

The CCMemo

COUNTY COLLEGE OF MORRIS
Volume 2010 / 113

Employee Newsletter
April 23, 2010

Upcoming Events

Open House

April 24

10 a.m. - 1 p.m.

For complete information go to www.ccm.edu.

Transfer Representatives on Campus

Share with Students

Walden University

April 26

10 a.m. - 1 p.m.

College and university representatives from in and out-of-state are invited to visit CCM throughout the academic year. Admission recruiters can be found at a table in the main entrance of the Student Community Center. These representatives can be a great resource to discovering more transfer opportunities. They are prepared to discuss entrance requirements, available majors, and campus information.

TIAA-CREF on Campus

April 27 - 9 a.m. - 5 p.m., HH 107

May 18 - 9 a.m. - 5 p.m., HH 107

June 3 - 9 a.m. - 5 p.m., LRC 115

June 29 - 9 a.m. - 5 p.m., LRC 115

Schedule an appt. to meet with Ana Pfalzgraf, at www.tiaa-cref.org/events or call 1-877-658-4221.

Caring for a Loved One with Dementia

Lunch and Learn

April 27

12:15 p.m., LRC 115

Caregivers of those with dementia may be frightened, frustrated, and angry. They often feel physically and emotionally drained. The stress and sadness of losing someone you love, a little bit at a time, can be overwhelming. In this workshop you will learn coping techniques for the unique challenges of caring for those with dementia. Most important of all, you will learn to find joy in the time you share with your loved one.

Spring Music Concert

County College of Morris Music Department presents its Spring Music Concert at 7:30 p.m. on May 7 in the Dragonetti Auditorium. Join the CCM Chamber Choir, CCM Chamber Ensemble and the Wind Ensemble in an evening of music for the season. With special guest performers, faculty and student voices, this event is the perfect way to celebrate the beginning of the summer season. Admission is free.

Cabaret Theatre

County College of Morris Performing Arts presents the Cabaret Theatre class at 7:30 p.m. on May 13 and 14 in the Student Community Center, Davidson Rooms.

This revue style production, popularized in New York, Chicago, Los Angeles and on college campuses throughout the country, spotlights CCM Musical Theatre students. Our students will be presenting musical numbers from On- and Off-Broadway productions in true Cabaret style fashion.

For more information call ext. 5076.

Sharing Time with CCM Retirees

Lunch Provided

April 28

12:30 p.m. - 2:30 p.m., SCC, Davidson A - 234A

Our retirees represent a wealth of experience. What do our retirees feel were their most memorable teaching moments or experiences in their classrooms? RSVP to mnasse@ccm.edu.

Student Art Exhibitions

Graphic Design Reception

April 25 - 5 - 8 p.m., LRC Reading Room

April 27 - Last day of show

Fine Arts Reception

May 6 - 12 - 2 p.m., LRC Reading Room

May 13 - Last day of show

Design Reception

May 10 - 9 a.m. - 5 p.m., LRC Reading Room

Improving Your Life

"A College Hour Series for Students"

Share with Students

April 26

11:30 a.m. - 12:30 p.m., SCC 233

Dr. Ronnie Kopp Wiener, Counselor, is presenting a series of conversations to provide students with insight on issues that will make their lives better.

Students who would prefer to discuss any of these topics individually may make an appointment with a Counselor at ext. 5140.

Europe at Age of Evolution

Presenter: Dr. Craig Piant

April 29

2:30 - 3:45 p.m., LRC 218

RSVP to lolshan@ccm.edu.

The Longo Planetarium

"Open House"

April 29

12:30 and 1:30 p.m.

The planetarium will be opened for a few short presentation to show off the facilities and demonstrate the amazing new digital theater. Feel free to stop in and see a short presentation.

