

# The CCMemo

County College of Morris  
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Employee Newsletter  
April 15, 2016

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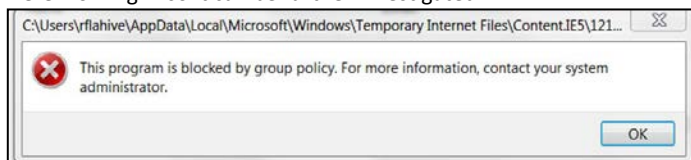
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### **Changes to Network Security**

The Information Systems department will be tightening computer security in order to thwart an increasing number of unwanted and potentially damaging software installations that can happen without your knowledge. This change will be implemented on the morning of Monday, April 18.

If you receive the warning pictured in the screenshot below on your PC, please email the Help Desk with the date and time this occurred, a screen shot of the warning if possible, as well as what program you were working in so it can be further investigated.



### **Public Safety Now at 675 Route 10 East**

The CCM Department of Public Safety has moved to 675 Route 10 East. The new facility will make it easier for visitors to check in with Public Safety, which they should be instructed to do. In addition, the new facility has a robust incident command center that can also be used for training. The department's phone numbers remain the same.

### **Female Co-Captain Helps Lead CCM Men's Lacrosse Team**

On the lacrosse field at County College of Morris (CCM), something

## **SCHEDULED EVENTS**

Where applicable, click event title for more information

### **Pajama Game**

April 15-16, 7:30 p.m.; April 16, 2 p.m. matinée  
Dragonetti Auditorium, Student Community Center

### **Spring Music Concert**

April 21, 7:30 p.m.  
Dragonetti Auditorium, Student Community Center

### **Spring Open House**

April 23, 10 and 11:30 a.m.  
Student Community Center

### **Frankenstein**

May 5-7, 7:30 p.m.  
Dragonetti Auditorium, Student Community Center

### **Space Extreme**

May 13, 7 p.m.  
Longo Planetarium

### **Shapes in the Sky**

May 14, 3 p.m.  
Longo Planetarium

### **Tour of the Planets**

May 14, 5 p.m.  
Longo Planetarium

### **Professional Days**

May 18-19, 2016

## **KUDOS**

### **Professor's Presentation on Landscapes that Conserve**

Those looking for inspiration for their yards while still conserving water will be able to find it at an upcoming presentation CCM Professor Brian Oleksak at the Morristown and Morris Township Library.

Oleksak, chair of the Landscape and Horticultural Technology Department at CCM, will give a talk called "Xeriscape Design Principles: Creative Landscape Designs for a Changing Climate" on Wednesday, April 20, at 7 p.m. in the library's lower-level meeting room. The library is located at 1 Miller Road in Morristown.

truly unique is taking place on the men's team. However, you probably wouldn't even notice it if you watched a game. And that's just the way the Titans want it.

That's because to her teammates and her coaches, the only thing that sets goalie and co-captain Khelsae Andican, of Mountain Lakes, apart is her leadership qualities and dedication, not her gender.

"She's proved herself above and beyond most of the other players and is willing to do things other won't," says head coach Todd Cieri, of Morris Plains. "It's what's in your heart; it's that toughness that you have. She does not get any preferential treatment, performs all of the drills and is respected as much as our other captains, Christian Gutowski and Eric Sarrel."

Andican's first game in goal was a victory over the College of Southern Maryland, a double-overtime victory on March 5. Cieri believes it may be the first time in collegiate history a men's team won with a female in goal. Read more at <http://tinyurl.com/z5646nv>.



### **Bi-Annual Compliance Refresher Training**

On Monday, all employees received an email from Human Resources regarding mandatory bi-annual compliance refresher training emphasizing the topics of sexual harassment and discrimination in the workplace. This training is mandatory for all employees.

The college will present this year's training through online learning programs. All the programs will be self-paced and you may pause a program as necessary. The first required program will be the Title IX training provided through Haven and will take approximately 30-45 minutes to complete. You can find instructions for accessing the program in the attachment included in HR's email.

Subsequent training will be required in the Fall Semester and you will receive additional information at that time. For full information, please refer to the email sent by HR on Monday.

### **Exploring the Rights of Women in the Political Process**

As the nation continues to wrestle with the issues surrounding this election season, County College of Morris (CCM) will be holding a special public forum to explore the rights of women and their position

The talk, presented on behalf of the North Jersey History and Genealogy Center, will feature how plants have adapted to water conservation and how gardeners can use their attributes to bring form, texture and color into thoughtfully designed gardens. Read more at <http://tinyurl.com/jton5yo>.

