

The CCMemo

County College of Morris
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Employee Newsletter
June 30, 2017

Items of Interest this Week

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Notices from the HR Department

Mental Health Training

The Human Resources and Counseling and Student Success departments have scheduled make up sessions for the Mental Health Training program for those employees who were unable to attend past sessions. The taped viewing will take place on the following dates:

Thursday, July 13, from 10 a.m. to 11:30 a.m.

Monday, July 17, from 2 p.m. to 3:30 p.m.

Both sessions will be held in Sheffield Hall, Room 100.

Please contact Joan Brueche at jbrueche@ccm.edu to sign up.

New Performance Coaching Tool – Information Session

The Human Resources department is offering a session for employees to learn more about the new Performance Coaching Tool that has been designed. The new tool is replacing the outdated Annual Performance Appraisal form previously used. Supervisors have been attending learning sessions to assist them in using this improved tool. The session will be held Wednesday, July 5, from noon to 1 p.m., in Henderson Hall, Room 111. Feel free to stop in to

FRIENDLY REMINDERS

Events

Space Extreme – Friday, July 14, 7 p.m.,
Longo Planetarium

Shapes in the Sky – Saturday, July 15, 3
p.m., Longo Planetarium

Tour of the Planets – Saturday, July 15, 5
p.m., Longo Planetarium

Adjunct Faculty Orientation – Thursday,
August 24, 5 – 7 p.m., Cohen Cafeteria
and Sheffield Hall, Room 200

Opening Convocation – Friday,
September 8, 12:30 p.m., Dragonetti
Auditorium

Professional Day – Thursday, January 11,
2018, 8:30 a.m. – 3:30 p.m., Dragonetti
Auditorium, other locations to be
decided

Adjunct Faculty Orientation/Dinner –
Thursday, January 11, 2018, 5 – 7 p.m.,
Davidson Rooms

May Professional Days – May 16 - 17,
2018, Dragonetti Auditorium, other
locations to be decided

see the new form and learn how it will be used.

Tuition Reimbursement Benefit Reminder

Employees who are taking classes at institutions other than CCM and are participating in the tuition reimbursement program are reminded to submit their final grades to Rita Ragany-Bayer from Human Resources at rragany-bayer@ccm.edu before the end of the fiscal year. The deadline to submit is Friday, June 30.

Pension Contribution Rate Change for PERS

Pursuant to Chapter 78, P.L. 2011, Pension and Benefit Reform, Public Employees Retirement System (PERS) employee contribution rates will increase from 7.2 percent to 7.34 percent of salary with the first paycheck issued after July 1.

PERS members can view their pension account by logging onto their MBOS account under the Division of Pensions and Benefits at: <http://www.state.nj.us/treasury/pensions/mbosregister.shtml>.

Please print this notice for those employees who may not have access to their email on a regular basis.

Support Student Scholarships at the Black River Barn

Mark your calendars for Thursday, July 20 – come to the Black River Barn, located at 1178 Rt. 10 West, Randolph! The Barn will donate 15 percent of the sales that day to the CCM Foundation. Dine in, take out or purchase a gift certificate and just put your receipt in the container provided when you exit. Enjoy a delicious lunch or dinner to support student scholarships! For directions and restaurant information, go to www.blackriverbarn.com.

Tickets Available to the Mets vs. A's Baseball Game

On Sunday, July 23, CCM will be conducting a bus trip to NY Mets vs. Oakland Athletics at Citi Field. Join CCM on this annual trek to watch the playoff-bound Amazin' Mets, as they take on the 1989 World Series Champions Oakland A's.

Tickets are available at \$30 for CCM students and \$35 for guests (three per ID). This includes ballpark admission (Big Apple Reserved) and roundtrip bus transportation.

Special Mets Promotion includes Yoenis Cespedes Compression Sleeve (first 15,000 fans). Tickets are on sale at the Student Community Center information window. Only cash or check will be accepted.

The CCM Event Participant's Hold Harmless form is available at <http://tinyurl.com/ycflc5n7>. The form must be completed by all CCM bus trip participants prior to the trip. The bus leaves CCM at 10:30 a.m., from the front entrance area of the Health and Physical Exercise Building. Game starts at 1:10 p.m.

SOCIAL MEDIA CORNER

Help Market CCM

Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) with your friends through your social media accounts.

Also, be sure to follow Dr. Anthony J. Iacono's Twitter account, @CCMProud.

Here's what to talk about this week:

"Registration for the Fall 2017 Semester is currently taking place at CCM. Enroll now to get classes that best fit your schedule! For more information, visit: <http://tinyurl.com/y7f2pzvt>."

KUDOS

Accounting Department Awarded Certificate of Achievement

The Accounting department was recently awarded the Certificate of Achievement for Excellence in Financial Reporting for its fiscal year 2015-16 annual report from the Government Finance Officers Association of the United States and Canada. This is the 14th consecutive year the award has been granted to CCM. The certificate is the highest form of recognition in the area of governmental accounting and financial reporting.

HR CORNER

Retirement Consultations

Are you saving enough for retirement? One-on-one counseling sessions are available with state-approved service providers as follows:

Prudential Call representative Lily Lau at 732-236-6782 to make an appointment to discuss ABP or DCRP investments.

The event is sponsored by the CCM Office of Campus Life.

Explore the News Online

At www.ccm.edu/library, click Articles and Databases. Open one of the following and use your CCM login to search and read from off-campus locations.

- Wall Street Journal (1984-present)
- New York Times (1980-present)
- New York times Historical (1851-2012)
- Regional Business News (1990-present)

Call the CCM Library with your questions at 973.328.5296.

New People and Positions

The following personnel appointments were approved by the Board of Trustees at its June 22 meeting:

- Maureen Kazaba, Assistant Professor, Criminal Justice, Start Date August 30
- Kelly Meola, Business Services Coordinator, Business and Finance, Start Date June 26
- Rita DeLillo, Administrative Assistant, Music, Dance and Performing Arts, Start Date July 17
- Pamela Williams, Administrative Assistant, College Advancement, Start Date June 26
- Kevin Rosenberg, Head Coach, Men's Soccer, Seasonal
- Alexandra Katz, Head Coach, Women's Basketball, Seasonal

Submitting Notices for The CCMemo

Those wishing to submit material for the CCMemo can email Ash Sukumar at asukumar@ccm.edu. Please be aware that all notices for the CCMemo need to be received by end of day Wednesday.

Accounting Year-End Reminders

Please note that Monday, July 17, is the last day to submit FY 2017 petty cash reimbursements, expense reimbursements and travel reconciliations.

FY 2016 - 17 Year-End Vacation and Comp Time Balances

Please refer to your affiliated contract regarding vacation and comp time carryover. The carryover/payout form for comp time was issued the week of June 19 via email to supervisors for comp time balances as of Friday, June 30. Please return this request to Human Resources by Friday, July 7, to allow processing for August payouts. Should you have any questions regarding this, please call Lori Zarandona at ext. 5033.

TIAA To make an appointment with TIAA representative Zhee Sarabia, call 800-732-8353.

MassMutual (merging with MetLife) Contact representative David Sharpe at 973-575-3254 or email dsharpe@financialguide.com to make an appointment.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com to make an appointment.

AXA-Equitable representative Marc Sheridan is available for individual appointments. Call 908-230-2042 or email Marc.Sheridan@axa-advisors.com.

VOYA representative Brandon Zisa will be on campus July 20. To make an appointment visit <http://meetme.so/BrandonZisaCCM>.