



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
November 18, 2025

1. CALL TO ORDER

Board of Trustees Chair Paul Licitra called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:15 p.m. The meeting was held in the Henderson Hall Board Room. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, a adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 26, 2024.

2. ROLL CALL

Trustees Hadzima, Inganamort, Lash, Loveys, Milonas, Mislavsky, Pepe, Alumni Trustee Tanyeri, and Chair Licitra were in attendance. President Iacono and Attorney Giacobbe were also in attendance.

4. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on November 18, 2025, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:16 p.m., Henderson Hall, Board Room.

1. November Personnel Appointments
2. Compensation for Professional Services
3. Fall 2025 Late 7-Week Adjunct Salaries
4. New Adjunct Salary as of October 30, 2025
5. November 2025 Employee Resignation and Retirements
6. Matters Involving the Attorney-client Privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in the Henderson Hall Board Room, with the exception of Item #6.

Upon the motion of Trustee Milonas and the second of Trustee Hadzima, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:16 p.m. The public meeting reconvened at 7:07 p.m. in the Henderson Hall Board Room.

5. PLEDGE OF ALLEGIANCE

Chair Licitra invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance and a moment of silence.

6. APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of October 28, 2025, including the closed session. Upon the motion of Trustee Pepe and the second of Trustee Lash, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of approving the minutes as distributed. Motion carried.

7. ORGANIZATION OF THE BOARD OF TRUSTEES

- A. Appointment of Chairman Pro Tem. Chair Licitra appointed Attorney Giacobbe as the Chairman Pro Tem to conduct election of officers.

- B. Election of Officers of the Board for the year November 18, 2025 through November 17, 2026. Chairman Pro Tem Giacobbe called for the Report of the Committee on Organization, Bylaws, Planning & Nomination with the proposed slate of officers. Trustee Loveys reported that the nominated slate of officers is: Chair – Paul Licitra; Vice Chair – Lauren Inganamort; Treasurer – Donna Pepe; Secretary – George Milonas. Chairman Pro Tem Giacobbe called for nominations from the floor. There were no nominations from the floor. Continuing, Chairman Pro Tem Giacobbe called for discussion by Board members. There being no discussion, on the motion of Trustee Milonas and the second of Trustee Pepe, Chairman Pro Tem Giacobbe called for a roll call vote for Paul Licitra for Chairman of the Board for the year November 18, 2025 through November 17, 2026. The roll call vote of the Board indicated that all were in favor. On motion by Trustee Pepe and Second by Trustee Lash, Chairman Pro Tem Giacobbe called for a roll call vote for Lauren Inganamort for Vice Chair. The roll call vote indicated that all were in favor. On motion by Chair Licitra and Second by Trustee Inganamort, Chairman Pro Tem Giacobbe called for a roll call vote for George Milonas for Secretary. The roll call vote indicated that all were in favor. On motion by Trustee Mislavsky and second by Trustee Milonas, Chairman Pro Tem Giacobbe called for a roll call vote for Donna Pepe for Treasurer. The roll call vote indicated that all were in favor.
- C. Bylaws; Meeting Schedule; Recording Secretary; Depositories. Chair Licitra called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.
- Resolution #2025-11-18-A Continuation of the Bylaws of the Board of Trustees
Resolution #2025-11-18-B Determination of date, time and place of regular monthly meetings of the Board, and official newspaper for legal notices
Resolution #2025-11-18-C Appointment of the Recording Secretary
Resolution #2025-11-18-D Depositories of County College of Morris
- Trustee Pepe provided the motion and Trustee Lash seconded the motion. Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Milonas abstained from Resolution #2025-11-18-D Depositories of the County College of Morris. The motion carried.
- D. Standing Committees and Board of School Estimate. Chair Licitra read into record the Standing Committee appointments which will also be distributed to the Board. Continuing, Chair Licitra called for a motion on Resolution #2025-11-18-E Appointments to the Board of School Estimate which are Chair Licitra and Trustee Pepe, with Trustee Milonas serving as alternate. Trustee Loveys provided the motion and Trustee Inganamort seconded the motion. Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. The motion carried.

