

The CCMemo

County College of Morris Employee Newsletter



CCM EVENTS

Annual CCM Picnic
Today, Noon - 3 p.m.
SCC Davidson Rooms

Festival on the Green
Sunday, September 29, Noon - 5 p.m.
Morristown

Human Resources Division Meeting
Wednesday, October 2, 9 a.m., HR

Strategic Planning Open Forum
Thursday, October 3, 12:30 p.m.,
Dragonetti Auditorium

Lunch and Learn
Friday, October 18, Noon, DH118

Board of Trustees Meeting
Tuesday, October 22, 6:30 p.m.,
Board Room, Henderson Hall

Institutional Effectiveness Division Meeting
Wednesday, October 23, Noon, 675

Coffee and Conversation: All Employees
Wednesday, October 23, 3 p.m. DH114

College Council
Thursday, October 24, 12:30 p.m.,
SH100

Coffee and Conversation: Department Chairs/Co-Chairs
Friday, October 25, 11 a.m., DH110

Academic Affairs Division Meeting
Thursday, October 31, 12:30 p.m.,
SCC Davidson Rooms



FALL OPEN HOUSE

CCM will hold its Fall Open House on Saturday, October 19, for students and their parents, and others interested in advancing their education and career opportunities.

Two sessions will be held, starting in the Dragonetti Auditorium located in the Student Community Center. The first session begins at 10 a.m. and the second at noon.

The Fall Open House includes Academic Spotlight Tours so students can learn about the programs of study that interest them, an Academic Support Services and Student Life Fair, and an Admissions Application Station where they can talk one-on-one with CCM staff and have the \$30 application fee waived.

Registration is required to ensure participants can learn about the academic programs that interest them the most. To register, go to www.ccm.edu/openhouse.

[Read more](#)

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

AXA-Equitable representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email marc.sheridan@axa-advisors.com.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com.



PRESIDENT IACONO INVITES THE CCM COMMUNITY TO GET INVOLVED

As CCM begins its 51st year, I am pleased to share the many ways that you can be engaged, informed and contribute to our promising future. Your schedule may not allow you to attend and participate in all of these opportunities, which is why many of these meetings will be recorded for future viewing at your own convenience. These opportunities allow for information sharing, forging a collaborative work environment and helping drive the changes necessary to continuously strengthen our great college. Recognizing the significant impact of the collective voices of our faculty, staff, administration and students, I heartily invite all members of our college community to consider serving on a committee and attending the meetings scheduled throughout the semester as your schedule permits.

[Read more and view the schedule](#)

STRATEGIC PLAN 2021-2025 OPEN FORUM

As with the past Strategic Plan, we encourage involvement from across campus in developing the goals and objectives for building the 2021-25 Strategic Plan. On Thursday, October 3, during College Hour from 12:30-1:45 p.m. in the Dragonetti Auditorium, the administration will provide an overview of the strategic planning process and the opportunity for you to work collaboratively to generate SWOT bullet statements and prioritize the top five bullets. This Open Forum will be video recorded if you are unable to attend. Look in future CCMemos for a link to the recording.

MARKETING RESEARCH PRESENTATION

Many of you met with representatives of the CLARUS Corporation sharing your thoughts on the college's recruitment and marketing activities. Your input has been very valuable in helping to find new market opportunities for the college. CARUS representatives will soon be returning to campus to present their findings and recommendations for the college. An open forum will be scheduled and announced here in the CCMemo.



IT'S HERE!

Offices will be closed from noon to 3 p.m. today for the annual picnic! The CCM Excellence Awards ceremony begins at 12:30 p.m.

Enjoy some delicious food and spend time with your co-workers. Don't forget to bring your money for the 50/50 raffle benefiting the CCM Foundation!



CCM AMPHITHEATER CONCERT DRAWS AN ENTHUSIASTIC CROWD

Songs at Sunset, the first concert held at the outdoor amphitheater in front of the Music Technology Center, drew an audience clearly delighted by the talent on stage.

