



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
August 26, 2025

1. CALL TO ORDER

Board of Trustees Chair, Paul Licitra, called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:03 p.m. The meeting was held in the Henderson Hall Boardroom. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, time and location of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

2. ROLL CALL

Trustees Gartenberg, Hadzima, Inganamort, Lash, Loveys, Milonas, Mislavsky, Modi and Chair Licitra were in attendance. President Iacono, Attorney Giacobbe and Alumni Trustee Tanyeri were also in attendance. Trustees Gabrielsen, and Pepe were absent.

3. ADMINISTRATION OF OATH OF OFFICE TO ALUMNI TRUSTEE LANDON TANYERI, FOR THE PERIOD THROUGH JUNE 30, 2026

I, *Landon Tanyeri*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

4. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on August 26, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m. in the Henderson Hall Boardroom.

1. August 2025 Personnel Appointments
2. Compensation for Professional Services
3. Summer 2025 7-Week Adjunct Salaries
4. Summer 2025 Late 5-Week Adjunct Salaries
5. Summer 2025 Late 7-Week Adjunct Salaries
6. Summer 2025 3-Week Adjunct Salaries
7. July/August 2025 Employees Resignations
8. Matters involving the attorney-client privilege

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. in the Henderson Hall Board Room, with the exception of Item #8.

Upon the motion of Trustee Mislavsky and the second of Trustee Gartenberg, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:06 p.m. The public meeting reconvened at 6:50 p.m..

5. PLEDGE OF ALLEGIANCE

Trustee Modi led everyone in the reciting of the Pledge of Allegiance followed by a moment of silence.

6. APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of May 20, 2025, including the closed session. Upon the motion of Trustee Mislavsky and the second of Trustee Milonas, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed. Motion carried

7. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the college webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono then gave a presentation highlighting the achievements of the past year, focusing on the mission of *Changing Lives and Strengthening Communities*. Dr. Iacono thanked employees for their commitment to excellence and innovation.

8. COMMUNICATIONS

- A. Trustee Milonas Hadzima reported that the Academic and Educational Programs Committee reviewed new certificate programs in Entrepreneurship and Baking & Pastry Arts. Trustee Inganamort reported that the Personnel Committee discussed agenda items in closed session and that the Finance & Budget Committee received an update on grants and is walking in a resolution for a grant application just received from the Governor's office. Trustee Loveys reported that the Organization, Bylaws, Policies and Nominations committee has begun the review of Board policies in preparation for the Middle States visit. Trustee Loveys also announced that he is soliciting nominations for the Executive Board to go to the OBPN Committee in September so the slate can be brought forward in October.
- B. There was no unfinished business to discuss.

9. RESOLUTIONS

Chair Licitra called for a motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or legal Counsel wishes to remove it from the Consent Agenda and discuss it separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2025-08-26-A Purchases Through State Contract Vendors

Resolution #2025-08-26-B Purchases through Joint Purchasing Agreements Consortiums

Resolution #2025-08-26-C Contract Over \$17,500 Without Publicly Advertised Solicitation-HVAC
Maintenance/Service for Bldg Mgmt System

Resolution #2025-08-26-D Contract Over \$17,500 Without Publicly Advertised Solicitation-Books for
Resale

Resolution #2025-08-26-E Contract over \$17,500 Following Publicly Advertised Solicitation-
Commencement Regalia

Resolution #2025-08-26-F Approval of Capital Improvement Vouchers

Resolution #2025-08-26 G Appointment of Engineers of Record

Resolution #2025-08-26 H Appointment of Architects of Record

Resolution #2025-08-26-I New Personnel Appointments

Resolution #2025-08-26-J Compensation for Professional Services

Resolution #2025-08-26-K Adjunct Faculty Appointments and Salaries Summer 2025 7-Week

Resolution #2025-08-26-L Adjunct Faculty Appointments and Salaries Summer 2025 Late 5-Week

Resolution #2025-08-26-M Adjunct Faculty Appointments and Salaries Summer 2025 Late 7-Week

Resolution #2025-08-26-N Adjunct Faculty Appointments and Salaries Summer 2025 3-Week

Resolution #2025-08-26-O Employee Resignations

Resolution #2025-08-26-P Approval of New Program-Entrepreneurship Certificate of Achievement

Resolution #2025-08-26-Q Approval of New Program-Baking and Pastry Arts Certificate of Achievement

Resolution #2025-08-26-R Grant Application-HEFT

Trustee Mislavsky provided the motion and Trustee Hadzima seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. Trustee Modi abstained from Resolution 2025-08-26-F. Motion carried.

10. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustee Gartenberg thanked Dr. Iacono and staff for getting the agenda to the Trustees before the weekend so they had plenty of time to review it.

Chair Licitra reported that the next NJ Council of County Colleges meeting will be on September 15, and any Trustees who would like to attend should contact him. Chair Licitra also commented that the Table of Hope Backpack Distribution was a wonderful event.

11. COMMENTS FROM THE PUBLIC

Chair Licitra stated that the Board will take comments from the public at this time, 8:07 pm. There were no public comments.

12. ADJOURNMENT

There being no further business to conduct in public session, Trustee Inganamort made a motion and Trustee Milonas provided a second, to adjourn the meeting. The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Joanne C. Hugues
Recording Secretary

Resolution #2025-08-26-A

Purchases Through State Contract Vendors 18A:64A-25.9

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Dell OptiPlex 3000 Thin Client Computers	Dell Marketing L.P. Round Rock, TX	\$70,119

(150) Dell OptiPlex 3000 Thin Client Computers @ \$467.46 each; Intel Pentium, 8GB RAM, 64GB eMMC. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Dell Pro Max 16 Laptop	Dell Marketing L.P. Round Rock, TX	\$2,389.63

(1) Dell Pro Max 16 Laptop; Intel Core Ultra 7 265H, 32GB, 1TB Performance SSD Gen4. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Dell Pro 16 (PC16250 BTX Base	Dell Marketing L.P. Round Rock, TX	\$782.61

(1) Dell Pro 16 (PC16250) BTX Base; Intel Core 5 120U, 16GB, 256GB TLC SSD. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Wyse Management Suite PRO Software	Dell Marketing L.P. Round Rock, TX	\$37,100.02

