

The CCMemo

County College of Morris
Volume 2013 / 274

Employee Newsletter
August 2, 2013

Items of Interest this Week

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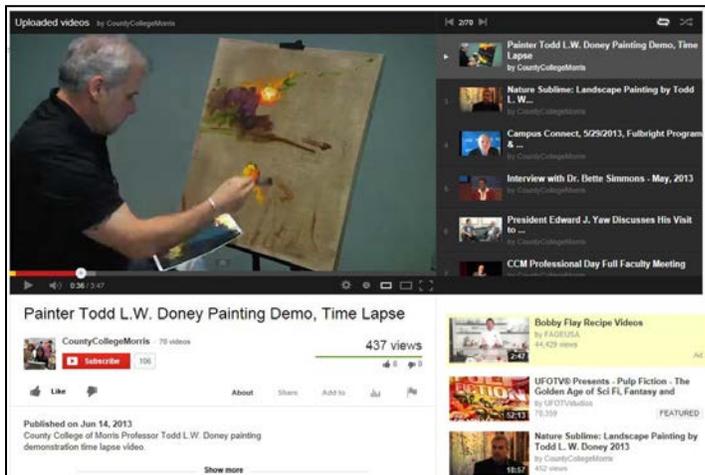
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Discover CCM on YouTube



Did you know there is a fun way to discover more about County College of Morris (CCM) and its student life and faculty? Just take a look at some of the videos on CCM's YouTube channel, www.youtube.com/user/CountyCollegeMorris. From that channel, you can watch:

- How to Make Cherries Jubilee, an impressive but easy to make dessert
- A time lapsed video of artist and Professor Todd L.W. Doney painting a landscape
- The state-of-art facilities CCM offers its students
- An online tour of the campus, and much more

Happy viewing!

Join CCM on Social Media

If you haven't connected to CCM through Facebook and Twitter, you're missing out on what 5,525 people have already discovered. Head to <http://tinyurl.com/d9eahae> and click "like" on the Facebook page and give us a follow at <http://tinyurl.com/cpu5upx> to check out the Twitter feed. Connect with CCM social media!

SCHEDULED EVENTS

Where applicable, click event title for more information

Space Extreme

August 9 at 7 p.m. in Longo Planetarium

Shapes in the Sky

August 10 at 1 p.m. in Longo Planetarium

Tour of the Planets

August 10 at 3 p.m. in Longo Planetarium

Summer Campus Tours

August 8 and 22

SAVE THE DATE

Employee Recognition & Appreciation Dinner

September 28 at 6:30 p.m. in the Student Community Center (invitations mailed in September)

ACADEMIC DATES

Fall Semester Registration

Semester begins August 29

FRIENDLY REMINDERS

Volunteers Needed for Foundation Scholarship Golf Outing

The CCM Foundation will host its annual Scholarship Golf Outing on Monday, September 16, at the Knoll West Country Club in Parsippany. Volunteers are needed for various tasks throughout the day. It is a wonderful way to donate your time in support of student scholarships. Those interested in volunteering are asked to contact Colleen McArdle at cmcardle@ccm.edu with your availability.

New Books Available at CCM Library

The library has added a number of books and DVDs and you can find them on the new book display. More on the additions can be found at <http://tinyurl.com/kywolc2>.

Also, the library's final lunchtime Novella Book Club this summer will take place on Wednesday, August 28. For more information, head to <http://tinyurl.com/cdbtosa>.



Colleague Password Update

The Help Desk has received an increased number of calls from employees to have their Colleague UI passwords reset. As per the onsite audit recommendations, the college implemented changing passwords every six months. Your password needs to be changed if you have received the following message when using the Colleague UI: "Never found the Unix prompt. Your configuration may be wrong."

To change your password, see the instructions at <http://tinyurl.com/pf59v4n> and then head to <https://pwebui.ccm.edu/prod/sl/index.htm> to login and change your password.

If you are still having difficulty, please contact the Help Desk at ext. 5600.

HR CORNER

Salary Authorization Memorandum to be Replaced

The Salary Authorization Memorandum (CCM-0132) is being discontinued and will be replaced by the Work Authorization Form for Stipend Payment (CCM- WAF). Use of the new form is required beginning August 1 and the old form will not be accepted after that date. Two important differences are:

1. The work being authorized may not begin until after the authorizations are obtained.
2. The number of hours must be indicated.

The new form can be found at <http://tinyurl.com/m88ez28>. Those with questions are asked to contact Karyn Norberg at ext. 5035.

Retirement Consultation

AXA-Equitable representative Marc Sheridan will be on campus for consultations on August 6 from 10 a.m.–2 p.m. in Cohen Hall in the hallway across from the cafeteria. For more information head to <http://tinyurl.com/phvufce>.