

The CCMemo

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Employee Newsletter
April 29, 2016

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Graduate Survey Reinforces the Quality of a CCM Education



The latest survey of graduates from CCM once again shows that the vast majority of those who earn a degree from the college rate their experience and preparation as good to excellent.

The Office of Career Services and Cooperative Education at CCM has

SCHEDULED EVENTS

Where applicable, click event title for more information

Frankenstein

May 5-7, 7:30 p.m.

Dragonetti Auditorium, Student Community Center

Space Extreme

May 13, 7 p.m.

Longo Planetarium

Shapes in the Sky

May 14, 3 p.m.

Longo Planetarium

Tour of the Planets

May 14, 5 p.m.

Longo Planetarium

Professional Days (Dr. Yaw's Last Lecture)

May 18-19, 2016

KUDOS

Accounting Department Shines Again

The Accounting Department recently was awarded the Certificate of Achievement for Excellence in Financial Reporting for its Fiscal Year 2015 Annual Financial Report from the Government Finance Officers Association of the United States and Canada. The certificate is the highest form of recognition in the area of governmental accounting and financial reporting. This is the 13th consecutive year this award has been presented to CCM.

Professor's Photos on Display



Dr. Roger McCoach, professor of mathematics, will have his photography on display throughout the month of May at two locations: the Norwescap art show in the Morris County Library on East Hanover

conducted annual surveys of the college's graduates one year after graduation for the past 44 years. Its latest survey of graduates from the Class of 2014 found 97 percent rated their overall CCM experience as good to excellent (74 percent excellent, 23 percent good). A total of 62 percent of graduates, or 842 former students, completed the survey.

A total of 97 percent also rated their preparation at CCM for further education either good or excellent. Read more at <http://tinyurl.com/jbtsdfa>.

Last Day for Mandatory Training

On April 11, all employees received an email from Human Resources regarding mandatory bi-annual compliance refresher training emphasizing the topics of sexual harassment and discrimination in the workplace. This training is mandatory for all employees.

The college will present this year's training through online learning programs. All the programs will be self-paced and you may pause a program as necessary. The first required program, provided through Haven, will be the Title IX training and will take approximately 30-45 minutes to complete. You can find instructions for accessing the program in the attachment included in HR's email.

Today is the last day to complete this training. Subsequent training will be required in the Fall Semester and you will receive additional information at that time. For full information, please refer to the email sent by HR on April 11.

Multimedia Highlights from Edward J. Yaw MTC Dedication



Last Thursday, April 21, the new Music Technology Center was named in honor of Dr. Edward J. Yaw. The dedication was marked by the unveiling of a portrait of Yaw, tours of the facility, as well as the Spring Music Concert.

A video highlighting the dedication can be found at <https://youtu.be/VcnFIDoIVuc>. Photos from the evening can be found in a gallery at <http://tinyurl.com/zns2z7t>.

Avenue in East Hanover, and in the Art Association of Roxbury (AAR) members show at the Sussex County Judicial Center on High Street in Newton. He received an Honorable Mention award at a recent AAR show for his "Ohio Blue-Tipped Match" photograph.

Adjunct Professor Releases New Album

Karl Latham, adjunct professor of music at CCM, has released a brand new album titled "Living Standards," featuring bassist Mark Egan and guitarist Vic Juris performing iconic pop standards from the 1960s and 70s. The album, led by Latham, takes listeners on an adventurous jam band/jazz journey, exploring smash pop, rock and soul hits that have become modern standards, overlapping generations of listeners. You can find out more on Latham's website at <http://tinyurl.com/gncnsxn>.

FRIENDLY REMINDERS

Foundation Gala Special Pricing

This year's CCM Foundation Scholarship Gala will be held at the Sheraton Parsippany Hotel on Friday, May 6. It begins with cocktails at 6 p.m., followed by dinner and the awards program at 7:30.

This year's event will have special meaning, as it honors Dr. Edward J. Yaw with the 2016 Foundation Leadership Award. Yaw will be retiring this August after 30 years as president.

In addition to honoring Yaw, four alumni will be receiving awards: Michael D. Klinger '03 (Alumnus of the Year), Holly M. Lusardi '07 (Alumni Achievement), Maria N. DeAngelis '09 (Alumni Service), and Matthew W. Roché '03 (Alumni Humanitarian).

Faculty and staff tickets are \$195 per ticket, \$180 off the external price of \$375 per ticket.

The invitation that contains the internal price can be found at <http://tinyurl.com/zd4d818>.

Join the foundation as it raises funds for CCM's General Scholarship program.

Legacy Project Continues

CCM continues its Legacy Project lecture series with a special seminar featuring writer and editor Holly Carton on Thursday, May 5, at 12:30 p.m. in DeMare Hall, Room 114.

