

# The CCMemo

County College of Morris  
Volume 2016 / 389

Employee Newsletter  
December 16, 2016

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## **FRIENDLY REMINDERS**

### **Events**

One-Day Professional Day – January 12, 2017. See schedule here: <http://tinyurl.com/h9nrps6>

Adjunct Faculty Orientation/Dinner – January 12, 2017. See schedule here: <http://tinyurl.com/hktvz7d>

May Professional Days – May 17 –18, 2017

### **Library Book Group Meeting**

The Library Book Group will meet at 12:30 p.m. on Monday, December 19, to discuss “The Essential Neruda: Selected Poems” (edited by Mark Eisner). Those with questions should contact Lynee at ext. 5278 or [lrichel@ccm.edu](mailto:lrichel@ccm.edu).

### **ESU and CCM Sign Three Articulation Agreements**

East Stroudsburg University (ESU) of Pennsylvania and CCM recently signed three articulation agreements in biology, business management and criminal justice. The agreements will facilitate the transfer of college credits earned at CCM in a seamless way that will allow students to transfer their credits toward the respective bachelor’s degree program at ESU.

“We are delighted to expand upon our transfer agreements with ESU to now include three additional degree programs,” noted Dr. Anthony J. Iacono, president of CCM. “These new agreements offer CCM students a range of affordable options for earning both their associate and bachelor’s degrees, as they also are allowed to take advantage of a quality education at two top institutions.”

[Read more.](#)

### **CCM Creative Leadership Club Spreads Cheer All Year Long**



Formed to maintain connections among CCM employees while serving the local community, the college’s Creative Leadership Club (CLC) once again this year utilized the talents of its members to benefit local residents. During the course of 2016, CLC helped to put

smiles on the faces of seniors, recently divorced women, veterans and others. Club participants use their lunchtime once each month to work on creative projects and to enjoy the camaraderie of being with employees they might not otherwise interact with as part of their jobs.

[Read more.](#)

#### **Book Reviews Offered through CCM Library Website**

Buying books this holiday? Looking for reviews? Check the New York Times Book Review (and other New York Times articles) through the CCM Library website:

Go to [www.ccm.edu/library](http://www.ccm.edu/library)

Click Articles and Databases (center in red)

- Scroll down to New York Times and select relevant database:
- For a current review, choose 1980-present
- For an older review, choose 1851-2012
- From off-campus locations, login using your CCM email username + password
- Go to Advanced Search and type title and author ( e.g. "White teeth" and "Zadie Smith")
- Scroll down and under Document Type, check the Review box
- Click Search to find articles from New York Times and New York Times Book Review
- Click on the title to open or download the PDF to read, cite, email, print, etc.

#### **Support the 2016 CCM Holiday Card Scholarship**

Each year, CCM Faculty and Staff contribute to the Holiday Card Scholarship, which helps a CCM employee or child with books and fees. You can make a gift (in any amount) by sending a check to the Foundation (Suite 211/Henderson Hall) or online at <http://www.ccm.edu/donate>. If making a gift online, please indicate in the "Message" area that it is for the Holiday Card Scholarship. The name of each Holiday Card donor will appear on this year's card, which we will send to everyone electronically on December 21. The deadline for receiving donations and for having your name listed on the card is today.

#### **Winter Break Reading**

Looking for new books to read during your winter break? The CCM Library has a list of interesting books for you to borrow from: <http://tinyurl.com/hb6a6d8>.

#### **2016 CCM Holiday Concert**

Had a good time at the 2016 CCM Holiday Concert earlier this month? Or perhaps you missed it. The video coverage of the performance is now available on CCM's YouTube channel. Experience the concert at <http://tinyurl.com/h8dpljw>.

#### **Health Services Events**

On Wednesday, December 21, the Office of Student Development and Enrollment Management (SDEM) will be hosting two Workplace

### **SOCIAL MEDIA CORNER**

#### **Help Market CCM**

Please help us market CCM via Facebook by "liking" CCM's Facebook page and sharing our college events (performing arts, Open Houses, etc.) with your friends through your page. Also, invite your Facebook friends to college events and ask them to spread the word to their contacts. You can also post tweets about college news and events on Twitter. Help us tell the CCM story and build excitement through social media!

Here's what to talk about this week:

*"Attend a free Business Research Workshop at the CCM Library on Friday, January 13, 2017, 2 – 4 p.m. Use your library to help your business expand and grow. In this free workshop, you will learn how to create marketing lists and find articles on the best practices for your industry. Register in advance by calling the library at 973-328-5300."*

### **KUDOS**

#### **CCM Professor's Article Published**

CCM Professor Maryanne Garbowsky's article, "A Chance Meeting with Nancy Fitz-Rapalje" was published in the November/December 2016 issue of the Emily Dickinson International Society. The article is based on an interview with the artist Nancy Fitz-Rapalje who has created paintings and collages based on the work of poet Emily Dickinson. Garbowsky is also an Art Editor for the publication.

### **HR CORNER**

#### **Reminders**

It is extremely important that employees not share medical information about other employees. In

Wellness programs in the Davidson Rooms, Student Community Center. All CCM employees are invited to attend. The program schedule is as follows:

Wellness Lives Here: 10:30 – 11:30 a.m. by guest speaker Peter Ruccione, director of American Diabetes Association. See more information here: <http://tinyurl.com/hsp7bey>.

Movement Is Medicine: 11:30 a.m. – 12:30 p.m., by guest speaker Dr. Marcie Arlinsk, Randolph Pain Relief and Wellness Center. See more information here: <http://tinyurl.com/hmuu32y>.

If you are not in SDEM division, please email [ehoban@ccm.edu](mailto:ehoban@ccm.edu) if you plan on attending either or both of these sessions.

#### ***Free Business Research Workshop at the CCM Library***

Attend a free Business Research Workshop at the CCM Library on Friday, January 13, 2017, 2 – 4 p.m. The New Jersey State Library provides business research tools that can help small business owners. The tools are free in any public library and accessible from home 24/7 with a current library card! Use your library to help your business expand and grow. In this free workshop, you will learn how to create marketing lists and find articles on the best practices for your industry. We will use the ReferenceUSA, Business Source Elite, Regional Business News and Small Business Reference Center databases.

The workshop is free, but you must register in advance by calling the library at 973-328-5300.

addition, due to privacy rules, medical documentation of any kind are to be housed in Human Resources only; if you have kept copies of medical notes either forward them to Human Resources or shred them.

The Tuition Waiver form is now available in [E-Forms](#) on the CCM website. The form is fillable but must be printed out for signatures. Paper copies are no longer available.

#### **Retirement Consultations**

Are you saving enough for retirement? One-on-one counseling sessions are available with state-approved service providers as follows:

**AXA-Equitable** representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email [Marc.Sheridana@axa-advisors.com](mailto:Marc.Sheridana@axa-advisors.com).

**MassMutual** (formerly Hartford) representative Peter Silvis is available for individual appointments. Call 848-248-4360 or email [psilvis@gittermanwealth.com](mailto:psilvis@gittermanwealth.com) to make an appointment.

**VALIC** representative Scott Martin is available for individual appointments. Call 732-267-0455 or email [scott.martin1@valic.com](mailto:scott.martin1@valic.com) to make an appointment.