THE ORGANIZATION OF THE BOARD CONCLUDED.

8. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono highlighted information on the following: enrollment; grants; NJ County of Community Colleges initiatives; CCM's economic impact; opening of the Veterans Resource Center; Workforce Development, Data Science Program; and Promise programs, and community partnerships.

Dr. Iacono introduced Vice President Melissa Albright who gave a presentation on Marketing, Public Relations and Enrollment Management. Chair Licitra thanked Vice President Albright and her winning team for their hard work and success.

9. COMMUNICATIONS

- A. Reports of the Standing Committees: OBPN Committee Chair Loveys reported that the committee has been working on policy review/revision in advance of the Middle States visit. He thanked all of the Vice President's for the time they have spent and the recommendations they have made.

10. RESOLUTIONS

Chair Licitra called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted on as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2025-11-18-F Purchases Following Public Bidding
Resolution #2025-11-18-G Purchase Exempt from Advertising/Bidding
Resolution #2025-11-18-H Contract Over \$17,500-General Legal Services
Resolution #2025-11-18-I Contract Over \$17,500-Professional Labor and Employment Legal Services
Resolution #2025-11-18-J Report of Legal Fees, Government Relations and Public Relations
Resolution #2025-11-18-K Approval of Capital Improvement Vouchers
Resolution #2025-11-18-L Approval of Change to Contract Amount
Resolution #2025-11-18-M November Personnel Appointments
Resolution #2025-11-18-N Compensation for Professional Services
Resolution #2025-11-18-O Adjunct Faculty Appointments and Salaries, Fall 7-Late Semester 2025
Resolution #2025-11-18-P Adjunct Faculty Appointment and Salary Revision, Fall 2025
Resolution #2025-11-18-Q November Resignation and Retirements

Trustee Pepe provided the motion and Trustee Hadzima seconded the motion. Chair Licitra called for discussion by members of the Board. There being no further discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. The motion carried.

11. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Chair Licitra encouraged all trustees to attend the New Jersey Council of County Colleges (NJCCC) *Opportunity in Action Summit* from June 9-11, 2026.

Trustee Loveys Thanked the Executive Board for their continued leadership.

12. COMMENTS FROM THE PUBLIC

Chair Licitra read into the record *The Procedure for Conduct of the Public Comments Portion of Board Meetings*. This Procedure will be posted at the entrance for all future Board meetings. Chair Licitra stated that the Board will take comments from the public at this time, 8:20 p.m., in accordance with the *Procedure for Conduct of the Public Comments Portion of the Board Meetings*.

Laura Murray, President of the CCM Staff Association (CCMSA) introduced Donovan Mantone and Camil Soltysik, Co-Vice Presidents for CCMSA. She also thanked Dr. Iacono and administrators for the fair and pleasant negotiations process and for letting CCMSA staff know how much they are valued.

As there were no further comments from the public, the public comments portion of the meeting concluded at 8:05 pm.

13. ADJOURNMENT

There being no further business to conduct, the public meeting was adjourned at 8:06 p.m. by a motion from Trustee Milonas and a second by Trustee Mislavsky. Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees were in favor.

Respectfully submitted,

Joanne C. Hugues
Recording Secretary

Resolution #2025-11-18-A

BYLAWS OF THE BOARD OF TRUSTEES

BE IT RESOLVED, That the Board of Trustees of the County College of Morris shall continue the Bylaws, and continue the policies and procedures now in force for the ensuing year, except as they may be changed from time-to-time by the Board of Trustees.

