



June 16, 2023
Volume 2023/705

CCM EVENTS

Independence Day
July 4, College Closed



[Public Safety Visitor's Registration Link](#)

STUDENT SERVICES

The Library
[In-Person and Remote Service](#)

Online Tutoring Center
For more information, click [here](#).

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS
Save for retirement –
Receive free, no-pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

Corebridge Financial (formerly AIG/VALIC) representative MaryAnn Bradford is available for individual appointments. [Click here to schedule a virtual meeting or phone appointment](#)

Empower (formerly MassMutual/Hartford) representative Kenneth Quarnaccio is available for individual appointments, contact him at 848-248-4313 or by email at kquarnaccio@gittermanwealth.com.

Empower (formerly Prudential) representative Raymond Allocco is available for individual appointments for the ABP or the DCRP plans, contact him at 973-908-9619 or by email at Raymond.allocco@empower.com.

Equitable representative Marc Sheridan is available for individual appointments, contact him at 908-230-2042 or by email at Marc.Sheridan@equitable.com.

MetLife/BrightHouse representative David Sharpe is available for individual appointments, contact him at 973-575-3254 or by email at dsharpe@financialguide.com.

TIAA representative Christian Hawkinson is available for virtual appointments: select this link to log-in and schedule an appointment: www.tiaa.org/schedulenow. Or call the Individual Advisory Center at: 855-728-8422.

Voya Financial Services representative John Murray is available for individual appointments, contact him at 609-234-3369 or by email johnmurray@voyafa.com.



CCM All Access Celebrates Its 100th Episode

CCM All Access, the college's public television broadcast, recently filmed its 100th episode, featuring an interview with President Anthony J. Iacono.

The students on the crew were very excited to tape this episode, which was co-hosted by CCM students Mitchell Eddeh and James Taylor. Following the taping, a reception was held in The Media Center.



Julian Costa, adjunct professor of business and executive producer of the series, would like to say thank you to the CCM community for supporting this show over the past 10 seasons. He also wishes to thank the many students who have worked on the show – either behind the camera or in front of it – as they are the reason for the show's longevity.

You can watch the show at [https://youtu.be/ QSU6dUjCVQ](https://youtu.be/QSU6dUjCVQ).

Photo: (l-r) Students Mitchell Eddeh, Gabriel Dunn, Soniya Tisseverasinghe '23, Gregory Giraldo, James Taylor, Adjunct Professor Julian Costa, Logan Nauta '23, President Anthony J. Iacono.

Campus Construction Updates

Academic Complex Elevators and 3rd Floor Walkway: The underpinning work is complete and the elevator shaft footings are formed. The footings for the shaft and concrete were poured and the foundation wall work will continue in the next coming week.

Interior work has started on the first and second floors including demolition of the slab in preparation for the extended footings and base plates for the columns. Hammer and core drilling on the first and second floors will begin early next week. We have discovered some hidden conduits under, and within, the first-floor slabs that were not visible in the penetrating radar scans. When this happens, we might temporarily lose power or HVAC control in certain areas unexpectedly. As you would



Carpool Partner Wanted – Save Money and Win Prizes!

A CCM employee is looking for a carpool partner who travels Routes 206 and 46 from the Stillwater area. Even if you do not live in Stillwater, if you commute on Routes 206 and 46 and are interested in sharing your ride with a fellow employee, please consider joining the Employee

normally, please reach out to Plant & Maintenance at ext. 5500 if you find you have a partial loss of power or the HVAC system is not acting as you would normally expect. We have been able to restore systems relatively quickly, but the sooner Plant knows the sooner they can get things restored. The concrete slab removal where they have identified conduits through slab scans will continue for the next week. Please expect to hear intermittent noise over the next few weeks.

In approximately one week, they plan on pouring the second-floor ramps adjacent to the elevator shafts, so expect some detours around that area of the second floor.

Public Safety and Plant are continuing to work daily on updating caution and detour signage as the work shifts within the buildings. If you have any concerns, please call Business & Finance at ext. 5012 and they will direct the questions or concerns to the correct department/person.

