



County College of Morris Employee Newsletter

November 17, 2023
Volume 2023/80

Campus Events

ART GALLERY EXHIBITS
MON. – SAT.; 9 A.M. – 6 P.M.; ART GALLERY

YOGA CLASS
MON. AND THURS.; 5-6 P.M. HPE 120
FRI., 5-6 P.M. REMOTE WEBEX

HEARTSAVER FIRST AID/ AED
NOVEMBER 17, DECEMBER 8

TABLE OF HOPE FOOD DISTRIBUTION
NOVEMBER 17

THE WOMEN'S CENTER ANGEL PROJECT
THROUGH DECEMBER 1

A Holiday Message from Dr. Anthony J. Iacono, CCM President

Dear CCM Community,

In the spirit of Thanksgiving, I am pleased to share that CCM will be closed on November 22. Closing the day before Thanksgiving is something we do out of respect and care for our employees and as a way to say we appreciate you. I am truly thankful for the wonderful work you do and the spirit that you bring to CCM every day. I hope you will enjoy the additional time off during this great American holiday and that you will take the time to reflect on the many things for which you are thankful.

I am pleased to also announce that we will be closed for two weeks over the winter holiday break as we have done for the past several years. Specifically, CCM will be closed beginning on December 23 and will reopen on January 8. Again, please enjoy the time with your family and friends and doing what brings you joy.

Happy Holidays.
Dr. Iacono

Table of Hope and CCM Spread Holiday Cheer with Thanksgiving Food Distribution Event

Turkeys, Fresh Produce, Canned Goods and More for a Holiday Feast

Table of Hope, a leading name in community outreach and support, has partnered with County College of Morris (CCM) for the fourth year with a holiday food distribution event to make this Thanksgiving a meal to remember. This charitable event aims to serve Morris County families in need by distributing turkeys and all the fixings including fresh produce and canned goods on Friday, November 17, from 1 – 2:30 p.m. at CCM. Recipients will remain in their car at this drive-through event while volunteers place boxes and bags into each trunk. CCM's Public Safety team, the Morris County Sheriff's Office and Parsippany Office of Emergency Management will be on-hand to ensure a safe and efficient distribution process in Parking Lot 1.

Making a Difference

Thanksgiving is a time to come together and express gratitude for the blessings in our lives. However, for some families, the holiday season can be challenging, particularly when it comes to putting a nourishing meal on the table. Table of Hope, part of the Spring Street Community Development Corporation, and CCM recognize this need and want to help make a meaningful difference in the lives of those facing food insecurity during the holiday season.

"This annual gathering embodies the spirit of Thanksgiving, which is about coming together and supporting one another," says Dr. Anthony J. Iacono, President of CCM. "Our commitment to our community is a fundamental part of our culture and we are proud to continue to partner with Table of Hope and help those in need. This is the fourth holiday distribution, and we thank the many local, county and state organizations who are also donating their time and support."

[Read](#) more about this event and check back for an album of photos on [Flickr](#).

A Program in Tribute to our Veterans was a success! An album of photos may be viewed on [Flickr](#) and a live recording is on the college's [YouTube](#) channel.



The Fall performance of CCM's semi-annual [Spotlight on Music](#) features the amazing talent of students and faculty in the college's Department of Music, Performing Arts, and Music Technologies, including professors **Dr. Jose Bevia, Amir Mortezaei and Yuka Yanagi**, and students Alyssa Correa, Owen Gately, Justin Jaworski, Jose Mendoza, Kyle Ora and Joshua Romero.



Public Safety

[Public Safety Visitor's Registration Link](#)



STUDENT SERVICES

Uwill
Student Mental Health & Wellness

The Library
[In-Person and Remote Service](#)

Tutoring Center
For more information, click [here](#).

Mark Your Calendar to Take Time-Out

TITANS TIME-OUT

Join the Foundation and Special Events in a new initiative of **employee appreciation and community.**



DECEMBER 12

Foundation Holiday Open House

- 12:30 - 3:30 p.m., HH 211
- Festive Finger Sandwiches and Seasonal Treats provided along with a signature CCM Foundation Holiday Ornament to all who stop by. Special Raffle too!