Resolution #2025-11-18-B

**COUNTY COLLEGE OF MORRIS BOARD OF TRUSTEES
DETERMINATION OF DATE, TIME AND PLACE OF REGULAR MONTHLY
MEETINGS OF THE BOARD, AND OFFICIAL NEWSPAPER FOR LEGAL NOTICES**

WHEREAS, the Open Public Meetings Act (OPMA) of 1975 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and

WHEREAS, it is the desire of the Board of Trustees to implement and adhere to the provisions of the OPMA;

NOW THEREFORE BE IT RESOLVED as follows.

- A. The Board of Trustees shall hold its regular monthly meetings, until the next organizational meeting, on the following dates. Unless otherwise modified by resolution of the Board of Trustees, the regular monthly public meetings shall be held in the designated locations.

Tuesday, December 16, 2025	Board Room, Henderson Hall
Wednesday, January 28, 2026	Board Room, Henderson Hall
Monday, February 23, 2026	Board Room, Henderson Hall
Tuesday, March 24, 2026	Board Room, Henderson Hall
Tuesday, April 28, 2026	Board Room, Henderson Hall
Tuesday, May 19, 2026	Board Room, Henderson Hall
Tuesday, June 23, 2026	Board Room, Henderson Hall
<i>No meeting in July 2026</i>	
Tuesday, August 25 2026	Board Room, Henderson Hall
Tuesday, September 22, 2026	Board Room, Henderson Hall
Tuesday, October 27, 2026	Board Room, Henderson Hall
Tuesday, November 17, 2026	Board Room, Henderson Hall

The Board Room, Henderson Hall is located on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

All regular meetings shall commence at 6:00 p.m. for the sole purpose of publicly adopting resolutions required by the "Open Public Meetings Act," P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 7:00 p.m.

The next organizational meeting of the Board of Trustees will be held in public session, November 17, 2026, at 7:00 p.m., in the Board Room, Henderson Hall on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

- B. Except as hereinafter provided, notice of special or rescheduled meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

Resolution #2025-11-18-B

The bulletin board outside the President's Office.

C. The following newspaper, circulating in Morris County, is hereby designated the official newspaper for the publishing of all legal notices of the Board of Trustees:

Daily Record

A copy of this resolution, together with the advance notice of special and rescheduled meetings of the Board of Trustees, shall be emailed to the above-named newspaper.

The annual schedule of regular meetings shall be published in said newspaper within seven days of adoption of this resolution.

D. A copy of this resolution and advance notices of special and rescheduled meetings of the Board of Trustees shall be filed with the Clerk of the County of Morris.

E. Any person may request in writing that the Board of Trustees mail to him/her a copy of the annual schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee hereinafter set forth, such annual schedule and/or advance notices shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31 of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

SCHEDULE OF MAILING FEES

For copy of annual schedule of regular meetings and revisions thereto \$10

For advance written notice of all special or rescheduled meetings during the calendar year \$20

F. All advance written notices referred to in this resolution of special or rescheduled meetings of the Board of Trustees, shall to the extent known include: (a) the agenda, and (b) those matters upon which formal action may be taken.

G. Accommodation will be made for individuals with a disability, pursuant to the Americans with Disabilities Act (ADA), provided the individual with the disability provides 48 hours advance notice to the Board Secretary before the public meeting.

With respect to individuals with a hearing disability who require live transcription services, such as the services of a CART transcriber, seven days advance notice to the Board Secretary before the public meeting is required.

Resolution #2025-11-18-C

**APPOINTMENT OF THE RECORDING SECRETARY
TO THE BOARD OF TRUSTEES**

BE IT RESOLVED, That Joanne C. Hugues be appointed Recording Secretary to the Board of Trustees for the period November 18, 2025 through November 17, 2026.

