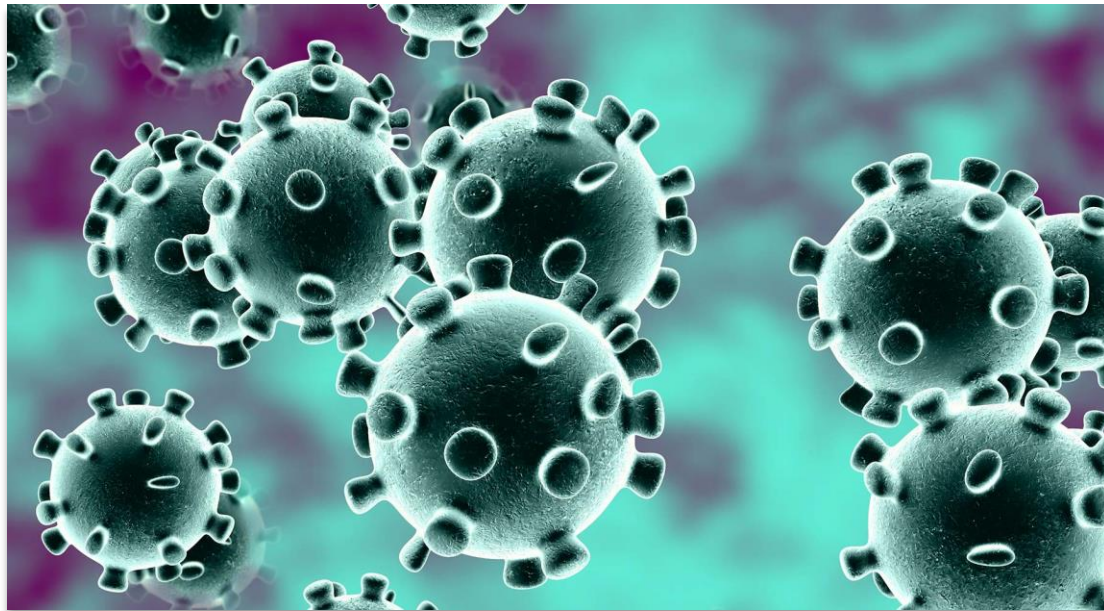


The CCMemo

County College of Morris Employee Newsletter



CCM TO CLOSE CAMPUS EARLY FOR SPRING BREAK

Due to recent news reports, continuously deteriorating conditions and the college's continued abundance of caution about COVID-19, all on-campus classes are canceled for Friday, March 13, and the college will close at 1 p.m. Online and off-campus classes will continue as scheduled.

The college had announced on Wednesday that it would close the campus in conjunction with Spring Break, which starts Monday, March 16, to allow for a thorough deep cleaning and sanitizing process, in addition to the cautionary cleaning measures already in place. This earlier closing has been implemented to provide an even greater level of protection.

Out-of-Office Messages

CCM employees are asked to use the following out-of-office messages on their college phone and email:

Phone Message Out-Of-Office

County College of Morris has closed its campus for its Spring Break through Sunday, March 22, for a thorough deep cleaning to help protect against the spread of COVID-19. If you need to reach me, please email me at name@ccm.edu. Also, please check the CCM website for any updates.

Email Message Automatic Replies

County College of Morris has closed its campus for its Spring Break through Sunday, March 22, for a thorough deep cleaning to help protect against the spread of COVID-19. I will get back to you as soon as possible. Also, please check the CCM website at www.ccm.edu and the college's COVID-19 Information Center at www.ccm.edu/covid-19-information-center for updates.

Remote Access to Files

In the event of a prolonged closure of the college, please move any work files on your desktop to your `f:\users\ folder. That folder is accessible remotely while your desktop is not.`

Please use the self-service portal, located at www.ccm.edu/portal, for instructions on accessing the `f:\users` and `f:\groups` directories remotely and for answers to other common technology questions. The Solution Center will be available remotely to answer questions.

Employee Assistance Program

The Employee Assistance Program (EAP) for full-time employees provides counseling services as part of the college's benefit plans. Eligible employees are entitled to six free sessions in person or on the phone. To make use of EAP, call 1-800-300-0628.

Campus Events

Many of the events that were scheduled to take place at CCM this spring have been canceled, postponed or modified. For a list of those events and their status, go to www.ccm.edu/covid-19-information-center/eventsspring20/.

Please be sure to check your email and the [CCM website](http://www.ccm.edu) for any updates.

NJ TRANSIT STUDENT DISCOUNT

Full-time CCM students are eligible to purchase a rail, bus or light rail mobile student monthly pass at 25 percent off the regular monthly pass price, when they enroll online through NJ Transit's Mobile Student program.

