



**BOARD OF TRUSTEES
TENTATIVE AGENDA
FOR THE REGULAR MEETING OF
September 22, 2026**

Subject to such additional items as members of the Board of Trustees wish to bring before the meeting.

1. Meeting called to order. Reading of public announcement:

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees on September 22, 2026, has been satisfied by the inclusion of the date, time and location of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 21, 2025.

2. Roll Call

3. Private session in accordance with NJSA 10:4.1 et seq. Adoption of resolution to discuss matters in closed session.

RESOLVED, At the Regular Meeting of the Board of Trustees on September 22, 2026, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m. in the Henderson Hall Board Room:

1. September 2026 Personnel Appointments
2. Compensation for Professional Services
3. September 2026 Employee Resignations and Retirements
4. Matters Involving the Attorney-Client Privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at approximately 7:00 p.m. in the Henderson Hall Board Room, with the exception of Item #4.

4. Pledge of Allegiance

A. Moment of Silence

5. Consideration of the minutes of the regular meeting of August 25, 2026, including the closed session.

6. Report of the President – Dr. Iacono

7. Communications

- A. Reports of the Standing Committees
- B. Unfinished or New Business

8. Resolutions

- A. The intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2026-09-22-A Emergency Purchase/Contract
Resolution #2026-09-22-B Purchase Following Public Bidding
Resolution #2026-09-22-C Purchase Exempt from and Exception to Requirement for
Public Bidding (Advertising)
Resolution #2026-09-22-D Purchase through State Contract Vendors
Resolution #2026-09-22-E Contract for Subscription Services-LRC
Resolution #2026-09-22-F Contract for Legal Services
Resolution #2026-09-22-G Contract for Renewal of Custom Text Software Services
Resolution #2026-09-22-H Approval of Capital Improvement Vouchers
Resolution #2026-09-22-I September 2026 Personnel Appointments
Resolution #2026-09-22-J Compensation for Professional Services
Resolution #2026-09-22-K September 2026 Employee Resignations and Retirements
Resolution #2026-09-22-L Change of Board Committee Name

These resolutions are found on pages 3 through 16.

- 9. Report of any other officer of the Board of Trustees
- 10. Comments from the public. Public Comments will be received in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.
- 11. Adjournment

RESOLUTION #2026-09-22-A

EMERGENCY PURCHASE AND CONTRACT 18A:64A-25.6

RESOLVED, That in accordance with the County College Contracts Law, purchase order(s) be issued to the following vendor(s):

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
25.6	Emergency Boiler Replacement at Dover Building for Plant & Maintenance	CJ Vanderbeck & Son, Inc. Paterson, NJ	\$99,840

A boiler at the Dover Building was determined by Chubb, the College's boiler insurance carrier, to be unsafe to operate and required immediate attention due to the risk it posed to the building and its occupants. In accordance with N.J.S.A. 18A:64A-25.6, the College's contracting agent determined that an emergency existed requiring immediate action. As a result, the College issued a purchase order on August 27, 2026, to CJ Vanderbeck & Son, Inc. for the replacement of the affected boiler in the amount of \$99,840.

RESOLUTION #2026-09-22-B

PURCHASE FOLLOWING PUBLIC BIDDING 18A:64A-25.4

RESOLVED, That in accordance with the County College Contracts Law, purchase order(s) be issued to the following vendor(s):

<u>Bid#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2526-02DD	On-Call HVAC Contracting Services for Plant and Maintenance	Hutchins HVAC Inc. Union Beach, NJ	\$20,000 estimated

On-Call HVAC Contracting Services for the term of November 1, 2026, through October 31, 2027, second year option to renew; Standard Billable Hourly Wage Rates - foreman \$105, journeyman/tech \$105, helper/apprentice \$55, and materials and supplies mark-up of 25%. Overtime/Emergency Billable Hourly Wage Rates – foreman \$157.50, journeyman/tech \$157.50, helper/apprentice \$82.50.

RESOLUTION #2026-09-22-C

**PURCHASE EXEMPT FROM AND EXCEPTION TO PUBLIC BIDDING
(ADVERTISING) 18A:64A-25.5**

RESOLVED, That in accordance with the County College Contracts Law, purchase order(s) be issued to the following vendor:

<u>Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
24	Xerox Primelink Production Press for the Print Shop	American Document Solutions, LLC Randolph, NJ	\$68,803 estimated

One (1) Primelink B9136 Production Press including (1) Fiery Print Server @ \$66,503.09. Full-service maintenance agreement and printing supplies for one year (commencing when machine is delivered) @ \$2,300. The total contract amount for maintenance is based on projected usage; actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris, and outside non-profit organizations.