Resolution #2025-11-18-D

**RESOLUTION
TO APPROVE BANK DEPOSITORIES**

BE IT RESOLVED, That the following depositories of County College of Morris be approved, with the maximum investment set at \$20,000,000 per depository, except as they may be changed from time to time by the Board of Trustees:

Ascendia Bank 175 Rock Road Glen Rock, NJ 07452	M&T Bank 128 Center Grove Road Randolph, NJ 07869
Bank of America 137 Center Grove Road Randolph, NJ 07869	Peapack Gladstone Bank 59 E. Mill Road Long Valley, NJ 07853
Citizens Bank 101 JFK Parkway Short Hills, NJ 07078	Provident Bank 1185 Sussex Turnpike Randolph, NJ 07869
Columbia Bank 19-01 Route 208 North Fair Lawn, NJ 07410	Santander Bank 73 Diamond Spring Road Denville, NJ 07834
Connect One Bank 214 South Street Morristown, NJ 07960	Spencer Savings Bank 1699 Littleton Road Parsippany, NJ 07054
First Bank 1206 Sussex Turnpike Randolph, NJ 07869	Valley National Bank 250 Rt. 10 Succasunna, NJ 07876
First Hope Bank P.O. Box 296 Hope, NJ 07844	

BE IT FURTHER RESOLVED, That the State of New Jersey Cash Management Fund be continued as a depository of County College of Morris with the maximum investment set at \$20,000,000;

BE IT FURTHER RESOLVED, That the Executive Vice President for Business & Finance of County College of Morris be an authorized signer to open bank accounts and investment instruments for the purpose of cash management and maximizing interest income.

Resolution #2025-11-18-E

APPOINTMENTS TO THE BOARD OF SCHOOL ESTIMATE

WHEREAS, That in accordance with N.J.S.A.18A:64A-16, appointments to the Board of School Estimate shall be made annually on or before December 1; and

WHEREAS, The Bylaws of the County College of Morris Board of Trustees states that members from the Board of Trustees on the Board of School Estimate shall be appointed annually at the organization meeting held in November of each year. Unless otherwise ordered by a majority vote of the Board of Trustees, the members of the Board of School Estimate from the Board of Trustees shall be the Chair of the Board of Trustees, the Chair of the Committee on Finance and Budget, and an alternate, to be appointed by the Board of Trustees at the annual organization meeting.

NOW THEREFORE BE IT RESOLVED, That Paul Licitra and Donna Pepe shall serve as two representatives, and George Milonas shall serve as alternate to the Board of School Estimate for the period November 18, 2025 through November 17, 2026. The Secretary of the Board of Trustees is automatically the Secretary of the Board of School Estimate.

Resolution #2025-11-18-F

PURCHASES FOLLOWING PUBLIC BIDDING 18A:64A-25.4

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2526-17DD	Biology/Chemistry Equipment for Biology & Chemistry	VWR International LLC Arlington Heights, IL	\$17,138.17

Award Category 1 of Bid - (7) Somso Larynx with Trachea @ \$761.78 each (\$5,332.46 total); (7) Somso Median Section of the Female Pelvis @ \$738.53 each (\$5,169.71 total); and (7) Somso Median Section of the Male Pelvis @ \$948 each (\$6,636 total).

<u>Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2526-17DD	Biology/Chemistry Equipment for Biology & Chemistry	Fisher Scientific Company LLC Pittsburgh, PA	\$20,190.92

Award Category 2 and 3 of Bid – (1) Labconco Freestanding FlaskScrubber @ \$12,841.34; (1) Labconco Upper Standard Rack @ \$1,130.23; (1) Labconco 24 Pipette Insert @ \$643.38; (1) Labconco Glassware Washer Rack @ \$582.48; (1) Labconco Glassware Washer Insert @ \$400.26; (1) Labconco Utensil Basket with Cover @ \$282.57; (1) Labconco 10-12 mm Culture Tube Insert @ \$645.90; (1) Labconco Bulk Tube Insert @ \$664.66; and (1) Applied Biosystems MiniAmp Thermal Cycler @ \$3,000.