## **FRIENDLY REMINDERS**

### **Foundation Gala Special Pricing**

This year's CCM Foundation Scholarship Gala will be held at the Sheraton Parsippany Hotel on Friday, May 6. It begins with cocktails at 6 p.m., followed by dinner and the awards program at 7:30.

This year's event will have special meaning, as it honors Dr. Edward J. Yaw with the 2016 Foundation Leadership Award. Yaw will be retiring this August after 30 years as president.

In addition to honoring Yaw, four alumni will be receiving awards: Michael D. Klinger '03 (Alumnus of the Year), Holly M. Lusardi '07 (Alumni Achievement), Maria N. DeAngelis '09 (Alumni Service), and Matthew W. Roché '03 (Alumni Humanitarian).

Faculty and staff tickets are \$195 per ticket, \$180 off the external price of \$375 per ticket.

The invitation that contains the internal price can be found at <http://tinyurl.com/zd4d8l8>.

Join the foundation as it raises funds for CCM's General Scholarship program.

### **Purchasing Deadlines for Fiscal Year**

#### **2015-16**

Please note the purchase requisition deadlines for 2015-16 as the fiscal year comes to an end. The deadlines help ensure Purchasing has adequate lead time to procure all goods and services.

If you are planning to purchase any capital equipment or audio-visual equipment, please email Purchasing immediately. CCM is currently in a bid situation for audio-visual equipment and specialized capital equipment. Therefore, Purchasing cannot guarantee a June 30 delivery date unless the

in the political process.

The forum, titled "Rights, Privileges and Citizenship: the Argument for Woman Suffrage" takes place Thursday, April 21, from 12:30 to 1:45 p.m. in the Davidson Rooms in the Student Community. The session, which is free and open to the public, is part a nationwide project exploring "Citizenship Under Siege," supported with a grant from the American Association of Colleges and Universities funded by the National Endowment for the Humanities.

Dr. Ann D. Gordon, an American historian at Rutgers University, will serve as the keynote speaker. Gordon is editor of the six-volume compendium "Selected Papers of Elizabeth Cady Stanton and Susan B. Anthony" and author of "African American Women and the Vote: 1837-1965." She also served as a consultant for the Ken Burns' documentary "Not for Ourselves Alone: the Story of Elizabeth Cady Stanton and Susan B. Anthony." Read more at <http://tinyurl.com/z6uowye>.

### **CCM Student Newspaper Takes Three First Place Awards**



"The Youngtown Edition," the student newspaper at County College of Morris (CCM), celebrated another year of award-winning journalism at the New Jersey Collegiate Press Association (NJCPA) luncheon on Saturday, April 9.

The publication once again garnered several top-level honors from the NJCPA, this year winning first place awards in Arts and Entertainment/Critical Writing, Layout and Design, and Overall Website in the 2015-16 College Newspaper Contest. The competition includes two-year colleges throughout the state. The newspaper won seven awards in last year's competition, and six the year before that. Read more at <http://tinyurl.com/j2l83ua>.

### **Media Center Open House on April 21**

The CCM Media Center will be hosting an open house for students, faculty and staff on Thursday, April 21, from 1 – 4 p.m. All are invited to visit and tour the newly renovated Media Center on the second floor (newer wing) of the Masten Learning Resource Center. Coffee and refreshments will be available.

The first of a two-part interview with Dr. Edward J. Yaw, recapping his nearly 30-year tenure as president and his 36 years at CCM, is on CCM's

item(s) are available under a state or consortium contract.

Deadline dates are:

- **Miscellaneous (excludes repair and maintenance):** May 13
- **Blanket Order Change Request:** June 3
- **WB Mason Office Supplies:** June 3
- **Blanket Order Releases:** June 13
- **Check Enclosed Orders:** June 13
- **Chartwells (Food Service):** June 13

Purchasing asks that you make sure there are sufficient funds to support your blanket order increases. Blanket Order Change Requests with insufficient funds will be returned. When processing Blanket Order Releases, please monitor your remaining balance to ensure that your release is not flagged as an Unauthorized Purchase. All releases must be processed no later than June 13.

### **Book Discussion Group**

The CCM employee book discussion group will be discussing the plays of Tennessee Williams on Tuesday, May 24, at 12:30 p.m. in the library. All employees are welcome. Those with questions should call Lynee Richel at ext. 5278.

