

The CCMemo

COUNTY COLLEGE OF MORRIS
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Employee Newsletter
February 18, 2011

Upcoming Events

Stardate: 2011

February 18, 7 - p.m.
February 19, 3 and 5 p.m.
Longo Planetarium

We will look at recent space exploration and things we've discovered, as well as look at some of the missions coming up soon!

Reservations are strongly recommended and can be made by calling the reservation desk at ext. 5076.

Respiratory Therapy Open House

March 2
4:30 - 5 p.m., LRC 232

Find out more about the Respiratory Care program and an exciting career as a Respiratory Therapist. RSVP to Professor Dianne Adams or Lisa Shultis at ext. 5423

Campus Tours

March 3 through May 26
3 p.m., Admissions Office, SCC 212

Tours are given on Thursday afternoons and leave from the Admissions Office in the Student Community Center. Tours begin at 3 p.m. except on March 17, April 21 and May 19 when they begin at 4:30 p.m. For reservations, go to <http://www.ccm.edu/admissions/visit/campusvisit.aspx>.

CCM Dance Theater Showcase

March 2 - 5
7:30 p.m., with a 2 p.m. matinee on March 5
Dragonetti Auditorium

Come celebrate the joy of movement, athleticism and artistry as we present the students from our acclaimed dance program in a full-evening concert. Works choreographed by faculty, students and special guest artists varying in styles from ballet, to hip-hop, to modern and jazz. An evening of gesture and joy, entertainment and enlightenment waits for you!

Board of Trustees Amends Admissions Policy

At its February 16 meeting, the County College of Morris Board of Trustees amended the college's admission policy to allow for the admission of undocumented individuals who meet certain established criteria.

Under the change, individuals who do not hold a non-immigrant visa can be admitted to the college if they 1) can provide proof of entrance into the United States before the age of 16 and are under the age of 35, 2) provide proof of having resided in the United States for at least five years without interruption, and 3) provide proof of having graduated from an American high school or obtaining a GED or equivalent, or if they meet other conditional admissions requirements. Undocumented individuals who satisfy those requirements would pay the in-county tuition rate if they live in Morris County. Those who live outside the county would pay the admission fee associated with their current place of residence.

The college continues to reserve the right to refuse admission to any applicant where there is evidence that the individual would endanger the health or safety of himself/herself or others.

"By allowing undocumented individuals to continue their education at CCM," noted Dr. Edward J. Yaw, "the trustees have reinforced our founding mission to serve as an open access institution for all seeking a quality higher education."

Spring 2011 Adult Open House

March 10

5 - 7 p.m., Student Community Center

Registration is not required and the application fee will be waived for those in attendance.

Save the Date

Foundation Scholarship Gala

May 6

The Park Avenue Club, Florham Park

CTE Workshops

Getting a Handle on Your Outlook

February 24

1 - 2 p.m., SH-120

A hands-on workshop revealing many secrets of Outlook to make your email organization more friendly and efficient. Facilitated by Marianne Perfetto.

SAS Workshop: Session 2 of 3

February 25

10 a.m. - noon, SH 120

Following up from the first workshop session, attendees will work with the dataset they had prepared at the end of the first session and practice manipulating this dataset. Additionally, sufficient practice will be given to attendees on exporting the SAS dataset to an Excel spreadsheet and then importing a different Excel spreadsheet as well as downloading datasets from Colleague. Facilitated by Dr. Charles Secolsky, Director of Institutional Research.

Register for workshops at <http://www3.ccm.edu/cte/WorkshopRegistration.html>. All sessions that lack sufficient enrollment will be cancelled.

CCM Policies

Please note that all CCM policies – Administrative/Business, Faculty, Human Resources and Student – are now accessible through the Faculty & Staff page on the CCM website.

CCM Foundation Introduces Online Giving

Donors to the County College of Morris Foundation now can make a gift to the college with the click of a mouse. The Foundation has introduced online giving via Pay Pal. Donors can go directly to www.ccm.edu/donate on the college's website to begin the process. Pay Pal accepts all major credit cards and the online gifts go directly into the Foundation's account. Donors can designate a gift or make it "unrestricted," supporting the area of greatest need. Donors receive an immediate confirmation of their gift online and the Foundation follows that with a thank you letter in the mail.