A video of the Spring Music Concert can be found at <https://youtu.be/5hF-999BOLQ>.

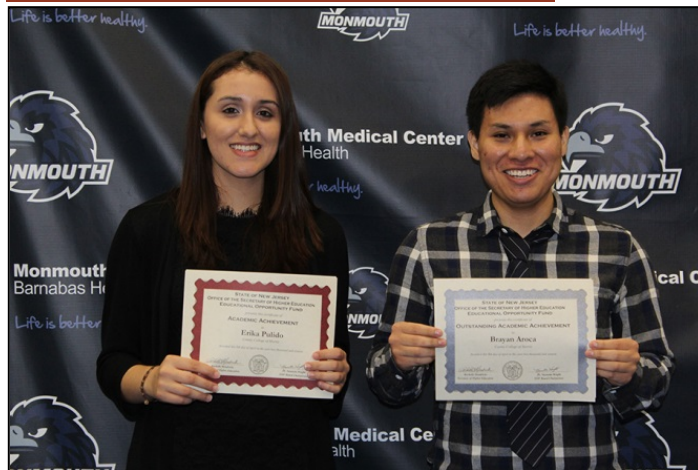
Radiography Program Earns Top Grades

The Radiography Program recently had its reaccreditation extended from five to eight years by the Joint Review Committee on Education in Radiologic Technology (JRCERT) based on a successful site visit by the committee.

JRCERT is the only agency recognized by the United States Department of Education for the accreditation of educational programs in radiography, radiation therapy, magnetic resonance and medical dosimetry.

In notifying the college, JRCERT noted, "The Joint Review Committee on Education in Radiologic Technology directors and staff congratulate you and the program faculty for achieving the maximum award of accreditation from the JRCERT and wish you continuing success in your efforts to provide a quality educational program."

EOF Students Honored with Achievement Awards



Four CCM Educational Opportunity Fund (EOF) students recently were presented with awards from the New Jersey Office of the Secretary of Higher Education for their success in college.

The EOF students, who will be graduating this May, and the awards they received are Outstanding Academic Achievement to Brayan Aroca and Lori Macula, and Academic Achievement to Erika Pulido. Presented with an Outstanding Achievement award was Guadalupe Barrio, who graduated in the fall of 2015.

The awards were presented earlier this month at a luncheon held at Monmouth University. Read more at <http://tinyurl.com/z52wfnu>.

New Campus Map Available

A new version of the campus map, which includes the Edward J. Yaw Music Technology Center and the new location of Public Safety, is now available. Please discard any old maps you may have. Requests for new copies can be made by contacting Rick Burchfield at rburchfield@ccm.edu or ext. 5050.

Public Safety Offers Tips on Preventing Identity Theft

The CCM Department of Public Safety would like to offer the college community information on identity theft and fraud. Tips on what

Carter, who started her career at The New York Times and was nominated for a Pulitzer Prize, lived in Korea as a Henry Luce Scholar and journalist. Her seminar is titled "The Power of Storytelling" and will be followed by questions and brainstorming on how narrative storytelling can be incorporated into assignments and classroom discussion.

All faculty, staff and interested students are invited. Lunch will be served and seating is limited, so an RSVP is required. You may reserve your spot by emailing maltieri@ccm.edu, jsoltes@ccm.edu or ebirx@ccm.edu by the end of today. Please include your name. Faculty are requested to include any students who may be attending.

Annual Plant Sale

The Landscape and Horticultural Technology (LHT) Program at CCM will be holding its annual Spring Plant Sale for three days early next month.

The sale, which is open to the public, takes place Monday, May 2, through Wednesday, May 4, from noon until 5 p.m. at the LHT greenhouses. For more information, contact the LHT Program at 973-328-5363.

Artstor Digital Library

Are you a lover of art? Looking for images? The Artstor Digital Library is an image database featuring images from some of the world's leading museums, photo archives, scholars and artists in one easily-navigated repository. You can find images on fashion, photography, painting, sculpture, furniture, design, portraits, and more.

Access to Artstor is free through the CCM Library website. You can get there through the library's website at www.ccm.edu/library, then by clicking "Articles & Databases," then clicking Artstor, and then Artstor Digital Library. Make sure you use your CCM email login for off-campus use. For more information, call the library at 973-328-5300.

Purchasing Deadlines

Please note the purchase requisition deadlines for 2015-16 as the fiscal year comes to an end. The deadlines help ensure Purchasing has adequate lead time to procure all goods and services.

If you are planning to purchase any capital equipment or audio-visual equipment, please

identity theft is, how you can secure yourself against it and what you can do if you are a victim can be found on web pages provided by the U.S. Department of Criminal Justice at <http://tinyurl.com/guvx3tw> and the Federal Trade Commission at <http://tinyurl.com/gms88qh>.