### **Entering to Win a GoPro Helps Raise Scholarship Funds**



Even if you are unable to attend the CCM Foundation Scholarship Gala on Friday, May 6, at the Sheraton Parsippany Hotel, you can still help raise funds for scholarships. For \$25 you can enter for a chance at winning a GoProHero4. Only 100 chances will be sold. Contact Colleen McArdle at [cmcardle@ccm.edu](mailto:cmcardle@ccm.edu) to purchase yours.

### **De-Stress Workshop Sponsored by EOF**

The CCM Educational Opportunity Fund is

YouTube channel and can be viewed <https://youtu.be/DnoHRYbhblw>. The second part will be added in the near future.

### **Promoting Opportunities for Females in Criminal Justice**

CCM and the organization New Jersey Women in Law Enforcement will be holding an informational session for those interested in learning about career opportunities for females in the field of criminal justice.

The session, which is free and open to the public, takes place Tuesday, April 26, from 6 – 8 p.m. in the Davidson Rooms in the Student Community Center. Space is limited and reservations are suggested by contacting William Solomons, professor of criminal justice, at [wsolomons@ccm.edu](mailto:wsolomons@ccm.edu) or 973-328-5648.

Passaic County Prosecutor Camelia Valdes will serve as the keynote speaker. In 2009, Valdes became the first Latina county prosecutor in New Jersey, the first woman prosecutor in Passaic County and the first lead prosecutor of Dominican ancestry in the United States. Read more at <http://tinyurl.com/zoa6prf>.

### **New Campus Store Web Address**

The CCM Campus Store web page is now located at a new URL. You can find it by directing your web browser to [bookstore.ccm.edu](http://bookstore.ccm.edu) (do not use www.).

### **Plant and Maintenance Briefing and Questionnaire**

A procedural briefing on Plant and Maintenance operations will be held on Wednesday, April 20, at 2 p.m. in Sheffield Hall, Room 101. If you or your staff process work orders or fixed asset transfers for your department, it would be helpful to attend this meeting. Other topics to be discussed will include vehicle maintenance and use, the recycling program and college mail.

The department also asks that you fill out a questionnaire, as they are interested in feedback regarding services for all areas. Today is the last day to fill out the questionnaire, which can be found at <http://goo.gl/forms/qTOc8o1DOO>.

### **Stormwater Management Regulations**

The Public Safety Department, in compliance with Federal Stormwater Management Regulations, brings the educational brochure found at <http://tinyurl.com/psnanej> to your attention. Stormwater management, was enacted in 1999 by the U.S. Environmental Protection Agency to address the health and safety of our ecosystems and subsequently, the quality of our lives.

Opportunities to engage in boating, swimming and fishing are diminished if water quality is impaired. Impaired water quality impacts shellfish production, tourism at beaches and coastal communities. It also increases drinking water treatment costs. For more information, contact the Public Safety Department at ext. 5550.

sponsoring “De-Stress with Expressive Art” on Thursday, May 5, from 11 a.m. – 12:15 p.m. in DeMare Hall, Room 216. The workshop is designed to help attendees relax and let out anxiety and negative emotions while having fun creating their own art. All talent levels are welcome and encouraged to attend.

## **HR CORNER**

### **BJ’s Special Offer**

Are you a current BJ’s member or interested in a membership? CCM employees are able to obtain memberships at a discount rate. However, this is a limited time offer that will expire on Friday, May 6. Please note that this is different than it has been in the past. More information can be found at <http://tinyurl.com/hz9lg93>, and an application form can be found at <http://tinyurl.com/ztu8oe2>.

### **Retirement Consultations**

One-on-one counseling sessions are available as follows with state-approved representatives:

**TIAA-CREF** representative Zhee Sarabia will be on campus Wednesday, May 11, from 9 a.m. – 4 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment. She will also be on campus on Thursday, June 9.

**Prudential** representative Lily Lau will be on campus on Thursday, April 28, from 10 a.m. – 3:30 p.m. in Henderson Hall, Room 107. Call 732-236-6782 to make an appointment. She will also be on campus May 18, June 6 and July 7.

**Voya** (formerly ING) representative Brandon Zisa will be on campus on Tuesday, May 10, from 10 a.m. – 2 p.m. in Henderson Hall, Room 107. Call 732-326-5625 or email [brandon.zisa@voyafa.com](mailto:brandon.zisa@voyafa.com) to make an appointment. He will also be on campus on Tuesday, June 14.