

The CCMemo

County College of Morris
Volume 2016 / 385

Employee Newsletter
November 18, 2016

[Items of Interest this Week](#)

(click on title below to scroll down to article)

[Closing of CCM at Morristown Facility](#)

[CCM's Legacy Project Features Riveting Memoir of a](#)

[Yanomami-American](#)

[CCM Alumnus Refuses to Let Muscular Dystrophy Stop His](#)

[Dreams](#)

[Updates from the EOF Office](#)

[Kean University Offers Scholarship for CCM Graphic Design](#)

[Students](#)

[CCM Forum for Faculty and Staff](#)

[Be a Match](#)

[Faculty and Staff Market Place Coming Up](#)

[Expense Claim Forms and Petty Cash Reimbursements](#)

[Submitting Notices for Next Week's CCMemo](#)

[Friendly Reminders](#)

[Social Media Corner](#)

[Kudos](#)

[HR Corner](#)

[Closing of CCM at Morristown Facility](#)

In 2012, the Morris County government allowed CCM to use its space at 30 Schuyler Place in Morristown. More recently the county notified CCM that the space is now needed for government services. As such, and as a matter of protocol, the CCM Board of Trustees voted to discontinue the college's use of its Morristown location effective December 31.

The Board is confident that courses offered at the Morristown location can be accommodated on CCM's Randolph campus. Additionally, CCM remains committed to the Morristown community and is exploring new locations for ESL and other courses in the area. CCM remains appreciative to the county for allowing us to use their space for the past years.

FRIENDLY REMINDERS

Events

[Hour of Code 2016](#) – November 29 and December 1, 12:30 - 1:30 p.m., Emeriti Hall, Room 210

Conversation and Coffee with the President – December 2, 8:30 – 9:30 a.m., Learning Resource Center, Room 122

Faculty and Staff Market Place – December 6, from 11 – 3 p.m., in the Student Community Center lobby.

One-Day Professional Day – January 12, 2017

Adjunct Faculty Orientation/Dinner – January 12, 2017

May Professional Days – May 17 –18, 2017

Library Book Group

The library book group will meet on Monday, November 28, at 12:30 p.m. to discuss *Collected Stories* by Gabriel Garcia Marquez. All are welcome. Call Lynee at ext. 5278 with any questions.

Creative Leadership Club

The Employee Creative Leadership Club (CLC) will be meeting on December 2, noon - 1 p.m., in DeMare Hall 216 to complete fleece shawls and lighted holiday glass boxes. Everyone is welcome – please sign up by emailing Edie Nelson at enelson@ccm.edu.

CCM's Legacy Project Features Riveting Memoir of a Yanomami-American



The Legacy Project, an interdisciplinary initiative at CCM that delivers engaging lectures for faculty, staff and the community, will present its second event of the 2016-17 academic year on Latin America. The event features a special lecture and book signing by David

Good, son of a prominent American anthropologist, Kenneth Good, and a Yanomami indigenous woman, Yarima.

At age five, Good saw his mother leave the family's home in New Jersey and never come back. Twenty years later, he embarked on a journey to her indigenous homeland and reunited with his mother in a remote village nestled deep in the Amazon rain forest of southeastern Venezuela.

[Read more.](#)

CCM Alumnus Refuses to Let Muscular Dystrophy Stop His Dreams



CCM Alumnus Thomas Roy, who graduated in May 2014 with an associate degree in Humanities/Social Science – Liberal Arts and Science, is currently a junior at the School of Management and Labor Relations at Rutgers University. He is the son of CCM employee Denise Roy, administrative

assistant, Department of History, Political Science and Public Administration. Several years ago, he was diagnosed with Muscular Dystrophy, a rapidly progressive muscle disease that results in dependence on motorized wheelchairs. However, he has not let that come in the way of his studies. After graduating from CCM, Roy knew he wanted to continue his education. He decided the best place to pursue his bachelor's degree was at Rutgers, which offers an abundance of online courses — something very important to his choice of school. "I learned that all my credits would be accepted and I could earn my degree without traveling to the campus. This was perfect for my situation," said Roy. "I have been blessed with a good mind and I like to think that I am putting it to good use." Upon graduating from Rutgers, Roy next wants to attend law school.

[Read more.](#)

SOCIAL MEDIA CORNER

Help Market CCM

Please help us market CCM via Facebook by "liking" CCM's Facebook page and sharing our college events (performing arts, Open Houses, etc.) with your friends through your page. Also, invite your Facebook friends to college events and ask them to spread the word to their contacts. You can also post tweets about college news and events on Twitter. Help us tell the CCM story and build excitement through social media!

Here's what to talk about this week:

"CCM is hosting Hour of Code, an introduction to computer science, designed to demystify coding and to show that anybody can learn the basics! Four sessions will be offered at CCM: App Development, Basic Website Development, Web Animation and Code Combat Game Development. All ages are welcome and no experience is necessary. The event is free and open to the public; however, reservations are required. Reserve a spot at <https://ccm-hoc-2016.eventbrite.com>."

KUDOS

Dr. Dwight Smith Becomes President of Head Start Board of Directors

Dr. Dwight Smith, vice president of Academic Affairs, has been named president of the Board of Directors of Head Start of Morris County beginning January 2017.

Adjunct Professor Leah Tomaino's Work on Display

Adjunct Professor Leah K. Tomaino's recent works of art are on display at the Linda Grandis Blatt Gallery at Temple B'nai Or at 60 Overlook Road, Morristown. The one-woman show, "Nature's Embrace," opened November 14 and runs through January 6. The opening reception is on

CCM Hosts Hour of Code



The CCM Department of Information Technologies and Computer Science Club will host Hour of Code, an annual global movement to expose people to the wonders and creativity of coding. To date more than 150 million people have participated worldwide.

