

### **County College of Morris Employee Newsletter**

#### **Celebrate Black History Month at CCM**

There are a number of engaging and enlightening events happening on campus this month in celebration of Black History Month. We hope you'll take the time to attend some of these!

February 2, 2024 Volume 2024/4

#### **Campus Events**

Spring 2024 Gallery Exhibit Now – February 22, Mondays – Saturdays 9 a.m. - 6 p.m. Art Gallery

#### Free Faculty & Staff

**Fusion Exercise Class** Now – May 6 Mondays, 4:30-5:30 p.m., HPE 120 Fridays, 5-6 p.m., Remote Webex

#### Stomping at the Student Center

February 9, 12:30 – 1:45 p.m. Dragonetti Auditorium

#### Chattin at Crabby's

March 8, 5 – 7 p.m. Mr. Crabby's in Randolph

# ey through the inspiring sto

BLACK

erican history at our Library's Black ayl Dive into a collection of works by rature, poetry, history, and fiction.

ary 1 to 29

LAYS, EXHIBITS & WEBINARS

And the African Diaspora at the CCM y Center's Flag Display. Explore vibran's stories of unity and heritage. Join us in





Wright, an EOF Graduate, has trai sonal and acad

#### ry 15, Thursday - LRC 121 IT & CONVERSATION

tions and mean

bruary 20, Tuesday - CH 100

## ANCA ROIBAL

## ary 22, Thursday - Davidson C PM (Student Community Center)

#### ary 26, Monday - LRC 121 2:00 PM - 3:00 PM

HISTORY MONTH

art of p ne to share stories and hono

## ebruary 27 & 29, Tuesday & Thursday tudent Community Center 10:30 AM - 2:30 PM

ClipDart's Free Haircut Program is here at CCM to your arooming experience, specially tailored for ou oming experience ClipDart is makin



#### ry 29, Thursday - Student Community Center l to 8:00 PM

ture at our Apoll th Night! Join us for an un dance pe

## Febraury 29 - Thursday - LRC 121 8:00 PM - 10:00 PM

ack History Month in style at our Grand Finale

#### **Public Safety**

Emergencies: Dial 9-1-1 Police, Fire, Medical

Campus Assistance: Call Public Safety at 973-329-5550

**Resources:** 

**Emergency Response Guide** 



Congrats to current student Lisa Marie Buzec who was recently accepted into The Atlantic Health System Nurse Externship Program, a very competitive program that gives preference to students attending a four-year institution over students attending a community college. Out of 4,000 applicants, Lisa was picked to be one of the 100! The

# AfroLatin roots of Tango with Dr.

goal of the program is to allow rising senior nursing students to learn about the role of the professional nurse,

while being precepted by specially selected nurses. The externship runs for eight weeks over the summer. Once Lisa finishes the nursing program at CCM, she plans to continue her education at either Fairleigh Dickinson or the University of Saint Elizabeth for her bachelor's degree. She would like to pursue her degree as far as she can, hopefully ending with a doctorate or NP license.



**Evacuation Procedure** 

**Visitor Registration** 

Food Warmer Safety

**Off-Campus Trip Reporting** 

#### Submissions for CCMemo

It's a new year and we have a new process for CCMemo submissions. All submissions should now emailed to the following address be CCMemo@ccm.edu. Reminder that submissions should be received no later than Wednesdays at 3 p.m.

#### **Marketing Calendar**

If you would like a 2024 CCM Calendar, please stop by the Marketing & Public Relations department in Henderson Hall 211 to pick one up. The department



produces this calendar annually to highlight the accomplishments of faculty, staff and administrators and the college's service to the community.

### Volunteers Needed for Diversity Festival

The Diversity Committee is hosting its second annual **Diversity Festival, Thursday, April 18th** from 11 a.m. - 2 p.m. in the Gym (HPE Building). The goal of the festival is to celebrate our various



talents, cultures and experiences with the CCM Community.

If you would like a table to showcase your diverse culture, department, language, art, etc. **please RSVP** to <u>diversitycommittee@ccm.edu</u> no later than February 12, 2024. If you have any questions, please contact the Diversity Committee.

### **Titan's Time Out**

Join the Foundation and Special Events in a new initiative of employee appreciation and community. Titan's Time Out is designed to allow us to gather as colleagues in a fun, light, and social atmosphere. The committee is excited about the events planned for 2024.

#### **Upcoming Events:**

#### February 9: Stomping at the Student Center

- 12:30 1:45 p.m., Dragonetti Auditorium
- On Stage Tap Class with Colleen all levels welcome! Bring your tap shoes or hard sole shoes.
- Join us for a warmup, easy dance combination and some laughs!
- Receive a special Valentine treat for all who participate!



