

The CCMemo

County College of Morris
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Employee Newsletter
August 9, 2013

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Volunteers Needed for Fall Semester In-Person Registration



Volunteers are needed to meet and greet County College of Morris (CCM) students as they enter the Student Community Center for Fall Semester in-person registration, which takes place August 24 and 26-28. Those who can help out for a couple of hours on any of those days are asked to email Janet Akeson at jakeson@ccm.edu with their availability. A schedule of assignments will be sent out based on responses. Volunteers will help provide direction to new students and connect them with the appropriate advisors in the Davidson Rooms, as well as direct continuing students to advisors.

Fall Semester Enrollment Continues

There is still time to enroll at CCM for the Fall Semester. Those who would like to take classes this fall should apply online and register for classes now at www.ccm.edu to get the best choice of classes.

The college also will be holding final in-person registration sessions later this month. Students can register in-person in the Student Community

SCHEDULED EVENTS

Where applicable, click event title for more information

Space Extreme

August 9 at 7 p.m. in Longo Planetarium

Shapes in the Sky

August 10 at 1 p.m. in Longo Planetarium

Tour of the Planets

August 10 at 3 p.m. in Longo Planetarium

Summer Campus Tours

August 22

Adjunct Faculty Orientation and Dinner

August 26 at 5 p.m. in Cohen Hall 220 (B Cafe)

Opening Convocation

September 10 at 12:30 p.m., Dragonetti Auditorium

Emedin Rivera and Tropical Turbulence

September 20 at 7:30 p.m., Davidson Rooms

SAVE THE DATE

Employee Recognition & Appreciation Dinner

September 28 at 6:30 p.m. in the Student Community Center (invitations mailed in September)

Professional Days

January 9, 2014

KUDOS

Graphic Designer Adds to Awards List

Gina Garcia, graphic artist at CCM, has won another award from Awards for Publications Excellence (APEX) for her design work at the college. The latest honor was for her work on the Fall 2012 Performing Arts brochure in the category of Special Purpose Design & Illustration. APEX honored Garcia last year with the Design & Layout award for the Admissions mini viewbook. This is the fifth design award she has won at CCM. She previously won three medallion awards from the National Council for Marketing & Public Relations.

FRIENDLY REMINDERS

Volunteers Needed for Foundation

Scholarship Golf Outing

The CCM Foundation will host its annual

Center during the following dates and times:

- Saturday, August 24, from 9 a.m. – 11:30 a.m.
- Monday, August 26, from 2 – 6 p.m.
- Tuesday, August 27, from 12 – 6 p.m.
- Wednesday, August 28, from 9 a.m. – 6 p.m.

More information can be found at <http://tinyurl.com/m9el5lc>.

Item Removal Needed for Window Cleaning

The college's contractor for window cleaning will be on campus during the week of August 19. In preparation, employees are asked to remove all items from their windowsills to facilitate the cleaning. Please note that the HPE and LRC old addition will be excluded. Anyone with questions is asked to contact Daniel Wills at dwills@ccm.edu or ext. 5504.

Discover CCM on YouTube

Did you know there is a fun way to discover more about CCM and its student life and faculty? Just take a look at some of the videos on CCM's YouTube channel, www.youtube.com/user/CountyCollegeMorris. From that channel, you can watch:

- How to Make Cherries Jubilee, an impressive but easy to make dessert
- A time-lapsed video of artist and Professor Todd L.W. Doney painting a landscape
- The state-of-art facilities CCM offers its students
- An online tour of the campus, and much more

Happy viewing!



How to Make Cherries Jubilee!

CountyCollegeMorris - 70 videos 6,856

Like 107

Published on Mar 21, 2012

Want an easy but impressive dessert for your next dinner party, family gathering or special celebration? Then you might want to watch this "How-To" video produced by CCM's Media Center and Professor Mark Cosgrove, chair of the Hospitality Management and Culinary Arts Department. In the video, Cosgrove shows how to make Cherries Jubilee, the flambéed dish created by Auguste Escoffier for one of Queen Victoria's Jubilee celebrations.

August Issue of OUCH!

The newest issue of OUCH!, led by guest editor James Tarala, takes a look at two-step verification, offering information on what it is, how it works and why you should use it. Find the English version at <http://tinyurl.com/mv7xhgy> and translations at

Scholarship Golf Outing on Monday, September 16, at the Knoll West Country Club in Parsippany. Volunteers are needed for various tasks throughout the day. It is a wonderful way to donate your time in support of student scholarships. Those interested in volunteering are asked to contact Colleen McArdle at cmcardle@ccm.edu with your availability.

Colleague Password Update

The Help Desk has received an increased number of calls from employees to have their Colleague UI passwords reset. As per the onsite audit recommendations, the college implemented changing passwords every six months. Your password needs to be changed if you have received the following message when using the Colleague UI: "Never found the Unix prompt. Your configuration may be wrong."

To change your password, see the instructions at <http://tinyurl.com/pf59v4n> and then head to <https://pwebui.ccm.edu/prod/sl/index.htm> to login and change your password. If you are still having difficulty, please contact the Help Desk at ext. 5600.

New DVDs Available at CCM Library

The library has added a number of new DVDs to its collection. Drop by and check them out! A list of the additions can be found at <http://tinyurl.com/m4pp48g>. Also, the library's final lunchtime Novella Book Club this summer will take place on Wednesday, August 28. For more information, head to <http://tinyurl.com/cdbtosa>.

HR CORNER

Retirement Consultation

Prudential Retirement Counselor Manuel Zavala will be on campus at the information desk across from the B Cafe in Cohen Hall on Monday, August 12, from 9:30 a.m. to 3 p.m. to answer questions about the Alternate Benefit Program plan. No appointments are necessary. Prudential is an approved vendor of the Division of Pensions and Benefits. More information can be found at <http://tinyurl.com/mzrsxoh>.

Salary Authorization Memorandum to be Replaced

The Salary Authorization Memorandum (CCM-0132) has been discontinued and was replaced by the Work Authorization Form for Stipend Payment (CCM-WAF) on August 1.

<http://tinyurl.com/c3em8bp>.

Join CCM on Social Media

If you haven't connected to CCM through Facebook and Twitter, you're missing out on what 5,525 people have already discovered. Head to <http://tinyurl.com/d9eahae> and click "like" on the Facebook page and give us a follow at <http://tinyurl.com/cpu5upx> to check out the Twitter feed. Connect with CCM social media!

Two important differences are:

- The work being authorized may not begin until after the authorizations are obtained.
- The number of hours must be indicated.

The new form can be found at <http://tinyurl.com/m88ez28>. Those with questions are asked to contact Karyn Norberg at ext. 5035.