RESOLUTION #2026-09-22-D

PURCHASE THROUGH STATE CONTRACT VENDORS 18A:64A-25.9

RESOLVED, That in accordance with the County College Contracts Law, purchase order(s) be issued to the following vendor:

<u>Contract#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
PA#21-TELE-01506	Webex Calling and InformaCast Reach Licenses for Information Systems	Core BTS Chicago, IL	\$68,340

Webex Calling and InformaCast Reach licenses for Fiscal Year 2026-2027. Webex Calling @ \$54,120; and InformaCast Reach @ \$14,220.

RESOLUTION #2026-09-22-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR GALE ALL ACCESS PACKAGE SUBSCRIPTION SERVICES FOR
THE LEARNING RESOURCE CENTER**

WHEREAS, County College of Morris (“College”) has a need to acquire Gale All Access Package Subscription of databases for the Learning Resource Center; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the current, prior and future orders for the above services will exceed \$17,500 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2026, through June 30, 2028; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Cengage / Gale Group / Education to Go (“Contractor”) is a sole source contractor and will provide the Gale All Access Package Subscription Services, for an estimated amount of \$20,000 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification be placed on file with this resolution.

RESOLUTION #2026-09-22-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

CONTRACT FOR LEGAL SERVICES

WHEREAS, County College of Morris (“College”) seeks legal services of General Counsel and Labor Counsel for a one-year term, subject to the right to terminate at any time with the option to renew for one additional year; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above legal services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing January 1, 2027, through December 30, 2027, with an option to renew for a second year beginning January 1, 2028, and ending on December 30, 2028; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Cleary Giacobbe Alfieri Jacobs Lagana LLC (“Contractor”) has submitted a proposal for legal services dated August 27, 2026, indicating that Contractor will provide legal services of General and Labor Counsel, at the following hourly rates: Partner & Counsel - \$225/hour, Associates - \$200/hour, Paralegals and Law Clerks - \$100/hour, plus reimbursable expenses; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted, ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification be placed on file with this resolution.

RESOLUTION #2026-09-22-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION**

**CONTRACT FOR THE RENEWAL OF
CUSTOM TEXT TEAM MESSAGING SOFTWARE SERVICES
FOR THE COLLEGE CAMPUS AND COMPLIANCE MANAGEMENT**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for the renewal of Custom Text Team Messaging Software Services for the College Campus and Compliance Management; and

WHEREAS, The purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$48,322; and

WHEREAS, The anticipated term of this contract is one year commencing November 1, 2026, through October 31, 2027; and

WHEREAS, In lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Mongoose Research, Inc. (“Contractor”) has submitted a proposal for goods or services dated August 21, 2026, indicating that Contractor will provide goods or services for the renewal of Custom Text Team Messaging Software Services for the College Campus and Compliance Management for a total value of \$48,322; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, Sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED That the Business Entity Disclosure Certification be placed on file with this resolution.

RESOLUTION #2026-09-22-H

RESOLUTION APPROVING CAPITAL IMPROVEMENT VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Vendor	
USA Architects	\$66,668.22
RSC Architects, PA	\$26,250.00
Dobco, Inc.	\$469,926.00
TOTAL	\$562,844.22

RESOLUTION #2026-09-22-I

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, The Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2027.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
REPLACEMENT	Melik, Suzan	23-Sep-26	<u>Appointed to:</u> Program Director for Medical Assisting/Healthcare Program Coordinator Workforce Development	\$88,500
AAPF:				
REPLACEMENT	Burnett, Tracey	1-Oct-26	<u>Appointed to:</u> Business Development Coordinator Workforce Development	\$70,000
PART-TIME:				
REPLACEMENT	Craver, Marcella	22-Sep-26	<u>Appointed to: Grant Funded</u> PT Completion/Retention Specialist Perkins FY27	\$25.00ph
REPLACEMENT	Espinoza, Irma	8-Sep-26	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.92ph
REPLACEMENT	Farley, Troy	23-Sep-26	<u>Appointed to:</u> PT Advising Support Specialist Academic Advisement	\$18.00ph
REPLACEMENT	Itzkowitz, Alexander	8-Sep-26	<u>Appointed to:</u> PT Custodian I (Evenings) Custodial Services	\$15.92ph
REPLACEMENT	Lorenzo, Patrick	17-Sep-26	<u>Appointed to:</u> PT Security Officer Public Safety	\$19.72ph

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
COACHES:				
REPLACEMENT	Muhammed, Osama	Seasonal	<u>Appointed to:</u> Men's Soccer Tier I Men's Soccer	\$5,500 Stipend
REPLACEMENT	Zuta, Besmire	Seasonal	<u>Appointed to:</u> Men's Soccer Tier 2 Men's Soccer	\$3,750 Stipend