All are welcome to attend the Hour of Code on CCM's Randolph campus on Thursday, December 1, from 5 - 6 p.m. in Emeriti Hall, Room 210. The Hour of Code is an introduction to computer science, designed to demystify coding and to show that anybody can learn the basics. Four sessions will be offered at CCM: App Development, Basic Website Development, Web Animation and Code Combat Game Development. All ages are welcome and no experience is necessary. The event is free and open to the public; however, reservations are required. Reserve a spot at <https://ccm-hoc-2016.eventbrite.com>. [Read more.](#)

Updates from the EOF Office

Handmade Christmas wreaths will be on sale on Thursday, December 1, 11 a.m. – 2 p.m. in the Student Community Center Lobby, sponsored by the EOF Student Alliance. The proceeds will benefit the EOF Transfer Scholarship.

EOF will once again host a Kwanzaa, Monday, December 5, 2 - 4 p.m., in the Student Community Center, Davidson Rooms A and B. The entire campus community is welcome; refreshments will be served.

EOF thanks everyone who contributed to the success of the 2016 UNICEF Drive on October 28!

Kean University Offers Scholarship for CCM Graphic Design Students

Kean University recently established a transfer scholarship in Design for graphic design majors from CCM who wish to transfer to the university's Robert Busch School of Design to earn their bachelor's degrees. Students applying for the Robert Busch Transfer Scholarship must submit a portfolio of creative work to the design school's faculty, have a minimum of 2.8 GPA and proven financial need. The scholarship application deadline for the Academic Year 2017-18 is March 1, 2017. "The scholarship is an honor for our students, our program and the CCM faculty," said Professor Stephen Longo, who directs the Graphic Design Program at CCM. For more information on design scholarships offered by Kean University, visit <http://tinyurl.com/hf27u7d>.

November 20, 3 – 5 p.m.
[Read more.](#)

HR CORNER

Reminders

It is extremely important that employees not share medical information about other employees. In addition, due to privacy rules, medical documentation of any kind are to be housed in Human Resources only; if you have kept copies of medical notes either forward them to Human Resources or shred them.

Please remember, if you have moved or changed your name, you must complete an Address and Name Change form and forward it to Human Resources as soon as possible. The form is located in [E-Forms](#) on the CCM website.

Retirement Consultations

Are you saving enough for retirement? One-on-one counseling sessions are available with state-approved service providers as follows:

Prudential representative Lily Lau will be on campus December 6. Call 732-236-6782 to make an appointment to discuss ABP or DCRP investments.

TIAA representative Zhee Sarabia will be on campus December 8 from 9 a.m. - 5 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment.

MassMutual (recent merger with MetLife) representative David Sharpe will be on campus November 9 and December 13. Call 973-575-3254 or email dsharpe@financialguide.com to make an appointment.

VOYA representative Brandon Zisa will be on campus December 7. Call

CCM Forum for Faculty and Staff

CCM Forum is an online discussion page housed in the “Faculty and Staff” section of the CCM Website. This forum has been designed specifically for staff and faculty to conduct discussions and exchange opinions on topics such as the U.S. Presidential elections. We request you to kindly use your CCM email account solely for official purposes. Please direct discussions on other topics to the CCM Forum at <http://forum.ccm.edu/>.

Be a Match

CCM Health Services is hosting a Be A Match event in the Student Community Center lobby on Wednesday, November 30, from 10 a.m. – 3 p.m. It entails a brief registration and a cheek swab for anyone who is interested in becoming a bone marrow donor. No pre-registration is required. Any questions, please contact ehoban@ccm.edu.

Faculty and Staff Market Place Coming Up

The Office of Campus Life will host the Fall 2016 Faculty and Staff Market Place on Tuesday, December 6, from 11 – 3 p.m., in the Student Community Center lobby. The event will provide CCM employees the opportunity to sell their crafts, gifts and wares to fellow faculty and staff as well as students. If you are interested in participating, please contact Campus Life, located in the Student Community Center, Room 226, at ext. 5217. The registration form can be found at <http://tinyurl.com/zu5zoq2>.

Expense Claim Forms and Petty Cash Reimbursements

The Accounting Department would like to issue a reminder that all Expense Claim Forms and Petty Cash Reimbursements must be submitted within 10 business days of incurring the expense or completion of the trip in order to be reimbursed per the Board of Trustees policy. Failure to submit the report within 10 business days will result in non-payment. Appeals based upon extenuating circumstances may be made to the Chair of the Board of Trustees. In the case of Petty Cash, appeals based upon extenuating circumstances for all travel expenses may be made to the Chair of the Board of Trustees and all non-travel related expense may be made to the VP of Business and Finance. For further details, please refer to the Expense Reimbursement Form Procedure (03.11) and/or the Petty Cash Reimbursements Procedure (03.15) in the Business and Finance Division Policies and Procedure Manual.

Submitting Notices for Next Week’s CCMemo

CCM will be closed on Thursday, November 24, and Friday, November 25, for Thanksgiving break. Next week’s CCMemo will be distributed on Wednesday, November 23. If you wish to submit material for next week’s CCMemo, please email Ash Sukumar at asukumar@ccm.edu by end of day Monday.

732-326-5625 to make an appointment.

AXA-Equitable representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email Marc.Sheridana@axa-advisors.com.

MassMutual (formerly Hartford) representative Peter Silvis is available for individual appointments. Call 848-248-4360 or email psilvis@gittermanwealth.com to make an appointment.

VALIC representative Scott Martin is available for individual appointments. Call 732-267-0455 or email scott.martin1@valic.com to make an appointment.