Dell Wyse Management Suite Pro software that assists with centrally managing and optimizing Dell Wyse Thin Clients. Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/24- TELE-71883	Alienware Aurora ACT1250 Computer	Dell Marketing L.P. Round Rock, TX	\$3,286.99

(1) Alienware Aurora ACT1250 Computer; Intel Core Ultra 9, NVIDIA GeForce RTX, 64GB Dual Channel DDR5, 2TB NVMe M.2 PCIe SSD. Public Safety

Resolution #2025-08-26-B

Purchases through Joint Purchasing Agreements - Consortiums 18A:64A-25.10

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NERCOMP	Adobe Creative Cloud Site License with Adobe Sign	GovConnection, Inc. Merrimack, NH	\$35,123

(515) Adobe Creative Cloud Suite licenses @ \$60.26 each (\$31,033.90 total) and Adobe sign @ \$7.94 each (\$4,089.10 total) for Fiscal Year 2025-2026 (9/26/25-9/27/26). Information Systems.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/AEPA-22G	Apple MacBook Pro 16” with 3 Year AppleCare	CDW-Government Chicago, IL	\$116,696.60

(20) Apple MacBook Pro Computers, M4 Max, 128GB RAM, 4TB SSD @ \$5,577.66 each (\$111,553.20 total) and (20) 3 Year AppleCare+ @ \$257.17 each (\$5,143.40 total). Design and Media Studies.

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Hunterdon County Coop #HCESC-SER-24-16	HVAC Split System for Dalrymple House	McCloskey Mechanical Contractors, Inc. Blackwood, NJ	\$77,743

Furnish and install (3) Carrier HVAC Split Systems with heater package and refrigerant piping in the Dalrymple House; 252 hours of labor @ \$85.25/hr (\$21,483 total); Carrier Equipment \$18,000; Material @ \$38,260. Plant and Maintenance.

Resolution #2025-08-26-C

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR MAINTENANCE AND SERVICE FOR
HVAC MAINTENANCE AND SERVICE FOR THE COLLEGE'S
BUILDING MANAGEMENT SYSTEMS**

WHEREAS, County College of Morris ("College") has a need to acquire goods or services for HVAC Maintenance and Service for the College's Building Management Systems; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of past, current, and future contracts will not exceed \$44,900; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2025, through June 30, 2026; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ainsworth Inc. ("Contractor") has submitted proposals for goods or services indicating that Contractor will provide goods or services for HVAC Maintenance and Service for the College's Building Management Systems; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-08-26-D

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR BOOKS FOR RESALE

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods is estimated to be \$125,000 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2025, through June 30, 2027; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, McGraw Hill, LLC (“Contractor”) is a sole source contractor and will provide books for resale for an estimated \$125,000 annually based upon the published wholesale price on the date of the order; and;

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2025-08-26-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR COMMENCEMENT REGALIA

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for commencement regalia; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year (2nd year renewal) commencing July 1, 2025, through June 30, 2026; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on August 29, 2024, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for student keeper caps, gowns, tassels, embroidered stoles, honor cords, veterans’ cords, and faculty rental regalia, dated August 29, 2024 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on September 17, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Oak Hall (“Contractor”) based upon the proposal submitted by the Contractor dated September 17, 2024, to provide for purchase: student keeper gowns, caps and tassels as a package @ \$28.75 each, additional tassels @ \$4.50 each, embroidered stoles @ \$27.50 each, honor cords @ \$5.00 each, veterans’ cords @ \$5.00 each, and rental of Bachelor gowns with hoods @ \$45.50 each, Master gowns with hoods @ \$47.50 each, Doctor gowns with hoods @ \$54.00 each, and Associate gowns with hoods @ \$45.50 each, all rental gowns have a black tassel included. This contract award is based upon price and other factors and determined that the named Contractor has submitted a responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-08-26-F

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	5,211.02
Northeast Roof Maintenance	393,183.80
RSC Architects, PA	52,500.00
Brockwell & Carrington Contractors	483,140.31
USA	6,392.00
Dobco, Inc.	4,008,053.34
TOTAL	4,948,480.47

Resolution #2025-08-26-G

APPOINTMENT OF ENGINEERS OF RECORD

WHEREAS, County College of Morris advertised a request for proposals (RFP2425-56DD) on May 12, 2025, for the services of Engineers of Record to be utilized on various projects as they may be presented over a two-year period; and

WHEREAS, the engineering firms of Becht Engineering, EI Associates, LAN Associates, NV5, and Whitman submitted acceptable proposals for provision of such services.

NOW THEREFORE BE IT RESOLVED that Becht Engineering, EI Associates, LAN Associates, NV5, and Whitman each be designated as Engineers of Record for a two-year period beginning August 27, 2025.

Resolution #2025-08-26-H

APPOINTMENT OF ARCHITECTS OF RECORD

WHEREAS, County College of Morris advertised a Request for Proposals (RFP2425-55DD) on May 12, 2025, for the services of Architects of Record to be utilized on various projects as they may be presented over a two-year period; and

WHEREAS, the architectural firms of EI Associates, LAN Associates, NK Architects, NV5, RSC Architects and USA Architects all submitted acceptable proposals for provision of such services.

NOW THEREFORE BE IT RESOLVED that EI Associates, LAN Associates, NK Architects, NV5, RSC Architects and USA Architects each be designated as Architects of Record for a two-year period beginning August 27, 2025.

