

# The CCMemo

County College of Morris Employee Newsletter



## CCM EVENTS

**Lunch and Learn**  
Friday, October 18, Noon, DH118

**Board of Trustees Meeting**  
Tuesday, October 22, 6:30 p.m.,  
Board Room, Henderson Hall

**Coffee and Conversation: All Employees**  
Wednesday, October 30, 3 p.m.,  
LRC Café

**College Council**  
Thursday, October 24, 12:30 p.m.,  
SH100

**Coffee and Conversation: Department Chairs/Co-Chairs**  
Friday, October 25, 11 a.m., DH110



### A MESSAGE FROM THE PRESIDENT

For more than 50 years, we have been actively expanding and strengthening our college. I am proud to say that while many colleges in our state and across the nation are in decline, CCM is growing. Several years ago, the Board of Trustees asked that we review our instructional and non-instructional programs and make recommendations on how we can strengthen the college, especially as related to serving the workforce community with the same high level of excellence that is found in our academic programs. Since then, we have made many changes that have put our school in a stronger position. Through the hard work and collaborative efforts of many, we have refocused our Grants and Foundation offices allowing both to reach unprecedented levels of success; we have created an office of Institutional Effectiveness which allows us to operate with greater efficiency and effectiveness through research

and data; we have undergone a significant effort to update and expand institutional technology; we have removed instructional programs and added many new programs that reflect the changing needs of the communities we serve; we have become more responsive to employer demands; and, in the interest of strengthening the teaching and learning environment, we are engaging in a number of exciting and innovative high-impact practices. To further support our growth and to help ensure a successful future, we have affiliated our college with national institutions such as the American Association of Community Colleges, the Association of Community College Trustees, Achieving the Dream and the Community College Research Center, while also strengthening relationships with organizations such as the Association of American Colleges and Universities that have helped focus our institution and contribute to our success by allowing us to do an even better job of serving our whole community with a focus on equitable outcomes. As an educator, I am extremely passionate about serving every individual who seeks our support in earning a great education. I know from our daily interactions, and from cross-campus meetings and events, that you share this enthusiasm. As a community college, we must stay attuned to the changes throughout the communities we serve and make the adjustments necessary to help us fulfill our mission of being the community's college.

[Read Dr. lacono's full letter](#)

## CCM in the news in the news in the news

- National Cyber Security – [Free Cybersecurity Workshops and Events Held During National Cybersecurity Month](#)
- Daily Record – [Christie, Sweeney honor Bucco legacy at public memorial](#)
- Patch Morristown – [Impact 100 Garden State Announces 2019 Grant Finalists](#)



### PROMETHEAN EARNS NATIONAL DESIGN AWARD FOR EIGHTH TIME

The Promethean, a literary and arts publication designed by CCM students and faculty, has been recognized by Graphic Design USA in its 2019 American In-House Design Awards contest.

The In-House Graphic Design Awards recognize materials created by in-house design departments at agencies and institutions across the nation. The contest recognizes outstanding work in media, self-promotion items, publications, invitations, signage and websites.

The In-house Graphic Design category was established in 2009. Since then, the Promethean has received that award eight times.

[Read more](#)



### HAZARD COMMUNICATION TRAINING

CCM employees who may potentially be exposed to hazardous chemicals in the workplace are required to complete "Hazard Communication" refresher training every two years. Employees who are due for refresher training in 2019 will be receiving an email from "SafeColleges" with instructions on completing the online training. If you do not receive an email, you are not due for refresher training this year. Contact Dawn Latincsics at ext. 5551 with any questions.



### EOF HALLOWEEN OPEN HOUSE

Join the Educational Opportunity Fund (EOF) office for its annual Halloween Open House. Find out more about EOF while enjoying cider, goodie bags and treats.

[More information](#)

## HR CORNER

### RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

**AXA-Equitable** representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email [marc.sheridan@axa-advisors.com](mailto:marc.sheridan@axa-advisors.com).

**MassMutual (formerly Hartford)** representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email [kquarnaccio@gittermanwealth.com](mailto:kquarnaccio@gittermanwealth.com).

**MetLife/Brighthouse** representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on October 11, November 7 and December 10 in Henderson Hall room 107. Call 973-575-3254 or email [dsharpe@financialguide.com](mailto:dsharpe@financialguide.com).





