

NEW \* REVISED \* DELETE

Course Submission and/or Request for Inclusion in General Education

Department: \_\_\_\_\_  
Course Title, Prefix  
and Number: \_\_\_\_\_

- New (submit on Course Outline)
- Change (submit EXISTING Course Outline with changes marked in RED)
- Inclusion in General Education (subject to review by the General Education Committees of CCM)
- Deletion

Detailed Description of Changes/Addition:

Rationale for Addition/Deletion/Change: Be specific. If the change/addition/deletion requires approval from an external accrediting agency or an advisory, include such approval.

Departments or programs affected by this change and description of effects to those programs.

Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Division Dean \_\_\_\_\_ Date \_\_\_\_\_

General Education Committee  
(if necessary) \_\_\_\_\_ Date: \_\_\_\_\_

Chair of Curriculum Committee \_\_\_\_\_ Date: \_\_\_\_\_  
*(reviews all submissions with Vice President of Academic Affairs before bringing them to the Curriculum Committee)*

Vice President of Academic Affairs \_\_\_\_\_ Date: \_\_\_\_\_