Resolution #2025-08-26-I

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2026.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Fleming, Kaitlin	27-Aug-25	<u>Appointed to:</u> Assistant Professor Nursing	\$79,547
MANAGEMENT:				
NEW	O'Neal, Chante	15-Sep-25	<u>Appointed to:</u> Program Director for Medical Assisting/Healthcare Program Coordinator Workforce Development	\$86,124
AAPF:				
REPLACEMENT	Agostinelli, Biagio	27-Aug-25	<u>Appointed to:</u> Lab Coordinator Engineering Technologies/Engineering Sciences	\$62,423
REPLACEMENT	Connuck, Marie	27-Aug-25	<u>Appointed to:</u> Colleague Systems Administrator Institutional Effectiveness	\$85,000

Resolution #2025-08-26-I

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
CCMSA:				
REPLACEMENT	Dawkins, Shawn	7-Aug-25	<u>Appointed to:</u> Security Officer Public Safety	\$43,239
REPLACEMENT	Innocent, Mark	21-Aug-25	<u>Appointed to:</u> Electrical Specialist Repair and Maintenance	\$62,000
REPLACEMENT	Jin, Jinhua	27-Aug-25	<u>Appointed to:</u> Accounting Assistant II - Account Payable Accounting	\$40,319
REPLACEMENT	King, Michael	2-Sep-25	<u>Appointed to:</u> Office Assistant Biology, Chemistry & Allied Health	\$36,983
REPLACEMENT	Marcazo, Eric	21-Aug-25	<u>Appointed to:</u> Groundskeeper I Groundskeeping	\$41,153
REPLACEMENT	Ruiz, Ovimmar	2-Sep-25	<u>Appointed to:</u> Custodial II (Day Shift) Custodial Services	\$48,341
REPLACEMENT	Whitteaker, Sean	3-Jul-25	<u>Appointed to:</u> Security Officer Public Safety	\$46,698

Resolution #2025-08-26-I

RATIONALE	NAME	EFFECTIVE DATE	ACTION/ POSITION	SALARY/ WAGE
PART-TIME:				
NEW	Ahmed, Umer	14-Aug-25	<u>Appointed to:</u> PT Security Officer Public Safety	\$19.72ph
REPLACEMENT	Clark, Katherine	2-Sep-25	<u>Appointed to: Grant Funded</u> PT Administrative Assistant Center for Teaching & Learning	\$20.00ph
NEW	Resnick, Erica	6-Aug-25	<u>Appointed to: Grant Funded</u> PT Workforce Development Success Coach Workforce Development	\$25.00ph
REPLACEMENT	Stone, Shane	14-Aug-25	<u>Appointed to:</u> PT Security Officer Public Safety	\$19.72ph
COACHES:				
REPLACEMENT	Hogenbirk, Dean	Seasonal	<u>Appointed to:</u> Assistant E-Sports Coach Esports	\$5,500 Stipend
REPLACEMENT	Pena, Michael	Seasonal	<u>Appointed to:</u> Head Baseball Coach Men's Baseball	\$9,500 Stipend
REPLACEMENT	Rodriguez, John	Seasonal	<u>Appointed to:</u> Tier 1 Assistant Men's Soccer Coach Men's Soccer	\$5,500 Stipend
REPLACEMENT	Usini, Gezim	Seasonal	<u>Appointed to:</u> Assistant Women's Basketball Coach Women's Basketball	\$5,500 Stipend

Resolution #2025-08-26-J

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Dates of Service	Payment	Reason
Almeida, Jose	05/12/25-06/04/25	\$585.00	Program Shadowing-HVAC-R for WFD
Ashley, Maraline	05/28/25-06/30/25	\$1,020.00	ESL Early Beginner Part 1 for WFD
Babich, Bret	05/30/25-06/21/25 & 6/27/25	\$1,785.00	Advanced Manufacturing - Spring 2025 for WFD
Babich, Bret	05/29/25-07/03/25	\$1,784.00	Introduction to Welding for WFD
Baker, JoAnn	04/05/25-04/06/25	\$282.00	Program Development-Review and Update Slides for Physician's Practice Management Course for WFD
Baker, JoAnn	05/05/25-06/02/25	\$1,128.00	AAPC Certified Professional Coder (CPC) Exam Prep for WFD
Benitez, Mario	05/28/25-06/30/25	\$940.00	ESL Beginner Part 2 for WFD
Bibeault, Roberta	6/26/2025	\$250.00	Participating in VoTech Summer Institute
Braden, Susan	5/16/2025	\$125.00	Teen Arts 2025: Adjudicator for Vocal Music
Briggs, William	5/16/2025	\$125.00	Teen Arts Assistance, Workshop
Burns Kim, Caitlin	6/23/2025	\$250.00	Participating in VoTech Summer Institute
Cutler, Alyse	07/07/25-07/09/25	\$200.00	Intro to Power BI Desktop for WFD Business Solutions
Cutler, Alyse	05/9/2025- 05/29/25	\$700.00	Program Development - Review and Refine the Data Analytics and Visualization Programs for WFD
Eannetta, Joseph	05/29/25-07/09/25	\$2,130.00	AWS Level 1 - Welding Bundle for WFD
Ejigu, Genetie	05/27/25-06/26/25	\$1,020.00	ESL Beginner Part 2 for WFD

Name	Dates of Service	Payment	Reason
Faines, Ronald	06/03/25-06/05/25	\$408.00	C407-Community & Profess. Ed. for WFD
Ferreira, Sharon	05/28/25-06/30/25	\$1,080.00	ESL Advanced Part 1 for WFD
Fong, Gracielle	6/24/2025	\$250.00	Participating in VoTech Summer Institute
Gonzalez, Vanessa	05/27/25-06/26/25	\$940.00	ESL Early Beginner Part 1 for WFD
Grundfest, Robert	05/12/25-06/16/25	\$705.00	Alternate Route to Teaching for WFD
Grundfest, Robert	06/23/25-06/27/25	\$705.00	Program Development-Alternate Route for WFD
Hamilton, Brian	05/15/25-06/25/25	\$1,530.00	Advanced Manufacturing - Spring for WFD
Hart, James	6/24/2025	\$100.00	ESL New Student Registration and Advisement
Hedhi, Amjed	5/30/2025	\$1,600.00	Completed PCEP Exam
Hefter, Nina	05/12/25-05/13/25	\$84.00	ESL Final Exam Grading Committee
Husseini, Musa	06/20/25-06/10/25	\$530.00	Program Development for Contextualized Training for IT
Isaza, Maria	04/01/25-06/30/25	\$1,250.00	Supervision of Tutoring Center
Jahn, Candice	05/27/25-06/26/25	\$940.00	ESL Intermediate Part 2 for WFD
Kaitsa, Celeste	05/28/25-06/30/25	\$940.00	ESL Beginner Part 1 for WFD
Karakat, Pauline	05/27/25-06/26/25	\$940.00	Foundations of English for WFD
Karakat, Pauline	05/27/25-06/26/25	\$940.00	ESL Early Beginner Part 2 for WFD
Karakat, Pauline	05/28/25-06/30/25	\$940.00	ESL Intermediate Part 1 for WFD
Karas, Mora	6/7/2025	\$280.50	Peripheral IV Therapy Skills for WFD
Keane, Michael	05/28/25-06/30/25	\$940.00	ESL Advanced Part 1 for WFD
Keane, Michael	05/20/25-06/30/25	\$470.00	Foundations of English for WFD
Kestenholz, Albert	04/04/25-06/11/25	\$2,210.00	Program Development-HVAC-R for WFD
Minter, Kelly	6/25/2025	\$250.00	Participating in VoTech Summer Institute
Mojena, Ariel	05/21/25-07/09/25	\$1,320.00	QuickBooks Certification Prep for WFD
Murray, Laura	04/01/25-06/30/25	\$1,000.00	Inventory Management for Adv. Manufacturing Lab
Nalepka, Stephen	05/29/25-06/11/25	\$459.00	Advanced Manufacturing - Spring 2025 for WFD

