

# The CCMemo

County College of Morris Employee Newsletter



## CCM EVENTS

**CCM's Reopening Plan to Be Released August 3**  
Check Your Email and the CCM Website

**Titan Tuesday Online Information Sessions**  
July 28 – Spotlight: Challenger Program for High School Students  
August 4 – Spotlight: School of Health Professions and Natural Sciences



## CCM Offers Students Several Options for Taking Classes this Fall

Hybrid, Online and Remote Formats to Study Close to Home

CCM is providing students with a number of options for how they can take their courses this Fall Semester so they can keep moving forward with their higher education.

The college currently is enrolling students for the fall and has built in a high level of flexibility to make it easier for them to pursue their goals during these challenging times. It also is implementing a number of health and safety measures, as per federal, state and local guidelines, to protect the well-being of the campus community.

Students enrolling this fall will be able to select courses that are being offered in one of three formats: hybrid, online and remote.

**Hybrid Courses** consist of a combination of traditional face-to-face instruction and remote or online sessions. This may include some on-campus labs with remote lectures reduced in-classroom time or other instructional designs that meet the needs of the course materials.

**Online Courses** were designed to be taught in an online setting. Unless otherwise noted, online courses were developed to be taught without specific meeting times.

**Remote Courses** were designed to be taught in a classroom but are being offered as a form of distance education due to the emergency conditions. Remote classes are completely online but include scheduled virtual meeting times when the class is to meet together.

To limit the number of people on campus, the majority of classes are being offered in the online and remote formats. Students enrolling this fall also can select from a number of terms, ranging from two-week to 15-week sessions. [Read more](#)

## HR CORNER

### RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

**Equitable** representative Mark Sheridan is available at all 908-230-2042 or email [marc.sheridan@axa-advisors.com](mailto:marc.sheridan@axa-advisors.com).

**MassMutual (formerly Hartford)** representative Kenneth Quarnaccio is available at 848-248-4313 or email [kquarnaccio@gittermanwealth.com](mailto:kquarnaccio@gittermanwealth.com).

**MetLife/Brighthouse** representative David Sharpe is available at 973-575-3254 or email [dsharpe@financialguide.com](mailto:dsharpe@financialguide.com).

**Prudential** Call 732-428-2314 or email [alicia.smith@prudential.com](mailto:alicia.smith@prudential.com) to make an individual appointment to discuss ABP or DCRP investments.

**TIAA** representative Tatiana Novozhilova is available at 800-732-8353 or visit [www.TIAA.org/schedulenow](http://www.TIAA.org/schedulenow) to make an appointment.

TIAA is offering virtual meetings through Adobe Connect which allows employees to follow along as representatives work with them to navigate their investments. If you need to schedule or change an appointment, please go to <https://shared.tiaa.org/public/public/tools/events/virtualsessions?eventPlanID=1-9ZR044V/>.

## Need Software Help?



The volume and scope of software available to CCM staff, faculty and administration is robust and growing regularly. While the Solution Center is always available to support you, IS suggests you consider using

the “?” or “Help” options available in most software packages. Built-in to most software is the ability to find answers to “How-Do-I?” questions that cover the majority of features or functions available for a particular piece of software. Simply click the “?” icon or “Help,” usually in the upper right-hand corner and type in what you are trying to do. The software will provide a list of items addressing your search, often with how-to videos or brief narratives with menus and icons to guide you. If you still cannot find an answer to your question, please contact the Solution Center at [solutioncenter@ccm.edu](mailto:solutioncenter@ccm.edu) or 973-328-5600.

## CCM Board of Trustees Welcomes New Members



The County College of Morris (CCM) Board of Trustees welcomed two new members at its July board meeting.

Lauren Inganamort, of Chester, was appointed by the Morris County Board of Chosen Freeholders, and Emma Mendoza '20, of Boonton, was elected by the Class of 2020 as the Alumni Trustee.

[Read more](#)





## New Jersey Wellness Day

New Jersey Wellness Day is Monday, July 27.

You're invited to join the virtual day. In the webinar, you'll learn about:

- Preventive health care
- COVID-19 updates
- Nutrition
- Mindfulness
- Behavioral health services

Register for the session that best fits your day – reserve your spot and earn a chance to win a hiking backpack.

During these challenging times, it's still important to take care of your overall health. Participation is limited. [Register today](#)



CCM has recently acquired a site license for Zoom, the web conferencing platform. To create a Zoom account, you can log in through <https://ccm-edu.zoom.us> with your CCM credentials. This is the address you must always use to access your CCM Zoom account.