JANUARY 12

Dark Roast Resolutions

- 9 - 10:30 a.m., Starbucks Café
- Your choice of a beverage at the Starbucks café - Refreshments
 - Share your New Year's resolutions and learn about the services HR offers to support them

FEBRUARY 9

Stomping at the Student Center

- 12:30 - 2 p.m., Dragonetti Auditorium
- On Stage Tap Class with Colleen- all levels welcome!
 - Special Valentine Treat



MARCH 7

Employee Recognition Celebration

- 3 - 4:30 p.m., Davidson Rooms
- Coffee & Confections
 - Year of Service, Titan Awards, Trivia and more!

MARCH 8

Chatting at Crabby's

- 5 - 7:30 p.m., Mr. Crabby's, Randolph
- Reserved private section with Happy Hour nibbles provided by CCM
 - BYOB: Buy your own beverages

APRIL 12

Walking History: Stroll through Campus on a CCM Historic Guided Tour

- 12:30 - 2 p.m.
- Meet at the Titus Statue!
 - Rain Date: April 19

MAY 10

Titans Take it Outside

- 12:30 - 2 p.m., LRC Patio and Walkway, Rain Date: 5/17
- Play with colleagues to freshen up your games for summer!
 - Jenga, Kan Jam, Bucket Ball, Corn Hole, Ladder Ball, Spike Ball
 - Brown Bag Lunch and Sweet Refreshments will be served

JUNE 7

CCM Employee Picnic

- 2 - 4:00 p.m., Titans Statue and LRC Patio (Rain location: SCC Lobby/Davidson Rooms)
- American BBQ
 - Lawn Games/Carnival Games
 - Classic Egg Toss!
 - 50/50 Raffle



Foundation Book Club

Bring one, borrow one. Come by the Foundation office to browse our growing book-sharing library!

Questions? Email Colleen McArdle, Director of Special Events, cmcardle@ccm.edu.

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no-pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

Corebridge Financial (formerly AIG/VALIC) representative MaryAnn Bradford is available for individual appointments. [Click here to schedule a virtual meeting or phone appointment](#)

Empower (formerly MassMutual/Hartford) representative Kenneth Quarnaccio is available for individual appointments, contact him at 848-248-4313 or by email at kquarnaccio@gittermanwealth.com.

Empower (formerly Prudential) representative Robert Rooyackers is available for individual appointments for the ABP or the DCRP plans, contact him at 732-587-8331 or by email at bob.rooyackers@empower.com.

Equitable representative Marc Sheridan is available for individual appointments, contact him at 908-230-2042 or by email at Marc.Sheridan@equitable.com.

MetLife/Brighthouse representative David Sharpe is available for individual appointments, contact him at 973-575-3254 or by email at dsharpe@financialguide.com.

Contact the TIAA Individual Advisory Center to schedule an appointment with a TIAA representative at 855-728-8422 or www.tiaa.org/schedulenow.

Voya Financial Services representative Anthony DiPietro is available for individual appointments, contact him at 609-415-5530 or by email at adjpietro@voyafa.com.

Titan Tuesdays

Excitement is happening in the HPE! Starting next week, [Titan Tuesdays](#) Fitness Center hours are 9 a.m. - 8 p.m. The following events will be taking place:

Nov. 21 - Campus Life Pickleball and Cornhole Tournament, 4 p.m.

Nov. 28 - Women's Basketball vs. Harcum, 5 p.m.

Dec. 5 - Women's & Men's Basketball vs. Middlesex, 5 p.m. and 7 p.m.

Dec. 12 - Campus Life Pickleball and Cornhole Tournament, 4 p.m.

Dec. 19 - Women's and Men's Basketball vs. Essex, 5 p.m. and 7 p.m.

Plus, every Thursday during College Hour, from 12:30 - 1:45 p.m., Cornhole & Pickleball in the Gym.

Thank you to the departments of Campus Life and Athletics for sponsoring these CCM events.

Winterim and Spring Semester Registration Is Open



Registration opened on November 6. Encourage your students to register now to have the best chance of obtaining the classes that fit their schedules. Four-week Winterim classes begin December 20. Spring Semester classes begin January 17, 2024 with Late 7 starting thereafter. Visit [Titans Direct](#) for the most up-to-date course information.

