

The CCMemo

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Employee Newsletter
May 17, 2013

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CCM Photo Club Contest Winners Announced



The County College of Morris (CCM) Photo Club has announced the winners of its 2013 Photography Contest for regional high school students. The CCM Portfolio Prize, which was open to CCM students, was awarded to Dariany Pena of Mine Hill, a Photography Technology major. Find more, including a list of high school winners, at <http://tinyurl.com/c36n6xd>.

A Tasty Way to Help the CCM Foundation and an Alumnus

Mark your calendars for Monday, June 3, and come to the Gourmet Café on Baldwin Road in Parsippany for "Make A Difference Monday." Owner Matt Pierone, a CCM alumnus, will donate 10 percent of the sales that day to the CCM Foundation. Dine in, take out, or purchase a gift certificate (a great graduation or Father's Day gift idea). Enjoy a delicious lunch or dinner while supporting student scholarships. Seating is limited. For directions and restaurant information, go to www.njgourmetcafe.com

SCHEDULED EVENTS

Where applicable, click event title for more information

Commencement

May 23

CCM Picnic

June 14

ACADEMIC DATES

Summer Sessions

Four different sessions through August 17

Fall Semester Registration

Semester begins August 29

FRIENDLY REMINDERS

Commencement Processional

Instructions

For those taking part in the CCM commencement processional on May 23, you are requested to assemble in Room 200 of the Health and Physical Education building no later than 6:30 p.m., as the processional begins promptly at 7. There you will find signs posted indicating the assembly areas for the different ranks. You will also receive instructions from faculty marshals Dr. Janet Eber, Dr. Maureen Stivala and their assistants. For a complete list of processional instructions, please see the PDF at <http://tinyurl.com/d295xzg>.

The Wall Street Journal, and More, on CCM Library Website

Did you know that current and past editions from 1984 of *The Wall Street Journal* can be found on the CCM Library website? Find out more, including how to log into the system, at <http://tinyurl.com/cb4f2d6>.

Purchasing Deadlines

- **Miscellaneous (excludes repair and maintenance):** May 10 (Passed)
- **Blanket Order Change Request:** May 31
- **WB Mason Office Supplies:** May 31
- **Blanket Order Releases:** June 14
- **Check Enclosed Orders:** June 14
- **Chartwells (Food Service):** June 14

Fiscal Year 2013-14 Budget Open

Although departments are focused on approaching deadlines for this fiscal year, the Purchasing Department would also like to

Library to Host Monthly Book Club

The library will be holding its lunchtime Novella Book Club on the final Wednesday of each month beginning May 29. The discussion group will meet from noon to 1 p.m. at the library's new 675 Route 10 East location. It is open to all CCM employees. For more information, head to <http://tinyurl.com/cdbtosa>.

Visual Arts Professor Invited to Participate in Exhibition



Dr. James Gwynne, professor of Visual Arts at CCM, once again will be spending his summer exhibiting his large-scale paintings. The juror for the Roberson Museum and Science Center in Binghamton, NY, has selected two of Gwynne's works for the museum's 2013 Regional Art Exhibition. The exhibition opens Sunday, July 14, with an Artists' and Members' Opening

Reception and Award Presentation and runs through October 27. Read more at <http://tinyurl.com/cvytdy8>.

Blackboard Interface Training Course Offered by IS

Information Systems is offering a Blackboard training course designed to help Colleague users transition from using the desktop version of the UI to using the web-based interface. This course contains printable instructions and a quick reference guide. Please take some time to review this material. Training lectures are also provided to demonstrate how to perform different system functions. Each of the training lectures are only a few minutes in length, so all Colleague users are encouraged to review the course and material available. If you are not familiar with Blackboard, instructions are provided at <http://tinyurl.com/cwni6fk>. If you have never accessed Blackboard, please contact Anthony Spagnuolo at aspagnuolo@ccm.edu for the default login and password information. If you require a refresher course in Blackboard navigation, please contact Spagnuolo or Sheri Ventura at sventura@ccm.edu for a personal training session. The Datatel Colleague Blackboard course can be accessed at <https://courses.ccm.edu/>.

Employees Eligible for Carpool Program, Great Incentives

All CCM employees are eligible to join the Employee Carpool Program. By joining, you can qualify for many great incentives, including quarterly prize drawings, preferred parking and ride-match services. A full list of incentives and information on how to qualify can be found at <http://tinyurl.com/bpcqhpj>. Also of note for those in the Madison area, an employee who lives in Madison is seeking a carpool buddy. He works on Monday, Wednesday and Thursday from 8:30 a.m. to 4:30 p.m., and anyone interested in sharing the commute should inquire with Kathy Avola at kavola@ccm.edu or Ext. 5014.

New Nutrition Track in Biology Begins this Fall



Beginning with the Fall 2013 Semester, CCM will begin offering biology students the option of adding a nutrition concentration to their major. The nutrition track combines biology coursework with food science and nutrition classes to prepare students to transfer to bachelor's programs leading to a Registered Dietician (RD) credential or Dietetic Technicians,

remind employees that the budget for Fiscal Year 2013-14 is open. To help ensure a smooth process, Purchasing is asking employees who create requisitions for blanket orders with the July 1, 2013 date to begin as soon as possible.

Club Advisors Needed

Campus Life is in need of advisors for the Catholic Campus Ministry and the Muslim Student Association. Catholic Campus Ministry is open to interested students of all denominations and sponsors special programs and community service projects. The Muslim Student Association provides members with a wide range of activities relevant to the Muslim religious experience. If you are interested in assisting either of the these clubs, please contact Don Phelps at 973-328-5226 or dphelps@ccm.edu.

Join CCM on Social Media

If you haven't connected to CCM through Facebook and Twitter, you're missing out. Head to <http://tinyurl.com/d9eahae> and click "like" on the Facebook page and give us a follow at <http://tinyurl.com/cpu5upx> to check out the Twitter feed. Connect with CCM social media!



HR CORNER

Retirement Consultations

MetLife representative David Sharpe will be on campus for one-on-one consultations on June 4 from 10 a.m. to 2 p.m. in Henderson Hall, Room 107. Appointments are required by email at dsharpe2@metlife.com.

TIAA-CREF representative Zhee Moon will be on campus for one-on-one consultations on June 12 from 9 a.m. to 5 p.m. in Henderson Hall, Room 107. Appointments are required by phone at 866-843-5640.

Discounted Wholesale Club Membership

Interested in joining **BJ's Wholesale Club**? CCM employees have the opportunity to join or renew for a discounted rate until June 30. For more information, please see the flyer

Registered (DTR) certification. Find out more at
<http://tinyurl.com/d39vpwe>.

found at <http://tinyurl.com/c8awens>.