To keep informed of the construction progress throughout the summer, please check the CCMemo for regular updates. In early July, the college expects to have a more precise schedule for the crane operation. We again thank the campus community for their assistance with preparing for the summer construction schedule. As communicated over the last few years, the completed project will provide much-needed accessibility (ADA) access to the third floors of Cohen, Sheffield, and DeMare halls with larger elevator cabs and a connection between the buildings' third floors. The third-floor connections will improve circulation and provide additional options for emergency egress. The old elevators and equipment rooms will be converted to fully ADA-compliant gender-neutral (all gender) single-stall restrooms and additional building storage. This project is funded through the College's Chapter 12 appropriation and was approved by the County.

Existing sewer lift station (Randolph Township) at the Plant Maintenance Building: This work provides a new sewer lift station, generator, landscaping, and a new set of lines to and from Route 10. The lift station serves CCM and a few buildings to the west along Route 10. CCM is the main beneficiary of the construction. The project will be completed in phases. Phase I includes constructing the new sewer lift station with an anticipated completion in August. Phase II will include the installation of the new generator which has a longer lead time and anticipated completion of Spring 2024. This project is funded through the Township of Randolph.

Purchasing Deadlines

Purchasing is no longer accepting orders for the current fiscal year (01 Accounts). It is now concentrating on creating blanket orders and service agreements for FY 2023-24. The FY 2023-25 budgets are open so if you have not started creating your orders, please do so. As a reminder, you must enter 7/1/23 requisition date to access next fiscal year's budget.

With regard to Pomptonian cafeterias being closed for the summer, they are still available for catering services. Please email Donna Devany at pomptonian@ccm.edu for your catering needs (Donna is now handling the college's account). Purchasing will require an approved requisition (status code of "Outstanding") six business days prior to the event which will allow ample time to create the purchase order and place the order with

Trip Reduction Program at CCM. When you share your ride, you save money on gas, reduce wear and tear on your car, and you could win fabulous prizes at the quarterly drawings (chances to win are based upon number of shared rides). If you are interested in sharing your ride along the Route 206/46 commute, or if you want to learn more about the carpool program and how to find a partner, contact Christine Dimas at cdimas@ccm.edu or ext. 5014.

Payroll Stipend Paperwork Deadline



All employee stipend payment/work authorization paperwork for services performed prior to July 1 must be received by HR for approval by July 5 to be processed by the Payroll team in July. These payments will be charged to the FY 2022-23 budget.

Any stipends that are not received by July 5 will be charged to the new FY 2023-24 budget.

Please contact the Payroll team at Payroll@ccm.edu for any issues concerning this deadline.

BJs Membership Discounts



CCM employees, students and their family members now can take advantage of an easier-than-ever way to sign up for or renew a BJs' membership. Simply call the number below and provide the unique promo code. You will be renewing/signing up with a live person included in a group designated to this program only. Existing members, BJs will add the 12 months to your current expiration date; your membership does not need to be expiring to take advantage of this.

BJs Membership Deals

PROMO CODE 150131 - EXPIRES June 30

Call 800-313-8887 and provide the code.

Hours of Operation: Mondays through Fridays from 9 a.m. to 6 p.m.

New Members – only \$25 with a \$10 award

Renewals \$55 with \$10 award or \$110 with \$20 award, depending on what membership you have.

The promo code does not work online or in the store.

Why should you Join BJs? Check [here](#).

What's at the Library



Celebrate Independence Day at the CCM Library! No, not the aliens Independence Day – the one with fireworks! Check out the collection of books and audiovisual materials about the American Revolution, the Declaration of Independence, equality, women in the Revolution, George Washington and more. Of particular note, see the book of illuminated manuscripts of the Declaration of Independence. It is spectacular. And, with the library's subscription to

NOTICES FOR CCMEMO

Email material to Kathleen Brunet at kbrunet@ccm.edu and Stacy Maldonado at smaldonado@ccm.edu.

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

Pomptonian. Donna will not accept a catering order without a PO.

Note:

1. Please do not use Pomptonian for pizza during the summer months. Purchasing is recommending Mondo Pizza since they are the most economical and they deliver. (Small Cheese Pizza is \$11.49, Large Cheese Pizza is \$15.49)
2. During the summer, Purchasing has other "approved" vendors which can serve as another option.

If you have any questions, please contact Purchasing.

