

# The CCMemo

County College of Morris  
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Employee Newsletter  
June 21, 2013

## Items of Interest this Week

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### Executive Director Receives Community College Spirit Award

On Monday, June 17, Joseph T. Vitale, executive director of College Advancement and Planning, and president of the foundation at County College of Morris (CCM), received the 2013 Community College Spirit Award for exemplary service to New Jersey's community colleges. The honor was awarded at the annual New Jersey Council of County Colleges (NJCCC) awards ceremony.

"We are honored to recognize Mr. Joseph Vitale of the County College of Morris for his statewide contributions to the Building Our Future Bond referendum last fall," said President Dr. Lawrence A. Nespoli. "Joe's dedication led to an overwhelming number of voters throughout the state voting in favor of this issue back in November."

Vitale is the third CCM employee to be so honored in consecutive years. Last year, Sheri Ventura, coordinator of distance learning services, won the award. In 2011, Dr. Dwight Smith, vice president of Academic Affairs, was recognized.

## SCHEDULED EVENTS

Where applicable, click event title for more information

### [Summer Campus Tours](#)

June 27, July 11 and 25, August 8 and 22

## ACADEMIC DATES

### [Summer Sessions](#)

Four different sessions through August 17

### [Fall Semester Registration](#)

Semester begins August 29

## FRIENDLY REMINDERS

### [Accounting Deadlines](#)

The final day for submitting 2013 petty cash reimbursements, expense reimbursements and travel reconciliations is Wednesday, July 10.

### [HPE Facilities Closed for Summer](#)

Due to the renovation taking place in the Health and Physical Educational building, all recreational facilities in the building are closed for the Summer Semester. Read more at <http://tinyurl.com/m84hjm4>.

### [Help the CCM Foundation Reach its Fundraising Goal](#)

There's less than a month left to help the CCM Foundation raise funds to reach its internal goal of \$55,000 for 2012-13. The money helps fund over 100 scholarships that assist more than 200 CCM students each year. The foundation needs your help to get over the top and add to its current internal total of

**Help Us Reach  
Our Goal!**



\$35,000. You can send a check made out to the CCM Foundation to Henderson Hall (Suite 211) or make a gift online via credit card at [www.ccm.edu/donate](http://www.ccm.edu/donate). Faculty and staff can also call the foundation at 973-328-5060 to set up a gift via payroll deduction. As part of this year's "Plant a Seed at CCM" campaign, gifts of \$2,500 or more will give you the ability to name one of the new trees being

### **CCM Adjunct Professor Receives Two Prestigious Honors**



John McArdle, adjunct professor of business at CCM, recently received two distinguished honors. McArdle, who teaches business law and tax procedure at CCM, was named the 2013 Gaylord Jentz Scholar as well as one of four finalists for the 2013 Charles M. Hewitt Master Teacher Symposium by the Academy of Legal Studies in Business (ALSB). As the winner of this year's Jentz Scholar Award, McArdle is recognized by the ALSB as an up-

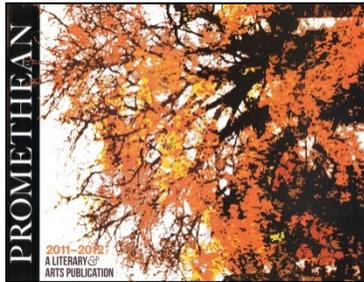
and-coming legal studies scholar and will attend the group's annual conference August 6-10 at the Fairmont Copley Plaza in Boston. Read more at <http://tinyurl.com/mwgheju>.

### **Dover Chester Road Entrance Closed June 24-28**

Due to construction improvement work, the Dover Chester Road entrance to the Randolph campus will be closed Monday, June 24, through Friday, June 28. Parking Lot 9 will also be closed during the same time period. Construction will include installing curbing on both sides of the roadway starting at the entrance and continuing to the intersection between Parking Lots 7 and 9. That stretch of road will be closed while the work takes place but the rest of campus will remain open. Those traveling to campus from June 24 through June 28 will need to use CCM's other entrance at Center Grove Road. The entrance at Dover Chester Road is expected to reopen on Saturday, June 29, weather permitting.

### **Student Literary Magazine Wins Another Design Award**

*Promethean*, the award-winning CCM literary magazine has yet another honor to add to its long list. The 2011-2012 issue was recently presented with an American Inhouse Design Award in the Publications category, marking another year *Promethean* has been chosen for a distinction by Graphic Design USA. *Promethean* has now won more than 20 awards since 2005. Included in that list are three International Creativity Awards in the Editorial Design, Single category and two in the Magazine Design, Interior category. Read more at <http://tinyurl.com/n5ts3mz>.



### **Payroll Stipends and Salary Authorization FY 2012 Deadlines**

All employee stipend payment requests for services performed in Fiscal Year 2013 (work done prior to July 1, 2013) must be received in Human Resources for approval by July 3 in order to be processed in the payroll of July 11. These payments will be charged to the Fiscal 2013 budget. Any stipends that are not processed by the above cut-off schedule will be charged to the Fiscal Year 2014 budget.

### **Name Changes in Academic Services**

A number of name changes have been made to areas in Academic Services to better reflect the services offered to students. Please note

planted on campus this spring.

### **Library Book Club and Summer Selection**

The library will be holding its lunchtime Novella Book Club on the final Wednesday of each month this summer. For more information, head to <http://tinyurl.com/cdbtosa>. The library also has specially selected summer titles on games, sports, short stories, cooking, hiking and more. The selection can be found on a display case and rack. Some great options for June can be found at <http://tinyurl.com/m7o2fxq>.

### **Join Team CCM at Annual Verizon 5K**

CCM will once again enter a team at the Verizon Wireless Corporate Classic 5K taking place on July 18. People of all athletic abilities, including walkers and joggers, are welcome to join the CCM team. To register for the event, head to <http://tinyurl.com/nh49452> and scroll down to "County College of Morris" to join the CCM team. You can find general information about the event at <http://tinyurl.com/chfjovk>. For more information on the CCM team, please contact Mark Washburne at [mwashburne@ccm.edu](mailto:mwashburne@ccm.edu).

### **HR CORNER**

#### **Service Credit Purchase Calculator**

A calculator for estimating the cost of purchasing additional service credit is now available through your personal account on the Member Benefits Online System. Online access is available to all members of the Public Employees' Retirement System, Teachers' Pension and Annuity Fund, Police and Firemen's Retirement System and State Police Retirement System. The online purchase calculator automatically identifies your pension membership to provide only the purchase options available to you through your retirement system. More information can be found at <http://tinyurl.com/mbvxwo8>.

#### **Year-End Compensatory Time Reminder**

Departments are asked to report unused compensatory time on a single form per affiliation (AAPF and CCMSA) soon. More specific information about compensatory time and copies of the reporting forms can be found in the email sent by Lori Zarandona on June 19.

#### **Retirement Consultation**

**Prudential Retirement Counselor Manuel**

that what was formerly known as Case/Horizons is now the Disability Services Office, Center for Assessment and Learning is now the Testing Center, and the Learning Center (also formerly known as Math/Writing/Science Center) is now the Tutoring Center: Math/Writing/Science Center. Please use the new wording, as it makes it easier for students to ask for and locate commonly used services on campus and on the website.

Zavala will be on campus at the information desk across from the B Cafe in Cohen Hall on Wednesday, June 19, from 9:30 a.m. to 3 p.m. to answer questions about the Alternate Benefit Program (ABP) plan. No appointments are necessary. Prudential is the newest vendor approved by the Division of Pensions and Benefits to offer the ABP.