

The CCMemo

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Employee Newsletter
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Items of Interest this Week

(click on title below to scroll down to article)

[CCM Employee Leadership Club Reaches Out to Area Residents](#)

[CCM Foundation to Host Free Estate Planning Seminar](#)

[Career Week Workshops](#)

[Children's Book Drive](#)

[Event Parking Space/Lot Reservation Procedure](#)

[Newest Edition of the Youngtown](#)

[HR Corner](#)

[Friendly Reminders](#)

CCM Employee Leadership Club Reaches Out to Area Residents



Formed in 2012 to establish an even stronger connection between County College of Morris (CCM) employees and the community, the Creative Leadership Club (CLC) already has two projects under its belt this fall, with two more planned for the year. First, the group of employees designed and created a total of 10 fall grapevine wreaths for families to decorate their homes built by Morris Habitat for Humanity. Next, they created more than 150 fall napkin decorations to grace the meal trays delivered by the Morris County Nutrition Program, formerly known as Meals on Wheels.

Club members meet usually once a month during their lunch time. For their next set of projects, they are putting together mini-notebooks with patterned Duck Tape covers and holiday earrings for the residents of an area group home. Read more at <http://tinyurl.com/kmhnpst>.

CCM Foundation to Host Free Estate Planning Seminar

John Beyel, Esq., a partner with McElroy, Deutsch, Mulvaney & Carpenter, LLP of Morristown and an expert in wills, trusts and estates, will host a seminar on the fundamentals of estate planning on Tuesday, November 12, at 7 p.m. at CCM. The educational session, sponsored by

SCHEDULED EVENTS

Where applicable, click event title for more information

Halloween Happenings

October 25 at 4 p.m., Student Community Center lounge and cafeteria

Les Misérables

October 30-November 2, and
November 7-9 at 7:30 p.m.
November 2 and 9, 2 p.m. matinée, Dragonetti Auditorium

Positive Ways to Deal with Stress

November 7 at 12:30 p.m., Student Community Center, Room 233

Space Extreme

November 8 at 7 p.m., Longo Planetarium

Shapes in the Sky

November 9 at 1 p.m., Longo Planetarium

Tour of the Planets

November 9 at 3 p.m., Longo Planetarium

SAVE THE DATES

Professional Day

January 9, 2014

FRIENDLY REMINDERS

Upcoming Blood Drive

CCM Health Services will be holding a blood drive on October 29 from 9 a.m. to 4 p.m. at two bloodmobiles, one behind Cohen Hall and one next to the Health and Physical Education building. Those with questions can call the Health Services Department at ext. 5160.

Faculty Development Endowment

Applications are now being accepted for the Louise and Samuel Olshan Endowment, which provides grants to faculty for professional development. The deadline is November 1. Awards range from \$50 to \$150 and defray the costs of memberships in professional organizations or attendance to professional organization meetings. Applications are open to full-time and adjunct faculty who have taught for at least 20 semesters. Department chairs and assistant chairs are not eligible. Application forms and grant eligibility rules can be found at

<http://www.ccm.edu/cte/grants.aspx>.

the CCM Foundation, is intended to help individuals learn that estate planning involves more than just money and taxes.

Beyel will cover the importance of keeping an estate plan up to date with beneficiary information that is kept current to reflect marital status as well as the birth of children or grandchildren. He will also discuss probating a will and current and proposed changes to the tax code that may affect an estate. Read more at <http://tinyurl.com/ks8yo8b>.

Career Week Workshops

Two career-oriented workshops are coming up in November. On Monday, November 18, Angela Kubisky, executive vice president of membership and marketing with the Morris County Chamber of Commerce, will be presenting “Networking: The Key to Success in Jobs and Life” at 12:30 p.m. in Davidson Room A in the Student Community Center. That will be followed up on Tuesday, November 19, at 9:30 a.m. in the same location with “What are Your True Colors,” a workshop designed to help individuals discover their personality types and careers that are best suited to them.