## VIRTUAL CAMPUS POP-UP SESSIONS

New this semester, find the Virtual Campus “popping up” in the LRC (outside Starbucks), SCC lobby and in the alcove outside the Cohen Café. Individuals will be available to assist students with technical help in Blackboard, MS Office, Google, etc. Look for the pop-up sessions from noon to 2 p.m. on the following dates:

LRC: October 15, October 24, October 29, November 1

SCC: October 17, October 28, November 12

Cohen Café: October 21, November 14

Questions? Please contact [vclearning@ccm.edu](mailto:vclearning@ccm.edu) or ext. 5332



## DRESS FOR SUCCESS EVENT SPONSORED BY WOMEN'S CENTER

On Thursday, October 3, the Women's Center at CCM sponsored a special event, bringing Dress for Success (DFS) Northern New Jersey – 10 Counties to campus to benefit participants of the Women's Center. Dress for Success's Mobile Van Coordinator Terri Macleod arrived with two volunteer stylists and set up what can only be described as a “pop-up boutique” in one of CCM's classrooms, complete with dressing rooms! While setup was underway, the Women's Center participants were treated to a presentation by Professional Stylist Pam Etzin of An Eye for Detail, who taught about the do's and don'ts of professional attire. Etzin is passionate about helping her clients to “dress from the inside out”, believing that if they feel confident in what they are wearing, they will project that confidence throughout their daily lives. Over 20 women went on to the DFS “boutique” to receive professional outfits, including suits, dresses, shoes and accessories that they can wear to their next interview. In fact, several clients headed out from the event in their new outfits to meet with employers that afternoon. Others wore their new clothes home just because they felt so good in them. The Women's Center would like to thank Dress for Success Northern New Jersey – 10 Counties and Pam Etzin for the amazing job they did on this event!

More information is available at:

<https://northernnj.dressforsuccess.org/>

<http://eyefordetailnj.com/>



## OUCH! NEWSLETTER

It's National Cybersecurity Awareness Month. Making the most of technology safely and securely can seem overwhelming and confusing. In this month's OUCH!, learn four simple steps to staying secure.

[Read the newsletter](#)



## HEALTH BENEFITS

### OPEN ENROLLMENT VENDOR DAY

Health benefits open enrollment continues through October 31. Representatives from vendors, as well as members of Human Resources, will be on-site to assist with any changes you may wish to make and to answer questions on Thursday, October 24, from 10 a.m. to 2 p.m. in LRC Room 121, the multipurpose room.

For more information, view the following publications:

- [Open Enrollment for Dental, FSA, Voluntary Plans](#)

#### Dental

- [Benefits Booklet](#)
- [Summary Page](#)
- [Enrollment/Change Application](#)

#### Flexible Spending Account (FSA) administered by NBS

- [FSA Summary Plan Description](#)
- [FSA Plan Document](#)
- [What is a FSA](#)
- [FSA Highlights Sheet](#)

#### Voluntary Life and Accidental Death and Dismemberment (AD&D) Coverage administered by UNUM

- [UNUM Life & AD&D Insurance Booklet](#)
- [UNUM Life & AD&D Highlights 2019 Page](#)
- [UNUM Life & AD&D Enrollment Form](#)
- [UNUM Evidence of Insurability Form](#)

#### Voluntary Retirement Savings Plans

- [403\(b\) & 457\(b\) Vendor Contact Sheet](#)
- [457\(b\) Deferred Compensation Plan Summary](#)

Visit the Division of Pensions and Benefits 2020 Open Enrollment site at [www.nj.gov/oe](http://www.nj.gov/oe) where you can find more information, including plan summary guides and descriptions for the medical and prescription plans and summaries of benefits and coverage.



## CCM: ALL ACCESS ENTERS ITS FOURTH SEASON

The Alex DeCroke Media Center this month begins its fourth season of “CCM: All Access,” a weekly student produced television show highlighting the college.

“CCM: All Access” airs on METV, viewable on Channel 40 Fios and Channel 77 Optimum, at 9 a.m., 3 p.m., and 9 p.m. every Monday. The fourth season of CCM All Access kicks off with Najib Iftikhar, an assistant professor in the Business department. He teaches classes in business and hospitality.

[Watch the video](#)

Future guests include Shannon Lengares, executive director of the Women's Center; and Dr. John Marlin, vice president for academic affairs.

[Read more](#)

**Prudential** representative Alicia Smith will be on campus from 10 a.m. to 3 p.m. on November 18 in Henderson Hall room 107.

Call 732-428-2314 or email [alicia.smith@prudential.com](mailto:alicia.smith@prudential.com) to make an individual appointment to discuss ABP or DCRP investments.

**TIAA** representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on October 29, November 15 and December 12 in Henderson Hall, Room 107. Call 800-732-8353 or visit [www.TIAA.org/schedulenow](http://www.TIAA.org/schedulenow) to make an appointment.

**VALIC** representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email [Maryann.bradford@valic.com](mailto:Maryann.bradford@valic.com)

**VOYA** representative John Murray will be on campus from 10 a.m. to 2 p.m. for individual appointments on October 9, November 12 and December 4. To make an appointment email [johnmurray@voyafa.com](mailto:johnmurray@voyafa.com) or call 609-234-3369.





## WI-FI UPDATE COMPLETED

Information Systems is pleased to announce the conclusion of Wi-Fi upgrades with the completion of installation in Dragonetti and the gymnasium. There are now seven high-density access points in Dragonetti and 10 in the gymnasium. Both rooms provide excellent signal strength and can accommodate large crowds. Future Wi-Fi work will consist of maintaining the access points and keeping the network running the current. In total, over the past year-and-a-half, CCM went from 72 access points to 356, providing blanket coverage across campus buildings.