RESOLUTION #2026-09-22-J

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, The Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alikhani, Maryam	8/4/2026	\$350.00	Reading & Writing One Day Seminar. EOF Summer Success Academy
Awawdeh, Raed	07/21/26 & 08/16/26-08/25/26	\$1,700.00	Advising Cadre Summer 2026
Babich, Bret	07/22/26-07/23/26 & 08/05/26-08/07/26	\$816.00	Excel for Beginners for WFD Business Solutions
Babich, Bret	08/12/26-08/14/26	\$408.00	Excel Intermediate for WFD Business Solutions
Babich, Bret	8/19/2026	\$153.00	Excel Advanced for WFD Business Solutions
Babich, Bret	07/23/26-08/19/26	\$612.00	Introduction to Welding for WFD
Babich, Bret	07/24/26-07/31/26	\$204.00	Excel: Pivot Tables and Beyond for WFD Business Solutions
Binowski, Nancy	07/29/26 & 08/11/26-08/25/26	\$1,625.00	Advising Cadre Summer 2026
Biondi, Megan	07/09/26-08/25/26	\$375.00	ESL New Student Registration and Advisement
Biondi, Megan	07/21/26 & 08/04/26-08/20/26	\$1,475.00	Advising Cadre Summer 2026
Bouziotis, Christy	08/10/26-08/12/26	\$282.00	Powerful, Purposeful Public Speaking for WFD Business Solutions
Boyer, Amanda	07/01/26-07/31/26	\$500.00	Spec. Project (New Rack System/Improving Storage in Auditorium & Lot 3 Unit)
Chambers, Catherine	07/29/26 & 08/17/26-08/25/26	\$1,600.00	Advising Cadre Summer 2026
Gigliotti, Samantha	07/23/26 & 08/10/26-08/25/26	\$1,875.00	Advising Cadre Summer 2026
Gigliotti, Samantha	12/01/25-11/30/26	\$2,024.00	NSF Clear Path 2 with ESU Yr 5 - Liaison to Assist with Recruitment Activities & Advise Students on Transferring to ESU
Hedhli, Amjed	07/23/26 & 08/10/26-08/25/26	\$1,775.00	Advising Cadre Summer 2026
Kazaba, Maureen	07/23/26 & 08/03/26-08/13/26	\$1,625.00	Advising Cadre Summer 2026
Kwok, Perry	05/15/26-08/15/26	\$3,000.00	Department Assistance & Training
Levitch, Alison	07/21/26 & 08/03/26-08/21/26	\$2,100.00	Advising Cadre Summer 2026
McCormack, Jessica	07/27/26 & 08/12/26-08/25/26	\$1,300.00	Advising Cadre Summer 2026

Name	Date(s) of Service	Payment	Reason
Minitier, Kelly	07/21/26 & 08/05/26-08/26/26	\$1,625.00	Advising Cadre Summer 2026
Poetsch, Deborah	07/01/26-07/27/26	\$300.00	CTL Co-Director Summer
Roldan, Heather	07/23/26 & 08/10/26-08/25/26	\$1,375.00	Advising Cadre Summer 2026
Schorr, Brian	07/27/26 & 08/03/26-08/11/26	\$1,900.00	Advising Cadre Summer 2026
Soltes, John	07/29/26 & 08/03/26-08/25/26	\$1,600.00	Advising Cadre Summer 2026
Sullivan, Deborah	07/21/26 & 08/17/26	\$250.00	Advising Cadre Summer 2026
Thurman, Alexis	8/13/2026	\$350.00	Math Review & Algebra One Day Seminar. EOF Summer Success Academy
Tirrito, Michael	07/23/26 & 08/03/26-08/10/26	\$1,650.00	Advising Cadre Summer 2026
Tolley, Craig	07/27/26 & 08/3/26-08/24/26	\$1,600.00	Advising Cadre Summer 2026
Whetsell, JoAnn	7/1/2026	\$50.00	OVW-JBWS Grant (Provide intakes, career coaching, job readiness and workshops on-site at JBWS)

RESOLUTION #2026-09-22-K

RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS AND RETIREMENTS

WHEREAS, The Personnel Committee has reviewed the employee resignations and retirements received by the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements:

Employee Name	Hire Date	Term Date	Type	Title	Department
Marlene Gonzalez	02/24/22	09/30/26	Retirement	Custodian I (Evenings)	Custodial Services
Calvin Hoy	09/01/89	09/08/26	Retirement	Professor, Economics	Sociology/ Anthropology
Andrew Weber	10/31/25	08/30/26	Resignation	Assistant Coach Tier 1, Baseball	Athletics
Jill Wells	11/18/93	01/29/27	Retirement	Coordinator of Advisement and Student Success	Academic Advisement
Josephine Williams	06/12/23	09/11/26	Resignation	Custodian II (Evenings)	Custodial Services

RESOLUTION #2026-09-22-L

**RESOLUTION APPROVING CHANGE OF NAME FOR THE
ORGANIZATION, BYLAWS, PLANNING AND NOMINATION COMMITTEE**

WHEREAS, The Board of Trustees intends to simplify the name and make clear the purpose of the Organization, Bylaws, Planning and Nomination Committee;

NOW, THEREFORE, BE IT RESOLVED That the name of the Organization, Bylaws, Planning and Nomination Committee be changed to the “Bylaws and Planning Committee.”