National Cyber Security Awareness Month



October is National Cyber Security Awareness Month and every week during the month CCM will be holding forums, workshops and discussions on the topic. The programs will run 12:30 – 1:45 p.m. in Emeriti Hall, Room 205. The final program, Be a CyberPatriot – How to Join the Cyber

Security Workforce, will be held on October 24. Head to <http://tinyurl.com/k66ztmj> for a schedule and more information.

Children’s Book Drive

The CCM Educational Opportunity Fund (EOF) will be promoting children’s literacy beginning Friday, November 1, through Friday, December 20, by participating in the Cops N’ Kids Children’s Book Drive. Employees can donate new or gently-used children’s books at the EOF office at Cohen Hall, Room 211, and the Campus Life office at the Student Community Center, Room 226. Also being accepted are \$1 donations for book labels. To date, the program has distributed 27,000 books and has engaged in partnership with the justice system, working with children of incarcerated parents who are about to leave prison to rejoin their families. Meeting with the families in reading rooms to select and read books together is part of the re-entry transition that is helpful to the children and parents.

Event Parking Space/Lot Reservation Procedure



If you plan an event on the Randolph campus that involves 10 or more attendees from off-campus during the week, please remember to include the reservation of parking spaces in your planning process.

Reserved parking spaces in Lots 1, 2, 3, 4, 7 and 9 may be made

EOF Halloween Events



The CCM Educational Opportunity Fund (EOF) is hosting two Halloween-themed events. One is the EOF Open House, which takes place on Wednesday, October 30, 10 a.m. – 4 p.m. in Cohen Hall, Room 211. Those attending can find out what EOF is all about, receive free cider, treats and more, and the person in the best costume will receive a prize. The EOF Student Alliance is also holding its 10th annual Halloween UNICEF Drive now until November 6. You can pick up a box anytime from Cohen Hall, Room 211. For more information on both events, see the flyer at <http://tinyurl.com/o4l3ut9>.

Hispanic Heritage Month Book Display

The CCM Library has a special collection of books devoted to Hispanic Heritage month. During October you can head to 675 Route 10 East and borrow a book from the display.

Library Novella Book Club

The CCM Library Novella Book Club will be discussing Robert Louis Stevenson’s “Strange Case of Dr. Jekyll and Mr. Hyde” on Wednesday, October 30, from noon to 1 p.m. and all employees are welcome to attend. The club meets the last Wednesday of the month in the lunch room of 675 Route 10 East. Those with questions can contact ext. 5278.

Healthcare Presentation

The CCM Student Nursing Association is hosting a presentation by Dr. Winthrop Dillaway III, who will speak on the topic of universal healthcare, on Monday, November 11, at 11 a.m. in Davidson Rooms A and B in the Student Community Center. A discussion regarding healthcare reform will follow the presentation.

HR CORNER

Open Enrollment

The 2014 health benefit open enrollment period is taking place now through November 1. A flyer with full details can be found at <http://tinyurl.com/ofn6atd>.

Retirement Consultations

MetLife representative David Sharpe will be

available to outside individuals. Reserved parking in Lot 6 is limited. Parking Lots 5 and 8 are not to be used by outside individuals on Monday through Friday. Details on the number of spaces are listed in the PDF at the link below. It is important to notify the President's Office early in the process.

Please read the complete procedure for reserving parking spaces at <http://tinyurl.com/klqdqgu>.

Newest Edition of the Youngtown

The October 23 issue of *The Youngtown Edition*, CCM's award-winning student newspaper, can be found at <http://tinyurl.com/m6ekz5f>.

on campus for one-on-one consultations in Henderson Hall, Room 107, on November 12 and 10, from 10 a.m. to 2 p.m. Appointments can be made by emailing dsharpe2@metlife.com.

TIAA-CREF representative Zhee Moon will be on campus for one-on-one consultations in Henderson Hall, Room 107, on November 13 and December 12, from 9 a.m. to 5 p.m. Appointments are required by phone at 866-843-5640.