Sign up is available at www.ccm.edu/njtransit/. Students will need to enter their full CCM email address and password to verify their full-time status.

REMOTE TEACHING ASSISTANCE

Detailed instructions for remote teaching are available on Blackboard. Visit the Blackboard Users Group (BUG) course in Blackboard and select Remote Teaching Options on the course menu. To access Blackboard directly, visit <https://courses.ccm.edu/>. If you are completely new to Blackboard start at [Remote Teaching Options & Resources](#).

Information and registration is available for CTL workshops at <http://www3.ccm.edu/cte/WorkshopRegistration.html>.

CCM EVENTS

CCM EVENTS ARE LIKELY TO BE CANCELED, MODIFIED OR POSTPONED DUE TO THE COVID-19 OUTBREAK AND ANY CAMPUS CLOSURE. FOR THE LATEST EVENT INFORMATION [CLICK HERE](#).

Board of Trustees Meeting

Tuesday, March 24,
6:30 p.m., Board Room, Henderson Hall

Transfer Fair

Wednesday, March 25,
10 a.m. – 1:30 p.m., SCC

College Council

Thursday, March 26,
12:30 p.m., LRC121

Academic Affairs Lunch & Learn

Thursday, April 9,
Noon – 2 p.m., LRC121

Professional Days

Monday, May 18 and
Tuesday, May 19

Commencement

Friday, May 22,
10 a.m., Mennen Arena

HR CORNER

RETIREMENT CONSULTATIONS

WITH NEW JERSEY STATE

APPROVED VENDORS

Save for retirement –
Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

Equitable representative Mark Sheridan will be on campus from 10 a.m. to 2 p.m. on April 8 in Cohen Hall Café Alcove and on May 11 in Henderson Hall room 107. Call 908-230-2042 or email marc.sheridan@axa-advisors.com.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com.

MetLife/Brighthouse representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on April 15, May 12 and June 4 in Henderson Hall room 107. Call 973-575-3254 or email dsharpe@financialguide.com.

Prudential representative Alicia Smith will be on campus from 10 a.m. to 3 p.m. on March 19 in Henderson Hall room 107. Call 732-428-2314 or email alicia.smith@prudential.com to make an individual appointment to discuss ABP or DCRP investments.



EOF ANNOUNCES ANNUAL FUNDRAISER

The EOF department will be holding its annual Tricky Tray on Thursday, April 2, in the SCC Lobby from 10 a.m. to 3 p.m. Tickets sales will be ongoing through email or at the EOF office in CH211 from April 3-17. The prize drawing will be held on Thursday, April 23, and winners will be called by Monday, April 27.

For more information, call ext. 5270. To view the gift baskets online, email enelson@ccm.edu.



RECORDED AT CCM ... FOR YOUR VIEWING PLEASURE

This week's CCM All Access show features Assistant Professor Jennifer Qvotrup from the Business department. [Watch the video](#)

On this week's Eric Hates Games, the focus is on healthy gaming. [Watch the video](#)



CCM AND STOCKTON UNIVERSITY SIGN TRANSFER AGREEMENT

The presidents of CCM and Stockton University recently signed a dual admission and transfer partnership agreement that will help students make a smooth transition from the two-year college to Stockton's bachelor's degree program.

The Transfer Pathways agreement strengthens the relationship between Stockton and CCM by offering multiple opportunities for students to affordably pursue associate and bachelor's degrees at the two institutions of higher education. The agreement further includes a dedicated scholarship program for CCM graduates to continue their education at Stockton.

[Read more](#)



Please be sure to check the [Updated Events Status](#) for Performing Arts event schedules.

TIAA representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on March 26, April 30, May 21 and June 18 in Henderson Hall room 107. Call 800-732-8353 or visit www.TIAA.org/schedulenow to make an appointment.

VALIC representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email Maryann.bradford@valic.com

VOYA representative John Murray is available for individual appointments. To make an appointment email johnmurray@voyafa.com or call 609-234-3369.

NOTICES FOR CCMEMO

Email material to both Amy Sciuto at asciuto@ccm.edu and Kathleen Brunet at kbrunet@ccm.edu. Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

Here's what to talk about this week:

Due to recent news reports, continuously deteriorating conditions and the college's continued abundance of caution about COVID-19, all on-campus classes are canceled Friday, March 13, and the college will close at 1 p.m. Online and off-campus classes will continue as scheduled.

The college had announced on Wednesday that it would close the campus in conjunction with Spring Break, which starts Monday, March 16, to allow for a thorough deep cleaning and sanitizing process, in addition to the cautionary cleaning measures already in place. This earlier closing has been implemented to provide an even greater level of protection.

TITAN ATHLETICS



Watch here for upcoming schedules