Name	Dates of Service	Payment	Reason
Phelps, Olga	05/28/25-06/30/25	\$940.00	Foundations of English for WFD
Pinto, Joan	05/27/25-06/30/25	\$1,880.00	ESL Beginner Part 2 for WFD
Pravec, Norma	05/27/25-06/26/25	\$2,160.00	ESL Intermediate Part 1 for WFD
Reilly-Evans, Brandon	05/29/25-06/11/25	\$153.00	AWS Level 1 - Welding Bundle Substitute for WFD
Reilly-Evans, Brandon	6/28/2025	\$204.00	AWS Level 1 - Welding-Bundle for WFD
Schnipp, Thomas	05/29/25-06/17/25	\$780.00	Microsoft Project for WFD
Schorr, Brian	04/01/25-06/30/25	\$750.00	Development of Summer Language Assessments Levels of English Proficiency (LOEP) Review Materials-CRN Grant Program
Sferra, Brian	05/21/25-06/02/25	\$282.00	ESL Early Beginner Part 2 for WFD
Shera, Kathleen	04/12/25-06/14/25	\$1,504.00	Medical Billing for WFD
Shera, Kathleen	06/16/25-06/23/25	\$423.00	AAPC Certified Professional Biller (CPB) Exam Prep for WFD
Taylor, Anna	05/27/25-06/30/25	\$2,040.00	ESL Beginner Part 1 for WFD
Todd, Elsa	05/28/25-06/30/25	\$752.00	ESL Early Beginner Part 2 for WFD
Todd, Elsa	06/05/25-06/26/25	\$658.00	Foundations of English for WFD
Viola, Thomas	06/16/25-06/18/25	\$324.00	C304-HIV & Resources for WFD
Viola, Thomas	06/02/25-06/11/25	\$648.00	C303-Documentation for WFD
Viola, Thomas	06/30/25-07/02/25	\$324.00	C501-Ethical Standards for WFD
Viola, Thomas	07/07/25-07/09/25	\$324.00	C502-Legal Aspects for WFD
Williams, Tanisha	06/25/25-07/09/25	\$2,860.00	Certified Nurse Aide-Comprehensive for WFD
Williams, Tanisha	05/05/25-07/09/25	\$650.00	Program Development-Certified Nurse Aide for WFD
Williams-Bogar, Rita	06/02/25-06/03/25 & 06/12/25- 06/13/25	\$1,200.00	Working with Teams-Coherent for WFD Business Solutions
Williams-Bogar, Rita	06/12/25-06/13/25	\$900.00	Time Management-Coherent for WFD Business Solutions
Zirkel, Jennifer	05/27/25-06/26/25	\$1,020.00	ESL Early Beginner Part 2 for WFD

Name	Dates of Service	Payment	Reason
Babich, Bret	07/11/25-07/18/25	\$561.00	Advanced Manufacturing - Summer 2025 for WFD
Babich, Bret	7/19/2025	\$459.00	AWS Level 1 Welding - Summer 2025 for WFD
Balish, Alexander	7/12/2025	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Biondi, Megan	6/24/2025	\$100.00	ESL New Student Registration and Advisement
Bouziotis, Christy	07/14/25-07/16/25	\$282.00	Powerful, Purposeful Public Speaking for WFD Business Solutions
Callahan, Patricia	07/14/25-07/16/25	\$300.00	Microsoft SharePoint: Exploring and Understanding for WFD Business Solutions
Cardenas Randall, Patricia	07/22/25-07/24/25	\$300.00	Managing with Confidence: Essential Skills for New Leaders for WFD Business Solutions
Carmeli, Colleen	06/23/25-06/25/25	\$750.00	Cybersecurity Day 1-3 for Summer Institute
Cutler, Alyse	07/17/25-07/19/25	\$200.00	Intermediate Microsoft Word for WFD Business Solutions
Eannetta, Joseph	07/10/25-07/23/25	\$1,260.00	AWS Level 1 Welding - Bundle for WFD
Hart, James	01/01/25-06/30/25	\$350.00	Reading of LOEP Placement Essays
Hedhi, Amjed	6/26/2025	\$250.00	Workshop on Tableau at the Data Science Summer Institute
Hegge, Steven	04/17/25-06/21/25	\$2,448.00	AWS Level 1 Welding - Bundle for WFD
Mammon, Marielaine	06/23/25-06/26/25	\$500.00	Summer Institute
O'Brien, Emily Rae	07/21/25-07/22/25	\$424.00	Excel Intermediate for WFD Business Solutions
O'Brien, Emily Rae	7/24/2025	\$212.00	PowerPoint for WFD Business Solutions
Poetsch, Deborah	05/21/25-06/23/25	\$800.00	Center for Teaching and Learning Summer 2025
Qvotrup, Jennifer	6/25/2025	\$250.00	Data Science Summer Institute Presenter
Qvotrup, Jennifer	07/01/25-07/31/25	\$750.00	CCM Honors Management and Advisement
Rywalt, Dawn	6/26/2025	\$250.00	Cybersecurity Day 4 for Summer Institute
Rywalt, Dawn	6/24/2025	\$250.00	SQL Workshop for Summer Institute
Salgado, Julia	07/22/25-07/24/25	\$200.00	Establishing Team Norms for a High Performing Culture for WFD Business Solutions
Schnipp, Thomas	07/22/25-07/24/25	\$312.00	Intro to Project Management for WFD Business Solutions
Soltes, John	06/01/25-06/30/25	\$1,875.00	Middle States Self-Study Report
Szostak, Jennifer	07/07/25-07/10/25	\$780.00	Employment Readiness Bootcamp - Opportunity Program for WFD