This access requires two-factor authentication through either a smartphone app or code received via a phone call or text message, which most of you already have set up to remotely access a thin client session and/or your CCM email account. If you do not already have two-factor authentication setup, please visit <https://aka.ms/mfasetup> to set up that access prior to accessing the Zoom link.

If you already have a Zoom account through CCM, your account will seamlessly transition over to this new system when you login through the Zoom link above, and you will receive an email message to confirm the transition.

Zoom meetings have a limit of 300 participants. If you need to host a meeting with more than 300 participants, the college's WebEx system has a default limit of 1,000 participants. The WebEx site address is <https://ccm.webex.com> that site also requires two-factor authentication.



## Free Virtual Summer Camps for Kids from Microsoft

From coding, to digital photography, to museum tours, to tools to develop creativity and more, Microsoft is offering free virtual summer camps for children. To learn more and to register, [click here](#).

## Advanced Manufacturing Apprenticeship Program Update

The Scaling Apprenticeship Grant office and Center for Workforce Development recently welcomed their newest members. Breth Babich is the CareerAdvance USA data specialist and will oversee the grant data collection process. Jen Strastle and Kim Whelan are CareerAdvance USA Apprenticeship development and coordination specialists and will be in charge of student and employer recruitment for the program. These new staff members are part of the CareerAdvance USA grant in Advanced Manufacturing, a four-year, \$4 million award given to CCM by the U.S. Department of Labor to create successful apprenticeship models. As part of the apprenticeship program, the staff has developed a comprehensive Pre-Apprentice Boot Camp with flexible, rolling admissions. The boot camp is for individuals looking to start a new career by learning the basic skills needed for employment in the advanced manufacturing field. The advanced manufacturing field is looking for well-trained employees to start employment right away. Participation in the boot camp provides individuals with the opportunity to meet with employers and continue on into a full apprenticeship program.

The 180-hour boot camp covers all of the advanced manufacturing basics and gives students the opportunity to earn college credits over a four- to 10-week timeframe. An OSHA 10 General Industry Completion Card, up to five National Institute of Metalworking Skills certifications and a SolidWorks certification are awarded upon successful completion of the certification exam and required hours.

A series of remote, live open house sessions to learn more about the program will be held on Wednesday, July 29, at noon; Wednesday, August 12, at 9 a.m. and 2 p.m.; and Wednesday, August 26, at 5 p.m. Those interested in the program can sign-up for an open house and receive Zoom login information by emailing [careerusa@ccm.edu](mailto:careerusa@ccm.edu).

The apprenticeship program is approved by the New Jersey Department of Labor and is listed on the [New Jersey Training Opportunities](#) website. Additional information also can be found on the CCM website at [www.ccm.edu/apprenticeships/](http://www.ccm.edu/apprenticeships/).

### So Many E-Books!!

Find e-books on gardening, cooking, literature, business, history and more at the CCM Library.



To read from home:

Go to [www.ccm.edu/library](http://www.ccm.edu/library)

Click eBooks

Search for your topic or title

Click the blue "View eBook" button

Look at Table of Contents to read chapters or check the index at the back to find more specific topics



### So Many Streaming Videos!!

Find streaming videos on ecology, nursing, literature, economy, history, theater, criminal justice and more at the CCM Library.

To view from home:

Go to [www.ccm.edu/library](http://www.ccm.edu/library)

Click eBooks

Select the Video tab above the search box

Type your topic or title – or enter \* to see all 177 streaming videos

Click the blue "View now" button

Log in when prompted using your CCM email login credentials

If you need more information or assistance, go to [www.ccm.edu/library](http://www.ccm.edu/library). As always, live chat/text is available Monday-Thursday 10:30 a.m. – 8 p.m. and Friday 8:30 a.m. – 4 p.m.

VALIC representative MaryAnn Bradford is available for individual appointments.

Call 908-470-4114 or email

[Maryann.bradford@valic.com](mailto:Maryann.bradford@valic.com)

VOYA representative John Murray is available for individual appointments.

To make an appointment email [johnmurray@voyafa.com](mailto:johnmurray@voyafa.com) or call 609-234-3369.

### NOTICES FOR CCMEMO

Email material to both Kathleen Brunet at [kbrunet@ccm.edu](mailto:kbrunet@ccm.edu) and Theresa Gehring at [tgehring@ccm.edu](mailto:tgehring@ccm.edu).

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here](#).

### SOCIAL MEDIA

Please help us market all the good things happening at CCM by sharing college news and events on your social media accounts.

