Gilchrist, Michael	14-Jul-25	<u>Appointed to:</u> Director, Network User Svs & Chief Info Security Officer Information Systems	\$125,000
AAPF:				
REPLACEMENT	Dragon, Daniel	14-Jul-25	<u>Appointed to:</u> Electrical Systems Supervisor Repairs & Maintenance	\$75,000
REPLACEMENT	Fiore, Michael	30-Jun-25	<u>Appointed to:</u> Contract/Grant Accountant Accounting	\$68,000
REPLACEMENT	Gause, Julie	30-Jun-25	<u>Appointed to:</u> Workforce Development Coordinator WFD Administration	\$67,013

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CCMSA:				
REPLACEMENT	Keil, Jennifer	21-Jul-25	<u>Appointed to:</u> Office Assistant Biology, Chemistry & Allied Health	\$36,983
NEW	Novillo, Alex	1-Jul-25	<u>Appointed to:</u> Senior Security Officer Public Safety	\$45,320
REPLACEMENT	Petzinger, Ronnie	26-Jun-25	<u>Appointed to:</u> Security Officer Public Safety	\$43,239
PART-TIME:				
NEW	Abdinoor, Michael	1-Jul-25	<u>Appointed to:</u> PT Security Officer Public Safety	\$19.72ph
NEW	Hart, Thomas	26-Jun-25	<u>Appointed to:</u> PT Advising Support Specialist Academic Advisement	\$18.00ph
REPLACEMENT	Lopez, Jaclyn	1-Jul-25	<u>Appointed to: Grant Funded</u> PT EOF Counselor EOF Article IV	\$25.00ph
NEW	Schottinger, Christopher	1-Jul-25	<u>Appointed to:</u> PT Security Officer Public Safety	\$19.72ph

Resolution #2025-06-24-W

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alikhani, Maryam	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Alum, Suja	04/17/25-04/30/25	\$153.00	Pharmacy Technician Core for WFD
Ashley, Maraline	04/21/25-05/21/25	\$1,020.00	Early Beginner Part 1 for WFD
Babich, Bret	05/02/25-05/09/25	\$612.00	Advanced Manufacturing - Spring 2025 for WFD
Babich, Bret	05/14/25-05/15/25	\$520.00	Excel Intermediate-Morris County Department of Finance for WFD Business Solutions
Babich, Bret	5/16/2025	\$306.00	Advanced Manufacturing for WFD
Babich, Bret	05/20/25-05/28/25	\$535.50	Introduction to Welding for WFD
Baker, JoAnn	04/14/25-04/30/25	\$846.00	Physician's Practice Management for WFD
Baldassari, Kiarra	02/10/25-05/30/25	\$1,549.66	Nourish NJ Grant
Balish, Alexander	4/25/2025	\$282.00	Healthcare Professional BLS - CCM Medical Careers Club for WFD
Balish, Alexander	5/17/2025	\$282.00	Healthcare Professional BLS (Basic Life Support) WFD
Benitez, Mario	04/21/25-05/21/25	\$940.00	Beginner Part 2 for WFD
Binowski, Nancy	01/01/25-06/30/25	\$5,812.50	Develop and Assess Research-Based NCWIT Resource Collections
Biondi, Megan	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Bouziotis, Christy	5/20/2025	\$260.00	Writing for Results at Work: Business Writing Essentials - AHS for WFD Business Solutions
Bouziotis, Christy	4/26/2025	\$275.00	Faculty Volunteer - Spring Open House 2025
Burke, Priscilla	04/14/25-05/05/25	\$564.00	Python PCEP Prep Part 2 for WFD
Callahan, Patricia	5/3/2025	\$200.00	Computer Basics for WFD