Employee Wellness Series

The college's Employee Assistance Provider (EAP), New Directions, is hosting several sessions related to employee wellness, mental health and well-being here on campus and virtually. This is a great opportunity to meet reps from New Directions and learn more about what EAP has to offer.

Light refreshments will be served at the in-person sessions. For planning purposes, RSVP by emailing [Rita Ragany-Bayer](mailto:Rita.Ragany-Bayer).

Having a Healthy Relationship with Your Smartphone

It's no secret that we are surrounded by technology—and temptations to immerse ourselves in constant screen time are real. In this session, explore the role of smartphones in everyday life and discover strategies to have a healthy relationship with your smartphone and technology. Tuesday, June 20, 11 to 11:30 a.m.

This session will be held virtually. [Click here](#) for the link.

Testing and troubleshooting: If you have never attended an Adobe Connect meeting before, please test your connection ahead of the event. Please be aware, Adobe Connect is no longer compatible with Flash Player and will not work with Internet Explorer. [Click here](#) to test Adobe Connect compatibility.

If the webinar is not loading, try the following:

- Make sure your web browser is up to date.
- Click the link and attempt to join again, selecting "Continue in Browser." This option will be displayed in the web browser you used to access the link after you entered your name and clicked "Enter"
- If you have a VPN and are able to disconnect it, try doing so

If these options do not put you into the webinar, please let us know and we will provide you with a recording of the session if one is available. If you can also send us a screen shot of what you experienced and as much information about what you tried, it will help us to improve future experiences.

Test your connection:

<https://bit.ly/AdobeConnectTestCCM>

Finding Focus

Focus can be an elusive thing. Multitasking, procrastination and distractions make it difficult for us to send all our attention in one direction. The good news is that focus is a skill which can be developed. In this session, you will learn some tricks to overcome common focus barriers. Thursday, June 29, 11 a.m. to noon; LRC Room 106

PBS productions, take some time to watch The Times that Try Men's Souls about the years 1776-1777. Study up before your July 4 BBQ and wow your friends with your knowledge.

<https://ccm.on.worldcat.org:443/list/19623607>

Parking Lot 8 Closure

Precision Striping & Sealcoating will be performing maintenance, e.g., crack sealing, of Parking Lot 8 beginning on Thursday, June 15, and ending Sunday, June 18. Parking Lot 8 will be closed June 15 through June 18 and reopened for Monday, June 19. Parking Lot 7 will remain fully open and accessible during this time. If you have any questions, concerns or need assistance, please contact Public Safety at ext. 5550.

Connecting with the Community



As the community's college, CCM holds a special commitment to celebrating diverse populations and cultural groups. As part of that commitment, the college will be serving as a sponsor and taking part in a number of community festivals over the next several weeks. Come out and join the fun either as a volunteer or as a visitor.

- Juneteenth Festival of Morris County, Saturday, June 17, noon – 5 p.m., Pioneer Plaza and Morristown Green, Morristown
- Morris County Pride Festival, Saturday, June 24, 11 a.m. – 4 p.m., on the CCM campus

For more information on these events, email Kathleen Brunet at kbrunet@ccm.edu or call ext. 5052.

Bleeding Control Training Coming to CCM!



The CCM Safety Committee has designed a six-point safety training series for interested employees. The first in the series, Bleeding Control (B-Con) is scheduled for June 20 in LHT 109.

This program includes classroom-based instruction and practical training stations, structured as an introduction to bleeding control skills that are necessary to treat a casualty in an austere environment. Also included are lessons with concepts provided in The Hartford Consensus: Emergency Response to Trauma, where students are given an overview of active attacker incidents and the life-saving importance of initial emergency care.

Year End Accounting Reminder

July 10 is the last day to submit FY 2022-23 Petty Cash Reimbursements, Expense Reimbursement Forms and Travel Advance Reconciliations.

Learn how to help your CCM Community, friends and family! Attend B-Con on June 20. Use the links below to register. Note: Enter "N/A" for EMT #

AM Session – 8:00AM – 12:00PM (30 seats)

<https://bit.ly/3IS56L0>

PM Session – 12:30PM – 4:30PM (30 seats)

<https://bit.ly/43G9CEy>

SOCIAL MEDIA

Help us communicate all of the good things happening at CCM by liking, sharing or commenting on the college's social media posts and pages.