Name	Dates of Service	Payment	Reason
Viola, Thomas	07/21/25-07/23/25	\$324.00	C504-Professional Growth for WFD
Whalen, Kelly	06/23/25-06/26/25	\$500.00	Summer Institute
Williams, Tanisha	07/10/25-07/23/25	\$3,185.00	Certified Nurse Aide- Comprehensive for WFD

Resolution #2025-08-26-K

RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SUMMER 2025 7-WEEK

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the SUMMER 2025 7-week semester be approved as stated below.

Dept Name	First Name	Last Name	Total Payment
BICHM	Samantha	Gigliotti	\$ 5,073.00
BICHM	Frank	Pietropollo	\$ 9,121.00
CJS	William	Solomons	\$ 3,036.00
ENCOM	Cara	Anan	\$ 2,721.00
ENCOM	Margaret	Carey	\$ 3,036.00
ENCOM	Richard	Carpenter	\$ 3,036.00
ENCOM	Thomas	Furlong	\$ 5,667.20
ENCOM	Giffy	Giffoniello	\$ 7,084.00
ENCOM	Sarah	Hare	\$ 2,539.60
ENCOM	Melissa	Zantello	\$ 2,721.00
ENCOM	Glen	Caplin	\$ 3,036.00
ENCOM	Haley	Velasco	\$ 2,539.60
ESET	Anthony	Danese	\$ 4,548.00
ESET	Preethi	Ganapathy	\$ 13,182.00
HESD	Frank	Doto	\$ 3,036.00
HOS	Mark	Cosgrove	\$ 6,274.40
IT	Barbara	Adamczyk	\$ 4,394.00
IT	Nancy	Binowski	\$ 7,097.00
IT	Al	Elbanna	\$ 6,072.00
IT	Amjed	Hedhli	\$ 3,715.00
IT	David	Kawalec	\$ 6,764.00
IT	Hailey	Lopez	\$ 2,721.00
LHT	Craig	Tolley	\$ 1,619.20
MATH	Anna	Cecala	\$ 8,096.00
MATH	Kelly	Fitzpatrick	\$ 7,084.00
MATH	Lisa	Mathus	\$ 6,072.00
MATH	Walter	Mulvany	\$ 2,721.00
MATH	Brad	Ottino	\$ 4,989.16
MATH	Meimee	Persau	\$ 13,156.00
MATH	Deborah	Poetsch	\$ 6,072.00

Dept Name	First Name	Last Name	Total Payment
MATH	Cheryl	Riehl	\$ 3,036.00
MATH	Nanette	Shoenfelt	\$ 7,084.00
MATH	Deanne	Stigliano	\$ 12,144.00
MATH	Maureen	Stivala	\$ 5,442.00
MATH	Alexis	Thurman	\$ 4,048.00
NUR	M. Celeste	Wayne	\$ 2,024.00

Resolution #2025-08-26-L

RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SUMMER 2025 LATE 5-WEEK

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2025 Late 5-Week semester be approved as stated below.

Dept Name	First Name	Last Name	Total Payment
ARHUM	Marco	Garcia	\$ 2,721.00
ARHUM	Amy	Garcia	\$ 6,072.00
ARHUM	Vita	Morales	\$ 3,036.00
ARHUM	Brian	Schorr	\$ 2,024.00
ARHUM	Yajana	Schwenk-Alcala	\$ 2,721.00
ARHUM	Clayton	Allen	\$ 3,036.00
ARHUM	Alexander	Clemente	\$ 9,108.00
ARHUM	Michelle	Iden	\$ 3,036.00
ARHUM	Kenneth	Shouler	\$ 6,072.00
BICHM	Sheila	Barbach	\$ 5,073.00
BICHM	Paulina	Cardaci	\$ 5,073.00
BICHM	Jason	Hudzik	\$ 4,074.00
BICHM	Elizabeth	Merritt	\$ 5,073.00
BICHM	Timothy	Mure	\$ 4,048.00
BICHM	Dorothy	Salinas	\$ 5,073.00
BICHM	Loryn	Stoler	\$ 6,578.00
BICHM	Lise	Woodring	\$ 6,085.00
BUS	Michael	Adamo	\$ 6,072.00
BUS	Karen	Crisonino	\$ 11,145.00
BUS	Kenneth	Gattie	\$ 1,012.00
BUS	Melissa	Hopper-Ford	\$ 9,108.00
BUS	Susan	Miller	\$ 10,466.00
BUS	Maureen	Sutton	\$ 9,108.00
ENCOM	Maryam	Alikhani	\$ 6,679.20
ENCOM	Christy	Bouziotis	\$ 910.80
ENCOM	Margaret	Carey	\$ 1,214.40
ENCOM	Richard	Carpenter	\$ 1,619.20
ENCOM	Keri	English	\$ 2,721.00
ENCOM	Thomas	Furlong	\$ 1,315.60
ENCOM	Danielle	Lenar Cummins	\$ 2,833.60
ENCOM	Dymphna	McAree	\$ 3,036.00