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Callahan, Patricia	4/26/2025	\$258.50	Faculty Volunteer - Spring Open House 2025
Capeci, Matthew	4/26/2025	\$275.00	Faculty Volunteer - Spring Open House 2025
Caplin, Glen	4/26/2025	\$275.00	Faculty Volunteer - Spring Open House 2025
Carmeli, Colleen	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Carrasquillo, Luis	05/03/25-05/07/25	\$300.00	Youngtown Edition Graphic Artist
Carrasquillo, Luis	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Chambers, Catherine	01/21/25-05/13/25	\$667.00	Legacy Project Co-Director Responsibilities
Collins, Todd	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Conod, Kevin	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Costigan, Theresa	04/17/25-04/30/25	\$423.00	Pharmacy Technician Core for WFD
Coven, Hart	05/01/25-05/30/25	\$1,600.00	Completing Python Entry-Level Certification (PCEP)
Coven, Hart	4/12/2025	\$150.00	Advertised DataFest in Class to Form Group of Students, Plan Review Sessions
Deardorff, Rick	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
DeRose, Elissa	03/12/25-05/02/25	\$1,175.00	Microsoft Office Excel MO-200 Certification
Duncan, Terence	01/21/25-04/26/25	\$850.00	Choreographer for 2025 Spring Musical
Duncan, Terence	01/01/25-12/31/25	\$750.00	Teen Arts Assistant Director, 2025
Duncan, Terence	03/25/25-04/11/25	\$1,500.00	Choreography, Direction & Post Production - SP25 Dance Theatre showcase
Eannetta, Joseph	04/17/25-05/28/25	\$2,565.00	AWS Level 1 - Welding Bundle for WFD
Ejigu, Genetie	04/21/25-05/21/25	\$1,020.00	Early Beginner Part 1 for WFD
Faines, Ronald	04/22/25-05/08/25	\$1,224.00	C403-Biochemical/Med Client Ed for WFD
Faines, Ronald	05/13/25-05/15/25	\$408.00	C404-Sociocultural Client Ed for WFD
Faines, Ronald	05/20/25-05/22/25	\$408.00	C405-Addiction Recovery for WFD
Faines, Ronald	05/27/25-05/29/25	\$408.00	C406-Bichem/Sociological for WFD
Fernandez, Rafael	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Ferreira, Sharon	04/21/25-05/21/25	\$1,080.00	Advanced Part 2 for WFD
Fitzpatrick, Kelly	01/06/25-06/30/25	\$4,050.00	ATE NSF Data Science Institute Data Science Night and PI Conference Grant #2400709

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Frye, Joshua	5/6/2025	\$100.00	Re-Up-Tutoring Workshop-Math-Integration Review for Calculus I Student
Gallagher, Patrick	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Gonzalez, Vanessa	04/22/25-05/22/25	\$940.00	Early Beginner Part 1 for WFD
Grundfest, Robert	04/07/25-05/05/25	\$705.00	Alternate Route to Teaching for WFD
Hedhli, Amjed	04/12/25-04/13/25	\$500.00	Advertised DataFest in Class to Form Group of Students, Plan Review Sessions
Herlihy, William	04/16/25-04/30/25	\$612.00	Pharmacy Technician Core for WFD
Hudzik, Jason	2/3/2025	\$100.00	Workshop: Solving Problems Using Dimensional Analysis
Iden, Michelle	01/21/25-05/13/25	\$667.00	Legacy Project Co-Director Responsibilities
Iden, Michelle	07/01/24-06/30/25	\$40.00	Grading of Departmental History Exams for Credit
Jahn, Candice	04/22/25-05/22/25	\$940.00	Intermediate Part 2 for WFD
Jerai, Khaled	07/01/24-06/30/25	\$10.00	Grading of Departmental Language Exams for Credit
Kaitsa, Celeste	04/21/25-05/21/25	\$940.00	Beginner Part 2 for WFD
Karakat, Pauline	04/21/25-05/21/25	\$940.00	Intermediate Part 1 for WFD
Karakat, Pauline	04/22/25-05/22/25	\$940.00	Early Beginner Part 2 for WFD
Karakat, Pauline	04/22/25-05/22/25	\$940.00	Foundations of English for WFD
Karas, Mora	5/10/2025	\$280.50	Peripheral IV Therapy Skills for WFD
Keane, Michael	04/21/25-04/23/25	\$188.00	Foundations of English - Late Morning for WFD
Keane, Michael	04/21/25-04/23/25	\$188.00	Intermediate Part 2 for WFD
Keane, Michael	04/21/25-05/21/25	\$940.00	Advanced Part 1 for WFD
Keeling, Jennifer	03/26/25-04/21/25	\$550.00	Program Development for Tutoring Support for General Curriculum for WFD
Kulkarni, Madhavi	04/04/25-05/16/25	\$1,755.00	Horticultural Opportunity Program for WFD
Kulkarni, Madhavi	5/1/2025	\$325.00	Office Assistant Opportunity Program for WFD
Kulkarni, Madhavi	5/13/2025	\$65.00	Opportunity Program Celebration for WFD
Malik, Shehroz	04/22/25-05/15/25	\$752.00	Tableau II for WFD
Malloy, Robert	04/17/25-05/10/25	\$1,938.00	AWS Level 1 - Welding Bundle for WFD
Mammon, Marielaine	5/16/2025	\$125.00	Teen Arts Assistance, Workshop