College Council – November

If you missed College Council on Thursday, November 16, you may access the recording [here](#).

Holistic Feedback and Workplace Practices through Performance Appraisal Conferencing Workshop

Facilitated by Professor Julian Costa, Adjunct Professor, Business and Communication, this workshop presents the use of performance appraisal conferences as a vehicle for providing students with feedback and recommendations about classroom performance. Sample instruments will be shared and typical scenarios encountered will be discussed, as well as strategies for developing appraisal instruments.

This session is offered on Wednesday, November 29 at 3:30 p.m. in SH120. To register, please visit [CTL Instructional & Learning Sessions](#).

The Women's Center's Annual "Angels" Project



The Women's Center at CCM has been helping individuals and families in the community for over 30 years. We are a grant supported, non-profit program of the college that offers a variety of programs and services to assist individuals that need to become financially independent so they can support themselves and their families.

Most have been out of the workforce for years maintaining the household and raising their children. They have lost the financial support of a spouse often due to divorce, separation, disability, or widowhood. They find themselves as single parents who want desperately to find a job and start their lives with a new beginning but don't know where to start.

The Women's Center offers these individuals support and assistance during this time by providing job readiness services on an individual basis and in a group setting. The Women's Center assists with career counseling, resume, cover letter and LinkedIn assistance, scholarships for training, job search strategies and legal guidance. We also assist with getting them connected to the community resources they need.

Please share in the spirit of the season by donating gift cards to help these individuals celebrate the holidays and provide for their families. All varieties of gift cards, in any amount, are greatly appreciated. Popular gift card donations are for department stores like Target, Walmart, Kohl's, TJMaxx and Visa/MC gift cards. All donations are given directly to participants in need.

Donations must be received by December 1 for participants to receive in time for the holiday season. Please include your name(s), department, and extension with your donation. Donations may be sent via inter-office mail or feel free to drop-off at The Women's Center, Student Community Center 115, during business hours Monday through Friday, from 9 a.m. to 3 p.m. Donations may also be mailed. *Thank you for your generous contributions!*

SEHBP Health Benefit Participants



Navigating the healthcare system can feel impossible: How do I find a doctor? Are they great at what they do? Are they in-network? How much do they cost?

Replace your confusion with confidence. MyChoice Find a Provider guides you to proven high-quality, cost-effective, in-network providers, and is available to you as part of your New Jersey State Health Benefits Program (SHBP) or School Employees' Health Benefits Program (SEHBP) benefits with no additional copays.

- Log in to Benefitsolver through your myNewJersey account - or visit mynjbenefitshub.nj.gov
- Click on MyChoice Find a Provider
- Search for any medical care need to find verified high-quality, cost-effective, in-network providers
- You can also explore your available benefit programs within the platform

If you have any questions, please contact support@amino.com

Weather-related Closures



As winter approaches, CCM officials continue to make decisions regarding snow days. A message regarding a campus closure means all classes and activities will be canceled and offices will be closed.

As has been the case in the past, even if classes are canceled, faculty may choose to meet with students online, but they should not penalize students who do not have internet access. It is recommended that faculty inform their students in advance of how they will operate in the event of a closure. Faculty should talk to their dean or vice president if they have questions or need additional support.

Check the website and email for updates. If you have not already signed up for a Titan Alert or need to update your information, we encourage you to do so at [Get Rave](#).

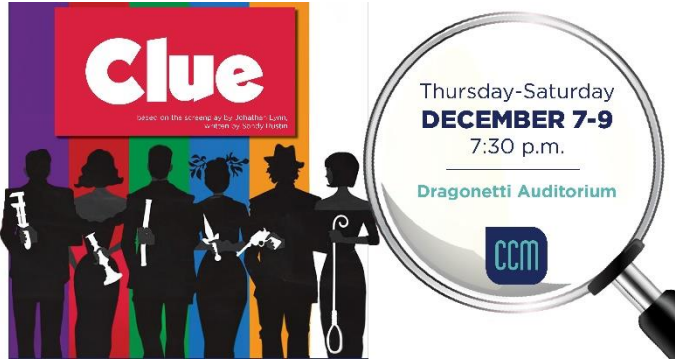
The Social Security Star November Issue

Social Security is more than just a retirement program. The organization provides a range of services to assist many families across this country. Read more in this month's electronic issue of The Social Security Star newsletter available in [English](#) and [Spanish](#).