#### March 8: Chattin at Crabby's

- 5 7 p.m., Mr. Crabby's in Randolph
- RSVP contact and additional details to come!

#### Welcome New Employees

Congratulations and welcome to the following employees whose positions were approved by the Board of Trustees at the December 19 meeting.

#### **Free Exercise Classes**

Free Faculty & Staff Fusion Exercise Class: Yoga/Light Cardio/Strengthening & Stretching with HES adjunct professor Trayer Run-Kowzun

**Where**: HPE 120 **When**: Mondays, 4:30-5:30 p.m. from January 22 – May 6



Where: Remote Webex (email <u>trunkowzun@ccm.edu</u> if interested; CCM email needed to join the class) When: Friday, 5 - 6 p.m.; ongoing

### **Home Basketball Games**

There are a few men's home basketball games left this season. Come support the Titans!

- Feb. 3 vs. Westchester Community College at 2 p.m.
- Feb. 6 vs. Lackawanna College at 7 p.m.
- Feb. 15 vs. Delaware Technical Community College at 6 p.m. – Note this is Sophomore Night also!
- Feb. 20 vs. Mercer County Community College at 6 p.m.



#### Thank You!

Thank you to all who attended **Coffee & Conversation** on January 31 and the **Middle States Commission on Higher Education (MSCHE) Self-Study Kickoff** meeting on February 1. We had a great turnout at both events!



#### **STUDENT SERVICES**



Student Mental Health & Wellness

Students Receive Free, Immediate Access to a Therapist

The Library In-Person and Remote Service

**Tutoring Center** For more information, click <u>here</u>.

#### **HR CORNER**

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS Save for retirement –

Receive free, no-pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

Corebridge Financial (formerly AIG/VALIC) representative MaryAnn Bradford is available for individual appointments. <u>Click here to</u> <u>schedule a virtual meeting or phone</u> <u>appointment</u>

Empower (formerly MassMutual/Hartford) representative Kenneth Quarnaccio is available for individual appointments, contact him at 848-248-4313 or by email at kquarnaccio@gittermanwealth.com.

Empower (formerly Prudential) representative Robert Rooyakkers is available for individual appointments for the ABP or the DCRP plans, contact him at 732-587-8331 or by email at <u>bob.rooyakkers@empower.com</u>.

Equitable representative Marc Sheridan is available for individual appointments, contact him at 908-230-2042 or by email at <u>Marc.Sheridan@equitable.com</u>.

MetLife/Brighthouse representative David Sharpe is available for individual appointments, contact him at 973-575-3254 or by email at <u>dsharpe@financialguide.com</u>.

Contact the TIAA Individual Advisory Center to schedule an appointment with a TIAA representative at 855-728-8422 or <u>www.tiaa.org/schedulenow</u>.

Voya Financial Services representative Anthony DiPietro is available for individual appointments, contact him at 609-415-5530 or

Brian McSherry, Assistant Professor, Graphic Design

**Salma Monaco**, Instructor, Respiratory Therapy

Manal Meseha, Associate Director of Accounting Jane Miller, Part-time Nursing Lab Coordinator

#### **Construction Updates**

#### Academic Complex Elevators and Third Floor Walkway

In the coming weeks, the installation of the new elevators will continue. The elevators are scheduled to be ready for the state inspections before the end of February. The new elevators in DeMare and Sheffield will be placed in service once approved by the State of New Jersey. Once approved, the final



#### by email at adjpietro@voyafa.com

#### **NOTICES FOR CCMEMO**

Email material to <u>CCMemo@ccm.edu</u>

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? Find them here. stage of removing the old elevators and converting them to storage closets and gender-neutral restrooms will begin. There will still be intermittent noise and minor odors throughout the next coming months. Please reach out to Plant & Maintenance ext. 5500 if you find you have a partial loss of power, or the HVAC system is not acting as you would normally expect. We have been able to restore systems relatively quickly, but the sooner Plant knows the sooner they can get things restored.



Public Safety and Plant are continuing to work daily on updating caution and detour signage as the work shifts within the buildings. If you have any concerns, please call Business & Finance at ext. 5012 and they will direct the questions or concerns to the correct department/person.