Student Employment Notice

The first day of the summer student employment period is Tuesday, May 17. Only those students who have been officially hired or rehired for the summer employment period will be permitted to work from that date on. Student aides will not be permitted to work more than 24.5 hours per week during the summer period. No averaging of hours is permitted.

If your department would like to hire student aides to work this summer, please print, complete and submit a Summer Student Aide Request Form (found at <http://tinyurl.com/cafk6s>) to Career Services in Cohen Hall, Room 203.

Cinco De Mayo Celebration

The Department of Hospitality Management and Culinary Arts is hosting its end of the year term projects at "Tapas and Tea," which will celebrate Cinco De Mayo. The event, which is open to CCM employees and students, will take place on Thursday, May 5, on the patio outside of the Davidson Rooms across from Parking Lot 6. In case of rain, it will be held in Davidson Room 240. There will be a variety of cold and hot teas, along with a colorful presentation of Cinco De Mayo themed tapas foods. Judging begins at 2 p.m. and the buffet is open from 2:30 - 4 p.m.

Challenger Program Info Session



High school students in Morris County and Northern New Jersey have an opportunity to enrich their education with college-level courses through the CCM Challenger Program. Students and parents can learn about all the program has to offer during an information session on Thursday, May 12, from 7 – 8 p.m. in the Student Community Center, Davidson Room A.

More than 200 students participate in the Challenger Program each year. Along with giving high school students a chance to expand their education, the program also allows students to experience the college environment and strengthen their candidacy when they apply to colleges and universities. Read more at <http://tinyurl.com/hpnmoe>.

email Purchasing immediately. CCM is currently in a bid situation for audio-visual equipment and specialized capital equipment. Therefore, Purchasing cannot guarantee a June 30 delivery date unless the item(s) are available under a state or consortium contract.

Deadline dates are:

- **Miscellaneous (excludes repair and maintenance):** May 13
- **Blanket Order Change Request:** June 3
- **WB Mason Office Supplies:** June 3
- **Blanket Order Releases:** June 13
- **Check Enclosed Orders:** June 13
- **Chartwells (Food Service):** June 13

Purchasing asks that you make sure there are sufficient funds to support your blanket order increases. Blanket Order Change Requests with insufficient funds will be returned. When processing Blanket Order Releases, please monitor your remaining balance to ensure that your release is not flagged as an Unauthorized Purchase. All releases must be processed no later than June 13.

Entering to Win a GoPro Helps Raise Scholarship Funds

Even if you are unable to attend the CCM Foundation Scholarship Gala on Friday, May 6, at the Sheraton Parsippany Hotel, you can still help raise funds for scholarships. For \$25 you can enter for a chance at winning a GoProHero4. Only 100 chances will be sold. Contact Colleen McArdle at cmcardle@ccm.edu to purchase yours.

De-Stress Workshop Sponsored by EOF

The CCM Educational Opportunity Fund is sponsoring "De-Stress with Expressive Art" on Thursday, May 5, from 11 a.m. – 12:15 p.m. in DeMare Hall, Room 216. The workshop is designed to help attendees relax and let out anxiety and negative emotions while having fun creating their own art. All talent levels are welcome and encouraged to attend.

HR CORNER

Retirement Consultations

Starbucks Café to Be the Place to Eat This Summer

Due to renovation work that will be taking place in the Cohen Café this summer, the LRC (Starbucks) Café will be the place to grab something to eat and drink during the Summer Semester. The Starbucks Café will be the only café open on campus starting on May 23.

Renovation of the Cohen Café will include replacing seating, installing new ceiling tiles and flooring, the installation of new lighting and repainting. In addition, the café will be provided with an expanded seating area.

Leading up to and through the Summer Semester, you can find the schedule for CCM's three cafés – Cohen, Student Community Center (SCC) and Learning Resource Center (LRC) – at <http://www.dineoncampus.com/ccm/>. It is expected that normal hours will resume at all three cafés on August 30.

One-on-one counseling sessions are available as follows with state-approved representatives:

TIAA-CREF representative Zhee Sarabia will be on campus Wednesday, May 11, from 9 a.m. – 4 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment. She will also be on campus on Thursday, June 9.

Prudential representative Lily Lau will be on campus on Wednesday, May 18, from 10 a.m. – 3:30 p.m. in Henderson Hall, Room 107. Call 732-236-6782 to make an appointment. She will also be on campus June 6 and July 7.

Voya (formerly ING) representative Brandon Zisa will be on campus on Tuesday, May 10, from 10 a.m. – 2 p.m. in Henderson Hall, Room 107. Call 732-326-5625 or email brandon.zisa@voyafa.com to make an appointment. He will also be on campus on Tuesday, June 14.