



Chosen Name

County College of Morris (CCM) recognizes that some of its students use a name other than their legal name to identify themselves. CCM allows students to use a first name different from their legal first name on certain college records. The goal of this service is a consistent chosen name experience across college systems and use of a chosen name wherever a legal name is not necessary.

Chosen First Name/Legal Last Name will appear on: *alumni records, class/grade rosters in Colleague and Titans Direct, commencement programs, Dean's List, diploma, faculty advisee list, student ID cards, CCM e-mail address account and Blackboard.*

Chosen First Name will not appear on: *financial aid records and correspondence, billing records and correspondence, official and unofficial transcripts, health records, pay checks and pay stubs, study abroad travel forms, time entry system, transfer credit evaluation, and tax records.*

Please Print:

Chosen First Name _____

Legal First Name _____

Legal Last Name _____

CCM ID# _____

I understand that by submitting this request County College of Morris reserves the right to deny my request or remove my chosen name if it contains inappropriate or offensive language, or if the name is being used for misrepresentation.

Student Signature _____ Date _____

(May use Chosen First Name and Legal Last Name)

Records and Registration Office Use Only

Rec and Reg Processed By: _____ Email Notification Sent _____

Date: _____