Dept Name	First Name	Last Name	Total Payment
ENCOM	Justine	Prusiensky	\$ 9,715.20
ENCOM	Michelle	Altieri	\$ 3,036.00
ENCOM	Julian	Costa	\$ 404.80
ENCOM	Devon	Gifis	\$ 3,036.00
HESD	William	McHugh	\$ 1,214.40
HESD	Marianne	Morano	\$ 3,036.00
HESD	Theresa	O'Reilly	\$ 3,628.00
HESD	Trayer	Run-Kowzun	\$ 1,358.00
IT	Barbara	Adamczyk	\$ 1,358.00
IT	Barbara	Pisciotta	\$ 1,358.00
IT	Carolyn	Wade	\$ 3,382.00
MATH	Joshua	Frye	\$ 4,048.00
MATH	Aditi	Ghosh Dastidar	\$ 3,927.31
MATH	Lisa	Mathus	\$ 9,108.00
MATH	Brad	Ottino	\$ 8,096.00
MATH	Meimee	Persau	\$ 6,072.00
MATH	Anna	Philhower	\$ 3,036.00
MATH	Gitanjali	Puri	\$ 4,048.00
MATH	Nanette	Shoenfelt	\$ 506.00
MUSIC	Yuka	Yanagi	\$ 2,370.00
PSY	Diana	Aria	\$ 6,072.00
PSY	Melissa	Kasmin	\$ 12,144.00
SAHS	Karen	Danna	\$ 6,072.00
SAHS	Stephen	Kaifa	\$ 6,072.00
SAHS	Richard	Reinschmidt	\$ 3,036.00

Resolution #2025-08-26-M

RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SUMMER 2025 LATE 7-WEEK

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2025 Late 7-Week semester be approved as stated below.

Dept Name	First Name	Last Name	Total Payment
AH	Julia	Bergman	\$ 2,084.00
AH	Elizabeth	Buckridee	\$ 416.80
AH	Scott	Coppolo	\$ 2,000.64
AH	Courtney	De Waal Malefyt	\$ 2,917.60
AH	Jeffrey	Goldstein	\$ 416.80
AH	Richard	Hathaway	\$ 833.60
AH	Andrew	Hill	\$ 833.60
AH	Andrew	Johnstone	\$ 416.80
AH	Alexander	Martinez	\$ 1,250.40
AH	Ryan	Murray	\$ 6,668.80

Resolution #2025-08-26-N

RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SUMMER 2025 3-WEEK

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2025 3-Week semester be approved as stated below.

Dept Name	First Name	Last Name	Total Payment
MATH	William	Murphy	\$ 1,814.00
MATH	Stacey	Opper	\$ 3,036.00
NUR	Samir	Samour	\$ 1,691.00

Resolution #2025-08-26-O

RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS

WHEREAS, the Personnel Committee has reviewed the employee resignations received by the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the acceptance of the following employee resignations.

Employee Name	Hire Date	Term Date	Type	Title	Department
Michael Abdinoor	7/10/25	7/11/25	Resignation	PT Security Officer	Public Safety
Bryan Calle	04/12/24	07/03/25	Resignation	Head Coach	Women's Soccer
Vincent Catizone	08/30/17	06/11/25	Resignation	Assistant Coach-Tier 1 Soccer	Women's Soccer
Angelina Cennamo	04/30/25	07/31/25	Resignation	PT Administrative Assistant	Relaunch Center
Yvette Colio-Andrade	10/25/21	07/31/25	Resignation	CareerAdvance USA Apprenticeship	Scaling Apprenticeship
Alexandra Hoffmann	09/29/20	09/09/25	Resignation	Director, Center for Workforce Development	Workforce Development
Jennifer Keil	07/21/25	07/22/25	Resignation	Office Assistant, Biology and Chemistry	Biology and Chemistry
David Mero	11/20/18	06/11/25	Resignation	Assistant Coach-Teir 2	Women's Soccer
Ronnie Petzinger	06/26/25	07/06/25	Resignation	Security Officer	Public Safety

Resolution #2025-08-26-P

RESOLUTION APPROVING NEW ACADEMIC PROGRAM

ENTREPRENEURSHIP CERTIFICATE OF ACHIEVEMENT

WHEREAS, The Committee on Academic and Educational Programs has reviewed the recommended proposal for a new program, Entrepreneurship Certificate of Achievement, which adopts a practical, hands-on approach to exploring current concepts in planning, financing, product development, innovation, accounting, marketing, and management;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the proposed new program, Entrepreneurship Certificate of Achievement; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of the new program to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.

Resolution #2025-08-26-Q

RESOLUTION APPROVING NEW ACADEMIC PROGRAM

BAKING AND PASTRY ARTS CERTIFICATE OF ACHIEVEMENT

WHEREAS, The Committee on Academic and Educational Programs has reviewed the recommended proposal for a new program, Baking and Pastry Arts Certificate of Achievement, which was developed to support the new Baking Kitchen and Culinary Entrepreneurship Kitchen made possible by the Securing Our Children’s Future grant. It introduces food management and baking essentials, develops advanced baking and chocolates skills and capabilities, and highlights food as art;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the proposed new program, Baking and Pastry Arts Certificate of Achievement; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of the new program to the New Jersey Presidents’ Council Academic Issues Committee, and Office of the Secretary of Higher Education.

Resolution #2025-08-26-R

RESOLUTION AUTHORIZING COUNTY COLLEGE OF MORRIS TO SUBMIT A GRANT APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR GRANT FUNDING UNDER THE SUMMER 2025 CYCLE OF THE HIGHER EDUCATION CAPITAL FACILITIES PROGRAM FOR THE PURPOSE OF PROVIDING FUNDING FOR ONE OR MORE PROJECTS OF THE INSTITUTION AND AUTHORIZING ALL OTHER NECESSARY ACTIONS REQUIRED IN CONNECTION THEREWITH

Adopted: August 26, 2025

WHEREAS: On August 11, 2025, the Office of the Secretary of Higher Education (the "Secretary") released a solicitation for grant funding (the "Summer 2025 Cycle") under the Higher Education Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF Act") and under the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. ("HEFT Act") (collectively, the "Higher Education Capital Facilities Program"); and

WHEREAS: The purpose of the Higher Education Facilities Trust Fund ("HEFT") grant program is to provide grants to New Jersey's public and private institutions of higher education for the cost, or a portion of the cost, of the construction, reconstruction, development, extension, and/or improvement of instructional, laboratory, communication, and research facilities (N.J.S.A. 18A:72A-52); and

WHEREAS: Pursuant to the HEFT grant program, the HEFT grants are expected to be funded from the proceeds of tax-exempt bonds (the "Tax-Exempt Bonds") to be issued by the Authority pursuant to the HEFT Act; and