Free Ticket to Performances

The Department of Music, Performing Arts and Music Technologies launched a new initiative where staff and faculty can receive one free ticket to each of the performing arts performances. The remaining fall performances include:

Dance Theatre First Look, December 4-5, 7:30 p.m., Performance Lab (MTC 105)



Drama: CLUE, December 7-9, 7:30 p.m., Dragonetti Auditorium

To receive the free ticket, show your CCM ID at the box office!

Student Showcase



Join CCM Honors as it hosts an impressive Student Showcase on Tuesday, December 5, from 12:30 - 2:00 p.m. in the Davidson Rooms, SCC. Students from

across the college will display various academic projects they have completed in and out of the classroom and the college community is invited!

Student presenters are not limited to just honors students. We welcome all students to join as presenters. Don't forget, we are accepting student presenters until November 21.



For more information, email honors@ccm.edu. Light refreshments will be served.

Save the Dates! Holiday Marketplace



The Annual Holiday Marketplace is scheduled for Tuesday, December 5, from 11 a.m. to 3 p.m. in the SCC. Details to come!

Bookstore Sale



The Annual Employee Sale in the Campus Store is scheduled for Wednesday, December 6, from 8:30 a.m. - 4:30 p.m. Details to come.

Heartsaver® First Aid CPR/AED Certification

Public Safety, in Partnership with WFD, is offering the Heartsaver® First Aid CPR/AED Certification to CCM employees. In this training you will also learn skills related to handling drug overdose emergencies in addition to child and infant CPR. The next session will be offered on Friday, [December 8](#), from 9 a.m. – 12:30 p.m. The maximum capacity is 10 individuals.

There are two options to be sponsored for the \$60 registration. Employees can use the tuition waiver benefit, or they can be sponsored by their own departments to take WFD classes using their professional development budget. Both forms can be found [here](#). Below are some simple steps outlining how to use your tuition waiver benefit.

- Employees do not pay the tuition amount; they only pay a \$5 fee per course.
- Any employee who wishes to take a noncredit course must get the tuition approved by both the employee's supervisor and HR.
- If this is your first time registering using WFD's new registration system (Elevate), you need to create a new account. Your email address will become your permanent username.
- "Save & Exit" just before the Payment tab on the right of the screen.

Upon completion of these steps, the employee should bring their approved tuition waiver form and a check or cash for the fees to the Bursar's office. An email will be sent to fully registered employees approximately 1 to 2 days before the class date.

For any questions related to registration, please email Workforce Development at workforcedevelopment@ccm.edu or call 973-328-5187. The training sessions require physical activities so please dress appropriately and comfortably.

I'm Hacked, Now What?



The internet can be overwhelming, with new technologies changing all the time. No matter how safe you try to be, sooner or later you may be unfortunate enough to get hacked. See signs that suggest you may have been compromised and discover how to take back control in this month's issue of [Ouch!](#)

NOTICES FOR CCMEMO

Email material to Stacy Maldonado at smaldonado@ccm.edu.

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

Construction Updates

Academic Complex Elevators and Third Floor Walkway

In the next coming weeks, the exterior work on the columns, elevator pits, and enclosing the third-floor walkway will continue. The interior finish work within the third-floor offices will be complete by the end of the week. There will still be intermittent noise and minor odors throughout the next coming months. We have discovered some hidden conduits under, and within, the first-floor slabs that were not visible in the penetrating radar scans. When this happens, we might temporarily lose power or HVAC control in certain areas unexpectedly. As you would normally do, please reach out to Plant & Maintenance ext. 5500 if you find you have a partial loss of power, or the HVAC system is not acting as you would normally expect. We have been able to restore systems relatively quickly, but the sooner Plant knows the sooner they can get things restored.



