

The CCMemo

County College of Morris
Volume 2015 / 370

Employee Newsletter
July 24, 2015

Items of Interest this Week

(click on title below to scroll down to article)

[Maraska Appointed Dean of Health and Natural Sciences](#)

[Important Message on Setting Up Voicemail for Closing](#)

[College to Close First Week in August for Electrical Work](#)

[HR Corner](#)

[Friendly Reminders](#)

Maraska Appointed Dean of Health and Natural Sciences



The Board of Trustees at County College of Morris (CCM) has appointed Monica Maraska as dean of the Division of Health and Natural Sciences effective this month.

Most recently chair of the Nursing program at CCM, Maraska replaces Joan Cunningham, who retired in April after serving 39 years at the college. Maraska, a nurse and certified nurse educator, had been serving as interim

dean.

“We’re delighted that Monica applied for and has been appointed to this important position at the college,” said Dr. Edward J. Yaw, president of CCM. “She is a well-respected leader in her field and has contributed greatly to the college during her many years of service here. We look forward to the growth she is sure to bring to the Division of Health and Natural Sciences.” Read more at <http://tinyurl.com/p8chosf>.

Important Message on Setting Up Voicemail for Closing

The phones on the main campus will not be working during the power outage the first week in August, which means faculty and staff will need to set up their phones so all calls are sent to voicemail before they leave at the end of the month.

Once you have set up an Out-of-Office voicemail (instructions can be found at <http://tinyurl.com/ohbyydu>), you then will need to send all calls to voicemail before you leave campus the last time before the outage. To send all calls to voicemail:

1. Press the soft key labelled CFwALL (Identified as A in the picture below)
2. Immediately press the messages button (Identified as B in the picture below)

SCHEDULED EVENTS

Where applicable, click event title for more information

Space Extreme

August 14, 7 p.m.

Longo Planetarium

Shapes in the Sky

August 15, 3 p.m.

Longo Planetarium

Tour of the Planets

August 15, 5 p.m.

Longo Planetarium

FRIENDLY REMINDERS

Center Grove Road Paving Project

Randolph Township has begun a paving project on Center Grove Road which will continue next week.

On July 27-29, the project will concentrate on milling and paving, when traffic to and from the college will be impacted at times, according to the Randolph Police Department. Police will control the flow of traffic to help ensure one of the two entrances is available to CCM traffic during the project.

CFK Running through July 31

The Career and Professional Programs’ annual College for Kids and Teens (CFK) runs through Friday, July 31. As in years past, the Cohen Hall cafeteria and lobby will be used for program activities. Parents should park in Lot 7. Nearly all CFK classes will be held in Cohen and Emeriti halls.

Please direct any lost parents to the Cohen Hall lobby area for information and to drop off or pick up their child.

Parents are not allowed in the academic hallways. Though no child will be left unattended, if you see a wayward child, please bring him or her to either the Cohen Hall lobby area or to the CFK office in Cohen Hall, Room 274.

Children attending the sports camps, and their parents, should be directed to the

The line on your display that reads "Your current options" in the picture to the right will now read "Forwarded to Voicemail"



When you return to campus after the outage, press the soft key labelled CFwALL (Identified as A in the picture to the right).

This will stop all calls from going directly to voicemail.

Contact Ginny Lepore at ext. 5016 if you need any assistance.

College to Close First Week in August for Electrical Work



County College of Morris (CCM) will be closed August 1 through August 9 to install new electrical switchgear to replace the original equipment that was put in place when the college first opened in 1968.

The upgrades will result in improved reliability of the college's electrical service and reduce equipment maintenance costs. Both CCM's main Randolph campus and Morristown location will be closed. The Department of Public Safety will be on campus during this period.

All employees are advised to change their phone messages and set up an Out-of-Office automatic reply in their email to alert people that the college is closed that week and that messages will be responded to when CCM reopens on August 10. Directions to help with your phone message can be found at <http://tinyurl.com/ohbyydu> and directions for your email can be found at <http://tinyurl.com/nobqzzy>.

During the closing, Information Systems (IS) and the 30 members of the college's software testing group will be working on upgrading the Colleague system. During this upgrade, both Colleague and WebAdvisor will be unavailable from 5 p.m. Friday, July 31, to Thursday morning, August 6. A message will be posted on the college website showing when WebAdvisor is unavailable and will change to let you know when WebAdvisor is available again. All other college systems such as Blackboard, email, the "F" drive and the phone system will remain operational during the whole period of the electrical shutdown.

Prior to the electrical shutdown, however, IS will be moving some of the network equipment from Emeriti Hall to 675 Route 10. This move will result in a temporary shutdown on July 28. This move will result in the "F" drive, email, Blackboard and the website being unavailable from 6 a.m. to approximately 10 a.m. A message will be sent when all systems are available again.

Athletics Department, as those are separate programs. Any questions should be directed to the CFK office at ext. 5072 or Paul Cecala at ext. 5182.

Library Book Group

The CCM Library Book Group will be discussing stories from James Joyce's "Dubliners" on Wednesday, July 29, at 12:30 p.m. and all employees are welcome to attend. Those attending should read "Araby," "Eveline" and "The Dead" prior to the meeting. Copies of "Dubliners" are available in the CCM Library, or online at <http://tinyurl.com/py4lcr7>.

The group will meet again at the same time on Wednesday, August 26, to discuss stories by J.D. Salinger. Those with questions can contact ext. 5278.

HR CORNER

Special Online Verizon FiOS Offer

CCM employees have the opportunity to take advantage of a special offer from Verizon FiOS. New subscribers can get the service's Triple Play, which includes a custom TV package, unlimited voice and 25/25 Internet for \$69.99 a month. Subscribers will also get a \$350 Visa gift card with a two-year term and premium channels for free for one year.

The offer is available online only and expires on September 19. For more information, see the flyer at <http://tinyurl.com/pn5dguh>.

Current subscribers can logon to www.verizon.com/connections to receive a discount off your existing FiOS account.

Questions should be directed to Carolyn Smith at Carolyn.j.smith@verizon.com or 202-423-7145.

Earn Rewards Through NJWell

Employees enrolled in SHBP and SEHBP and their covered spouses are eligible to earn up to \$200 in rewards through the NJWell program. Earn points by completing different health-related tasks. Those points add up to \$100 Visa prepaid rewards cards, up to \$200 worth. Find more information in the flyer at <http://tinyurl.com/pje6qlz>.