WHEREAS: The deadline to submit a grant application (the "Grant Application") for funding under the Summer 2025 Cycle of the Higher Education Capital Facilities Program is September 22, 2025; and

WHEREAS: Pursuant to N.J.S.A. 18A:72A-54(a), "the governing board of a public or private institution of higher education may determine, by resolution, to apply for a grant from HEFT. Upon adoption of the resolution, the board shall file an application with the Secretary of Higher Education, which application shall include a complete description of the project to be financed and an identification of any additional sources of revenue to be used"; and

WHEREAS: The Board of Trustees (the "Board") of County College of Morris (the "Institution") desires to approve the submission and form of a Grant Application to the Secretary for funding under the Higher Education Capital Facilities Program for the projects (each, a "Project" and collectively, the "Projects") described on **Exhibit A** attached hereto ("**Exhibit A**"). Words used in the singular shall include the plural and vice versa, as the context may require; and

WHEREAS: The Board further desires to designate and authorize officers of the Institution to take all necessary and desirable actions to (i) submit to the Secretary a Grant Application for the purpose of providing funding for the Projects, (ii) obtain such other sources of financing for such Projects as may be necessary to complete such Projects, (iii) execute and deliver grant agreement(s) and such other documents and instruments as may be required to implement the grant funding, and (iv) undertake and implement the Projects; and

WHEREAS: The Board desires to approve the aggregate costs of the Projects paid and/or financed through all sources in an amount not to exceed the total amount set forth on **Exhibit A** with respect to such Projects; and

WHEREAS: The Board reasonably expects to reimburse expenditures for costs of the Projects paid by the Institution prior to the issuance by the Authority of the Tax-Exempt Bonds; and

WHEREAS: The Board has determined that the Projects will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS: The Board desires to authorize the Authorized Officers (as defined below) of the Institution to accept grant funding for the Projects from HEFT and to make the certifications and commitments necessary to qualifying the Projects for said grand funding from HEFT;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
COUNTY COLLEGE OF MORRIS AS FOLLOWS:**

SECTION 1. The recitals set forth above are incorporated herein by reference as if set forth at length herein.

SECTION 2. The Board hereby authorizes the undertaking of the Projects described on **Exhibit A** attached hereto; approves the aggregate cost of such Projects, to be paid and/or financed through all sources in an aggregate amount not to exceed the total amount set forth on **Exhibit A** with respect to such Projects; authorizes the financing of all or any portion of the Projects with Tax-Exempt Bonds, commercial loans and other funds available to the Institution, as necessary and as further described in **Exhibit A**; acknowledges that should additional funding be needed to complete the Projects, such funding will be the responsibility of the Institution; and authorizes the submission and form of a Grant Application to the Secretary of Higher Education for grant funding of the Projects under the Summer 2025 Cycle of the Higher Education Capital Facilities Program.

SECTION 3. With respect to any Project that receives funding pursuant to the HEFT grant program, in accordance with N.J.A.C. 9A:15-1.3(b):

- The Board hereby certifies that the Institution has an up-to-date long-range facilities plan approved by the Board that includes provisions to address deferred maintenance and other capital renewal requirements, and the Board hereby pledges to use the HEFT grant to advance that plan; and
- The Board commits to maintaining the facilities project funded by the HEFT grant; and
- The Board certifies that the Institution will use the HEFT grant funds for the cost, or a portion of the cost, of the construction, reconstruction, development, extension, or improvement of instructional, laboratory, communication, and research facilities.

SECTION 4. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Projects paid prior to the issuance of the Authority's Tax-Exempt Bonds ("Applicable Tax-Exempt Debt") in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Projects, including amounts used to reimburse expenditures for such costs paid prior to the issuance of the Applicable Tax-Exempt Debt is \$20,000,000.

SECTION 5. The Authorized Officers (as set forth in **Exhibit B** attached hereto) (each an "Authorized Officer") are each hereby authorized and directed to take all necessary and desirable action to submit to the Secretary a Grant Application for the purpose of providing funding for the Projects, to approve, execute and deliver any and all agreements necessary, including but not limited to grant agreements, to undertake, implement and finance the Projects, and to approve, execute and deliver any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Institution, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same, and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the Projects and to pay financing costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate, to implement the purposes of this Resolution to undertake, implement and finance the Projects and to provide for the payment and/or repayment of the financing costs thereof.

SECTION 6. The Board hereby authorizes the Authorized Officers to accept grant funding for the Projects as may be awarded to the Institution as a result of participating in the Summer 2025 Cycle.

SECTION 7. All resolutions, orders and other actions of the Board in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 8. This Resolution shall take effect immediately; and be it further resolved that no further approvals by the Board are necessary to implement this Resolution.

RESOLUTION ADOPTED: AUGUST 26, 2025

DULY CERTIFIED: _____

**EXHIBIT A
PROJECT DESCRIPTION**

A. Project Descriptions (See Exhibit A for descriptions):

1. CCM HVAC CONTROLS AND SYSTEM REPLACEMENT PROJECT
2. CCM FIRE & LIFE SAFETY NOTIFICATION, CONTROL AND ALARM SYSTEM REPLACEMENT
3. CCM ELECTRICAL INFRASTRUCTURE DEFERRED MAINTENANCE PROJECT
4. CCM HEATING VENTILATION AND AIR CONDITIONING DEFERRED MAINTENANCE PROJECT
5. CCM WATER PENETRATION DEFERRED MAINTENANCE PROJECT

B. Amount of HEFT Grant Request \$20,000,000

**C. Total Amount of Institutional
Funds to be Provided (if any)** \$ 2,713,000

D. Total Cost of Project \$22,713,000

EXHIBIT A

CCM HVAC CONTROLS AND SYSTEM REPLACEMENT PROJECT

A. Project Description:

The project includes replacement of the HVAC system controls and associated devices in our Academic Buildings (Sheffield Hall, Cohen Hall, DeMare Hall, Emeriti Hall, and connecting spaces) with a new BACnet compliant system and front-end communication and control system.

The project will replace pneumatic and non-compliant controls with addressable, BACnet-compliant devices to reduce system failures and maintenance downtime.

The new system will increase reliability with addressable devices and better area specific controls to allow increased energy efficiency targeting a 20% reduction in energy consumption (approximately 300,000 kWh annually) across the affected buildings and improving student/employee comfort.