Public Safety and Plant are continuing to work daily on updating caution and detour

signage as the work shifts within the buildings. If you have any concerns, please call Business & Finance at ext. 5012 and they will direct the questions or concerns to the correct department/person.

To keep informed of the construction progress throughout the fall, please check the CCMemo for regular updates. We again thank the campus community for their assistance with preparing for the construction schedule. As communicated over the last few years, the completed project will provide much-needed accessibility (ADA) access to the third floors of Cohen, Sheffield, and DeMare halls with larger elevator cabs and a connection between the buildings' third floors. The third-floor connections will improve circulation and provide additional options for emergency egress. The old elevators and equipment rooms will be converted to fully ADA-compliant gender-neutral (all gender) single-stall restrooms and additional building storage. This project is funded through the College's Chapter 12 appropriation and was approved by Morris County.

Morris County Vocational School Career Technical Education Center

In the next coming weeks, the trucks will continue moving soil off campus utilizing the Dover Chester entrance and construction only entrance/exit in Parking Lot 9. The section by the Tennis Court stairs will remain open for parking and entry/exit. Parking Lot 7 and 8 will also be available for parking of students, faculty, and staff.



The sidewalk near the fence heading towards the AMEC building from Parking Lot 9 will remain

open for use. The new facility will focus on workforce development learning opportunities and will operate on a share-time model for high school juniors and seniors. The project expands and supports the partnership between MCVSD and CCM. This project is funded through Securing Our Children's Future Bond Act.

Construction Updates

Grounds Garage and Underground to Aboveground Storage Tank at the Plant Maintenance Building



The foundation slab and structural steel have been erected and installed for the new Grounds Garage. The concrete pad and bollards have been poured and installed in Parking Lot 3 for the new aboveground fueling system. The anticipated completion for this project is on schedule for February 2024. This project is funded through the College's Chapter 12 appropriation.

Coming Soon!... Center for Entrepreneurship & Culinary Science Center

The project was recently approved to move forward with construction this Fall. The scope of work includes constructing a 13,000 square foot addition to the Student Community Center (SCC) where the current outdoor patio resides. The infrastructure will house space for the Entrepreneurship program and expand learning space for the Culinary Science programs. This project is funded through the College's Chapter 12 appropriation.



Existing Sewer Lift Station (Randolph Township) at the Plant Maintenance Building

This work provides a new sewer lift station, generator, landscaping, and a new set of lines to and from Route 10. The lift station serves CCM and



a few buildings to the west along Route 10. CCM is the main beneficiary of the construction.

The project will be completed in phases. Phase I will include constructing the new sewer lift station. Phase II will include the installation of the new generator which has a longer lead time and anticipated completion of Spring 2024. This project is funded through the Township of Randolph.

COVID Protocol for Employees



We are coming to the season where upper respiratory infections are most prevalent. For employees who are feeling ill, follow these protocols:

If an employee feels sick, stay home or leave campus as soon as possible and do not work from home.

All medical documentation should be emailed to HR at humanresources@ccm.edu and may be required in accordance with the Sick Leave provisions in your collective bargaining agreement.

If you are home due to feeling ill, remote work is not an option.

If an employee has a positive PCR Test: Do NOT come to campus, contact your supervisor and HR.

***If you have symptoms and have a positive PCR test,** contact HR to discuss your quarantine period based on CDC recommendations and your return to campus date.

***If you were exposed to COVID and have no symptoms, but have a positive PCR test,** contact HR to discuss your quarantine period based on CDC recommendations and your return to campus date.

***If COVID positive and you have no symptoms,** remote work must be approved by your Vice President or Executive Director.

Please note: You are not required to report a COVID-19 exposure to HR. Only report a positive test result. To report work absence(s) due to COVID-19, employees must provide a positive PCR test or doctor's note for verification. Home Tests are not acceptable verification. To return to campus following a COVID diagnosis, you are not required to provide a doctor's note or negative PCR test. As always, cover your face when you cough or sneeze and wash your hands frequently with warm soapy water.

SOCIAL MEDIA

Help us communicate all of the good things happening at CCM by liking, sharing or commenting on the college's social media posts and pages.