The concert featured two bands consisting of CCM students and alumni, Friar Fritzl's Funtime Monastery and Junkanoo, and Professor Joe Biolotti's Heart of Gold band.

[View photos](#)



COLLEGE COUNCIL STARTS THE NEW ACADEMIC YEAR

Welcome to the beginning of a new academic year. The College Council held its first meeting for 2019-2020 on Thursday, September 26.

At the recommendation of Committee Chairs, the format of College Council meetings has changed. Committee Chairs will only present as needed to share highlights of their committee's work and introduce action items. In Spring 2020 the meeting locations will be held in a room with round tables rather than row seating to foster greater discussion and collaboration.

As Dr. Iacono reminded us in his recent email, all employees are welcome to attend College Council meetings. If you are unable to attend College Council meetings, they are video recorded and are available for viewing at this link: www3.ccm.edu/collegecouncil/. Information about College Council and Standing Committee membership, meeting materials, accomplishments, and goals can be found at: <https://www3.ccm.edu/spider/department.asp?thisDept=College%20Council>.

We hope to see many people from across campus sharing their ideas and working together to continue moving CCM forward.



FACULTY AND STAFF UNIONS SUPPORT STUDENT SCHOLARSHIPS

At the CCM Foundation Golf Outing held last week, one of the prizes – a gift basket featuring a vast selection of wines – was put together through the collaborative efforts of the CCM faculty (FACCM) and staff (CCMSA) unions. Proceeds from the Golf Outing support the CCM Student Scholarship Fund.

[Read more](#)



KNOW SOMETHING, SHARE SOMETHING

The Marketing and Public Relations (MPR) department strongly encourages the college community to let us know about the good work that is taking place on campus. We have several outlets where such information can appear: the CCMemo, the website, social media and in press releases.

To best accommodate requests, MPR asks that you consider the following. All requests for notices in the CCMemo, postings for the college's social media platforms and for press releases need to be provided in a Word document, as a text file or text in email. Please do not send only a PDF as the MPR department is not able to easily convert that into plain text. Please do send along images to go with your story or notice should you have one.

In your requests, be sure that all information is included: Who, What, When, Where, Why, Contact Phone and/or Email.

Also please adhere to the following timelines:

- Press Releases – At least two weeks prior notice is needed to properly prepare a press release.
- Website Updates – At least a couple of days are needed to complete standard updates to existing web pages. New pages for the website require one to two weeks for completion. This can vary depending on the number of pages. Larger sections requiring multiple pages and/or additional programming may take longer. Please note that website updates cannot be done real time over the phone or with an in-person visit. If a change is needed immediately, please call John Hester at ext. 5426 or email jhester@ccm.edu.
- Social Media – at least a week is needed to best schedule when a post should appear. The MPR team has developed a Social Media Calendar with the input of numerous individuals on campus, including students. Given that, MPR reserves the right to schedule social media postings based on that calendar to prevent the sort of excessive posting that prompts people to stop following the college.
- CCMemo – 3 p.m. Wednesday to appear in that week's CCMemo

MetLife/Brighthouse representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on October 11, November 7 and December 10 in Henderson Hall room 107. Call 973-575-3254 or email dsharpe@financialguide.com.

Prudential representative Alicia Smith will be on campus from 10 a.m. to 3 p.m. on November 18 in Henderson Hall room 107. Call 732-428-2314 or email alicia.smith@prudential.com to make an individual appointment to discuss ABP or DCRP investments.

TIAA representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on October 29, November 15 and December 12 in Henderson Hall, Room 107. Call 800-732-8353 or visit www.TIAA.org/schedulenow to make an appointment.

VALIC representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email Maryann.bradford@valic.com

VOYA representative John Murray will be on campus from 10 a.m. to 2 p.m. for individual appointments on October 9, November 12 and December 4. To make an appointment email johnmurray@voyafa.com or call 609-234-3369.



