

## **Sabbatical Important Dates**

### **October 15**

Letter of Intent to apply for sabbatical for following academic year

### **November 1**

FACCM President meets with VPAA to review applications

### **November 15**

VPAA advises applicants of eligibility for following academic year

### **December 1**

Applications to Faculty Sabbatical Leave Committee; copies to Chair and Dean

### **February 15**

VPAA receives recommendations from Faculty Sabbatical Leave Committee

### **March 1**

VPAA forwards his/her evaluation to applicant of those recommended by FSLC

VPAA recommendation to President

### **March 31**

President recommendation to Board of Trustee

### **April Board of Trustees Meeting**

Board vote on President's recommendations