Friendly Reminders

- **NJ Sales Tax** - In accordance with State law, the College and its food service contractor, Chartwells, have begun to collect NJ sales tax on retail food sales. There is a statutory exemption from the sales tax for students purchasing food from the College's food service outlets. That exemption is for students only and does not apply to faculty, staff or visitors."
- **2010/2011 Budget** - Budgets are now open for Fiscal Year 2010/2011 and departments may start submitting requisitions for next fiscal years blanket orders and service contracts. In order to encumber funds using next year's budget monies, the requisition date must be entered as 7/1/10. View the REQM procedure sample at http://www3.ccm.edu/pdf/REQM_procedure.pdf
- **Purchasing Deadlines for "01" General Fund Accounts** Deadline dates for FY 09/10 purchase requisitions are established to ensure that the Purchasing Department has adequate lead time to procure all goods and services for the current fiscal year.

If you are planning to purchase any capital equipment, e-mail the Purchasing Department immediately.

Miscellaneous Purchases

(excludes repair & maintenance)	5/21/10
Blanket Order Change Request	5/21/10
Able or WB Mason Office Supplies	6/04/10
* Blanket Order Releases	6/18/10
Check Enclosed Orders	6/18/10
Chartwells (Food Service)	6/18/10

- * Remember to submit (if needed) a Budget Transfer Form to the Budget Office prior to the May 21 deadline before processing a Blanket Order Change Request.

Any change requests with insufficient funds will be returned.

NOTE: Any Blanket Order Releases sent without sufficient funds may be processed as "unauthorized purchases."

Swap and Shop

For Sale: Tickets available for "The Producers," the musical by Mel Brooks, for Saturday, June 12 at 7:30 p.m., at the Barn Theater in Montville. \$25 - ticket price includes show, beer, wine, soda, appetizers, dessert and raffle ticket. Call Susan at 5062.

For Sale: Custom made boys twin tugboat bed w/mattress, \$150. Contact Michelle at mlis@ccm.edu.

For Rent: Adirondack Cabin - Summer Season Rental (Old Forge / Eagle Bay NY). Only \$2700 for 3 months: June, July and August (flexible start and end dates). Will consider single month (August) rental - only \$900. Sorry, no weekly rentals. Call Cindi/Jim at 973-288-1909 or follow this link for more information <http://tinyurl.com/AdirondackCabin>

Vacation Rental: Newly renovated and fully equipped duplex home located in Seaside Park three houses from bay, 3 short blocks from beach. 3 BR, 1 ½ baths, central air, fully equipped EIK, W/D, deck, front porch, outdoor shower. Quiet family oriented area located near recreation area which includes playground, basketball court, baseball field and tennis courts. For photos email: fpapalia@ccm.edu or call ext. 5190. CCM references available. \$1,750/week during weeks from May 29 – September 4. Call for information on discounted weekly rates for off-season weeks.

Interesting Websites

Lovers of old photographs will enjoy this collection of pictures and the photographer's viewpoint. The Frank A. Matura Image Collection <http://content.wsulibs.wsu.edu/cdm-matura/>

After coming to the United States from Japan in 1905, Frank S. Matura stopped in Seattle and then moved across the Cascades to the city of Okanogan, WA. As a photographer, he was involved in his own practice and in documenting the changes in the environment as the city expanded and the Conconully Dam was built nearby. Matura was a very active member of the community, and he created a playground for local children and he was fond of dressing up in strange hats and costumes. This delightful digital archive of his work was created by the Washington State University Libraries Digital Collections, and it contains almost 1600 of his photographs. Users can look through the "Predefined Searches" section for a few highlights organized into areas like "automobiles", "children", and "Native Americans". Overall, the site offers a rather unique glimpse into early 20th century life in rural eastern Washington.

Courtesy from our Reference Librarian

CCM to Host RN Refresher Program

County College of Morris offers an RN Refresher Program for RN's who want to return to the nursing workforce and need to update their skills and nursing theory. The program consists of daytime lectures at the college and a clinical experience at an area hospital.

The program is being held from May 10 - June 10. The registration deadline is April 14. For more information, call ext. 5182.