



August 27, 2021  
Volume 2021/621

### CCM EVENTS

**Save the Date**  
Virtual Professional Day  
Tuesday, September 7  
9 a.m. to 4 p.m.

### STUDENT SERVICES

**The Library**  
[In-Person and Remote Service](#)

Online Tutoring Center  
More information, click [here](#)



### Online Business Guide Launched by CCM and the Morris County Library Consortium

Business owners looking for resources, research and data to help grow their organizations now have a comprehensive online center they can turn to as a result of a partnership between CCM and the Morris County Library Consortium.

The newly launched Business Development Resources for Northwest NJ: Market Research at <https://ccm.libguides.com/busdevreswnj> provides a wealth of information, covering such areas as cost benefit analysis and managing business credit, market research and consumer spending, creating business and marketing plans, county business patterns and demographic data, and more.

The guide aligns with the college’s plan to assist Morris County with enhancing and supporting entrepreneurial growth. Working with the Morris County Chamber of Commerce, CCM has developed plans to construct an Entrepreneurship and Culinary Science Center on its campus to train and support successful innovators. As part of those plans, the college will be developing new degree and certificate programs focused on entrepreneurship, hospitality management and event planning, inventory management, logistics and supply chain management.

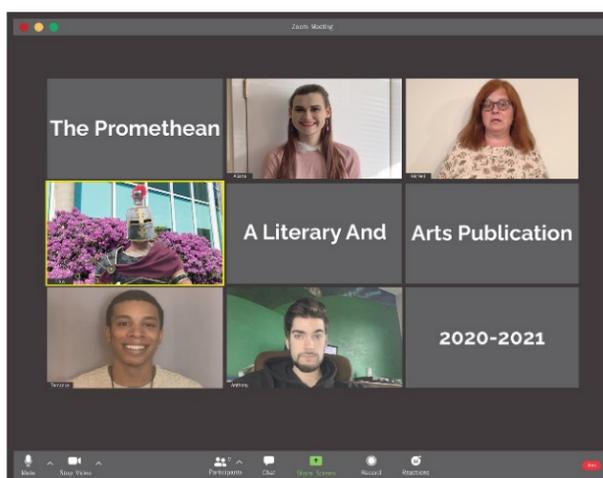
“As the community’s college, part of CCM’s mission is to be a resource for the community, including local businesses,” notes Heather Craven, CCM library director and dean of the college’s Learning Resource Center. “Having local businesses who are well resourced and thriving results in a positive impact on the community. The CCM Library is excited to host this resource to promote business development in the region.”



### Student Publication The Promethean Wins Another National Award

Graphic Design USA has selected the 2020-2021 issue of The Promethean, the student-produced literary magazine at CCM, for its 2020 Inhouse Graphic Design Award, marking the 41st national award the publication has received since 2005.

This most recent award recognizes the design work of studios that work inside a business or educational setting and highlights outstanding work in all categories and media. This year, The Promethean went up against 6,500 submissions for consideration, with only 10 percent selected for recognition by the panel of judges. The Inhouse Graphic Design Awards contest judges student work among professional designers in this very competitive field, as there is no student category.



The design team responsible for this 2020-2021 edition were Anthony Velotti of Roxbury, Allana Iskra of Montville, and Terrance Wilkins of Mine Hill.

“I am so pleased and humbled that this professional organization continues to confirm The Promethean’s excellence,” said Professor Kathy McNeil, faculty advisor for The Promethean. “The publication continues to be a showcase for the best that CCM has to offer, and the continued support from so many people on campus is a big part of its success.”

Graphic Design USA is a professional trade publication distributed 8 times a year to members of the graphic design and advertising community. It highlights current industry trends and sponsors six design contests in different design disciplines each year.

## Return to Campus Plan Modifications

Late last week, CCM issued some modifications to its Fall 2021 Return to Campus Plan. Key modifications in that plan are:

- The college will start the Fall Semester, which begins September 8, with the majority of its courses being held remotely.
- The college plans to offer instruction in this manner through October 26, 2021, the end of its first seven-week term.
- Effective on October 27, 2021, all students and all employees must choose one of the following actions:

### Get vaccinated and present a record of being fully vaccinated.

Employees submit your COVID-19 Vaccine record to [HRCOVID@ccm.edu](mailto:HRCOVID@ccm.edu).

Students submit your COVID-19 Vaccine record to [health-services@ccm.edu](mailto:health-services@ccm.edu).

### Take a PCR test weekly and present negative results on a weekly basis.

Employees submit your weekly COVID-19 test results to [HRCOVID@ccm.edu](mailto:HRCOVID@ccm.edu).

Students submit your weekly COVID-19 test results to [health-services@ccm.edu](mailto:health-services@ccm.edu).

### Receive a waiver for medical or religious reasons and take a PCR test weekly and present negative results on a weekly basis.

Employees who are seeking a waiver should contact [HRCOVID@ccm.edu](mailto:HRCOVID@ccm.edu) and submit their weekly COVID-19 PCR test results to [HRCOVID@ccm.edu](mailto:HRCOVID@ccm.edu).

