

# The CCMemo

## Upcoming Events

### November 19 - 25

**Bomb Threat and Suspicious Package Training**, 11:30 a.m. to 12:30 p.m., A132, Sheffield Hall on November 19 and 26. Training will be 2:30 p.m. to 3:30 p.m., B150, Cohen Hall on November 29.

**Faculty and Staff Market Place**, deadline for application due to the Campus Life office on November 20.

**Bibliography Drop-In Session**, 40-50 minute training session by a reference librarian on how to create a bibliography. No registration required, November 20 in the library's BI room. Sessions available: 8:45 a.m., 10 a.m., 2 p.m., & 3 p.m. For more information, call ext. 5310.

**Thanksgiving recess**, November 22 and 23.

### November 26 - December 3

**Information Technology Department**, Family Information Night, 6:30 p.m., D-205, Emeriti Hall on November 27.

**TIAA-CREF** is scheduling appointments between 9 a.m. and 4 p.m. on November 28 in the LRC 115. To schedule an appointment, please visit their website at [www.tiaa.cref.org/moc](http://www.tiaa.cref.org/moc) or call (800) 842-8412.

**PERS / TPAF** pre-retirement seminar is scheduling on-site classes between 4 and 7 p.m. on November 28 in the LRC 115. To sign up, log onto their website, [www.state.nj.us/treasury/pensions/seminars.htm](http://www.state.nj.us/treasury/pensions/seminars.htm).

**"This Land is Your Land,"** new paintings by Pasqualina Azzarello. A series of 23 paintings and one installation piece that reference American modernist illustration and the ever-changing cultural notions of development, progress and success. Artist reception 6 to 7 p.m. on November 28 in the Campus Gallery, LRC.

**"This Aint No Txt Msg,"** drawings by art students. An exhibition of graphite and charcoal drawings by students from Drawing II, taught by Professor Pasqualina Azzarello. Artists reception, 6 to 7 p.m. on November 28 in the LRC.

**BJ's** representative, Cathy Adler, will be on campus to offer discount memberships to employees and students, 11:30 a.m. to 2 p.m., SCC out side of Campus Life, December 3.

## CCM Shakespeare and Company production

CCM Performing Arts proudly presents the World Premiere of an exciting, new American Play. "The Almost True and Truly Remarkable Adventures of Israel Potter, American Patriot" by Joe Bravaco and Larry Rosler, based on the novel by Herman Melville.



Performances are at 7:30 p.m. on November 14 to 17, Dragonetti Auditorium. Tickets can be purchased at the door or at the Campus Life information window, all seats \$12. For more information call ext. 5427.

## CCM to host info night for computer majors

For those interested in computer related majors, CCM will hold a Family Information Night at 6:30 p.m., Tuesday, Nov. 27 in Emeriti Hall, D205. Members of CCM's Information Technologies Department will explain programs such as Broadcasting, Digital Media, Technical Studies, Gaming, Web Development and others.

Participants will have an opportunity to learn about career opportunities, program requirements, financial aid opportunities and CCM's application process.

For more information, call ext. 5780 or email [bmurphy@ccm.edu](mailto:bmurphy@ccm.edu).

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## Bomb threat and suspicious package training

**M**orris County Sheriff's Department will conduct "Bomb Threat and Suspicious Package Training" sessions. All are encouraged to attend one of the following:

November 19 11:30 a.m. - 12:30 p.m., A132

November 26 11:30 a.m. - 12:30 p.m., A132

November 29 2:30 p.m. - 3:30 p.m., B150

The training will provide information on how to handle a bomb threat situation including education on the proper response to a phone call by using cards. Cards will be provided to all attendees which can be kept near the telephone for referral. Various methods of threat delivery and how to spot a suspicious package will be reviewed as well as correct responses to these situations. In addition, proper protocol for evacuation procedures will be discussed.