PEOPLEADMIN UPGRADE AND TRAINING

Human Resources has been working with our current applicant-tracking vendor, PeopleAdmin, to move to an upgraded platform of the system. The college is currently using the 5.8 version and was required by the vendor to move to the current version 7.0. The college will move to 7.0 on October 1. At that time, all new job postings will be required to be created in version 7.0.

Existing postings in the current 5.8 version will still be in use. Interested individuals can still apply to these postings and managers can still review applicants. The site will be available until all existing postings have completed their cycle and have been closed. This process is expected to be finished by the end of 2019.

Human Resources will provide several user training sessions throughout October to help people get familiar with the new look of the program. The processes within the program work essentially the same, although the look and capabilities are much improved.

The sessions will allow hands-on use in the system “sandbox” to help users learn. When attending class, we recommend that you bring the information from a current posting with you to use in creating a new posting. If you have any questions, please contact either Lori Sanchez at ext. 5038 or Rita Ragany-Bayer at ext. 5041.

[Sign up for training sessions](#)



CCM ART GALLERY PRESENTS CONEXIONES DOVER EXHIBIT

The CCM Art and Design Gallery latest exhibit Conexiones Dover, featuring the work of Dover artists and CCM students, highlights the people, history and heritage of the college’s neighboring community.

A reception, free and open to the public, will be held this evening from 5 to 8 p.m.

The exhibit features photographs, video installations, historical documentation and other media, including architectural designs for multipurpose buildings and interiors.

The exhibit is part of the college’s Dover Initiative to build stronger ties with the community. Participating with the college in the exhibit are the Morris County Office of Hispanic Affairs, the Dover Public Library and the Dover Historical Society.

The CCM Art and Design Gallery is located in the Learning Resource Center and is open Mondays through Fridays from 9 a.m. to 6 p.m. The exhibit runs until November 11.



LEADERSHIP DEVELOPMENT COURSES AVAILABLE TO EMPLOYEES

As we take on more challenging roles and/or responsibilities, we invite employees to look at some professional development opportunities that the Workforce Development (WFD) department has designed and is currently offering. WFD has two exciting programs that start in the next few weeks.

The first program is a Certificate in Leadership Development that provides nine courses on various leadership topics. Each course focuses on a different topic directly related to skills sets that all managers benefit having in their toolbox. Individuals who complete at least six of these courses will earn the Certificate in Leadership Development from WFD.

<https://www.ccm.edu/workforce/lead/>

The second series is a Women’s Leadership Development Series, which is four half-day sessions covering topics including leadership style, the power of communications and your emotional intelligence. Additionally, participants will connect on-line with other classmates through discussion boards. As part of this program, each participant will take part in three individual confidential assessments to help identify strengths and opportunities for growth.

<https://www.ccm.edu/workforce/lead/#womenlead>

Click on the links for program descriptions. The Women’s Leadership Series is offered at a 50 percent discount for CCM employees. This is a great opportunity for department managers to encourage staff professional development. Plus, the courses are conveniently held here on campus – no additional travel needed! Interested employees are encouraged to talk to their supervisor about these professional development opportunities and sign up for either program.

For additional information on both programs or questions on registering for the discounted Women’s Leadership Series, please contact Beth Rodgers at ext. 5186 or Rita Ragany-Bayer at ext. 5041.

For additional information or questions about WFD programs, go to www.ccm.edu/Workforce/. Don’t forget, all full- and part-time employees have four non-credits available to use each fiscal year.

PLANT AND MAINTENANCE ANNUAL SURVEY

The Plan and Maintenance Annual Survey will be released on September 27 and will remain available until October 11. Your feedback is important and will be analyzed to look for trends for follow-up with the appropriate supervisors.