## JOIN THE EOF STUDENT ALLIANCE IN THE ANNUAL UNICEF DRIVE

The United Nations International Children’s Emergency Fund helps needy children with food, water, shelter, medical treatments and more. Stop by the Cohen Café alcove on Tuesday, October 29, between 10 a.m. and 3 p.m. and receive a free treat for any donation amount. Boxes will also be available for pick up.

[More information](#)

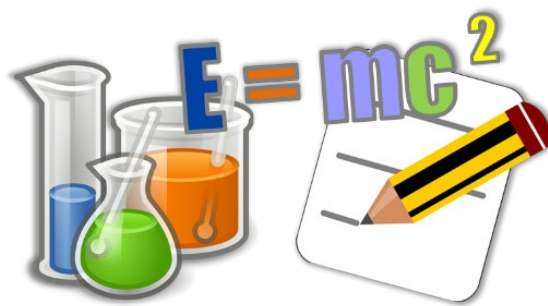


## ORDER YOUR THANKSGIVING PIES AND SUPPORT CCM STUDENTS

The CCM Alumni Board will be holding its annual Thanksgiving fundraiser to support the Alumni Scholarship fund. Once again, the Alumni Board will be selling pies and cakes from two very distinct bakeries – Mara’s Bakery and Bakers Perfection. The pies will be delivered to campus the Tuesday before Thanksgiving, November 26. They can be picked up in the Student Community Center, Davidson Room 234A between noon and 4 p.m.

Contact Barbara Capsouras at ext. 5059 or Roseann Maione at ext. 5777 for order forms along with a color brochure from Baker’s Perfection with the pictures and descriptions of the cake and pies. They can also be picked up on the file cabinet outside the Alumni office in Henderson Hall, Room 211B. Payment must be submitted with the order. Cash or check is accepted. Checks should be made out to Barbara Capsouras, Roseann Maione, or to Cash. All sales are final and orders need to be in by Friday, November 8.

More information and details on the pies and cakes can be found on Mara’s website at [www.marascafe.com](http://www.marascafe.com) and Baker’s Perfection at [www.bakersperfection.biz](http://www.bakersperfection.biz).



## TUTORING CENTER HAPPENINGS

Please note the following upcoming Tutoring Center workshops:

Math Center:

Factoring, October 15, 12:30 p.m., DH158

[New Math Workshops](#)

Writing Center:

Don’t be Afraid: How to Write an Effective Research Paper, October 22, 12:30 p.m., DH158

Science Center:

Solving Problems Involving Aqueous Solution Stoichiometry, October 28, 2:00 p.m., CH174



## PEOPLEADMIN UPGRADE AND TRAINING

Human Resources has been working with its current applicant-tracking vendor, PeopleAdmin, to move to an upgraded platform. The college is currently using the 5.8 version and was required by the vendor to move to the current version 7.0. The college moved to 7.0 on October 1. All new job postings now are required to be created in version 7.0.

Existing postings in the current 5.8 version will remain in use. Interested individuals can still apply to these postings and managers can still review applicants. The site will be available until all existing postings have completed their cycle and have been closed. This process is expected to be finished by the end of 2019.

Human Resources will provide several user training sessions throughout October to help people get familiar with the new look of the program. The processes within the program work essentially the same, although the look and capabilities are much improved.

The training sessions will allow hands-on use in the system “sandbox” to help users learn. When attending class, Human Resources recommends that you bring the information from a current posting to create a new posting. If you have any questions, please contact either Lori Sanchez at ext. 5038 or Rita Ragany-Bayer at ext. 5041.

[Sign up for training sessions](#)



## NOTICES FOR CCMEMO

Email material to both Amy Sciuto at [asciuto@ccm.edu](mailto:asciuto@ccm.edu) and Kathleen Brunet at [kbrunet@ccm.edu](mailto:kbrunet@ccm.edu). Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

## SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

### Here's what to talk about this week:

The Promethean, a literary and arts publication designed by CCM students and faculty, has been recognized by Graphic Design USA in its 2019 American In-House Design Awards contest.

[Read more](#)

## KUDOS

Ken Sauter, network and telecommunications administrator, has successfully passed his Interconnecting Cisco Networking Devices Part 1 exam and is now a Cisco Certified Entry Networking Technician. This is a nationally recognized certification held in high esteem in the telecommunication industry.

## TITAN ATHLETICS

### Men's Soccer

10/12 vs Lackawanna, Noon  
10/15 vs Middlesex, 3:30 p.m.

### Women's Soccer

10/12 vs Lackawanna, 2:30 p.m.  
10/15 @ Sussex, 3:30 p.m.

### Women's Volleyball

10/12 @ Lackawanna, 1 p.m.  
10/15 @ Raritan Valley, 7 p.m.