**All fire marshals are required to attend one session and be prepared to remain for 1/2 hour after the session for further fire marshal training.**

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## AutoCAD presentation

**P**rofessor Parthy Iyengar presented a technical paper at Temple University in Philadelphia along with CCM sophomore student, Jamieson Simms on Saturday, November 3. The presentation was for the Middle Atlantic Section, Fall Regional Conference of the American Society for Engineering Education (ASEE) and was on "Using AutoCAD Graphics Software for Solving Problems in Statics for Engineering Technology". Professors Joe Vallely and Dom D'Stefan were in attendance at the conference. Jamieson Simms performed very well presenting the material.

*Professor Parthy Iyengar*

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## New communications program

**A** new major in Communications is now pending state approval. The program is expected to be certified in time for the spring 2008 semester. Please direct any students who are interested in this new major to me for advisement.

*Dr. Noel Robinson*

*Coordinator of Journalism and Communications*

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## Department title change

**T**he Security and Safety Department has been renamed to the Department of Public Safety. Upon the recommendation of the Personnel Committee and the President, the Board authorized to change the titles of the Director and Associate Director of Safety and Security, to the Director of Public Safety and the Associate Director of Public Safety.

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## New faces .....

**Helen Lagos,**  
PT Evening Custodian, *Plant and Maintenance*

## Familiar faces in different places.....

**Kelly Guevara,**  
Office Assistant, *Admissions Office,*  
formerly from Records and Registrations



### ***Congratulations to two retirees***

*Professor Joseph Vallely on his retirement after 31 years of service.*

*Dr. Joseph P. Nazzaro on his retirement after 39 years of service.*

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## Friendly reminder

AAPF, CCMSA and Management Support employees are entitled to a meal allowance of \$8.50, if they have worked three hours over their regular scheduled day. The supervisor should e-mail or call Human Resources with the employee's name and date that they worked. A meal allowance ticket will be sent to the supervisor for signature and then given to the employee.

The Plant and Maintenance Department has installed hand sanitizers in the hallways throughout the campus near the restrooms, also by both the Student Center cafeteria and the Cohen Hall cafeteria.

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## Swap and shop

**For Sale.** Microsoft Wireless Keyboard/Mouse, \$15; Belkin 4-port USB Hub, \$10; Linksys Broadband Firewall Router, \$10. Please call Denise at ext. 5029.

**House for Rent:** Succasunna, NJ (3 miles from college). Three / four bedroom ranch, one bath; central air; oil heat. Fenced-in yard; deck; one-car garage. Off-street parking. Refrigerator, gas stove, electric washer and dryer; eat-in kitchen; living room / dining area combination with cathedral ceiling. Partially finished basement includes possible 4th bedroom, carpeted family room, separate shop area, cedar storage closet. \$1600 / month plus utilities. Call 973-584-1991 or ext. 5450.

**For Sale:** 2 BR Condo in Seasons Glen, Mt. Arlington, NJ. Built in 1998. Pool, tennis, fitness @ clubhouse. Taxes \$1200/yr, maintenance fee \$135 /mo. Exit 30 on Rt. 80. Close to bus & train to NY, \$229,900. Available after 12/15/07. Call 201-400-5713.

*The CCMemo will be issued every  
Friday. Deadline for items to be submitted is Wednesday p.m.  
Please send items for submission to [rsmith@ccm.edu](mailto:rsmith@ccm.edu). Thank you!*

County College of Morris  
Faculty & Staff Market Place

**Tuesday, December 4**  
**SCC Lounge**  
**11AM – 2PM**



The Office of Campus Life is proud to present the Fall 2007 Faculty & Staff Market Place. The Market Place will provide CCM employees the opportunity to sell their crafts, gifts and wares to fellow faculty and staff, plus students. If you are interested in participating, please contact the Campus Life Office, SCC 226, at extension 5225.

Each application will require a refundable \$10 fee to reserve a table at the Market Place. The \$10 fee will be returned on the day of the Market Place.

Each person is responsible for scheduling time off with their supervisor.

Name: \_\_\_\_\_ Extension: \_\_\_\_\_

Office: \_\_\_\_\_ \$10 Fee:  Paid

Please describe the type of items you will be selling at the Market Place:

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**Deadline: November 20.**

**Please download and return to Campus Life.**