

The CCMemo

COUNTY COLLEGE OF MORRIS
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Employee Newsletter
August 20, 2010

Upcoming Events

Fall Semester Begins

August 30

Drama Auditions

"Angels in America"

August 31 and September 1

6 p.m., SCC, Dragonetti Auditorium

It is strongly recommended that you review the script prior to the audition.

Show dates: November 18 - 20.

Musical Auditions

"Phantom of the Opera"

September 2 and 7

7 p.m., SCC, Dragonetti Auditorium

Come prepared to sing, dance and read.

Show dates: November 3 - 6.

TIAA-CREF on Campus

September 2, 21 and October 6

9 a.m. - 5 p.m., Henderson Hall, Room 107

Schedule an appt. to meet with Ana Pfalzgraf by calling 1-877-658-4221.

Labor Day

September 6 - COLLEGE CLOSED

CCM Introduces Sustainable Practices Certification

Program Information Session

September 7

5 - 7 p.m., Cohen Hall Room 261

Complete information at <http://www.ccm.edu> under News.

MetLife on Campus

September 16 and October 12

10 a.m. - 3 p.m., Henderson Hall, Room 107

RSVP to dsharpe2@metlife.com or 1-201-207-6694.

CCM Launches Electronic Health Record Technologist Certification Program

Information Session Takes Place Sept. 7

County College of Morris has launched an Electronic Health Records System Technologist Certificate program to prepare professionals to take advantage of expanding career opportunities being created by the transition to computerized patient health records.

An information session on the new six-course certificate program will be held Tuesday, Sept. 7, from 5 p.m. - 7 p.m. in Cohen Hall, Room CH 263. The information session is free and pre-registration is not required. The session will cover the type of career opportunities available in the field, the training that is needed, potential employers and salaries.

Over the next 10 years, the federal government is expected to provide up to \$27 billion to doctors and hospitals to buy equipment to computerize patient health records. Starting in 2015, doctors and hospitals that have not made the transition to electronic health records will be subject to financial penalties under Medicare.

"CCM is proud to be one of the first colleges in New Jersey to offer a certification program in electronic health records," said Edward J. Yaw, CCM president. "The program offers an opportunity for individuals during these still difficult economic times to prepare themselves for careers in a field that is experiencing better-than-average job growth."

(cont'd)

Announcing On-Line Pay Advices

Have your pay information at the tips of your fingers at all times.

Effective with the September 9, 2010 pay date, the following two pay changes will be implemented.

1. Direct Deposit Pay advices will be available on-line via Web Advisor. Advices will be available on-line only.
2. For employees who do not elect Direct Deposit, checks will be mailed to the address on file. We will no longer be delivering checks (or advices) on campus. Checks will be mailed on the Wednesday before pay days. Checks cannot be picked up.

Any employee wishing to sign up for direct deposit, should complete a direct deposit form and bring it to the payroll department in HH 203.

HOW TO VIEW ADVICES ON WEB ADVISOR

1. Access Web Adviser from <http://www.ccm.edu>.
2. Click on Employees.
3. Under Employee Profile, select Pay Advices.

You will see the pay dates listed with the most recent pay day at the top; simply choose the date. In addition, you will be able to view advices from the prior three years by choosing the year you wish to view. In the employee profile, there is also an opportunity to review stipends and leave balances.

If there is anyone working with you who does not have access to e-mail, please provide this information.

Electronic Health Record Technologist Certification (cont'd)

Career opportunities in electronic health records include implementation consultants, project and account managers, training professionals and support staff. The CCM program provides students with both the foundational knowledge and technology skills needed to establish a career in the field, covering such topics as system selection and implementation, project management, the essential components of electronic health records and health information exchange, and applied information technology. For more information, see the CCM Career Training and Enrichment Programs fall brochure at <http://www.ccm.edu/businessCommunity/> or call ext. 5182.

2010 CCM Foundation Scholarship Golf Outing

Join us on Monday, September 20, for a great day on the links and help raise funds for our General Scholarship Program.

This year's outing will again be held at the Knoll West Country Club in Parsippany, NJ, recently voted by *Golf Digest* as the best public course in New Jersey!

We are introducing our first CCM Alumni Golf Challenge. Register as a CCM Alum and qualify for the chance to be named "2010 CCM Alumni Golf Champion."

Once again, we are pleased to be offering our "special" internal price of \$165 per golfer. That price includes lunch, dinner, greens fee, cart and golfer give-a-ways.

Put together a foursome of fellow CCM staff and play as a team!

View the invitational brochure offering the internal price at <http://www3.ccm.edu/pdf/GolflnvokeInternal.pdf>.

Please print out the registration and/or the sponsor form and return it to the Foundation (via fax or inter-office mail).

Looking forward to seeing you on September 20 at the Knoll West Country Club.

The Women's Center Offers FREE Legal Information Workshops

If you are facing divorce, need help understanding family law or are intimidated by the court system, come to one or all of the following FREE informational workshops.

Sept. 14	Session 1	Overview of the family law system and the divorce process.
Sept. 21	Session 2	Case Information Statement - First session explains what it is and what information you need to complete it.
Sept. 28	Session 3	Q&A on completing the Case Information Statement.
Oct. 5	Session 4	Mediation and choosing an attorney.
Oct. 12	Session 5	Child support, custody, enforcement, parenting schedules, geographic limits.
Oct. 19	Session 6	Post matrimonial relief - what to do if support does not come through or if circumstances change.
Oct. 26	Session 7	Financial aspects of divorce, tax implications, retirement, pension plans, insurance, children's education.

The workshops are offered FREE by the Women's Center at County College of Morris. In addition to this legal information series, the Women's Center provides legal clinics and a quarterly newsletter with family law information. They also provide job readiness services to women needing to return to the workforce, such as career counseling, resume preparation, Job Club, and computer literacy workshops.

These programs are sponsored by County College of Morris and funded through grants from the Morris County Bar Foundation, NJ Bar Foundation's IOLTA fund, the United Way of Morris and the NJ Division on Women.

Friendly Reminder

- **Exterior and interior window washing**
During the weeks of August 21 and August 27, our contractor, Specialty Maintenance, will be on campus cleaning windows. Please make sure that all items are removed from your windowsills so the windows can be properly cleaned. If any windows are missed or if you have any questions pertaining to this project, call ext. 5506.

Swap and Shop

For Sale: Antique Book Binding Press, great condition, iron, pretty heavy, \$250. Call Patrick Gallagher, 973-361-3533 or email pgallagher@ccm.edu.

For Sale: Car Carrier-- Karrite rooftop clamshell-style. 5'X3'X16" Has lock. Very good condition. For use with a car rack. Ideal for vacations, camping, returning a student to campus. \$75. Call Noel at 973-267-4587.

For Sale: Used VHS video movies and popular author paperback fiction novels \$1 each. Call or email Barbara for a complete title list of each. 973-328-5059 or bcapsouras@ccm.edu

For Sale: 1960 Pontiac Ventura, 4 door hardtop. Original owner. 52,000 miles, white with red interior. \$4,000. Email gfaro@ccm.edu or call ext. 5129.