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Minter, Kelly	3/28/2025	\$175.00	Career Awareness Day
Mojena, Ariel	03/26/25-04/30/25	\$960.00	Accounting Fundamentals and More for WFD
Moore, Clifford	05/01/25-05/09/25	\$900.00	Pharmacy Technician Core for WFD
Moore, Clifford	04/07/25-04/21/25	\$240.00	Program Management and Coordination-Pharm Tech for WFD
Mortzai, Amirali	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Nalepka, Stephen	04/17/25-05/28/25	\$1,224.00	Advanced Manufacturing - Spring 2025 for WFD
Nasse, Mary	04/01/25-06/30/25	\$1,000.00	Perkins Grant Management Support
O'Brien, Emily Rae	04/08/25-05/06/25	\$2,518.75	Office Assistant Opportunity Program II for WFD
Oldenhage, David	04/17/25-05/09/25	\$423.00	Pharmacy Technician Core for WFD
Phelps, Olga	04/21/25-05/21/25	\$940.00	Foundations of English for WFD
Picallo, Marcia	07/01/24-06/30/25	\$30.00	Grading of Departmental Language Exams for Credit
Pinto, Joan	04/21/25-05/22/25	\$1,880.00	Beginner Part 2 for WFD
Poetsch, Deborah	4/21/2025	\$50.00	Evaluate Teacher Credentials for High School Partners Participating in CRN Year-Long Math Program
Pravec, Norma	04/22/25-05/22/25	\$1,080.00	Intermediate Part 1 for WFD
Reilly-Evans, Brandon	04/14/25-04/23/25	\$510.00	Program Shadowing - Welding for WFD
Reilly-Evans, Brandon	04/25/25-05/10/25	\$510.00	AWS Level 1 - Welding - Bundle for WFD
Run-Kowzun, Trayer	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Rutan, Laura	01/21/25-04/26/25	\$1,800.00	Music Director for PA Spring Musical 2025
Sahotsky, Brian	Spring, 2025	\$2,500.00	Teen Arts Assistant Director, 2025
Salgado, Julia	4/29/2025	\$100.00	Advancing Your Career Workshops - Leveraging Technology for WFD
Satmaria, William	04/23/25-04/30/25	\$500.00	Coordination and Support of Logistics and Preparation for 2025 Fashion Show
Schnipp, Thomas	4/26/2025	\$260.00	CCM Open House for WFD
Schnipp, Thomas	04/15/25-05/22/25	\$1,872.00	Project Management PMP, CAPM Exam Prep. For WFD
Schwartz, Nicole	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Schwiederek, Stephanie	Spring, 2025	\$2,500.00	Teen Arts Assistant Director, 2025
Sferra, Brian	4/22/25-4/24/25	\$188.00	ESL Conversational for WFD

