

The CCMemo

County College of Morris
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Employee Newsletter
August 14, 2015

Items of Interest this Week

(click on title below to scroll down to article)

[Dr. Bruce P. Dutra Appointed Dean of Liberal Arts](#)

[Daily News Prints Professor's Editorial](#)

[End of Summer Hours and Changing Hours of Operation](#)

[An Exhibit in Contrasts and Complements at CCM Gallery](#)

[Help Student Scholarships at the Foundation Golf Outing](#)

[Fall Semester Student Employment](#)

[August Issue of OUCH!](#)

[HR Corner](#)

[Friendly Reminders](#)

Dr. Bruce P. Dutra Appointed Dean of Liberal Arts



The Board of Trustees at County College of Morris (CCM) at its August 11 meeting appointed Dr. Bruce P. Dutra from Mott Community College in Flint, MI, as dean of the Division of Liberal Arts.

At Mott, Dutra served as Special Assistant to the Vice President of Academic Affairs since 2014 and Professor and Coordinator of the Philosophy discipline since 1999. He also served as Interim Dean of Science and Mathematics and Interim Dean of Humanities. During his time at Mott, he led two Academic Quality Improvement Programs to improve student

success and retention, served on the college's Guided Pathways Leadership Council, and assisted with the revamping of the college's general education requirements. A native of Vineland, he also has taught at Drew University, Montclair State University and Raritan Valley Community College.

Dutra replaces Keith Smith who has served as dean since 2008. Smith, who started at CCM as Professor of Visual Arts in 1995, will be rejoining the faculty. Read more at <http://tinyurl.com/qegwzat>.

An Exhibit in Contrasts and Complements at CCM Gallery

The Gallery at CCM will be launching a new program format this coming academic year featuring each of the college's four Visual Arts academic programs: Design, Fine Art, Graphic Design and Photography.

SCHEDULED EVENTS

Where applicable, click event title for more information

Space Extreme

August 14, 7 p.m.

Longo Planetarium

Shapes in the Sky

August 15, 3 p.m.

Longo Planetarium

Tour of the Planets

August 15, 5 p.m.

Longo Planetarium

Adjunct Faculty Orientation/Dinner

August 25, 5:30 p.m. (information tables at 5)

Sheffield Hall, Room 200/Cohen Cafe

Opening Convocation

September 3, 12:30-1:45 p.m.

Dragonetti Auditorium

New Deans Welcome Reception

September 3, 2-3:30 p.m.

Student Community Center, Davidson Rooms A and B

SAVE THE DATES

Professional Days and Adjunct Faculty Orientation/Dinner

January 14, 2016

Professional Days

May 18-19, 2016

KUDOS

Daily News Prints Professor's Editorial

Kenneth Shouler, associate professor of philosophy at CCM, had his guest editorial "How Baseball Robs Babe Ruth's Grave to Benefit Alex Rodriguez" appear in the "New York Daily News" on August 3. You can read the article at <http://tinyurl.com/p8bpjgp>. Some of his other writing can be found at www.kenshouler.com.

FRIENDLY REMINDERS

End of Summer Hours and Changing Hours of Operation

Effective Monday, August 24, the college will

The first program focusing on Fine Art will feature the works of Charles Perkalis and Wayne Charles Roth, two notable Morris County artists. The exhibition opens Monday, August 17, and runs through Friday, October 9. A reception is scheduled for Thursday, September 10, from 6 to 8 p.m. For gallery hours, visit www.ccm.edu/artgallery. Read more at <http://tinyurl.com/phezery>.



Help Student Scholarships at the Foundation Golf Outing

The CCM Foundation Scholarship Golf Outing this year will be held at Rockaway River Country Club in Denville on Monday, September 28. As always, the event helps to raise funds for our scholarship program. Enjoy an exclusive course, lunch and dinner, golfer gifts and the chance to win both golf and raffle prizes.

Three automobiles will also be on the course that day and could be yours for a hole-in-one. CCM faculty and staff are able to enjoy the day for a single golfer price of \$185. For the internal invitation, head to http://www.ccm.edu/pdf/GolfInvite15Email_internal.pdf.



Fall Semester Student Employment

Wednesday, August 19, is the last day of the summer employment period for student aides. Before any students can be hired or rehired for the fall semester, department supervisors must submit their requests for student aides. The request form can be found at

return to its regular work hours of 8:30 a.m. – 4:30 p.m. Employees who have been taking a half-hour unpaid lunch period during summer hours may resume a one-hour lunch period on that date. Please also note that the college will be closed for Labor Day on Monday, September 7.

As regular hours resume, some areas of “Hours of Operation” on the Quicklinks bar on the CCM homepage will need to be changed back. When this feature was originally conceived, it was to be the responsibility of the administrative assistants in each department to keep department hours up to date. John Hester, CCM digital communications coordinator, has put together a step-by-step guide on how to do this.

1. Go to <http://tinyurl.com/pjra82m>.
2. You will be prompted for your username and password. These are the same ones you use to log onto your computer in the morning. If you can't log in, contact jhester@ccm.edu in order to have IT add you to the user list.
3. Select your department from the drop down list.
4. Change any information you need to change.
5. Since the "Hours" box is not a rich text box, you will need to add some HTML tags to format: `
` to add a break, ``this will bold text``
6. Once you hit “Submit,” your information will be updated on the website.

Library Book Group

The CCM Library Book Group will be discussing “Nine Stories” by J.D. Salinger on Wednesday, August 26, at 12:30 p.m. and all employees are welcome to attend. If you plan to attend, you are asked to read “A Perfect Day for Bananafish” and two other stories. The club typically meets the last Wednesday of the month in the library conference room. Those with questions can contact ext. 5278.

Dining Facilities Closed Until August 17

Due to the forthcoming campus closure and the subsequent need to restock perishable food, all dining facilities will be closed until August 17. Summer hours will resume in the Cohen Café on that date. Regular food service hours resume Friday, August 28. For more

<http://tinyurl.com/n9f483j>.

Students who have been requested to work after the 19th must come to Career Services in Cohen Hall, Room 203, to complete the necessary paperwork and obtain Academic Year Work Assignment Forms to give to their supervisors. Please do not let a student work if he or she cannot produce an Academic Year Work Assignment Form.

Please remind your student aides that once the semester begins, they cannot work during times they are scheduled to be in classes, even if a class is cancelled.

August Issue of OUCH!

The newest issue of OUCH!, led by guest editor Heather Mahalik, takes a look at how backups work and how to create the best backup strategy for you. Find the English version at <http://tinyurl.com/njszt7l> and translations at <http://tinyurl.com/legvups>.

information, see the Chartwells website at <http://www.dineoncampus.com/ccm/>.

HR CORNER

Retirement Consultations

One-on-one counseling sessions are available as follows with state-approved representatives:

TIAA-CREF representative Zhee Sarabia will be on campus on Wednesday, September 9, from 9 a.m. – 4 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment. She will also be on campus on October 16, November 11 and December 16.

Prudential representative Lily Lau will be on campus on Monday, August 17, from 9 a.m. – 4 p.m. in Henderson Hall, Room 107. Call 732-236-6782 to make an appointment. She will also be on campus September 29 (appointments starting at 10 a.m.), November 17 and December 9.