Resolution #2025-11-18-G

**PURCHASE EXEMPT FROM AND EXCEPTION TO REQUIREMENTS FOR
ADVERTISING/BIDDING 18a:64a-25.5(a)(c)**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor:

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Flexible Spending for Human Resources	National Benefit Services West Jordan, UT	\$3,650 estimated

Medical Care Expense Reimbursement (FSA) and Dependent Care (DCP) with NBS for the contract period 1/1/26 through 12/31/26. Administrative fee is \$3.10 per participant per month.

Resolution #2025-11-18-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR GENERAL LEGAL SERVICES

WHEREAS, County College of Morris (“College”) needs to acquire professional general legal services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services will exceed \$17,500; and

WHEREAS, the anticipated term of this professional services contract is one year commencing January 1, 2026, through December 31, 2026, subject to the right to terminate at any time (2nd year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on October 8, 2024, in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for professional general legal services dated October 8, 2024 (2nd year option to renew), which sets forth the terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on October 25, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris awards a professional service contract to CLEARY GIACOBBE ALFIERI JACOBS, LLC., based on a proposal dated October 8, 2024, to provide professional general legal counsel, which services will be compensated at the following hourly rates for the first year and for the optional additional year:

\$225/hour for any Partner/Counsel of the Firm.

\$200 per hour for an Associate of the Firm.

\$100 per hour for any Paralegal employed by the Firm.

Reimbursable services will include:

Duplicating - \$.20/page

Lexis/Nexis legal research at cost

Express mail services at cost

CLEARY GIACOBBE ALFIERI JACOBS, LLC. will render monthly invoices to the College that will itemize services by the file matter and will describe the date and nature of the services rendered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-11-18-I

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR PROFESSIONAL LABOR AND EMPLOYMENT LEGAL SERVICES

WHEREAS, County College of Morris (“College”) needs to acquire professional labor and employment legal services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services will exceed \$17,500; and

WHEREAS, the anticipated term of this professional services contract is one year commencing January 1, 2026, through December 31, 2026, subject to the right to terminate at any time (2nd year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on October 8, 2024, in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposal for professional labor and employment legal services dated October 8, 2024 (2nd year option to renew), which sets forth the terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on October 25, 2024; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris awards a professional service contract to CLEARY GIACOBBE ALFIERI JACOBS, LLC., based on a proposal dated October 8, 2024, to provide professional labor and employment legal counsel, which services will be compensated at the following hourly rates for the first year and for the optional additional year:

\$225/hour for any Partner/Counsel of the Firm.
\$200 per hour for an Associate of the Firm.
\$100 per hour for any Paralegal employed by the Firm.
Reimbursable services will include:
Duplicating - \$.20/page
Lexis/Nexis legal research at cost
Express mail services at cost

CLEARY GIACOBBE ALFIERI JACOBS, LLC. will render monthly invoices to the College that will itemize services by the file matter and will describe the date and nature of the services rendered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2025-11-18-J

REPORT OF LEGAL FEES, GOVERNMENT RELATIONS AND PUBLIC RELATIONS

WHEREAS, In accordance with N.J.S.A. 18A:3B-6, the Board of Trustees are to have prepared and made available to the public an annual statement setting forth generally the moneys expended for legal fees, government relations, and public relations;

NOW THEREFORE BE IT RESOLVED, That the Board of Trustees of County College of Morris accepts the Report of Expenditures of Legal Fees, Governmental and Public Relations, for the fiscal year ending June 30, 2025.

Legal Fees (Note 1)	\$110,040.40
Government Relations	0.00
Public Relations	\$1,187,338.93
Total	<u><u>\$1,297,379.33</u></u>

Note 1: The legal fees expense was incurred by the Operating Fund.