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Sferra, Brian	4/10/2025	\$141.00	ESL Placement Testing for WFD
Shields, Vanessa	4/26/2025	\$275.00	Faculty Volunteer - Spring Open House 2025
Soltes, John	01/21/25-05/13/25	\$667.00	Legacy Project Co-Director Responsibilities
Stark, Albert	4/26/2025	\$225.00	Faculty Volunteer - Spring Open House 2025
Stearns, Jeff	03/18/25-05/06/25	\$1,128.00	SolidWorks for WFD
Stigliano, Deanne	04/21/25-04/25/25	\$50.00	Evaluate Teacher Credentials for High School Partners Participating in CRN Year-Long Math Program
Tamburro, Victoria	05/06/25-05/08/25	\$300.00	Fundamentals of Artificial Intelligence & Machine Learning for WFD
Taylor, Anna	04/21/25-05/22/25	\$2,040.00	Beginner Part 1 for WFD
Todd, Elsa	4/26/2025	\$235.00	CCM Open House for WFD
Todd, Elsa	04/21/25-05/19/25	\$846.00	Early Beginner Part 2 for WFD
Todd, Elsa	04/22/25-05/15/25	\$752.00	Foundations of English for WFD
Van Kersen, Sean	04/17/25-04/30/25	\$141.00	Pharmacy Technician Core for WFD
Velasco, Haley	4/25/2025	\$275.00	Faculty Volunteer - Spring Open House 2025
Vendetti, Robert	04/17/25-05/02/25	\$650.00	Home Improvement Retail Specialist for WFD
Vendetti, Robert	4/12/2025	\$325.00	Program Development-Home Improvement for WFD
Vendetti, Robert	5/9/2025	\$195.00	Home Improvement Retail Specialist II - Organization and Clean Up for WFD
Viola, Thomas	05/05/25-05/21/25	\$972.00	C302-Consultation (Case Management) for WFD
Whalen, Kelly	01/01/25-12/31/25	\$5,000.00	Teen Arts Director 2025
Williams, Lilisa	5/20/2025	\$110.00	Advancing Your Career Workshops-Career Exploration and Planning for WFD
Williams-Bogar, Rita	04/22/25-04/23/25	\$450.00	Understanding & Leveraging Your Leadership Style - AHS for WFD Business Solutions
Yanagi, Yuka	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Yermeni, Karina	09/01/24-05/16/25	\$3,000.00	Teen Arts Assistant Director, 2025
Zirkel, Jennifer	04/22/25-05/22/25	\$1,020.00	Early Beginner Part 2 for WFD

Resolution #2025-06-24-X

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND
SALARIES, SUMMER 2025 10-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the SUMMER 2025 10-week semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
AH	Annmarie	Acquaviva	\$ 15,840.00
AH	Diane	Andrascik	\$ 17,325.00
AH	Jami	Bailey	\$ 5,280.00
AH	Barbara	Becmer	\$ 5,775.00
AH	Zuleyma	Bell	\$ 2,400.00
AH	Theresa	Blough	\$ 9,450.00
AH	Steven	Bonpietro	\$ 10,560.00
AH	Robin	Cleaves	\$ 2,400.00
AH	Jonathan	Codispoti	\$ 5,280.00
AH	Juliet	Colvin	\$ 12,960.00
AH	Krista	Cronin	\$ 4,800.00
AH	Nicole	Galizia	\$ 10,560.00
AH	Michelle	Gerathy	\$ 4,800.00
AH	Bobbi-Lyn	Herda	\$ 5,280.00
AH	Katelyn	Holder	\$ 5,280.00
AH	Faye	Niemczyk	\$ 17,325.00
AH	Lindsay	Romano	\$ 4,320.00
AH	Adaam	Sadick	\$ 5,280.00
AH	Jacquelyn	Stouch	\$ 5,280.00
AH	Diana	Vasile-Diesel	\$ 16,305.00
AH	Sueanne	Verna	\$ 5,280.00
AH	Christine	Wilhelm	\$ 9,600.00
AH	Nicole	Wilson	\$ 5,280.00
AH	Brianna	Wolff	\$ 5,280.00
AH	Dawn	Fisher	\$ 7,520.00
AH	Jay	Greco	\$ 3,760.00
AH	Albert	Heuer	\$ 8,480.00
AH	Priya	Mistry	\$ 7,520.00
AH	Shaira	Petgrave	\$ 3,760.00
AH	Stephanie	Petruzzi	\$ 3,760.00
AH	Cessy	Ramirez	\$ 3,760.00
AH	Bonnetter	Rodrigues-Irving	\$ 3,760.00
AH	Scott	Rogoff	\$ 3,760.00
AH	Rachel	Van Dyke	\$ 3,760.00