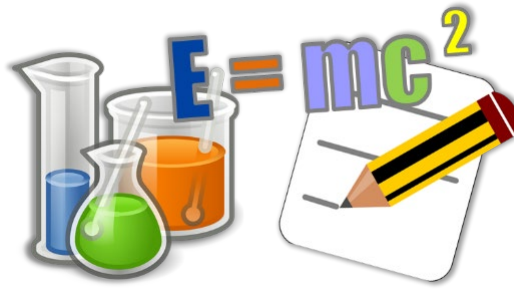
The Plant and Maintenance Annual Survey is available at <https://forms.gle/DYXkviVif5MEUffD9> or can be accessed through the link in the email sent today from Plant and Maintenance. As always, we appreciate your participation.

RETIREMENT PLANNING

The New Jersey Department of Pensions and Benefits (NJDPB) has scheduled upcoming Retirement Planning Seminar dates for members of the Public Employees' Retirement System (PERS) and Teachers' Pension and Annuity Fund (TPAF). In-person seminars last approximately three hours and are available at the following locations across the state:

- Friday, September 27, 9 a.m. at NJ State Police Hamilton Technology Center, Hamilton
- Friday, September 27, 10 a.m. at Rutgers University, New Brunswick
- Tuesday, October 1, 9 a.m. at Richard J. Hughes Justice Complex, Trenton
- Thursday, October 4, 10 a.m. at Raritan Valley Community College, Branchburg
- Wednesday, October 9, 10 a.m. at Monmouth County Agriculture Building, Freehold
- Friday, October 11, 10 a.m. at Cherry Hill Public Library, Cherry Hill
- Monday, October 21, 9 a.m. at NJ State Police Hamilton Technology Center, Hamilton
- Tuesday, October 22, 10 a.m. at Ocean County Library, Toms River Branch
- Thursday, October 24, 10 a.m. at Monmouth County Agriculture Building, Freehold
- Wednesday, October 30, 10 a.m. at Morris County Public Training Academy, Morristown

All attendees must register online to assure adequate seating. If you are unable to attend a seminar in person, online retirement webinars are also available. For a complete list of webinar dates, registration links and further information, visit the NJDPB website at www.nj.gov/treasury/pensions/member-training.shtml.



TUTORING CENTER WORKSHOP HAPPENINGS

The Tutoring Center, located in DeMare Hall, provides an array of free academic services in a variety of subject areas. Services include in-person one-on-one or group tutoring, as well as online tutoring services for all CCM students.

Please note the following upcoming workshops:

Science Center:

Scientific Writing - October 2, 12:30 p.m., SH261

Math Center:

Math Anxiety Workshop – October 10, 12:30 p.m., DH158

Factoring Workshop – October 15, 12:30 p.m., DH158



TITANS TUESDAY

Show your CCM pride and catch the Titan spirit by wearing CCM colors or your favorite logo attire on Tuesdays.

Let's Go Titans!

NOTICES FOR CCMEMO

Email material to both Amy Sciuto at asciuto@ccm.edu and Kathleen Brunet at kbrunet@ccm.edu. Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

Here's what to talk about this week:

CCM will hold its Fall Open House on Saturday, October 19, for students and their parents, and others interested in advancing their education and career opportunities. Two sessions will be held, starting in the Dragonetti Auditorium located in the Student Community Center. The first session begins at 10 a.m. and the second at noon.

Registration is required to ensure participants can learn about the academic programs that interest them the most. To register, go to www.ccm.edu/openhouse. [Read more](#)

KUDOS

Fine Art Professor Todd Doney has one of his paintings included in Nature's Splendor: The 6th Annual Highlands Juried Art Exhibit at the Morris Museum. The exhibit runs through November 3. Works selected must have been inspired by the landscapes, flora, fauna, and cultural and historic features found in the four-state Highlands region.

TITAN ATHLETICS

Men's Soccer

10/3 @ Drew University, 7 p.m.

10/5 @ RCSJ- Cumberland, 1 p.m.

Women's Soccer

10/3 vs Mercer CC, 4 p.m.

10/5 @ Penn State- LV, 1 p.m.

Women's Volleyball

9/28 vs Del Tech Terry, 1 p.m.

10/3 @ Brookdale, 7 p.m.

10/5 vs Harcum, 1 p.m.