Resolution #2025-11-18-K

RESOLUTION APPROVING CAPITAL IMPROVEMENTS VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	Amount (\$)
NK Architects, PA	1,476.58
RSC Architects, PA	26,250.00
Brockwell & Carrington Contractors	113,191.81
Dobco, Inc,	2,587,091.36
Total	2,728,009.75

Resolution #2025-11-18-L

RESOLUTION AUTHORIZING CHANGE TO CONTRACT AMOUNT

WHEREAS, County College of Morris needs to change the scope of the Center for Health Professions project to include provision and installation of a new 1000 KVA transformer, supply and installation of MV Cable, and termination, testing and setting the transformer,

BE IT, THEREFORE, RESOLVED, That County College of Morris Board of Trustees authorizes the contract with Dobco, Inc. be increased by the amount of \$311,940.76.

Resolution #2025-11-18-M

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, The Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2026.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
REPLACEMENT	Cleary, Daniel	19-Nov-25	<u>Appointed to:</u> Senior Media Systems Engineer Media	\$88,000
CCMSA:				
REPLACEMENT	Dickerson, Renee	1-Dec-25	<u>Appointed to:</u> Custodian III (Evenings) Custodial Services	\$43,239
REPLACEMENT	Ortiz, Alex	6-Nov-25	<u>Appointed to:</u> Security Officer Public Safety	\$43,239
PART-TIME:				
REPLACEMENT	Kelly, Marci	1-Dec-25	<u>Appointed to: Grant Funded</u> PT Employment Specialist Relaunch Center	\$29.00ph

Resolution #2025-11-18-N

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Dates(s) of Service	Payment	Reason
Alonso, Isabel	09/15/25-10/15/25	\$940.00	ESL Beginner Part 1 for WFD
Anan, Cara	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Ashley, Maraline	09/15/25-10/15/25	\$1,020.00	ESL Early Beginner Part 2 for WFD
Babich, Bret	10/3/2025	\$306.00	Advanced Manufacturing-Fall 2025 for WFD
Babich, Bret	10/14/2025	\$204.00	Introduction to Welding for WFD
Baker, JoAnn	09/08/25-10/08/25	\$1,650.00	Medical Billing 1 for WFD
Balish, Alexander	10/11/2025	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Birrer, Terri	10/9/2025	\$100.00	Tutoring Workshop-Science-Effective Study and Test-Taking Strategies for A&P
Callahan, Patricia	10/14/25-10/16/25	\$300.00	Microsoft SharePoint: Exploring and Understanding for WFD Business Solutions
Callahan, Patricia	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Caplin, Glen	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Cardenas Randall, Patricia	09/09/25-10/07/25	\$300.00	HR Management and Staffing for WFD
Cardenas Randall, Patricia	10/13/25-10/15/25	\$300.00	Constructive Collaboration in Teams & Organizations for WFD Business Solutions
Carrasquillo, Luis	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Curtiss, Kelly	10/30/2025	\$52.00	Aztec Training - Fall 2025 for WFD
Curtiss, Kelly	09/08/25-10/08/25	\$780.00	GED-Science for WFD
Cutler, Alyse	10/14/25-10/16/25	\$200.00	Word Intermediate for WFD Business Solutions
Eannetta, Joseph	10/02/25-10/15/25	\$630.00	Introduction to Welding for WFD
Ejigu, Genetie	09/15/25-10/15/25	\$1,020.00	ESL Early Beginner Part 2 for WFD
Ejigu, Genetie	09/16/25-10/16/25	\$1,020.00	ESL Beginner Part 1 for WFD
Fandino-Diaz, Nanette	10/30/2025	\$52.00	Aztec Training - Fall 2025 for WFD
Fandino-Diaz, Nanette	09/09/25-10/09/25	\$780.00	GED-Social Studies for WFD