Students who are seeking a waiver should contact [health-services@ccm.edu](mailto:health-services@ccm.edu) and submit their weekly COVID-19 PCR test results to [health-services@ccm.edu](mailto:health-services@ccm.edu).

Students who choose to take all of their classes in an electronic format do not have to present any documentation but should be aware that they will not be permitted in any college building without having opted for one of the choices above.

### IDs

As of October 27, 2021, all employees can only enter buildings on campus when they have a newly branded photo ID badge that is highly visible, meaning worn above the waist, with the front facing forward. Employees can request CCM IDs from the Office of Campus Life, at the Student Center Information Window or online following the instructions at this [link](#).

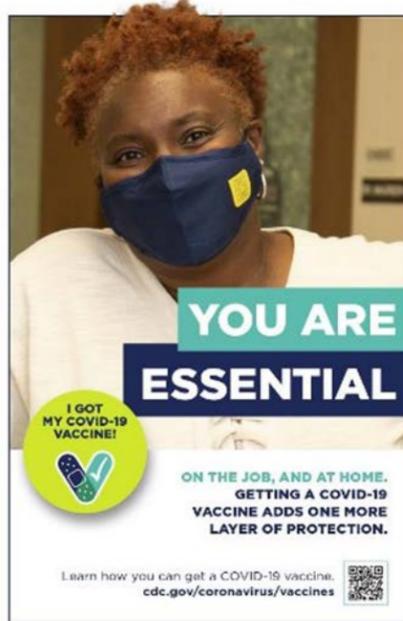
Employees: Once processed and notified by Campus Life, employees can pick up their new ID cards from Human Resources.

### Masks

Everyone on campus is to wear a mask when social distancing is not possible, unless they have a medical exemption. Social distancing requires maintaining a distance of approximately 6 feet between you and other people

To read the entire Fall 2021 Return to Campus Plan, go to [link](#).

You can also watch a video of President Iacono outlining the details at <https://youtu.be/zX3cSN91xNY/>.



## The Solution Center Has Moved

To better support CCM employees with their technology needs, the Solution Center has moved from 675 to Emeriti Hall, in the academic complex. This move allows the Computer Specialists to be more conveniently located in the center of campus. This allows for a quicker in-person response time. The Solution Center is still available via email at [solutioncenter@ccm.edu](mailto:solutioncenter@ccm.edu), online at [www.ccm.edu/solution-center/](http://www.ccm.edu/solution-center/), via the Titan Talks chatbot at [www.ccm.edu](http://www.ccm.edu), and by phone at ext. 5600. The Solution Center looks forward to continuing its support services for the college community.



## September 11 Commemoration on Campus

In observance of 9/11/2001 and the 20th anniversary, CCM will close all offices at 4 p.m. on Thursday, September 9, to gather at the flag pole outside the Student Community Center for remarks and a moment of silence.

## CCM Foundation Annual Golf Classic

Enjoy a day out on the links with the CCM Foundation and help support students with



fulfilling their dreams for a rewarding and satisfying life.

This year's Annual CCM Foundation Golf Classic takes place Monday, September 27, at the Picatinny Golf Club in Dover and includes lunch and an extended cocktail hour. All participants will receive a special Golfer Gift and there will be a Hole in One Car and Prize Contest. Raffle prizes also will be given out during the evening program. The cost is \$175 per player. To register, go to [www.ccm.edu/foundation/golf/](http://www.ccm.edu/foundation/golf/).

## HR CORNER

### RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement –

Receive free, no pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

AIG (formerly VALIC) representative MaryAnn Bradford is available for individual appointments.

Call 732-832-5346 or email [Maryann.bradford@aig.com](mailto:Maryann.bradford@aig.com)

Schedule a virtual meeting or phone call: <https://my.valic.com/seminarregistration/availableseminars.aspx?regcode=5296NEW11AA>

Equitable representative Mark Sheridan is available at all 908-230-2042 or email [Marc.Sheridan@equitable.com](mailto:Marc.Sheridan@equitable.com)

Access Marc's calendar to schedule an appointment:

<https://app.zynbit.com/zyncal/schedule/marc-sheridan>

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available at 848-248-4313 or email [kquarnaccio@gittermanwealth.com](mailto:kquarnaccio@gittermanwealth.com).

MetLife/Brighthouse representative David Sharpe is available at

973-575-3254 or email

[dsharpe@financialguide.com](mailto:dsharpe@financialguide.com).

Prudential

Call 732-428-2314 or email

[alicia.smith@prudential.com](mailto:alicia.smith@prudential.com) to make an individual appointment to discuss ABP or DCRP investments.

Contact TIAA's National Contact Center at 800-842-2252 for questions and counseling.

Voya representative, John Murray is available to help you with your retirement account. To schedule an appointment call (609) 234-3369 or email [johnmurray@voyafa.com](mailto:johnmurray@voyafa.com)

## NOTICES FOR CCMEMO

Email material to Kathleen Brunet at [kbrunet@ccm.edu](mailto:kbrunet@ccm.edu).

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

## SOCIAL MEDIA

Help us communicate all of the good things happening at CCM by liking, sharing or commenting on the college's social media posts and pages.