To keep informed of the construction progress throughout the spring semester, please check the CCMemo for regular updates. We again thank the campus community for their assistance with preparing for the spring construction schedule. As communicated over the last few years, the completed project will provide much-needed accessibility (ADA) access to the third floors of Cohen, Sheffield, and DeMare halls with larger elevator cabs and a connection between the buildings' third floors. The third-floor connections will improve circulation and provide additional options for emergency egress. The old elevators and equipment rooms will be converted to fully ADA-compliant gender-neutral (all gender) single-stall restrooms and additional building storage. This project is funded through the College's Chapter 12 appropriation and was approved by Morris County.

#### Morris County Vocational School Career Technical Education Center

The underground plumbing work is underway and will continue into next week. Structural Steel is scheduled to arrive on February 9 and erection will begin shortly after if weather permits. As the steel goes up and the retaining wall is waterproofed, the soil stockpile in the parking lot will be used as backfill. The section of Parking Lot 9 near the Tennis Court stairs will remain open for parking and entry/exit. Parking Lot 7 and 8 will also be available for parking of students, faculty, and staff. The sidewalk near the fence heading towards the AMEC building from Parking Lot 9 will remain open for use. The new facility will focus on workforce development learning opportunities and will operate on a share-time model for high school juniors and seniors. The project expands and supports the partnership between MCVSD and CCM. This project is funded through Securing Our Children's Future Bond Act.

#### **Weather-related Closures**



CCM officials continue to make decisions regarding snow days. A message regarding a campus closure means all classes

and activities will be canceled and offices will be closed.

As has been the case in the past, even if classes are canceled, faculty may choose to meet with students online, but they should not penalize students who do not have internet access. It is recommended that faculty inform their students in advance of how they will operate in the event of a closure. Faculty should talk to their dean or vice president if they have questions or need additional support.

Check the website and email for updates. If you have not already signed up for a Titan Alert or need to update your information, we encourage you to do so at <u>Get Rave</u>.

#### **Windows 11 Migration**

Information Systems is beginning the process of migrating all Windows based end user devices from Windows 10 to Windows 11. From this point forward, any new device will run Windows 11 when it is deployed. All existing physical devices and VMWare desktop images will be upgraded at the conclusion of the Spring semester.

This <u>link</u> highlights some of the changes and provides some guidance on how to navigate around the operating system.



#### **COVID Protocol for Employees**



We are in the season where upper respiratory infections are most prevalent. For employees who are feeling ill, follow these protocols:

If an employee feels sick, stay home or leave campus as soon as possible and do not work from home.

#### Grounds Garage and Underground to Aboveground Storage Tank at the Plant Maintenance Building

The UST-AST-Grounds Garage project is near completion; punch list items were reviewed and will be closed in the next week. The anticipated completion for this project is on schedule for this

All medical documentation should be emailed to HR at <u>humanresources@ccm.edu</u> and may be required in accordance with the Sick Leave provisions in your collective bargaining agreement.

If you are home due to feeling ill, remote work is not an option.

If an employee has a positive PCR Test: Do NOT come to campus, contact your supervisor and HR.

\*If you have symptoms and have a positive PCR test, contact HR to discuss your quarantine period based on CDC recommendations and your return to campus date.

\*If you were exposed to COVID and have no symptoms, but have a positive PCR test, contact HR to discuss your quarantine period based on CDC recommendations and your return to campus date.

month. Final inspections were completed and the certificate of occupancy will follow. This project is funded through the College's Chapter 12 appropriation.



Coming Soon! Center for Entrepreneurship & Culinary Science

The scope of work includes constructing a 13,000 square foot addition to the Student Community Center (SCC) where the current outdoor patio resides. The infrastructure will house space for the Entrepreneurship program and expand learning space for the Culinary Science programs. The submittal review process is underway. CCM anticipates the construction to commence in the next coming weeks. This project is funded through the College's Chapter 12 appropriation.



#### **The Center for Health Professions**

The process to access the Federal funding through the State appropriation is underway and an Architect/Engineer for the project will be ready for consideration in February. The current schedule is to have the construction project out for bid in mid-Fall and awarded before the end of the year.

#### SOCIAL MEDIA

Help us communicate all of the good things happening at CCM by liking, sharing or commenting on the college's social media posts and pages.



\***If COVID positive and you have no symptoms**, remote work must be approved by your Vice President or Executive Director.

Please note: You are not required to report a COVID-19 exposure to HR. Only report a positive test result. To report work absence(s) due to COVID-19, employees must provide a positive PCR test or doctor's note for verification. Home Tests are not acceptable verification. To return to campus following a COVID diagnosis, you are not required to provide a doctor's note or negative PCR test. As always, cover your face when you cough or sneeze and wash your hands frequently with warm soapy water.