Resolution #2025-11-18-N

Name	Dates(s) of Service	Payment	Reason
Ferreira, Sharon	09/15/25-10/15/25	\$1,080.00	ESL Advanced Part 1 for WFD
Frye, Joshua	10/7/2025	\$100.00	Tutoring Workshop-Math-Midterm Review for Calculus I Students
Gonzalez, Vanessa	09/16/25-10/16/25	\$940.00	ESL Early Beginner Part 2 for WFD
Hodgetts, Michael	09/30/25-10/07/25	\$318.00	SQL for Data Management for WFD
Hodgetts, Michael	10/09/25-10/16/25	\$318.00	Introduction to R Programming for WFD
Husseini, Musa	10/07/25-10/09/25	\$212.00	Intro to AI for WFD Business Solutions
Jahn, Candice	09/16/25-10/16/25	\$940.00	ESL Intermediate Part 1 for WFD
Karakat, Pauline	09/15/25-10/15/25	\$940.00	ESL Intermediate Part 2 for WFD
Karakat, Pauline	09/16/25-10/16/25	\$940.00	ESL Early Beginner Part 1 for WFD
Karakat, Pauline	09/16/25-10/16/25	\$940.00	Foundations of English for WFD
Keane, Michael	09/15/25-10/15/25	\$940.00	ESL Intermediate Part 1 for WFD
Keane, Michael	09/15/25-10/15/25	\$940.00	ESL Advanced Part 1 for WFD
Keeling, Jennifer	09/08/25-10/08/25	\$780.00	GED Math for WFD
Matechak, Gregory	10/02/25-10/15/25	\$943.50	AWS Level 1 Welding Bundle for WFD
Nieves, Monica	09/16/25-10/16/25	\$940.00	ESL Early Beginner Part 1 for WFD
O'Brien, Emily Rae	10/06/25-10/08/25	\$424.00	Excel for Beginners for WFD
Phelps, Olga	09/15/25-10/15/25	\$940.00	Foundations of English for WFD
Pinto, Joan	09/15/25-10/15/25	\$940.00	ESL Beginner Part 2 for WFD
Pinto, Joan	09/16/25-10/16/25	\$940.00	ESL Beginner Part 1 for WFD
Pravec, Norma	09/16/25-10/16/25	\$2,160.00	ESL Intermediate Part 2 for WFD
Reilly-Evans, Brandon	10/02/25-10/15/25	\$178.50	AWS Level 1 Welding Bundle for WFD
Run-Kowzun, Trayer	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Rywalt, Dawn	07/01/25-10/31/25	\$1,500.00	Netlab Maintenance
Sferra, Brian	09/16/25-10/16/25	\$1,880.00	ESL Conversational for WFD
Shields, Vanessa	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Stark, Albert	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Sterzer, Kenneth	09/09/25-10/07/25	\$165.00	HR Management and Staffing for WFD
Stigliano, Deanne	07/01/25-12/23/25	\$200.00	Evaluate Teacher Credentials and Provide Assistance/Training and Onboarding for CRN
Tatkow, Anne Marie	09/16/25-10/16/25	\$940.00	ESL Advanced Part 2 for WFD

Resolution #2025-11-18-N

Name	Dates(s) of Service	Payment	Reason
Taylor, Anna	09/16/25-10/16/25	\$1,020.00	ESL Beginner Part 2 for WFD
Todd, Elsa	09/15/25-10/15/25	\$940.00	Early Beginner Part 1 for WFD
Todd, Elsa	09/16/25-10/16/25	\$940.00	Foundations of English for WFD
Velasco, Haley	10/18/2025	\$250.00	Faculty Volunteer - Fall Open House 2025
Viola, Thomas	10/06/25-10/15/25	\$648.00	C103-Diagnostic Summaries for WFD
Vitale, Grace	09/09/25-10/07/25	\$300.00	HR Management and Staffing for WFD
Williams-Bogar, Rita	10/06/25-10/08/25	\$450.00	Finding Your Leadership Style - AHS for WFD Business Solutions

Resolution #2025-11-18-O

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND
SALARIES, FALL 7-LATE 2025 SEMESTER**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2025 7-Late semester be approved as stated below.