Resolution #2025-06-24-X

Dept Name	First Name	Last Name	Salary (\$)
AH	Marisol	Villarroel	\$ 3,760.00
AH	Malou	Whitney	\$ 3,760.00
BICHM	Richard	Finizio	\$ 5,073.00
BICHM	Fariborz	Firooznia	\$ 10,120.00
BICHM	Salvatore	Gammaro	\$ 5,073.00
BICHM	Elizabeth	Merritt	\$ 2,024.00
BICHM	Philip	Pepe	\$ 4,548.00
BICHM	Karen	Stancil	\$ 4,548.00
BICHM	Maria	Tamburro	\$ 5,455.00
IT	Raul	Mendez	\$ 3,939.00
IT	Barbara	Pisciotta	\$ 4,394.00
MATH	Mark	Philhower	\$ 3,628.00
MATH	Nanette	Shoenfelt	\$ 4,048.00
MUSIC	Kyle	Spender	\$ 3,036.00

Resolution #2025-06-24-Y

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND
SALARIES, SUMMER 2025 EARLY 7-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2025 Early 7-Week semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
AH	Elizabeth	Buckridee	\$ 416.80
AH	Julia	Cobleigh	\$ 2,500.80
AH	Scott	Coppolo	\$ 2,834.24
AH	Courtney	De Waal Malefyt	\$ 2,500.80
AH	Jeffrey	Goldstein	\$ 416.80
AH	Richard	Hathaway	\$ 833.60
AH	Andrew	Hill	\$ 1,250.40
AH	Andrew	Johnstone	\$ 416.80
AH	Alexander	Martinez	\$ 416.80
AH	Ryan	Murray	\$ 8,419.36
AH	Frederick	Varker	\$ 833.60

Resolution #2025-06-24-Z

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND
SALARIES, SUMMER 2025 EARLY 5-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2025 Early 5-Week semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
ARHUM	Marco	Garcia	\$ 2,721.00
ARHUM	Amy	Garcia	\$ 6,072.00
ARHUM	Yajana	Schwenk-Alcala	\$ 2,721.00
ARHUM	Deborah	Hoeflinger	\$ 3,036.00
ARHUM	William	Lorenzo	\$ 3,036.00
BICHM	Balwant	Chohan	\$ 1,827.00
BICHM	Olivia	Paulin	\$ 4,548.00
BICHM	Lise	Woodring	\$ 5,073.00
BUS	Kenneth	Gattie	\$ 1,012.00
BUS	Thomas	Young	\$ 1,814.00
ENCOM	Christy	Bouziotis	\$ 1,416.80
ENCOM	Margaret	Carey	\$ 1,214.40
ENCOM	Richard	Carpenter	\$ 4,048.00
ENCOM	Thomas	Furlong	\$ 1,416.80
ENCOM	Michael	Koenen	\$ 2,721.00
ENCOM	Justine	Prusiensky	\$ 9,715.20
ENCOM	Brittany	Temple	\$ 2,721.00
ENCOM	Susan	Toth	\$ 3,036.00
ENCOM	Christopher	Bosch	\$ 2,721.00
ENCOM	Devon	Gifis	\$ 3,036.00
HESD	Marianne	Morano	\$ 3,382.00
IT	Barbara	Adamczyk	\$ 1,358.00
IT	Carolyn	Wade	\$ 3,382.00
MATH	Aditi	Ghosh Dastidar	\$ 7,256.00
MATH	Stacey	Opper	\$ 3,452.00
MATH	Anna	Philhower	\$ 3,036.00
MATH	Gitanjali	Puri	\$ 4,726.04
MATH	Cheryl	Riehl	\$ 5,060.00
MATH	Nanette	Shoenfelt	\$ 1,012.00
SAHS	Jennifer	Harrison	\$ 2,721.00
SAHS	Richard	Reinschmidt	\$ 3,036.00
SAHS	Parul	Saxena	\$ 6,349.00

Resolution #2025-06-24-AA

**RESOLUTION ACCEPTING EMPLOYEE SEPARATION, RESIGNATIONS,
AND RETIREMENT**

WHEREAS, the Personnel Committee has reviewed the employee deceased, retirement and resignation received by the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees reverently acknowledges the deceased employee and approves the acceptance of the following employee retirement and resignation:

Employee Name	Hire Date	Term Date	Type	Title	Department
ID #959479	03/06/25	05/14/25	Separation	Groundskeeper I	Groundskeeping
Michele Johnson	10/04/21	06/11/25	Resignation	PT Career Counselor, Relaunch Center	Relaunch Center
Mary Kampas	06/07/10	08/29/25	Retirement	Executive Administrative Assistant	Information Systems
Hannah Mondragon	06/24/24	06/18/25	Resignation	Assistant Director, Auxiliary Enterprises	Campus Store
Theresa O'Reilly	01/06/25	06/26/25	Resignation	PT Completion/ Retention Specialist	HPNS/Perkins Grant
Kathy Vincelette	03/06/17	06/20/25	Resignation	PT Job Developer	Relaunch Center

Resolution #2025-06-24-BB

RESOLUTION APPROVING NEW POSITIONS

WHEREAS, the Personnel Committee has reviewed the recommended new positions;

NOW, THEREFORE, BE IT RESOLVED, That the following positions be approved effective July 1, 2025.

New Positions Recommended		
Proposed Position	Position Classification	Rationale
Assistant Director, Dover Center for Workforce Development	AAPF Grade 14 \$67,013	This position will report to the Director of Workforce Development and will serve as the onsite Manager of WFD Programs.
Success Coach, Dover Center for Workforce Development	AAPF Grade 13 \$62,423	This position will focus on students who are attending programs at the Dover Career Center. They will provide support and guidance on program requirements, assist with registration and refer students to appropriate resources to address identified barriers.
Success Coach, Dover Center for Workforce Development (PT)	AAPF Hourly Rate	This position will be an evening part-time position that will focus on assisting evening students at the Dover Career Center. This individual will work with instructors and staff to provide workshops, guidance, registration help, or referrals as appropriate.

Resolution #2025-06-24-CC

RESOLUTION APPROVING POSITION RECLASSIFICATIONS

WHEREAS, the Personnel Committee has reviewed the recommended position reclassifications;

NOW, THEREFORE, BE IT RESOLVED, That the following positions reclassifications be approved effective July 1, 2025.

Current	Proposed	Rationale
Dean of Students Dr. Ariella Panek MGMT Grade 36 \$112,320	Assistant Vice President of Student Affairs Dr. Ariella Panek MGMT Grade 37 \$32,180 Increase New Salary \$144,500	<ul style="list-style-type: none">• Create a Tutoring Center to support student success and retention.• Oversee Testing Center operations.• Additional 4 staff reporting to the dean.• The change will bring strategic direction and integration of club activities and academic programs for a seamless college experience.
Coordinator, Center for Student Well- Being (Counseling) Vacant AAPF Grade 17 \$76,160	Assistant Dean of Students MGMT Grade 34 \$89,652	<ul style="list-style-type: none">• This upgraded replacement position will fulfill all the duties of the previous Coordinator for the Center for Student Well-Being.• The position will additionally provide direct support to the Assistant Vice President of Student Affairs in implementation of the Student Code of Conduct and other policies implemented by the Office of the Dean of Students.• Will provide increased support for students with mental health challenges.

Resolution #2025-06-24-CC

Director of Center for Workforce Development	Director of Center for Workforce Development	<ul style="list-style-type: none"> This position will incur additional responsibilities for programs and staff at the Dover Center for Workforce Development. This position will be responsible for implementing new programs such as HVAC and entry level positions in healthcare. 4.0 additional FTE associated with the Dover Center reporting to the Director.
Alexandra Hoffmann	Alexandra Hoffmann	
MGMT Grade 35	MGMT Grade 35	
\$101,919	\$14,077 Increase New Salary \$115,996	

Business and Finance

Current	Proposed	Rationale
Associate Director, Media Services	Director, Media Services	<ul style="list-style-type: none"> HR evaluation of job duties Oversee the Longo Planetarium. AV services. AV infrastructure. Live streaming events. Liaison with Morris, Sussex sports who utilize our facilities to broadcast high school sporting events. Provides technical support for Board meetings. Provides video and technical support to marketing campaigns.
Joseph Schilp	Joseph Schilp	
MGMT Grade 34	MGMT Grade 34	
\$105,250	\$120,000	

