

The CCMemo

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Employee Newsletter
April 5, 2013

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Journal of New Jersey Poets to Award Fourth Annual Prize



The *Journal of New Jersey Poets* has announced it will be awarding its fourth annual New Jersey Poets Prize to Edwin Romond for his poem "Champion." The publication, headquartered at CCM, will be presenting the award on May 6, in the Student Community Center Davidson Rooms. The program will begin with a poetry reading at 7 p.m. followed by a reception. Romond spent 32 years as an English educator

in high schools both in New Jersey and Wisconsin. He has published two books in addition to having his poetry included in several anthologies. [Read more](#)

Purchasing Deadlines for General Fund Accounts Approaching

Purchase requisition deadlines for the current fiscal year are getting closer. The dates are established to ensure the Purchasing Department has adequate lead time to procure all goods and services. If you are planning to purchase any capital or audio-visual equipment, the department asks that you send it an email immediately. Here are the deadline dates:

- **Miscellaneous (excludes repair and maintenance):** May 10

SCHEDULED EVENTS

Where applicable, click event title for more information

Legally Blonde – The Musical

April 10-13 at 7:30 p.m.; April 13 at 2 p.m.,
Dragonetti Auditorium

Stress Happens Workshop

April 11, 12:30-1:45 p.m., Henderson Hall, Room
215

Challenger Program Info Session

April 17, 7-8 p.m., Student Community Center,
Davidson Room A

Job Fair

April 17, 9:30 a.m.-12:30 p.m., Student
Community Center, Davidson Rooms

Spring Open House

April 20 at 10 and 11:30 a.m., Student Community
Center (registration required)

Foundation Scholarship Gala

April 26 at the Hyatt Morristown

SAVE THE DATES

Journey to the West

April 25-27 at 7:30 p.m., Dragonetti Auditorium

May Professional Days

May 15-16
Details to follow

FRIENDLY REMINDERS

Emergency Preparedness Forum Moved

County College of Morris (CCM) will be holding an emergency preparedness active shooter forum on April 9 at 12:30 p.m. Due to a high level of interest, the forum has been moved to Dragonetti Auditorium. Along with other useful information, the forum will feature a screening of *Run, Hide, Fight*, a six-minute video of ways to defend yourself against an active shooter.

Health & Wellness Fair to Include More than 40 Vendors

The 33rd annual CCM Health & Wellness Fair will take place on April 23 from 10 a.m. to 2 p.m. in the Student Community Center. The free healthy, fun-filled day will feature more than 40 local vendors as well as health screenings, information sharing, and the opportunity to sign up to donate blood. More

- **Blanket Order Change Request:** May 31
- **WB Mason Office Supplies:** May 31
- **Blanket Order Releases:** June 14
- **Check Enclosed Orders:** June 14
- **Chartwells (Food Service):** June 14

Purchasing also asks that sufficient funds be made available to support blanket order increases, as blanket order change requests with insufficient funds will be returned. The department also asks that you monitor the remaining balance when processing blanket order releases to ensure that your release is not flagged as an “unauthorized purchase.”

Health Services Coordinator’s Book the Topic of Interview

Liz Hoban, coordinator of Health Services at CCM, will be live on *The Book Club with John Austin* radio program on Tuesday, April 9 at 10 a.m. to discuss her murder mystery novel *The Cheech Room*. The show is broadcast over the air in Tampa Bay, FL, and Little Rock, AR. For CCM and Morris County-area listeners, the show will be streamed live via the Internet and available by podcast at www.tantalk1340.com

Hoban’s book is filled with family secrets, mistaken assumptions, and at the end the reader realizes that if the story were told in reverse, three people would still be alive.

Women’s Center Legal Workshop on Divorce Process

The Women’s Center at CCM will be holding the sixth of its seven-part legal workshop covering all aspects of the divorce process on Thursday, April 11 from 7–9 p.m. in the Student Community Center, Room 117. The topic will be post-judgment relief and estate planning.

EOF Tricky Tray Fundraiser

The CCM Educational Opportunity Fund (EOF), Community Advisory Board, and EOF Student Alliance will be hosting their sixth annual Tricky Tray Fundraiser on April 25 from 10 a.m. to 3 p.m. in the Student Community Center lobby. Please note that winners do not need to be present, and will be contacted by phone on April 29. For more, [see the flyer](#).

Help Students Help Themselves By Taking Tech Survey



You can help students make an impact on the technology they use every day on and off campus by encouraging them to take a survey.

On April 1, current CCM students received an email linking to a survey conducted through the EDUCAUSE Center for Applied Research (ECAR) that asks them to give feedback on how they use technology as well as what is currently available to them.

For their opinion to impact the technology CCM provides, it is vital they complete the survey. Students only have until April 12 to follow the link. Please encourage them when appropriate to seize their chance to influence the technology decisions their college makes.

Language and ESL Coffee Hour to Feature Sign Language

A Languages and ESL Coffee Hour is being hosted on Thursday, April 11 from 12:30-1:45 p.m. in the Sheffield Hall Student Lounge, Room 200. You are invited to learn how to use American Sign Language to boost

can be found [in this flyer](#).

Support the 2013 Gala and Take a Chance on a Brand New iPad

Once again, the CCM Foundation offers a chance to win an iPad for \$25 as part of the 2013 Scholarship Gala. Only 100 chances will be sold to win a 32G Apple iPad, which retails at \$600. Here’s your chance at a great deal that will give a CCM student a chance at an education. The winner will be announced at the CCM Gala on Friday evening, April 26. Attendance is not required. To purchase your ticket, contact Colleen McArdle at cmcardle@ccm.edu or 973-328-5054.

Help Make This Year’s Picnic A Success

This year’s CCM picnic will take place on Friday, June 14. Volunteers are being sought to join this year’s Picnic Committee to help make it another fun campus event.



Members will meet three times prior to the event and help with the festivities on picnic day. If you are interested in joining a fun group of people and planning a fun campus event, please contact Rita Ragany-Bayer at rragany-bayer@ccm.edu.

HR CORNER

Retirement Consultations

TIAA-CREF representative Zhee Moon will be on campus for one-on-one consultations on April 10 from 9 a.m.–5 p.m. in Henderson Hall, Room 107. You do not need to be a participant to attend. Appointments are required by phone at 866-843-5640.

MetLife representative David Sharpe will be on campus for one-on-one consultations on April 16 from 11 a.m. to 2 p.m. in Henderson Hall, Room 107. Appointments are required by email at dsharpe2@metlife.com.

Newest Edition of the Youngtown

The April 3 issue of The Youngtown Edition, CCM’s award-winning student newspaper, [can be found here](#).

Latest Campus Life Update

The latest edition of CLU: Campus Life Update [can be found here](#) and includes information on upcoming Performing Arts events, the Spring Job Fair, Academic Advisement Week,

your career. For more information, [see the flyer](#).

Faculty Development Endowment Applications Being Accepted

Applications for the Louise and Samuel Olshan Endowment, which provides grants to faculty for professional development, are now being accepted for Spring 2013. Eligibility criteria [can be found here](#). The grants are provided as follows:

- Up to \$50 for membership in a professional organization
- Up to \$75 for attendance at an in-state professional conference
- Up to \$150 for attendance at an out-of-state professional conference

Applications should be submitted to Dr. Maureen Stivala in Henderson Hall, Room 119 (Room 210 if being hand-delivered) by May 3.

and more.

April Issue of OUCH!

The newest issue of OUCH!, led by guest editor Kevin Johnson, takes a look at how to protect your children online. English: [Click here](#). Translations: [Click here](#)

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