"We're very pleased to be able to offer this option to our donors," said Joseph Vitale, president of the CCM Foundation. "People today are very busy and with so many transactions being made online, this capability fits into today's lifestyle. We hope our donors will utilize this quick and easy way to support County College of Morris."

Vitale said the Foundation will soon be introducing online sponsorship support for its two major fundraisers – the annual scholarship gala in the spring and the fall golf outing.

Take Office Home!

Office Professional Plus 2010

County College of Morris employees are now eligible to participate in Microsoft's Software Assurance Home Use Program (HUP). This program enables you to get a licensed copy of most Microsoft® Office desktop PC applications to install and use on your home computer.

Under the Home Use Program, employees who are users of qualifying applications at work (e.g., Office Enterprise) may acquire a licensed copy of the corresponding Home Use Program software (e.g., Office Enterprise) to install and use on a home computer. You may continue using HUP software while you are under our employment and as long as the corresponding software you use at work has active Software Assurance coverage.

To view the programs available, and the instructions on purchasing this software click [here](#). If you have any questions, call Marianne Perfetto at ext. 5173.

Swap and Shop

For Sale: 2005 Nissan Maxima SE, black on black leather interior. Automatic transmission, 6-cylinder engine with 122,000 miles. One owner, garage kept. \$8,000. Email gfar070447@aol.com, or call 908-380-2532.

For Sale:

JVC 13" color TV with remote, \$15 (OBO). Can bring to campus.

Black leather swivel roller computer chair with chrome base. \$35.

Computer desk with two shelves and pull out keyboard drawer, elevated monitor stand, printer stand and CPU slot underneath \$50 (OBO).

2 shelf, black metal storage rack, \$40.

2 Blackberry Storm phones. One is \$100. The other is \$80 (has some scratches on the shell). Both for \$150.

2 wood legal/letter 2 drawer file cabinets, locking drawers. \$70 each or \$120 for both. Approx. 15"W x 22"D x 26"H.

3 drawer rolling cabinet, light pine, 18"W x 21"D x 19"H.

Cannon 8000F, flatbed scanner with all cords, discs and manuals, \$25.

Panasonic stereo system with 5 CD changer, DVD, surround sound speaker system (5 speakers), \$150.

For items above contact 717-609-3195 and leave a message. Transportation help is available for \$10 within 25 miles of Budd Lake. Pictures are also available.

Cirque du Soleil Ticket Opportunity

The County College of Morris Alumni Association has arranged an opportunity to purchase tickets at a discounted early-bird group rate to the new Cirque du Soleil show "Zarkana" coming to Radio City this summer. This is available through a ShowVite link which will allow you to purchase your own tickets. The CCM price is \$75 each (for orchestra/1st mezzanine) but only until March 1. After that, the group rate goes up to \$100. Individual tickets at the non-group rate are \$130.

Two dates have been set up for this offer, Thursday, July 14, at 8 p.m. and Sunday, July 24, at 7 p.m. There are only 30 tickets set aside for each date.

To purchase tickets::

1. Go to <http://showvite.info/Aqx> (you must click on the link - do not type or copy the url address).
2. Choose "Find Tickets" on the date of your choice.
3. Enter the Special Offer Code: county.
4. Access the Offer: Create an Account with an email address and set up a password. Then login.
5. Choose the number of tickets and leave best available on and click Continue.
6. Your Tickets: will show the Section, Row, Seats and Ticket Price of the tickets you can purchase.
7. Delivery Method: Ticket Fast (tickets will be sent to you via email to print from a pdf file) or "Will Call" (need to pick up at the Box Office). Both are at no charge. Click Continue.
8. Review your order (there is a \$3 per ticket fee and a \$2.50 Showvite order fee), enter your Billing Information and click on Submit.
9. Print Your Order Confirmation for your records.

This is not for an Alumni bus trip - transportation will be on your own. If you have further questions, contact Barbara Capsouras at ext. 5059.

FYI

Recently Dr. Dorothy Hollowell, professor of English, has volunteered in the community, as part of the opening number with the PWC Choir at the Community Theater in Morristown. This choir preceded the featured guest from New York, The Harlem Gospel Choir. Even though the tickets were rather costly for some people (\$27-\$47) the house was almost full.

On February 24, Hollowell is coordinating a Community Choir (representing all ages and races) presenting "Lift Every Voice and Sing" as a special opening number for the Neighborhood House's Black History Program in Morristown. For more information, call Hollowell on ext. 5412.