Resolution #2025-06-24-CC

Audio Visual System Designer Benjamin Baldini AAPF Grade 13 \$60,022	Audio Visual Design Engineer Benjamin Baldini AAPF Grade 14 \$70,000	<ul style="list-style-type: none">• HR evaluation of job duties.• Designing advanced AV/Lecture capture systems.• Upgrade audio systems on campus.• Technical support for cutting edge technology for classrooms to enhance students' online experience.
Financial Aid Advisor Michelle Hendry AAPF Grade 12 \$55,863	Financial Aid Advisor & Systems Analyst Michelle Hendry AAPF Grade 13 \$63,000	<ul style="list-style-type: none">• HR evaluation of job duties.• Maintain the Federal Common Origination and Disbursement System.• SAP and Business Object reporting.• CRM testing.• Chatbot Communications.• Backup support to the Director of Financial Aid.

Resolution #2025-06-24-CC

Marketing, Public Relations and Enrollment Management		
Current	Proposed	Rationale
Registrar Laura Lee Bowens MGMT Grade 34 \$112,666	Registrar Laura Lee Bowens MGMT Grade 35 \$9,507 Increase New Salary \$122,173	<ul style="list-style-type: none"> • HR evaluation of job duties determined salary increase. • Permanent reduction of staff during pandemic added responsibilities to Registrar. • Assumed enrollment responsibilities previously held by Vice President of Student Affairs and Dean of Students following their retirement. • Changes in dual enrollment and residency management required development of new reporting processes.
Assistant Vice President of Enrollment Management Dr. Pamela Marcenaro MGMT Grade 37 \$140,608	Associate Vice President of Enrollment Management Dr. Pamela Marcenaro MGMT Grade 38 \$19,392 Increase New Salary \$160,000	<ul style="list-style-type: none"> • Heavily recruited by in-state 4 year college. • Strengthen completion agenda to include expansive freshman orientation for increased student success. • Develop caseload and management systems for accountability of advisors leading to greater student success.

Resolution #2025-06-24-DD

**RESOLUTION APPROVING THE
ACADEMIC ADMINISTRATIVE PERSONNEL FEDERATION
PROFESSIONAL RECOGNITION AWARDS**

BE IT RESOLVED, That the following individuals be granted the Academic Administrative Personnel Federation (AAPF) Professional Recognition Award with the corresponding adjustment to their base salary as provided for in the AAPF collective bargaining agreement effective July 1, 2025.

Shannon Seritella
Danielle Fox
Danielle Lee
Eduardo Lopez

Resolution #2025-06-24-EE

**RESOLUTION APPROVING THE
ESTABLISHMENT OF WAGES FOR MANAGEMENT, CONFIDENTIAL
ADMINISTRATIVE SUPPORT STAFF, AND NON-AFFILIATED PART-TIME
EMPLOYEES**

BE IT RESOLVED, That the Management employees be granted a 4% salary/wage increase effective July 1, 2025.

BE IT FURTHER RESOLVED, That the Confidential Administrative Support Staff and non-affiliated part-time employees be granted an 8% salary/wage increase effective July 1, 2025.

Resolution #2025-06-24-FF

**RATIFICATION OF CONTRACT WITH THE
ASSOCIATION OF ACADEMIC CHAIRS AND ASSISTANT CHAIRS (ACAC)**

Having been notified that the Association of Academic Chairs and Assistant Chairs (ACAC) has ratified the terms of a one-year contract, beginning September 4, 2025 through September 3, 2026 as set forth in the Memorandum of Agreement dated June 18, 2025.

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and ratify the contract as set forth in the Memorandum of Agreement dated June 18, 2025

Resolution #2025-06-24-GG

**RATIFICATION OF CONTRACT WITH THE
COUNTY COLLEGE OF MORRIS STAFF ASSOCIATION (CCMSA)**

Having been notified that the County College of Morris Staff Association (CCMSA) has ratified the terms of a two-year contract, beginning July 1, 2025 through June 30, 2027 as set forth in the Memorandum of Agreement dated June 18, 2025.

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and ratify the contract as set forth in the Memorandum of Agreement dated June 18, 2025.