The project will enable a more reliable system that can adjust to the needs of specific courses/room types (labs, lecture halls, occupancy, etc.) and improve the Indoor air quality of those spaces, ensuring air exchange rates meet or exceed ASHRAE 62.1 standards and future changes (pandemic response HVAC changes).

The new system controls will facilitate the increases in capacity for industry valued credentialing programs and experiential learning by permitting general purpose classrooms to be converted into area specific labs to improve educational opportunities for students.

This work is identified in the College's current *Deferred Maintenance Plan* and the changes in usage of spaces are a result of the continuation of progress on the current College Facility Master Plan.

The project will include a new building specific front end, wiring, associated devices, sensors, motor controllers, relays, etc. for a complete and functioning system.

EXHIBIT A

CCM FIRE & LIFE SAFETY NOTIFICATION, CONTROL AND ALARM SYSTEM REPLACEMENT

A. Project Description:

The project includes multiple aspects of the College's *Fire & Life Safety* notification and alarm system.

Fire Alarm System Replacement systems will take place in Sheffield Hall, Cohen Hall, DeMare Hall, Emeriti Hall, and connecting areas. The current zoned system, which is failing, will receive an upgrade to a modern addressable system, compliant with the latest NFPA 72 National Fire Alarm and Signaling Code standards.

The Emeriti Hall FM-200 Fire Suppression System is outdated and needs to be replaced with a new NFPA 2001 - Standard on Clean Agent Fire Extinguishing Systems for fire suppression and health and safety requirements.

Emergency Notification System Replacement for the college's outdated internal and external emergency notification systems; having exceeded their operational lifespan, will be replaced with a new digital system. This system will provide comprehensive coverage for all interior and exterior spaces around each building. It will enable targeted notifications to specific buildings, floors, and additional areas during emergencies, including hostile intruder incidents, system failures, or evacuation needs.

Visual Notification System Upgrades include upgrading or replacing interior and exterior visual emergency notification systems. New visual notification devices will be installed at all institutional entrances and across interior and exterior building areas to ensure effective emergency communication.

Fire Control System doors will be replaced as part of the fire system upgrades. The existing fire control doors no longer meet the modern code and door operator and hold devices are failing. The old wire glass doors and fire rated framing will be replaced with new system to meet NFPA 80 - Standard for Fire Doors and Other Opening Protectives

Standards and those of the International Building Code (IBC) Section 716 - Opening Protectives. Interior fire rated doors will be replaced with code compliant doors and frames.

EXHIBIT A

CCM ELECTRICAL INFRASTRUCTURE DEFERRED MAINTENANCE PROJECT

A. Project Description:

This project addresses critical deferred maintenance of electrical infrastructure across multiple campus buildings, as identified in the College's *Deferred Maintenance Plan*. The Health and Physical Education building's 1970 transformer (55 years old, exceeding its 30–40-year lifespan) is at risk of failure due to ongoing deterioration, threatening the building's electrical stability. The project includes replacing this transformer and refurbishing switchgear, with selective component replacements based on wear assessments.

The Cohen Hall transformer and switchgear, also beyond their 30–40-year lifespan, require replacement or rebuilding to meet National Electrical Code (NEC) standards and ensure reliable power. These systems support Cohen Hall, DeMare Hall, Sheffield Hall, and Academic Expansion Areas 1 & 2, serving over 2,000 students and 100 faculty in critical labs (chemistry, biology, physics, computer science) and core programs (communications, math, English).

Additionally, two transformers on the campus will be replaced or refurbished, and all main switchgear locations will undergo thorough cleaning, inspection, and maintenance to prevent failures. These upgrades mitigate risks of outages, ensure safety, and support uninterrupted academic operations.

EXHIBIT A

CCM HEATING VENTILATION AND AIR CONDITIONING DEFERRED MAINTENANCE PROJECT

A. Project Description:

The College's *Deferred Maintenance Plan* has identified critical HVAC system replacements for two facilities—37 Myrtle Avenue and Henderson Hall—due to aging, inefficient systems that are beyond their lifespan and require urgent upgrades.

At 37 Myrtle Avenue, the current HVAC system relies on an outdated steam pipe system supplemented by window AC units. This setup is unreliable and energy intensive. The proposed replacement will introduce a modern, code-compliant HVAC system, delivering significant energy savings (estimated at 20-30% annually) and improved indoor air quality (IAQ) in line with ASHRAE 62.1 standards.

Henderson Hall's Roof Top Units (RTUs) are failing frequently, resulting in indoor temperatures outside OSHA's recommended ranges for offices and instructional spaces. Sourcing parts for these obsolete units is increasingly difficult, and repair costs are unpredictable, with \$60,000 spent in the past year alone. The new system will enhance reliability, reduce energy consumption by an estimated 25%, and ensure compliance with current IAQ standards, benefiting students and staff.

Academic Complex Fan Coil Unit replacement will entail new units with improved air filtration, efficiency, remediation of existing leaks, and improved reliability. This project entails the replacement of the oldest units on all three floors of all three buildings with new code compliant filtration, energy efficient and variable output units.

These upgrades will improve operational efficiency, reduce maintenance costs, and support the College's commitment to sustainability and occupant well-being.

EXHIBIT A

**CCM WATER PENETRATION DEFERRED
MAINTENANCE PROJECT**

B. Project Description:

The College's Deferred Maintenance Plan has identified serious water penetration projects on the campus that require immediate attention. These projects entail window and door systems that need replacement and failed roofing systems.

Emeriti Hall and the building 675 doors and windows have failed and need immediate replacement. Exterior glazing allows water penetration; significant HVAC pressure leaks and increases the potential for mold and air quality issues. This portion of the project will involve the replacement of all exterior windows and doors with new insulated and thermally broken systems, similar to the recent Henderson Hall replacement project.

Four campus buildings require new roofs. Henderson Hall, Learning Resource Center, Emeriti Hall, and the HPE (Health and Physical Education Building) roofs leak regularly during storms and potential mold and Indoor Air Quality problems may result from their roof system failures. Replacement roof system will resolve these issues and improve building energy efficiency with better insulation and fire ratings.

EXHIBIT B

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