Dept Name	First Name	Last Name	Salary
AH	Elizabeth	Buckridee	\$ 833.60
AH	Courtney	De Waal Malefyt	\$ 2,917.60
AH	Richard	Hathaway	\$ 833.60
AH	Ryan	Murray	\$ 2,917.60
AH	Kayla	Ouellette	\$ 416.80
AH	Frederick	Varker	\$ 833.60
AH	Theresa	Blough	\$ 3,832.50
ARHUM	William	Lorenzo	\$ 3,156.00
BICHM	Leigh	Fitzsimmons	\$ 5,674.00
BICHM	Elizabeth	Merritt	\$ 5,274.00
BICHM	Karen	Stancil	\$ 4,731.00
BUS	Djordjo	Repic	\$ 3,463.00
BUS	Sugeily	Rodriguez	\$ 7,724.00
CJS	John	Hurd	\$ 3,156.00
DSMS	Stephanie	Schwiederek	\$ 1,052.00
ENCOM	Margaret	Carey	\$ 3,156.00
ENCOM	Danielle	Lenar Cummins	\$ 3,156.00
ENCOM	Anthony	Lodato	\$ 3,156.00
ENCOM	Kelsey	Logsdon	\$ 3,772.00
ENCOM	Susan	Toth	\$ 6,312.00
ENCOM	Melissa	Zantello	\$ 2,829.00
ENCOM	Shelley	Bromberg	\$ 3,156.00
ENCOM	Devon	Gifis	\$ 3,156.00
HESD	Maria	DeBenedictis	\$ 1,268.00
HESD	Marianne	Morano	\$ 5,049.60
HESD	Trayer	Run-Kowzun	\$ 2,824.00
IT	Barbara	Adamczyk	\$ 2,824.00
IT	Regina	Ashford	\$ 3,154.00
IT	Barbara	Pisciotta	\$ 1,412.00
IT	Carolyn	Wade	\$ 3,516.00
MATH	Nataly	Granaturova-Riera	\$ 2,829.00
MATH	Doris	Lembo	\$ 3,772.00

Resolution #2025-11-18-O

Dept Name	First Name	Last Name	Salary
MATH	Jennifer	McCracken	\$ 4,208.00
MATH	Stacey	Opper	\$ 2,104.00
MATH	Brad	Ottino	\$ 3,156.00
MATH	Anna	Philhower	\$ 5,260.00
MATH	Cheryl	Riehl	\$ 3,156.00
MATH	Maureen	Stivala	\$ 1,886.00
MUSIC	Michele	Danna	\$ 1,886.00
PSY	Caren	Jordan	\$ 5,658.00
PSY	Stephen	Maret	\$ 5,658.00
PSY	Danielle	Massaro	\$ 6,312.00
PSY	Nelta	Paul	\$ 2,829.00
SAHS	Jennifer	Harrison	\$ 2,829.00
SAHS	Parul	Saxena	\$ 2,829.00

Resolution #2025-11-18-P

**RESOLUTION APPROVING REVISION TO THE
ADJUNCT FACULTY APPOINTMENTS AND SALARIES, FALL 2025**

WHEREAS, The Personnel Committee has reviewed the revision to the appointment of Adjunct Faculty for the Fall 2025 semester;

NOW, THEREFORE, BE IT RESOLVED, That the following revision to the Adjunct Faculty appointments and salaries for the Fall 2025 semester be approved as stated below.

Name	Department	Salary	Description
Jennifer Formica	DSMS	\$4,419.40	New Adjunct Faculty

RESOLUTION #2025-11-18-Q

ACCEPTING EMPLOYEE RESIGNATION AND RETIREMENTS

WHEREAS, The Personnel Committee has reviewed the employee resignation and retirements received by the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approves the acceptance of the following employee resignation and retirements:

Employee Name	Hire Date	Term Date	Type	Title	Department
Roseann Maione	05/22/95	01/15/26	Retirement	Lab Coordinator	Testing
Kate Miner	03/20/24	06/30/25	Resignation	PT Completion Specialist (Grant Funded)	Business Administration
Maureen Stivala	11/22/10	01/28/26	Retirement	Student Success Specialist	Academic Advisement