

Business Administration #2110

Suggested Sequence by Semester

*This suggested sequence does not include any required developmental courses.
Degree completion time may vary depending upon the number of credits taken each semester.*

SEMESTER I			CREDITS	SEMESTER II			CREDITS
English Composition I	ENG 111	3		English Composition II	ENG 112	3	
Math Elective		3		Math Elective		3	
Introduction to Business	BUS 112	3		General Education Elective		3	
Business Information Systems	BUS 119	3		Principles of Accounting II	ACC 112	3	
Principles of Accounting I	ACC 111	3		Principles of Marketing I	MKT 113	3	
	TOTAL	15			TOTAL	15	
SEMESTER III				SEMESTER IV			
General Education Elective		3		Free Elective		2	
Business Electives		6		Lab Science Elective		4	
Principles of Economics	ECO 211	3		Business Elective		3	
Principles of Management	BUS 215	3		Restricted History Elective		3	
	TOTAL	15		Principles of Economics II	ECO 212	3	
					TOTAL	15	

MATHEMATICS: Select two Mathematics courses (please check prerequisites before enrolling in a Mathematics course):

MAT 110 College Algebra (3 CR)	MAT 123 Pre-calculus (4 CR)	MAT 131 Analytic Geometry & Calculus I (4 CR)
MAT 117 Mathematical Analysis for Business & Economics (3 CR)	MAT 124 Statistics (3 CR)	Or any Higher-Level Math Courses
MAT 118 Calculus for Business & Economics (3 CR)	MAT 130 Probability and Statistics (4 CR)	

***Note:** Students will not receive credit towards graduation for more than one of these courses: MAT 124 and Mat 130.

Please note some colleges require MAT 124 OR MAT 130, MAT 118, MAT 123 and/or MAT 131; consult with the Business or Transfer Advisor.

LABORATORY SCIENCE: Select a 4 credit Laboratory Science course from the list of approved General Education courses. Recommended courses for Non-Science majors are:

BIO 127 Biology of Environmental Concerns	BIO 132 Concepts in Biology	BIO 133 Human Biology	CHM 105 Forensic Science
CHM 117/118 Introductory Chemistry Lecture/Lab	SCI 118 General Astronomy	PHY 103 Concepts of Physics	PHY 118 Meteorology
BIO 129 Introduction to Botany			

HISTORY: Select a History course from the General Education Humanities list.

GENERAL EDUCATION ELECTIVES: Select two courses from the General Education list. Students should consult with a Business or Transfer advisor when choosing General Education electives. Please note some 4-year colleges require 6 credits of a foreign language or additional Math courses as graduation requirements for their Bachelor's degree.

BUSINESS ELECTIVES: Students may take any course with an ACC, BUS or MKT prefix (outside of the required Business Core courses) to meet the 9 credit Business Elective requirement. Please note that some courses are offered every semester, while others are only offered once a year. Please check Web Advisor for the schedule by term. The following is the list of planned business electives for the academic year.

ACC 105 Computerized Accounting	BUS 219 Small Business Operations	MKT 215 Sales Principles and Practices
ACC 108 Hospitality Accounting	BUS 227 Internship Experience-45-100 hours (1 CR)	MKT 218 Advertising
BUS 136 Personal Finance	BUS 228 Internship Experience-90-200 hours (2 CR)	MKT 210 Social Media Analytics
BUS 211 Money & Banking	BUS 229 Internship Experience-135-300 hrs. (3 CR)	MKT 208 Social Media Marketing
BUS 212 Principles of Finance	BUS 233 Principles of International Business	MKT 207 Introduction to Services Marketing
BUS 213 Business Law I	BUS 242 Customer Relations	
BUS 218 Investment Principles	MKT 114 Principles of Marketing II	

Students may also choose 6 credits of the 9-credit requirement from the following list:

CMP 128 Computer Science I	COM 111 Introduction to Journalism	MAT 114 Introduction to Data Science
CMP 131 Fundamentals of Programming	COM 209 Editing and Publication Design	MAT 118 Calculus for Business
CMP 239 The Internet & Web Page Design	HOS 118 Introduction to the Hosp. Industry	MAT 123 Pre-Calculus
CMP 262 Data Science Programming	PHL 118 Philosophy of Leadership	MAT 131 Analytical Geometry & Calculus
CMP 291 Database Programming		

NOTE: Students will not receive credit towards graduation for more than one of the following courses: (CMP 135, CMP 126, and BUS 119), (BUS 135 and BUS 233) and (BUS 242 and MKT 207). **CERTIFICATES:** Students interested in obtaining a Small Business Management Certificate, Finance Certificate, or the Social Media Marketing and Communication Certificate should consider using their Business electives to fulfill those requirements.

FREE ELECTIVES: Students may take any 2-credit course that they have interest in or would help them in their major. The Business department offers a 2-credit the following 2-credit courses; Internship-work experience (BUS 228) and BUS 200, Business Case Methodologies; the Communication department offers COM 113 Professional Communications. Students can also take any 3-credit course the college offers, that they have not already taken. Since the program is 60 credits, these 2 credits may be met with two 4 credit math electives (e.g. MAT 123, MAT 130 or MAT 131.)

HONOR COURSES: You may be eligible to take honors courses. Discuss this option with your Academic Advisor.

GENERAL EDUCATION: [Click here for the most recent General Education course list.](#)